

**TOWN OF ECKVILLE-COUNCIL AGENDA**

Monday, September 9, 2024

Town Office Council Chambers Eckville, AB 6:00 pm  
(Councillors may attend via electronic means)

- 1. CALL TO ORDER 1.1
  
- 2. DELEGATIONS/PUBLIC HEARING 2.1
  
- 3. AGENDA 3.1 Adoption of Agenda
  
- 4. MINUTES 4.1 Regular Council Meeting Minutes – August 12, 2024 pg. 1-3
  
- 5. ACTION ITEMS
  - 5.1 RFD-2025 Atco Gas Franchise Fee pg.4-5
  - 5.2 RFD-Extension of RV Parking to October 15, 2024 pg.6-21
  - 5.3 RFD-Asphalt patches and paving contract pg. 22-24
  - 5.4 Central AB Female Municipal networking Group-Discussion pg.25
  
- 6. BYLAWS, POLICIES 6.1
  
- 7. REPORTS
  - 7.1 Management Report – September 9, 2024 pg. 26-27
  - 7.2 Financial Report-AP Aug 13 & 21, Sept 5, 2024 pg. 28-30
  
- 8. COMMITTEE, BOARD REPORTS 8.1
  
- 9. CORRESPONDENCE, INFORMATION 9.1 Consent Agenda:
  - A. Lacombe County Highlights of the Regular Council Meeting August 22,2024 pg. 31-32
  - B. Minutes of Lacombe Regional Waste Service Commission Board June 26,2024 pg. 33-39
  - C. 2025 Fire Services Training Program Grant pg.40
  
- 10.SEMINARS, MEETINGS, SPECIAL EVENTS 10.1 Parkland Regional Library Conference
  
- 11.CLOSED SESSION 11.1
  
- 12.COMMITTEE OF THE WHOLE 12.1
  
- 13.ADJOURNMENT 13.1

## TOWN OF ECKVILLE – COUNCIL MINUTES

Monday, August 12, 2024  
Eckville Town Office, 5023 – 51 Avenue, Eckville, Alberta  
(The meeting was available via electronic means)

### 1. Call to Order

1.1 Mayor Ebden called the meeting to order at 6:00 p.m.

Present: Mayor Ebden  
Councillor Engen  
Councillor Meyers  
Councillor Pacholek  
Councillor Palm-Fraser  
Councillor See (joined by electronic means)

Absent: Councillor Thoreson, Darcy Webb, Deputy CAO

Staff: CAO, Jack Ramsden

Press: None Present

Gallery: None

### 2. Delegations/Public Hearings

2.1 None.

### 3. Agenda

3.1 Additional Agenda Items – none

3.2 Adoption of Agenda

### Res. 199.2024

Moved by Councillor See that the agenda be adopted as presented. **Carried Unanimously.**

### 4. Minutes

4.1 Regular Council Meeting Minutes – July 8, 2024

### Res. 200.2024

Moved by Councillor Pacholek that the minutes of the June 24, 2024, Council Meeting be approved as amended. **Carried Unanimously.**

### 5. Action Items

5.1 RFD- Reaffirmation of Membership in Alberta Mid-Size Towns Mayor Caucus.

### Res. 201.2024

Moved by Councillor Pacholek to approve the Alberta Mid-Size Towns Mayors Caucus Terms of Reference as amended and attached. **Carried Unanimously.**

5.2 Eckville FCSS 2023 Financial Statements for Acceptance

### Res. 202.2024

Moved by Councillor Engen that the Eckville FCSS Financial Statements be accepted as information. **Carried Unanimously.**

- 5.3 RFD- Letter of Support for Medicine Lodge Ski Club.
- Res. 203.2024** Moved by Councillor See that the Town of Eckville provide a letter of support for the Medicine Lodge Ski Club for their grant application for funds under the Active Communities Grant Program to provide funds to assist in the upgrade of their T Bar Ski Lift. **Carried Unanimously.**
- 5.4 RFD- ATCO Franchise Agreement.
- Res. 204.2024** Moved by Councillor Meyers that Administration be instructed to contact ATCO Energy to request their assistance in preparing the appropriate advertisement of our current ATCO Franchise agreement with the goal of submitting the required information to the Alberta Utilities Commission for review to ensure that our Franchise Agreement meets the requirements of the Alberta's Utilities Affordability Statutes Amendment Act, 2024. **Carried Unanimously.**
- 5.5 RFD- Town Agreement with BTG Energy.
- Res. 205.2024** Moved by Councillor Pacholek that the Mayor and CAO be authorized to sign an "Acknowledgement and Release Form" with BTG Energy to allow them to drill bore holes and collect soil samples to confirm that the soil on Lot 31, Block 2, Plan 072069 meets the Alberta Tier 1 Guidelines for Clean or Contaminated soil. **Carried Unanimously.**
- 6. Bylaws, Policies** 6.1 None.
- 7. Reports** 7.1 Management Report for August 12, 2024
- Res. 206.2024** Moved by Councillor See that the Management Report for August 12, 2024, be accepted for information. **Carried Unanimously.**
- 7.2 Financial Report – AP June 24 and June 27, 2024
- Res. 207. 2024** Moved by Councillor Engen that the Financial Report for June 24 and June 27, 2024 be accepted for information. **Carried Unanimously.**
- 7.3 Animal Control Services June & July 2024.
- Res. 208.2024** Moved by Councillor Meyers that the Animal Control Services Reports for June and July 2024 be accepted as information. **Carried Unanimously.**
- 8. Committee & Board Reports** 8.1 Councillor Engen noted that recent improvements to the roadway, and public entrance area at Wood Lake which is northeast of Eckville. It was not known if the improvements were made by the Province or Lacombe County. Apparently, people are catching fish there again.
- Councillor Pacholek attended two Municipal Planning Commission (MPC) meetings since the July council meeting and further noted that the MPC had

approved three development permits for the installation of roof top solar panels.

Mayor Ebden noted that she had also attended the Municipal Planning Meetings. Mayor Ebden also attended a 100<sup>th</sup> Birthday Party at the Eckville Manor House and she and the CAO also attended a lunch reception and parade at the Town of Eckville on August 8<sup>th</sup>.

**Res. 209.2024** Moved by Councillor See that the Committee and Board Reports be accepted. **Carried Unanimously.**

**9. Correspondence, Information Items**

9.1 Consent Agenda:

- A. Lacombe County Highlights of Reg Council Meeting July 11, 2024
- B. Alberta Municipal Affairs letter
- C. Town of Penhold Fall Festival

**Res. 210.2024** Moved by Councillor See that the Correspondence and Information items be accepted as information. **Carried Unanimously.**

**10. Seminars, Meetings, Special Events** 10.1 None.

**11. Closed Session** 12.1

**Res. 211.2024** Moved by Councillor Engen that the meeting move into closed session, excluding all persons except Council Members and CAO in order discuss an item with Section 24 of the FOIPP Act: Advice from Officials. Time 7:01 p.m. **Carried Unanimously**

**Res. 212.024** Moved by Councillor Meyers that the meeting revert back to open session. Time 7:12 p.m. **Carried Unanimously.**

**12. Committee of the Whole** 13.1 None

**13. Adjournment**

**Res. 213.2024** 13.1 Mayor Ebden adjourned the meeting. Time 7:14 p.m. **Carried Unanimously.**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO

**TOWN OF ECKVILLE**  
**Request to Council for Decision**

<b>Meeting:</b>	<b>Town Council</b>
<b>Meeting Date:</b>	<b>September 9, 2024</b>
<b>Originated By:</b>	<b>Jack Ramsden, CAO</b>
<b>Title:</b>	<b>2025 ATCO Gas Franchise Fee</b>

**BACKGROUND:** As you may recall, each year the Council can increase (or decrease) the franchise fee in our Franchise Agreement with ATCO Gas and Pipelines Ltd.

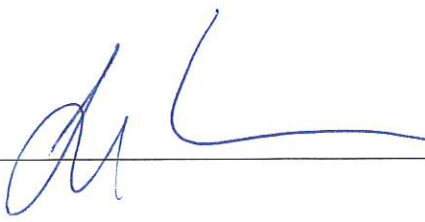
**DISCUSSION/ALTERNATIVES:** Please find attached correspondence from ATCO Natural Gas Division which provides notice of the fact that Eckville may choose to change our franchise fee for next year (2022) and provides a deadline for making such a decision.

We would recommend that we not change the franchise fee for 2025.

**IMPACT ON BUDGET:** Based on the information in the attached correspondence we may see an increase in our delivery tariff revenue in 2025 without increasing our franchise fee.

**RECOMMENDED ACTION:** That the following motion be presented for consideration:

**“That the Town of Eckville not increase the ATCO Gas and Pipelines Ltd. Franchise Fee in 2025.”**

Prepared By:  Approved By: \_\_\_\_\_

August 26th, 2024

Town of Eckville  
PO Box 578  
Eckville, AB, T0M 0X0

**Attention: Mr. Jack Ramsden, Chief Administrative Officer**

**Re: Natural Gas Franchise Fee Estimate for 2025 - Eckville**

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As per the Natural Gas Distribution System Franchise Agreement between ATCO Gas and Pipelines Ltd. (ATCO) and the *Town of Eckville*, ATCO pays the *Town of Eckville* a franchise fee. The franchise fee is collected from gas customers within *Eckville* and is calculated as a percentage of ATCO's revenue derived from the delivery tariff.

The franchise agreement requires that we provide ATCO's total revenues derived from the delivery tariff within *Eckville* for 2023 and an estimate of total revenues to be derived from the delivery tariff within *Eckville* for 2025. The chart below provides this information as well as an estimate of your franchise fee revenue for the 2025 calendar year.

ATCO's Delivery Tariff Revenue in 2023	ATCO's Estimated Delivery Tariff Revenue for 2025	Your Current Franchise Fee Percentage	Your Estimated Franchise Fees for 2025
\$360,766	\$402,342	20.00%	\$80,468

Please note that the estimated delivery tariff revenue for 2025 can be impacted by changes in customer operations and weather. Additionally, ATCO has utilized forecast 2025 delivery rates, however, they have not yet been approved by the Alberta Utilities Commission. ATCO commits to providing updated franchise fee revenue forecasts at a future date should there be material impacts related to any update of these forecast assumptions.

Under the franchise agreement, the *Town of Eckville* has the option of changing the franchise fee percentage for 2025. If you are considering changing the franchise fee in 2025, please contact us as soon as possible to learn about the process. We will guide you through the process and will file an application with the Alberta Utilities Commission (AUC) for approval. A request to change the franchise fee must be made in writing and must be received by ATCO on or before October 15<sup>th</sup>, 2024.

We trust you will find this information useful. Should you have any questions or require anything further, please do not hesitate to contact me at [kyla.belich@atco.com](mailto:kyla.belich@atco.com).

Yours truly,



Kyla Belich  
Senior Manager, Red Deer Operations  
ATCO Gas & Pipelines Ltd.

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**TOWN OF ECKVILLE**  
**Request to Council for Decision**

<b>Meeting:</b>	Town Council
<b>Meeting Date:</b>	September 9, 2024
<b>Originated By:</b>	Jack Ramsden, CAO
<b>Title:</b>	Extension of RV Parking Deadline to October 15, 2024

**BACKGROUND:** In reviewing our September 18, 2023 council minutes, I would note that Council passed a motion to extend the RV Parking Deadline to October 15, 2023. I also note that Council also passed a motion that Administration draft an amendment to Eckville Traffic Bylaw No. 739-17 to permanently change the RV Parking Deadline to October 15<sup>th</sup> of each year.

Unfortunately, this second motion was missed by the Administration, and the amending bylaw was not prepared. We have attached a copy of the Traffic Bylaw (No. 739-17) for your perusal. Please take look and see if there are any other sections that you think might need updating.

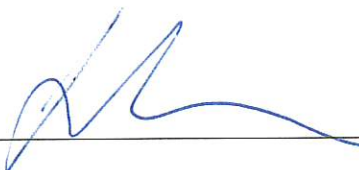
**DISCUSSION/ALTERNATIVES:** We would ask that Council pass another motion this year to again extend the RV Parking deadline to October 15<sup>th</sup>.

We will bring an amending bylaw for the Traffic Bylaw to the September 23<sup>rd</sup> council meeting.

**IMPACT ON BUDGET:** None

**RECOMMENDED ACTION:** That the following motion be presented for consideration:

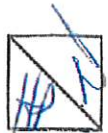
“That the RV Street Parking Deadline be extended to October 15, 2024.”

Prepared By:  Approved By: \_\_\_\_\_

- (b) Recreational vehicles will be allowed to park on the street in front of the registered owner's residence from May 15 to September 15 unless the recreational vehicle poses a traffic or safety hazard. Council may, by motion of Council, extend this period up to and including October 31. The recreational vehicle may not be permitted to park on a public street location if at the discretion of a Peace Officer the recreational vehicle is considered a traffic or public safety hazard. Recreational vehicles parked on private property must be fully contained within the property. No portion of a recreational vehicle may be permitted to protrude into a public street, laneway or sidewalk.
18. No person shall park a vehicle or a vehicle with a trailer attached thereto other than a recreation vehicle, if the overall length of the vehicle or vehicle and trailer attached thereto exceeds 8 meters, upon any highway at any hour of the day or night when such vehicle or vehicle and trailer would be located either in front of or across from or on the flankage of residential property.
19. Unless required or permitted by this Bylaw or by a Traffic Control Device, or in compliance with the directions of a Peace Officer, or to avoid a conflict with other traffic, a driver shall not stop or park his vehicle
- on a sidewalk, or the boulevard portion of a highway,
  - on a crosswalk or on any part of a crosswalk,
  - in such a manner as to obstruct access to a garage, private road, or driveway,
  - on any bridge, culvert or approach thereto,
  - within an intersection, other than immediately next to the curb in a "T" intersection,
  - at an intersection nearer than 4.5 meters to the projection of the corner property line immediately ahead or immediately to the rear, except when his vehicle is parked in a space where a parking meter or other Traffic Control Device indicates parking is permitted,
  - within 4.5 meters on the approach to a Stop sign or Yield sign,
  - within 4.5 meters of any fire hydrant, or when the hydrant is not located at the curb, within 4.5 meters of the point on the curb nearest the hydrant.
20. A person being in charge or control of a garage, service station, radio shop or other premises where repairs or installations are made on vehicles for compensation shall not leave or cause or permit to be left on any street a vehicle, which is left in his possession for carrying out the repairs or making installations or for any other purpose whatsoever nor any vehicles which are the property of the said garage, service station, radio shop or other premises where repairs or installations are made.

*Part VI – Abandoned Vehicles*

21. No person shall park a Vehicle on a Highway at the same location in excess of 72 consecutive hours.
22. Where public parking is permitted on public or private property, no person shall park a vehicle in excess of 48 hours, without the express or implied consent of the owner or person in lawful possession or control of the property.

  
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**Part V – PARKING**

11. (a) Every person parking a motor vehicle, a tractor, an implement of husbandry or any other type of vehicle upon a Highway in the Town shall, insofar as they are applicable, obey the parking regulations as Traffic Safety Act RSA 2000 c. T-6 as amended and the regulations thereunder.
- (b) No person shall park a vehicle at any place where a Traffic Control Device prohibits stopping or parking during the times stopping or parking is so prohibited.
- (c) No person shall park a vehicle at any place where a temporary Traffic Control Device prohibits stopping or parking during the times stopping or parking is so prohibited.
12. When parking on a highway, a driver shall park his vehicle facing the direction of travel authorized for that portion of the highway on which the vehicle is parked with its sides parallel to and its wheels not more than 500 millimeters from the curb or edge of highway.
13. No person shall park a vehicle in an Alley unless a sign directs or permits otherwise. Alleys may be used for such period of time as may be reasonably necessary for loading or unloading of passengers or goods, provided the vehicle concerned does not obstruct the Alley as to prevent other vehicles or persons from passing along the Alley.
14. (a) No person shall park a vehicle on private land which has been clearly marked as such by a sign erected by the owner, tenant or their agent unless such person has obtained the permission of the owner, tenant, occupant or person in charge of the said private land.
- (b) An owner, tenant, occupant or person in charge of private land, if satisfied that any person is violating the prohibition set forth in sub-section (a) of this Section may report to a Peace Officer the license number and location of the illegally parked vehicle; any person making such a report to a Peace Officer shall give his own name and address.
15. No person shall park in an area where a sign, curb painting or pavement painting indicates that it is for the exclusive use of persons with disabilities who display on their vehicles a handicap placard or license plate that is issued or recognized by the Province of Alberta.
16. No person shall park any vehicle upon any land owned by the Town except on such part thereof as the CAO may designate by a sign or signs for vehicular parking.
17. (a) No person shall park any trailer (whether designated for occupancy by persons or for carrying of equipment or goods) upon any Highway, other than a recreational vehicle during the specified period, unless the said trailer is attached to a vehicle by which it may be propelled or drawn and when so attached the trailer shall be deemed part of the vehicle and subject to the regulations pertaining to vehicles.

**TOWN OF ECKVILLE**  
**TRAFFIC BYLAW**

**BYLAW 739-17**

A BYLAW OF THE TOWN OF ECKVILLE, IN THE PROVINCE OF ALBERTA, TO REGULATE THE TRAFFIC WITHIN THE TOWN OF ECKVILLE

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**WHEREAS** Council deems it necessary to regulate traffic within the Town;

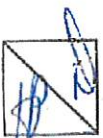
**AND WHEREAS** the Traffic Safety Act R.S.A. 2000 c. T-6 and the Municipal Government Act R.S.A. 2000 c. M-26 provide authority for the Town to regulate such matters;

**NOW THEREFORE**, the Council of the Town of Eckville, in the Province of Alberta, duly assembled, hereby enacts as follows:

*Part I – DEFINITIONS*

1. This Bylaw may be cited as the "Traffic Bylaw".
2.
  - (a) Except where otherwise defined in this Bylaw or in a context otherwise required by this Bylaw, all defined terms shall have the same meaning as is ascribed to them in the Traffic Safety Act, R.S.A. 2000, Chapter T-6, and all amendments and Regulations thereto.
  - (b) "Alley" means a narrow highway providing access to the rear of buildings and parcels of land;
  - (c) "CAO" means the Chief Administrative Officer appointed by Council in accordance with the Municipal Government Act;
  - (d) "Council" means the Council of the Town of Eckville,
  - (e) "Highway" means any thoroughfare, street, road, trail, avenue, parkway, driveway, viaduct, lane, alley, square, bridge, causeway, trestle way or other place or any part of any of them, whether publicly or privately owned, that the public is ordinarily entitled or permitted to use for the passage or parking of vehicles and includes:
    - i) a sidewalk, including a boulevard adjacent to the sidewalk,
    - ii) if a ditch lies adjacent to and parallel with the roadway, the ditch, and
    - iii) if a Highway right of way is contained between fences or between a fence and one side of the roadway, all the land between the fences, or all of the land between the fence and the edge of the roadway, as the case may be,

but does not include a place declared by regulation not to be a Highway.


  
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- (f) "Motor Vehicle" means (1) a vehicle propelled by any power other than muscular power, or (2) a moped, but does not include a bicycle, a power bicycle, an aircraft, an implement of husbandry, or a motor vehicle that runs only on rails.
- (g) "Parade or Procession" means any group of pedestrians numbering more than twenty (20) and marching or walking on the street or any group of vehicles numbering ten (10) or more.
- (h) "Peace Officer" means a police officer; a person appointed as a peace officer pursuant to the Peace Officer Act, RSA 2006, c P-3.5; or a person appointed as a bylaw enforcement officer pursuant to the Municipal Government Act, RSA 2000, c M-26.
- (i) "Recreational Vehicle" means a vehicle used or intended for use as a shelter, and without restricting the generality of the foregoing, includes any motorhome, holiday trailer, camper, tent trailer or any van or bus converted for use as a recreation vehicle.
- (j) "Town" means the Town of Eckville.
- (k) "Trailer" means a vehicle that is designated to be attached to or drawn by a motor vehicle.
- (l) "Traffic Control Device" means any authorized sign, signal, marking or device placed, marked or erected for the purpose of regulating, warning or guiding traffic or pedestrian movement, whether of a permanent or temporary nature, and includes a school crossing guard or patrol.
- (m) "Truck Route" means the Highways within the Town that have been posted with signs indicating Truck Route (Appendix "B").
- (n) "Vehicle" shall include a Motor Vehicle, Recreational Vehicle and a Trailer.
- (o) The Town of Eckville, its agents, servants and employees, shall not be deemed to be in contravention of this Bylaw in performing any duties or work required to be done by the Town in emergent situations requiring the Town to do work within Town limits which might otherwise contravene this Bylaw.

*Part II – AUTHORITIES*

- 3. The power to prescribe the necessity and location of Traffic Control Devices within the Town is hereby delegated to the CAO. The CAO shall cause a record to be kept of the location of all Traffic Control Devices, and such record shall be open to public inspection during normal business hours at the Town office.
- 4. The Council may, by resolution, designate any Highway to be a Truck Route or part of a Truck Route. A record of such Truck Routes approved by the Council shall be kept by the CAO.
- 5. (a) Temporary Traffic Control Devices may be placed on a Highway by Town authorized road maintenance personnel in the course of their duties.

  
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- (b) Town employees may remove or cause to be removed vehicles from any Town Highway when maintaining or repairing same, or if snow is being removed or the streets are being cleaned.
- 6. (a) No person shall place or cause to be placed any unauthorized structure or object which projects into or obstructs the use of any Highway, roadway, sidewalk, boulevard or Alley.
- (b) Town authorized employees may remove or cause to be removed any unauthorized structure or other object in subsection (a) and the charges for removal and storage of any such structure or other object shall be paid by the owner or other person responsible and shall be in addition to any fine or penalty imposed, or any payment in lieu of prosecution initiated under this Section.

Part III - RULES FOR THE OPERATION OF VEHICLES

- 7. Every person operating a motor vehicle, a bicycle, a tractor, an implement of husbandry or other type of vehicle upon a Highway in the Town shall, insofar as they are applicable, obey the rules of the road as set out in Use of Highway and Rules of the Road Regulation AR 304/2002 of the Traffic Safety Act.
- 8. Every person operating a motor vehicle, a bicycle, a tractor, an implement of husbandry or any other type of vehicle upon a Highway in the Town shall not exceed a speed of 40 km/hr, with the following exceptions:
  - (a) Highways posted with a speed other than 40 km/hr; and
  - (b) An Alley, where the speed shall not be in excess of 20 km/hr.
- 9. On any day on which school is held no driver shall drive within a school zone at any rate of speed greater than 30 km/hr between the hours of 7:30 am and 4:30 pm.

Part IV - RIGHTS AND DUTIES OF PEDESTRIANS

- 10. (a) Every person shall, insofar as they are applicable, obey the rules for pedestrians as set out in Part 3 of the Use of Highway and Rules of the Road Regulation AR 304/2002 of the Traffic Safety Act RSA 2000 c. T-6 as amended.
- (b) No pedestrian, except as permitted by this Bylaw, shall cross any Highway at any point other than a crosswalk. The driver of a vehicle is not relieved from exercising due care in any event.
- (c) No person shall cross at an intersection if a Traffic Control Device thereat prohibits the crossing.

  
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*Part V – PARKING*

11. (a) Every person parking a motor vehicle, a tractor, an implement of husbandry or any other type of vehicle upon a Highway in the Town shall, insofar as they are applicable, obey the parking regulations as Traffic Safety Act RSA 2000 c. T-6 as amended and the regulations thereunder.
- (b) No person shall park a vehicle at any place where a Traffic Control Device prohibits stopping or parking during the times stopping or parking is so prohibited.
- (c) No person shall park a vehicle at any place where a temporary Traffic Control Device prohibits stopping or parking during the times stopping or parking is so prohibited.
12. When parking on a highway, a driver shall park his vehicle facing the direction of travel authorized for that portion of the highway on which the vehicle is parked with its sides parallel to and its wheels not more than 500 millimeters from the curb or edge of highway.
13. No person shall park a vehicle in an Alley unless a sign directs or permits otherwise. Alleys may be used for such period of time as may be reasonably necessary for loading or unloading of passengers or goods, provided the vehicle concerned does not obstruct the Alley as to prevent other vehicles or persons from passing along the Alley.
14. (a) No person shall park a vehicle on private land which has been clearly marked as such by a sign erected by the owner, tenant or their agent unless such person has obtained the permission of the owner, tenant, occupant or person in charge of the said private land.
- (b) An owner, tenant, occupant or person in charge of private land, if satisfied that any person is violating the prohibition set forth in sub-section (a) of this Section may report to a Peace Officer the license number and location of the illegally parked vehicle; any person making such a report to a Peace Officer shall give h's own name and address.
15. No person shall park in an area where a sign, curb painting or pavement painting indicates that it is for the exclusive use of persons with disabilities who display on their vehicles a handicap placard or license plate that is issued or recognized by the Province of Alberta.
16. No person shall park any vehicle upon any land owned by the Town except on such part thereof as the CAO may designate by a sign or signs for vehicular parking.
17. (a) No person shall park any trailer (whether designated for occupancy by persons or for carrying of equipment or goods) upon any Highway, other than a recreational vehicle during the specified period, unless the said trailer is attached to a vehicle by which it may be propelled or drawn and when so attached the trailer shall be deemed part of the vehicle and subject to the regulations pertaining to vehicles.

- (b) Recreational vehicles will be allowed to park on the street in front of the registered owner's residence from May 15 to September 15 unless the recreational vehicle poses a traffic or safety hazard. Council may, by motion of Council, extend this period up to and including October 31. The recreational vehicle may not be permitted to park on a public street location if at the discretion of a Peace Officer the recreational vehicle is considered a traffic or public safety hazard. Recreational vehicles parked on private property must be fully contained within the property. No portion of a recreational vehicle may be permitted to protrude into a public street, laneway or sidewalk.
18. No person shall park a vehicle or a vehicle with a trailer attached thereto other than a recreation vehicle, if the overall length of the vehicle or vehicle and trailer attached thereto exceeds 8 meters, upon any highway at any hour of the day or night when such vehicle or vehicle and trailer would be located either in front of or across from or on the flankage of residential property.
19. Unless required or permitted by this Bylaw or by a Traffic Control Device, or in compliance with the directions of a Peace Officer, or to avoid a conflict with other traffic, a driver shall not stop or park his vehicle
- a) on a sidewalk, or the boulevard portion of a highway,
  - b) on a crosswalk or on any part of a crosswalk,
  - c) in such a manner as to obstruct access to a garage, private road, or driveway,
  - d) on any bridge, culvert or approach thereto,
  - e) within an intersection, other than immediately next to the curb in a "T" intersection,
  - f) at an intersection nearer than 4.5 meters to the projection of the corner property line immediately ahead or immediately to the rear, except when his vehicle is parked in a space where a parking meter or other Traffic Control Device indicates parking is permitted,
  - g) within 4.5 meters on the approach to a Stop sign or Yield sign,
  - h) within 4.5 meters of any fire hydrant, or when the hydrant is not located at the curb, within 4.5 meters of the point on the curb nearest the hydrant.
20. A person being in charge or control of a garage, service station, radio shop or other premises where repairs or installations are made on vehicles for compensation shall not leave or cause or permit to be left on any street a vehicle, which is left in his possession for carrying out the repairs or making installations or for any other purpose whatsoever nor any vehicles which are the property of the said garage, service station, radio shop or other premises where repairs or installations are made.

*Part VI – Abandoned Vehicles*

21. No person shall park a Vehicle on a Highway at the same location in excess of 72 consecutive hours.
22. Where public parking is permitted on public or private property, no person shall park a vehicle in excess of 48 hours, without the express or implied consent of the owner or person in lawful possession or control of the property.



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23. A vehicle left parked at a location in excess of the time specified shall be deemed to have been abandoned at that location for the purposes of this Bylaw.

*Part VII - SPECIAL CLASSES OF VEHICLES*

24. For the purpose of Part VI - Special Classes of Vehicles, a "Heavy Vehicle" is defined as a vehicle which exceeds a gross vehicle weight of 5,500 kg, or a vehicle with trailer which exceeds a gross vehicle weight of 5,500 kg, or a vehicle with or without a trailer that exceeds 7 meters in total length but does not include a recreational vehicle.
25. (a) A person may park a heavy vehicle on a truck route temporarily for a maximum of 2 (two) hours.
- (b) The restriction in (a) shall not apply so as to prohibit such vehicles being parked on a Highway for the purpose of unloading or loading goods to or from premises abutting such Highway, provided that if the loading or unloading is taking place during a period of restricted visibility, then the vehicles and its trailer shall have all front and rear parking lights illuminated.
26. (a) No person shall operate a heavy vehicle on a Highway other than a Truck Route (Appendix "B") except as authorized in sub-section (b).
- (b) A person operating a heavy vehicle shall, for the purposes of obtaining goods from or delivering goods to a location off a designated Truck Route, take the most direct route between the delivery or collection point and a designated Truck Route.
27. (a) No vehicle or trailer having metal spikes, lugs, cleats or bands projecting from the surface of the wheel or tire, or having caterpillar tracks or skids, may be operated on any Highway within the Town.
- (b) The forgoing restriction shall not apply to studded tires on passenger vehicles.
28. Part VI of this Bylaw shall not apply to Town vehicles or vehicles under hire by the Town for snow removal, road building or maintenance, or maintenance of Town property.
29. No person shall drive a heavy vehicle or other industrial vehicle over or upon any curb, gutter or sidewalk so as to cause damage to the curb, gutter or sidewalk.

*Part VIII - RULES FOR PARADES AND PROCESSIONS*

30. No person shall hold or take part in a Parade or Procession without first having obtained a permit from the Town.
31. (a) Any person desiring to hold a Parade or Procession within the Town shall, at least ten (10) calendar days before the time they desire to hold the same, make application in writing to the Town furnishing the following information:
- i) the name and address of the applicant and, if such applicant is an organization,

  
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- the names and addresses of the executives thereof;
  - ii) the nature and object of such Parade and Procession;
  - iii) the day, date and hours during which same will be held; and
  - iv) the intended route thereof.
- (b) The CAO may specify the hours and route of the Parade or Procession and give such directions to the applicants in regard to such Parade or Procession as in his/her opinion will prevent any unnecessary or unreasonable obstruction to the highway or tend to prevent a breach of the peace.
- (c) During such Parade or Procession, all pedestrians not taking part therein shall be restricted to the use of the sidewalk.
- (d) No Parade or Procession shall move at a slower speed than 5 km/hr or obstruct any highway for a longer period than is reasonably necessary.

Part IX – SKATEBOARDS, ROLLERSKATES, ROLLERBLADES, BICYCLES, AND HORSE-DRAWN VEHICLES

32. The driver or other person in charge of any horse-drawn vehicle on a Highway shall remain upon such vehicle while it is in motion or shall walk beside the horse drawing such vehicle.
33. No person shall use, ride, propel or operate a bicycle, rollerblades, skateboard, in-line skates, skateboard or scooter on any sidewalk in the Town of Eckville at any time. Baby strollers, children's wagons, walking aids, such as motorized wheelchairs or electric scooters, and bicycles that have a wheel diameter less than fifty centimeters, are exempted from this provision.
34. Notwithstanding any penalty specified, any person who operates a bicycle or skateboard within the corporate limits of the Town in contravention of any of the provisions of this Bylaw or any other Bylaw of the Town, or any Act of Alberta, may have the said bicycle or skateboard impounded by and at the discretion of any Peace Officer for a period not exceeding sixty (60) days.

Part X - POWER OF PEACE OFFICER

35. Any Peace Officer is hereby authorized to control and regulate vehicles and highway traffic on all Highways within the Town.
36. (a) A Peace Officer is hereby authorized to enforce the provisions of this Bylaw.
- (b) i) A Peace Officer is authorized to remove or cause to be removed any vehicle or trailer operated or parked in contravention of any provision of this Bylaw, or where emergency conditions may require such removal from a Highway.
- ii) Such vehicle may be seized and removed to a suitable place where it will remain until claimed by the owner thereof or his agent.

  
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- iii) No seized vehicle shall be released to its owner or his agent until the storage and removal charges on the vehicle have been paid; such charges shall be in addition to any fine or penalty imposed in respect of any such violation or to any payment made in lieu of prosecution as provided. The Town is not responsible for towing or storage charges.
37. (a) Any Peace Officer or any member of the Fire Department may, in case of fire or other emergency, designate a point beyond which no person shall pass.
- (b) No pedestrian or person operating a vehicle shall stand or park so as to prevent or impede access to the zone of a fire or other emergency, or pass beyond a point designated by a Peace Officer or member of the fire department.

*Part XI – MISCELLANEOUS*

38. (a) No person shall allow hedges or shrubs on private property to grow to a height in excess of one (1) meter within five (5) meters from the front property line or three (3) meters from the side property line at a Highway intersection, whether planted before or after the date of the passing of this Bylaw, to ensure good visibility for safe traffic flow.
- (b) No person shall erect or cause to be erected, built, placed or replaced a fence, wall or other object on private property to a height in excess of one (1) meter within five (5) meters from the front property line or three (3) meters from the side property line at a Highway intersection, whether erected, built, placed or replaced before or after the passing of this bylaw, to ensure good visibility for safe traffic flow.
39. No person shall load or unload goods or merchandise across a sidewalk or boulevard where loading and unloading facilities have been provided on the premises to which the goods are being delivered or from which they are being taken.
40. No unauthorized person shall place upon any Highway or upon any structure abutting a Highway any sign, mark or notice relating to the use of the Highway.
41. No person other than a Town employee in the normal course of his/her duties shall mark any curb with paint or any other substance.
42. No person shall stand or park any vehicle on any Highway for the purpose of maintaining or repairing such vehicle except for emergency repairs.
43. No person shall wash or drain any vehicle or article in such a manner as to result in mud, grease, oil, ice or any item being placed upon a Highway, boulevard or sidewalk.
44. No person shall place, or shall cause or allow to be placed upon a highway or Town property any snow, ice, dirt, gravel, concrete, material, equipment, or other obstruction other than from a sidewalk pursuant to the provisions of this Bylaw.
45. Every person shall comply with any traffic signal or direction of a School Patrol.

  
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46. No person shall place or leave on/or cross on/or above any part of a highway, sidewalk, boulevard, or any other Town property, a cord or cable that may transmit electrical energy from a private property to any part of the aforementioned property where a vehicle may park.
47. No person who owns, operates, or controls a vehicle equipped with engine retarder brakes shall allow such brakes to be engaged in any area within the Town where the use of engine retarder brakes is prohibited by signage placed by the Town, the Provincial Government, or other proper authority.

Part XII – ENFORCEMENT

48. (a) The owner of a vehicle which is involved in any contravention of this Bylaw is guilty of an offense unless he proves to the satisfaction of the Judge that, at the time of the offense, the vehicle was not being driven or was not parked or left by him or by any other person with his consent, expressed or implied.
- (b) "owner" as used in this section means the person named on the Certificate of Registration.
49. Any person violating a provision of this Bylaw is guilty of an offence and is liable to pay the amount as set out in the Town General Penalties – Appendix "A" of this Bylaw.
50. A Municipal Tag may be issued in respect of a bylaw offence:
- (a) Where a Municipal Tag is issued in respect of an offence, the Municipal Tag must specify the fine amount established by the bylaw for the offence;
- (b) A person who commits an offence may, if a Municipal Tag is issued in respect of the offence, pay the fine amount established by the bylaw for the offence and if the amount is paid on or before the required date, the person will not be prosecuted for the offence.
51. A Violation Ticket pursuant to the Provincial Offences Procedure Act R.S.A. 2000, Chapter P-34 may be issued in respect of an offence. If a Violation Ticket is issued in respect of an offence, the Violation Ticket may:
- (a) Specify the fine amount established by the bylaw for the offence;
- (b) Require a person to appear in court without the alternative of making a voluntary payment.
52. A person who commits an offence may:
- (a) If a Violation Ticket is issued in respect of the offence; and
- (b) If the Violation Ticket specifies the fine amount established by the bylaw for the offence;
- make a voluntary payment equal to the specified fine.

  
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- 53. It is the intention of the Town Council that each separate provision of this Bylaw shall be deemed independent of all other provisions, and it is further the intention that if any provision of this Bylaw be declared invalid, all other provisions shall remain valid and enforceable.
- 54. Bylaw No. 688-08 and Bylaw No. 721-14 are hereby repealed.

THIS BYLAW WILL COME INTO EFFECT ON THE DAY ON WHICH IT IS FINALLY PASSED.

READ A FIRST TIME IN COUNCIL THIS 27 DAY OF JUNE, 2017.

READ A SECOND TIME IN COUNCIL THIS 27 DAY OF JUNE, 2017.

UNANIMOUS CONSENT GIVEN FOR THIRD AND FINAL READING THIS 27 DAY OF JUNE, 2017.

READ A THIRD TIME IN COUNCIL AND PASSED THIS 27 DAY OF JUNE, 2017.



  
\_\_\_\_\_  
MAYOR


  
\_\_\_\_\_  
ADMINISTRATOR

  
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**Appendix "A"**  
**Specified Penalties**

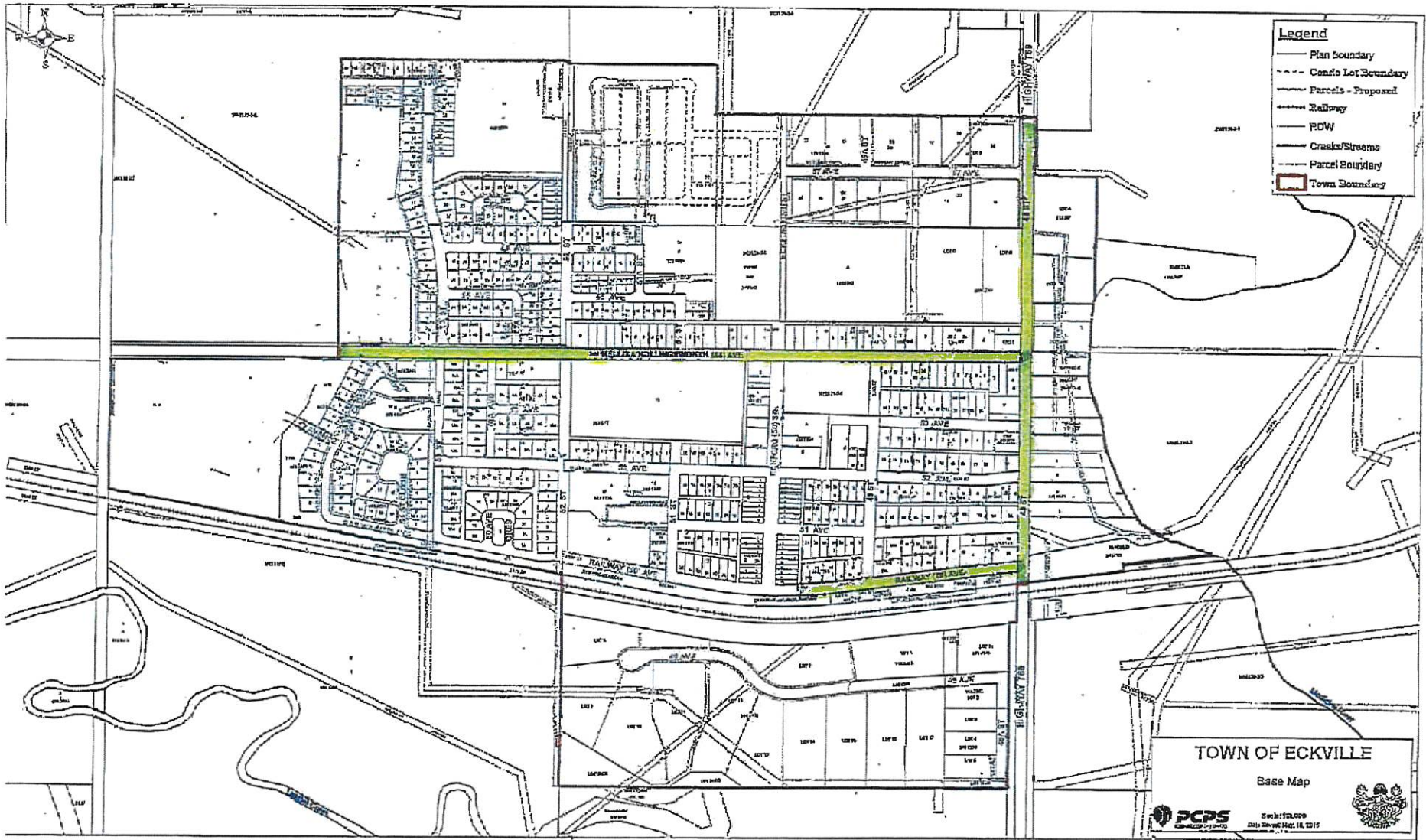
Section 6(a) Place Unauthorized Structure obstructing Roadway/Sidewalk/Boulevard .....	\$200.00
Section 8 Exceed Speed .....	\$150.00
Section 9 Exceed Speed in School Zone .....	\$150.00
Section 10 Duties of Pedestrians .....	\$150.00
Section 12 Direction of Parking and Distance from Curb .....	\$100.00
Section 13 Parking in Alley .....	\$100.00
Section 14(a) Park on Private Land (posted).....	\$100.00
Section 15 Park in Handicapped Stall.....	\$100.00
Section 16 Park on Town Land.....	\$100.00
Section 17 Park RV on Highway Contrary to Parking Restrictions .....	\$100.00
Section 18 Length of Vehicle .....	\$100.00
Section 19 Stopping a Vehicle .....	\$100.00
Section 21 Abandoned Vehicle on Highway .....	\$100.00
Section 22 Public Parking.....	\$100.00
Section 25(a) Park a Heavy Vehicle on Highway.....	\$100.00
Section 26(a) Operate a Heavy Vehicle off Truck Route.....	\$500.00
Section 27(a) Operate a Vehicle with lugs or spikes on Highway.....	\$1000.00
Section 29 Fail to Reinforce Curb or Sidewalk.....	\$1000.00
Section 30 Fail to obtain Parade Permit.....	\$100.00
Section 31 Fail to abide by Parade Permit.....	\$100.00
Section 32 Person in charge of Horse drawn Vehicle Fail to remain upon or beside Such Vehicle.....	\$100.00

  
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Section 33 Operate a bicycle on a Sidewalk (excess of 50 cm diameter)	\$100.00
Section 34 Fail to use Consideration of Others while Roller-skating/Rollerblading/Skateboarding on Sidewalk	\$100.00
Section 37(b) Pedestrian or Vehicle impedes access to Emergency Zone	\$400.00
Section 38(a) Allow trees/shrubs/hedges to grow within 1.2 m (4 ft.) of the property line	\$100.00
Section 39 Load/Unload across Sidewalk	\$100.00
Section 40 Unauthorized person erect Traffic Sign	\$200.00
Section 41 Unauthorized person mark Curb	\$200.00
Section 42 Repair a Vehicle on Highway	\$300.00
Section 43 Wash or drain any vehicle/article, placing mud/grease/oil/ice on highway/boulevard/sidewalk	\$200.00
Section 45 Fail to comply with Direction of School Patrol	\$1150.00
Section 46 Electrical Cords over Sidewalk	\$100.00
Section 47 Use of Engine Retarder Brakes	\$100.00

  
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SCHEDULE "B"  
TRUCK ROUTE

36 21

Mtg. Date Sept 9, 2023  
Agenda Item 5.3

**TOWN OF ECKVILLE**  
**Request to Council for Decision**

<b>Meeting:</b>	<b>Town Council</b>
<b>Meeting Date:</b>	<b>September 9, 2024</b>
<b>Originated By:</b>	<b>Jack Ramsden, CAO</b>
<b>Title:</b>	<b>Award of 2024 Asphalt Patching &amp; Other Projects Tender</b>

**BACKGROUND:** We were a bit late putting this work out for tender, but we were pleased to receive three submissions which seem to be very competitive. A copy of the Summary of these quotations is attached for your information.

**DISCUSSION/ALTERNATIVES:** We are recommending that Council award the "2024 Asphalt Patching and Optional Project" to the Border Paving of Red Deer who had the lowest tender.

**IMPACT ON BUDGET:** This work will be funded by the Local Government Fiscal Framework (LGFF) Grant Program.

**RECOMMENDED ACTION:** That the following motion be presented for consideration:

**"That the "2024 Asphalt Patching and Other Projects" tender be awarded to Border Paving of Red Deer as per their submission.**

Prepared By:  Approved By: \_\_\_\_\_ 

# TOWN OF ECKVILLE

## 2024 ASPHALT QUOTATION SUMMARY – SEPTEMBER 4, 2024

### PATCH REPAIRS

Description	Units	BORDER PAVING		RICHARDSON BLACKTOP		ALBERTA PARKING LOT SERVICES	
		Unit Price	Total	Unit Price	Total	Unit Price	Total Price
a) 52A Street & 53 Avenue (5m by 11m)	55 sq m	\$ <u>95.00</u>	\$ <u>5,225.00</u>	\$ <u>109.09</u>	\$ <u>6,000.00</u>	\$ <u>85.00</u>	\$ <u>4,675.00</u>
b) 55 Avenue (west of Town Shop) (5m by 57m) (deep base work required)	285 sq m	\$ <u>114.00</u>	\$ <u>32,490.00</u>	\$ <u>117.54</u>	\$ <u>33,500.00</u>	\$ <u>150.00</u>	\$ <u>42,750.00</u>
c) 51 Street (south of 52 Avenue) (5m by 5m)	25 sq m	\$ <u>95.00</u>	\$ <u>2,375.00</u>	\$ <u>109.09</u>	\$ <u>2,727.25</u>	\$ <u>100.00</u>	\$ <u>2,500.00</u>
d) Main Street (across from High School) (2.5m by 5m)	12.5 sq m	\$ <u>95.00</u>	\$ <u>1,187.50</u>	\$ <u>109.09</u>	\$ <u>1,363.63</u>	\$ <u>100.00</u>	\$ <u>1,250.00</u>
e) Main Street & 54A Avenue (west of school) lift manhole (riser required) (5m by 5m)	25 sq m	\$ <u>95.00</u>	\$ <u>2,375.00</u>	\$ <u>127.09</u>	\$ <u>3,177.25</u>	\$ <u>100.00</u>	\$ <u>2,500.00</u>
f) 52 Avenue (west of SH 766) (3.5m by 4m)	14 sq m	\$ <u>95.00</u>	\$ <u>1,330.00</u>	\$ <u>109.09</u>	\$ <u>1,527.26</u>	\$ <u>100.00</u>	\$ <u>1,400.00</u>
g) h) 49 Avenue & SH 766 (Kal Tire) (4m by 9m)	38 sq m	\$ <u>95.00</u>	\$ <u>3,610.00</u>	\$ <u>109.09</u>	\$ <u>4,145.42</u>	\$ <u>85.00</u>	\$ <u>3,230.00</u>
SUBTOTAL PATCH REPAIRS			\$ <u>48,592.50</u>		\$ <u>52,440.81</u>		\$ <u>58,305.00</u>



**OPTIONAL PROJECTS**

Description	Units	BORDER PAVING		RICHARDSON BLACKTOP		ALBERTA PARKING LOT SERVICES	
		Unit Price	Total	Unit Price	Total	Unit Price	Total Price
i) Town Shop Apron (in front of double doors) (12.2m x 12.2m) (small section of concrete to be removed)	148.84 sq m	\$ <u>90.00</u>	\$ <u>13,395.60</u>	\$ <u>121.04</u>	\$ <u>18,015.59</u>	\$ <u>100.00</u>	\$ <u>14,884.00</u>
j) Town Shop Apron (back of shop) (6.7m x 7.6m)	51 sq m	\$ <u>135.00</u>	\$ <u>6,885.00</u>	\$ <u>109.09</u>	\$ <u>5,563.59</u>	\$ <u>100.00</u>	\$ <u>5,100.00</u>
k) Town Office Parking Lot (12.2m x 7.6m)	93 sq m	\$ <u>80.00</u>	\$ <u>7,440.00</u>	\$ <u>109.09</u>	\$ <u>10,145.37</u>	\$ <u>100.00</u>	\$ <u>9,300.00</u>
<b>SUBTOTAL</b>			\$ <u>27,720.60</u>		\$ <u>33,724.55</u>		\$ <u>29,284.00</u>
<b>GRAND TOTAL</b>			\$ <u>76,313.10</u>		\$ <u>86,165.36</u>		\$ <u>87,589.00</u>

\_\_\_\_\_  
CAO

\_\_\_\_\_  
DATE

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**Subject: Central Alberta Female Municipal Networking Group - Urban Municipalities under 10,000 and Rural Counties**

Mtg. Date Sept 9, 2024  
Agenda Item 5.4

Good Afternoon All,

I hope you all had a great summer. We are thrilled by the level of interest in kicking off this group.

We are looking at the inaugural meeting being held on September 18, 2024 at the Carstairs Community Golf Club from 5:30 pm - 8:30 pm. We are still ironing out the full details, and hopefully this date works for the majority of attendees.

I will be sending out a meeting invite shortly to hold in your calendars. We ask that attendees please bring \$20.00 to cover event registration which includes food and guest speaker. In your RSVP, please indicate if you have any dietary restrictions or preferences.

\*

Meeting: Inaugural Central Alberta Female Municipal Networking Group

\*

Date: Wednesday September 18, 2024

\*

Time: 5:30 pm - 8:30 pm

\*

5:30 - 6:15: Registration

\*

6:15 - 7:30: Guest Speaker

\*

7:30 - 8:30: Networking

\*

Location: Carstairs Community Golf Club, #2, Highway 2A, Carstairs  
(located just North of Carstairs on the 2A)

Thank you again for the level of interest and we look forward to connecting with you next month.

Tks,

Angie Fricke | Councilor | Town of Carstairs

[angief@carstairs.ca](mailto:angief@carstairs.ca) | 403.507.9114

[cid:0db7fddc-54e7-4d75-be0d-79d72cb4412d]

[cid:29d48961-9bed-43e4-8a9f-f8e567811899] Angie Fricke, Carstairs Town Councilor <<https://www.facebook.com/profile.php?id=100071124332718&sk=about>>

[cid:f96be811-4a8e-4100-9d08-

136b6ef45dd9]@theangiefricke <<https://www.instagram.com/theangiefricke>

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**MANAGEMENT REPORT  
TO ECKVILLE TOWN COUNCIL**

**September 9, 2024**

Mtg. Date SEPT 9, 2024

Agenda Item 7.1

**Current Activities:**

- **Sylvan Lake Regional Water/Wastewater Commission:** Nothing new to report since our meeting with the CAO of the Sylvan Lake Regional Water/Wastewater Commission and Lacombe County Manger. We will pass on any updates we receive.
  
- **Meeting with BTG Energy:** We discussed three different subjects:
  1. **Macdonald Heights** -We are finding ourselves to be in the middle with regards to the reclaimed well site which is located on Lot 31 in our Macdonald Heights. BTG Energy is saying that they are not responsible for this reclaimed well site, so we are now having to go back to Cenovus discuss what restrictions we are looking at in building on this property. We know that we must maintain a minimum 15m radius from the center of the old well head, but we want to be sure that there are no other conditions. We will keep you in the loop.
  2. **Proposed Industrial Subdivision on 57 Avenue** - We are still working with the Developer, Tagish Engineering, BTG Energy and Parkland Planning Services on the proposed 57 Avenue Industrial Subdivision. Things are going slowly, but we are making some progress.
  3. **Active Wellsite West of the Town Shop** – We are still waiting on information from BTG Energy on how to move the land use agreements into the name of the Town.
  
- **Parking Changes at Eckville Elementary School:** In the last management report, dated August 12<sup>th</sup>, we noted that starting on the first day of school the school buses would drop off and pick up students in front of the main school doors. The area was to be signed to restrict parking in the morning and in the afternoon when the buses are on site. The curb was also to be painted white to delineate the area. The parents were to be instructed to pick their children up in the circle area to the east of the playground and on a portion of the north curb between the new entrance and exit to the Teachers Parking lot. The School Division was going to place concrete barricades back from the north curb to restrict access to the Teachers parking lot from 54A Avenue to only the new entrance and exit. The Town also was going to sign 54a Avenue as a one-way street with traffic directed east to west. (see attached photos).

We plan to observe the results and check in with the principal and will update Council on September 9<sup>th</sup>.
  
- **Public Works Highlights:**
  - West Sewer Lift Station:** We continue to try to find an affordable solution for controlling the pumps in this lift station.
  
  - The Street Sweeper:** We have not heard back from the Sales Department at Industrial Machine with respect to an estimate on the value of our current truck mounted street sweeper. We did, however, mention to the Alberta Parking Lot Services representative that we might have a sweeper for sale when he dropped

Management Report – September 9, 2024

off their tender for asphalt work. He asked us to send him what information we could on the make, hours, etc. and he would consider whether to pursue any further discussion. As mentioned in our last report, if we can sell it for the right price, we will propose the purchase of a new loader mounted sweeping unit for 2025.

New Four Way Stop: To date, we haven't received any negative feedback on this new four way stop.

**Future / Planned Activities:**

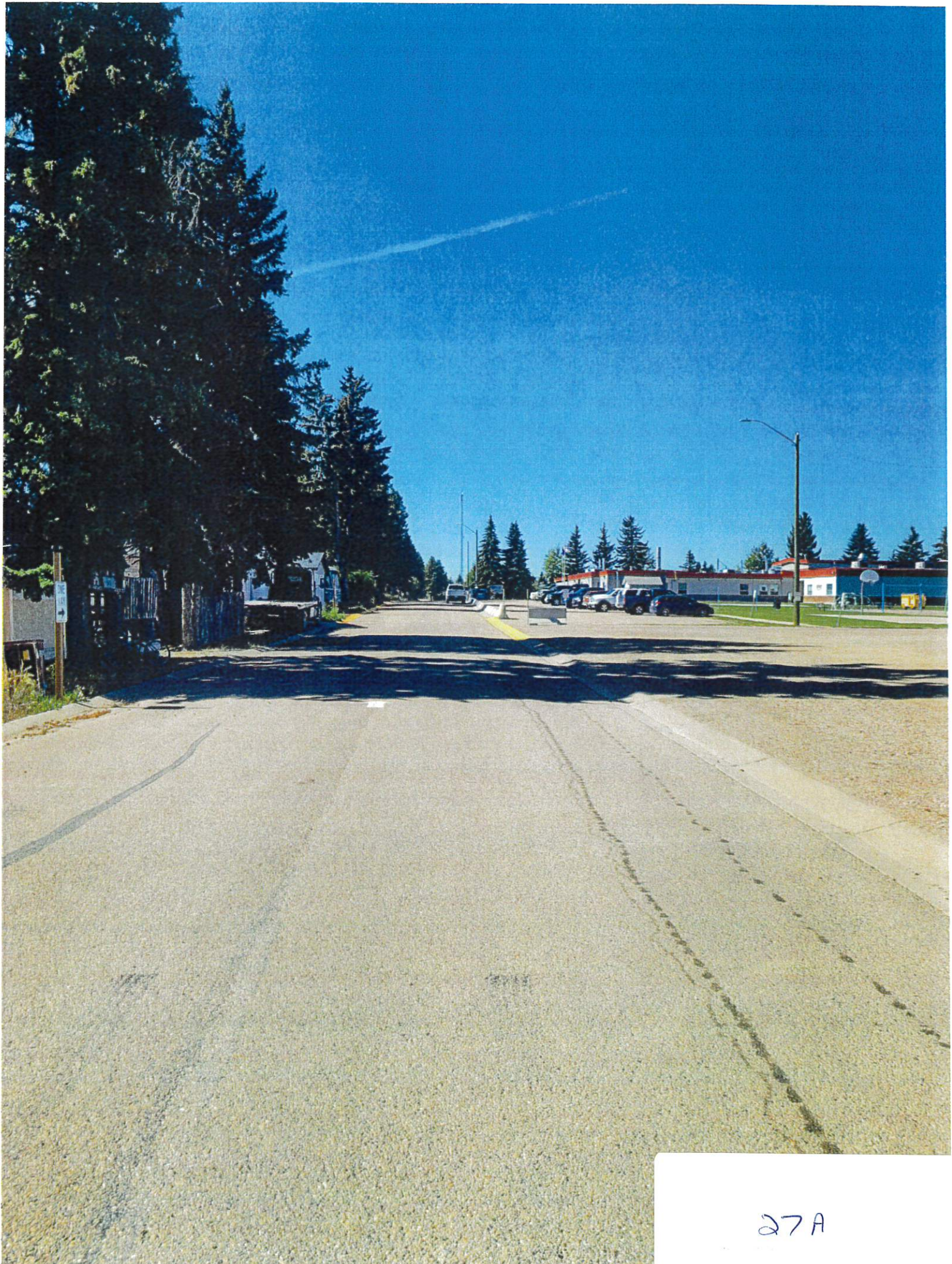
- **Repainting Fire Hydrants**: We are very pleased to announce that our Public Works Team has been repainting our fire hydrants. We have gone with the industry standard light green color, and we think they look good. Only a few more to go!
- **Minor Concrete Repairs**: We hired Proform Concrete services to do our minor concrete repairs as they were slightly lower than Olds Concrete. They have completed the projects and we will be completing the asphalt fill along the curbs shortly.
- **Proposed Changes to our Fire Bylaw**: We would like to discuss, with Council, the recent fire invoices that we have received this year from Lacombe County for other District Fire Departments that come to Eckville to support our Eckville District Fire Department during fire calls.

---

Jack Ramsden, CAO



Darcy Webb, Deputy CAO



27A



27B



27C



27 D



Mtg. Date Sept 9 2024  
Agenda Item 7.2

**EFT**

Audit Trail Code: PMCHQ00000886  
\* Voided transactions

Chequebook ID	Type	Number	Date	Amount
Paid To/Rcvd From		Description		
ATB - GEN	Cheque	EFT000000000099	8/13/2024	\$3,345.55
Archon IT Services Ltd.				
ATB - GEN	Cheque	EFT000000000100	8/13/2024	\$800.00
Cody Bright				
ATB - GEN	Cheque	EFT000000000101	8/13/2024	\$315.00
Central Alberta Window Cleaning				
ATB - GEN	Cheque	EFT000000000102	8/13/2024	\$8,926.67
Clear Blue Technologies In.				
ATB - GEN	Cheque	EFT000000000103	8/13/2024	\$7,659.76
Empringham Disposal Corp.				
ATB - GEN	Cheque	EFT000000000104	8/13/2024	\$787.50
HHID Consulting Ltd.				
ATB - GEN	Cheque	EFT000000000105	8/13/2024	\$500.00
Penny Seiling				
ATB - GEN	Cheque	EFT000000000106	8/13/2024	\$68.68
Sherry Meyers				
Total Transactions:	8			

28

Batch ID: CHEQUES 2024  
 Batch Comment: AP

Audit Trail Code: PMCHQ00000887  
 Posting Date: 2024-08-21

Chequebook ID: ATB - GEN

\* Voided Cheques

Cheque Number	Date	Payment Number	Vendor ID	Cheque Name	Amount
028007	2024-08-21	0000000000023914	241001	241577 Alberta Ltd.	\$401.26
028008	2024-08-21	0000000000023915	ANI001	327241 Alberta Ltd.	\$1,795.50
028009	2024-08-21	0000000000023916	ATB001	ATB Financial Mastercard	\$1,307.05
028010	2024-08-21	0000000000023917	CEN014	Central Alberta Co-op Ltd.	\$621.40
028011	2024-08-21	0000000000023918	CEN04	Central Labs	\$526.53
028012	2024-08-21	0000000000023919	CLO001	Cloverdale Paint Inc.	\$450.47
028013	2024-08-21	0000000000023920	FLO01	Flowpoint Environmental System	\$108.15
028014	2024-08-21	0000000000023921	GAR003	Gary Heisler	\$600.00
028015	2024-08-21	0000000000023922	GTI001	GTI Petroleum Ltd	\$1,304.57
028016	2024-08-21	0000000000023923	IND003	Industrial Machine Inc.	\$8,298.38
028017	2024-08-21	0000000000023924	LAC001	Lacombe County	\$2,274.92
028018	2024-08-21	0000000000023925	MES001	Messer Canada INC.	\$95.36
028019	2024-08-21	0000000000023927	NEX002	NextGen Automation	\$394.04
028020	2024-08-21	0000000000023928	REC01	RecordXpress	\$37.98
028021	2024-08-21	0000000000023929	STA004	Stantec Consulting Ltd.	\$1,506.75
028022	2024-08-21	0000000000023930	STE008	Sterling Power Systems Inc.	\$635.25
028023	2024-08-21	0000000000023931	TEL002	TELUS MOBILITY	\$141.24
028024	2024-08-21	0000000000023932	ULI001	Uline Canada Corporation	\$2,083.91

Total Cheques: 18

Cheques Total: \$22,582.76

29

Batch ID: CHEQUES  
 Batch Comment: AP Cheques

Audit Trail Code: PMCHQ00000888  
 Posting Date: 2024-09-05

Chequebook ID: ATB - GEN

\* Voided Cheques

Cheque Number	Date	Payment Number	Vendor ID	Cheque Name	Amount
028025	2024-09-05	00000000000023933	AK01	Akamihk Health Care Services L	\$79.87
028026	2024-09-05	00000000000023934	AUM002	AMSC Insurance Services Ltd.	\$9,210.65
028027	2024-09-05	00000000000023935	CEN04	Central Labs	\$351.02
028028	2024-09-05	00000000000023936	CIP01	CIP Office Technology	\$142.80
028029	2024-09-05	00000000000023937	CLO001	Cloverdale Paint Inc.	\$501.25
028030	2024-09-05	00000000000023938	COP002	Copies Now	\$169.05
028031	2024-09-05	00000000000023939	GOV003	Government of Alberta	\$21.00
028032	2024-09-05	00000000000023940	HIW001	Hi-Way 9 Express Ltd.	\$602.79
028033	2024-09-05	00000000000023941	KEY001	Key Agventures Inc	\$459.69
028034	2024-09-05	00000000000023942	LAC001	Lacombe County	\$2,234.18
028035	2024-09-05	00000000000023943	LAC010	Lacombe Regional Waste Service	\$300.00
028036	2024-09-05	00000000000023944	LIT002	Little Jon's Portable Toilet S	\$1,050.00
028037	2024-09-05	00000000000023945	MES001	Messer Canada INC.	\$47.68
028038	2024-09-05	00000000000023946	MIS001	Missing Link Internet Inc.	\$367.50
028039	2024-09-05	00000000000023947	PC01	PCPS	\$1,475.00
028040	2024-09-05	00000000000023948	PRO005	PROTEC	\$130.62
028041	2024-09-05	00000000000023949	RAY02	Scott Raymond	\$2,079.00
028042	2024-09-05	00000000000023950	REC	Receiver General	\$11,809.11
028043	2024-09-05	00000000000023951	STE008	Sterling Power Systems Inc.	\$7,362.31
028044	2024-09-05	00000000000023952	TEL001	Telus	\$1,152.32
028045	2024-09-05	00000000000023953	TRA01	Trans-Care Rescue Ltd.	\$50.85
028046	2024-09-05	00000000000023954	TWO001	Two H Group	\$300.00
028047	2024-09-05	00000000000023955	UFA001	UFA	\$321.18
028048	2024-09-05	00000000000023956	WEL001	Wells Fargo Equipment Fin Co	\$744.35
028049	2024-09-05	00000000000023957	WIL001	Wild Rose Assessment Services	\$1,424.15
028050	2024-09-05	00000000000023958	LAP001	LAPP	\$3,450.81

Total Cheques: 26

Cheques Total: \$45,837.18

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**HIGHLIGHTS OF THE REGULAR COUNCIL MEETING**  
**August 22, 2024**

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**LETTER OF SUPPORT FOR MEDICINE LODGE SKI CLUB**

Lacombe County will provide the Medicine Lodge Ski Club with a letter of support regarding its application for grant funding through the Alberta Active Communities Initiative to upgrade the ski lifts at Medicine Lodge Ski Hill.

**ANNUAL APPOINTMENT OF AUDITORS FOR 2024**

Council approved the appointment of BDO Canada LLP as Lacombe County's auditors for the 2024 fiscal year, at an estimated cost of \$78,126.50.

**PROPERTY TAX CANCELLATION REQUEST**

A motion that Lacombe County cancels \$42,000 of the 2024 property tax levied on tax account # 3927232040, and further, that Council cancel the entire 2025 tax levy for the same tax account, estimated at \$101,000, did not receive Council approval.

**RC(1) RECREATION CAPITAL FUNDING REQUEST – MIRROR LIBRARY**

By resolution of Council, Lacombe County will contribute up to \$3,250 to the Friends of Mirror Library Society's water line replacement project. The contribution will be funded from the County's Recreation Capital Assistance Reserve.

**UTILITIES EMERGENCY SANITARY SEWER REPAIRS – HAMLET OF MIRROR**

The County Manager was authorized to complete upgrades to the Mirror 46<sup>th</sup> Street sanitary sewer system at a cost of \$47,197.48. The repairs will be funded from the Hamlet of Mirror Utility Reserve.

**AUC CONSULTATION ON RULE 007**

The Alberta Utilities Commission (AUC) is reviewing Rule 007: Applications for Power Plants, Substations, Transmission Lines, Industrial System Designations, Hydro Developments, and Gas Utility Pipelines and initiated a series of consultations on specific topics. Interested parties have been invited to provide input through email to the AUC.

Council endorsed a draft response to the AUC Consultation on Rule 007. The response will be submitted to the AUC, via email, on behalf of Lacombe County.

**OPPORTUNITY FOR MEETING WITH MINISTER OF MUNICIPAL AFFAIRS**

The County Manager was directed to submit a request for Council to meet with the Honourable Ric McIver, Minister of Municipal Affairs during the 2024 RMA Fall Convention. Discussion topics for the meeting will include:

1. Energy Industry and Municipalities
  - a. Ministerial Order 43/2023;
  - b. Mature Asset Strategy;
  - c. Assessment Model Review;



WHERE PEOPLE ARE THE KEY

- d. Premier's review of the AER; and
  - e. Subsidization of the energy industry from municipal revenues.
2. AUC decisions re: solar facilities
  3. Impact on municipalities from the deteriorated condition of provincial roads.

#### **RMA MEMBER ADVOCACY REQUEST: POSSIBLE RAIL WORK STOPPAGE**

Due to a breakdown in negotiations between CPKC and CN and the union representing rail workers, a nationwide rail work stoppage has recently occurred. In response to a request from Rural Municipalities of Alberta (RMA), Lacombe County will send a letter to the Honourable Steven MacKinnon, Federal Minister of Labour, calling on him to implement binding arbitration to resolve the dispute and emphasizing the local risks and impacts that the rail work stoppage will have on the rural economy and communities.

#### **GULL LAKE REGIONAL MASTER DRAINAGE FEASIBILITY STUDY**

Bruce Rout provided Council with a presentation regarding the proposed subject study and a request to participate in an Alberta Community Partnership grant application with Ponoka County. The presentation was received for information and the County Manager was directed to provide a report and recommendation regarding the request for consideration at a future Council meeting.

**Next Regular Council Meeting is  
September 12, 2024 – 9:00 a.m.**

**Next Committee of the Whole Meeting is  
October 1, 2024 – 9:00 a.m.**

**Lacombe County Administration Building**

**\*\*For more details from Lacombe County Council meetings, please refer to the meeting minutes. All meeting minutes are posted on the website ([www.lacombecounty.com](http://www.lacombecounty.com)) after approval.**

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APPROVED MINUTES OF THE LACOMBE REGIONAL WASTE SERVICES COMMISSION BOARD JUNE 26, 2024

The meeting of the Lacombe Regional Waste Services Commission was called to order by Vice-Chair Kreil at 1:16 p.m. in the Boardroom of the Lacombe Regional Waste Services Commission Administration office on Wednesday June 26, 2024.

Present

**Commission Members:**

**Present:**

Village of Alix	Barb Gilliat
Town of Bentley	Dale Grimsdale
Lacombe County	Dana Kreil
	Ken Weenink
City of Lacombe	Don Gullekson
Town of Eckville	Dwayne Meyers
Village of Clive	Sarah Fahey

**Others:**

Jay Hohn	LRWSC Commission Manager
Alissa Lundie	Recording Secretary

**Regrets:**

City of Lacombe	Grant Creasey
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Welcome

Vice-Chair Kreil welcomed the Commission Board to the third LRWSC board meeting of 2024.

**RWS/20/24  
Agenda**

Ms. Kreil asked the Board if there were any additions to the agenda.

- It was noted that the agenda had the incorrect date on it.

**Moved by Ms. Gilliat to approve the agenda as amended.**

**Carried Unanimously.**

**RWS/21/24  
Minutes**

**Moved by Mr. Gullekson that the minutes of April 24, 2024 Regular Meeting be approved as presented.**

**Carried Unanimously.**

**RWS/22/24  
Waste Haul  
Summaries**

Administration reviewed the Waste Haul summaries for the month of April & May 2024. Clarification was given in the following areas:

- Mr. Hohn reviewed the current dry rubble totals and how they compare to prior years and mentioned that the numbers compared to prior years were down.
- How compactor totals compare to prior years.

**Moved by Mr. Grimsdale that the Waste Haul Summary for the month of April & May 2024 be received as information by the Commission.**

**Carried Unanimously.**

**RWS/23/24  
Accounts Paid  
YTD Budget  
Comparative List**

Administration reported on the following with the Commission:

- Year to Date Budget Report May 31, 2024.

**Acct. Payable  
Cheque Listing**

- Accounts Payable Cheque Listing from April 1 – May 31, 2024.

**Moved by Ms. Fahey that the YTD Budget Comparative to May 31, 2024 be received as information by the Commission.**

**Carried Unanimously.**

**Moved by Mr. Meyers that the Accounts Payable Cheque Listing from April 1- May 31, 2024 be received as information by the Commission.**

**Carried Unanimously.**

**1:38 p.m.**

**Mr. Weenink arrived**

**RWS/24/24  
HSP Collection**

Mr. Hohn reviewed with the Commission Board the new EPR framework for Household Hazardous Waste collection. The guidelines have placed some restrictions on what will be covered under the newly named Hazardous and Special Products (HSP) program.

Under the EPR Regulation for HSP collection and processing, there are five designated material types that will be covered by the program. Each of these designated material types also have size, volume, or weight parameters to determine whether the products are within the scope of the regulation. The designated material types and their size, volume, or weight scope are:

1. Battery
  - a. Single-use batteries
  - b. Rechargeable batteries
  - c. Does not include:
    - Lead acid batteries, and
    - Batteries weighing 5kg or more
2. Corrosive Products
  - a. Solid, liquid, or gaseous products displaying the corrosive hazard symbol that is:
    - i. 10 L or less for liquids,
    - ii. 10 kg or less for solids, or
    - iii. 680g or less for pressurized containers
  - b. Also includes any container that are sold with products that meet the volume/mass/size of the above requirements
  - c. Does not include products intended for use down-the-drain during their primary intended use
3. Flammable Products
  - a. Solid, liquid, or gaseous products displaying the flammable hazard symbol and the explosive hazard symbol:
    - i. 10 L or less for liquids,
    - ii. 10 kg or less for solids, or
    - iii. 680g or less for pressurized containers
  - b. Containers used to supply flammable products within the above weight are also included with the exception of gasoline, which is for any container that contains 25L or less in volume for gasoline
  - c. Does not include products intended for use down-the-drain during their primary intended use, or products containing less than 50% water miscible flammable liquid

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- 4. Pesticide
  - a. Pesticide, fungicide, herbicide or insecticide:
    - i. 10 L or less for liquids,
    - ii. 10 kg or less for solids, or
    - iii. 680g or less for pressurized containers
  - b. Includes containers that are sold with products that meet the volume/mass/size of the above requirements
  - c. Does not include insect repellents intended for personal use, or sanitizers, disinfectants and antimicrobial products
- 5. Toxic Product
  - a. Solid, liquid, or gaseous products displaying the toxic hazard symbol:
    - i. 10 L or less for liquids,
    - ii. 10 kg or less for solids, or
    - iii. 680g or less for pressurized containers
  - b. Includes containers that are sold with products that meet the volume/mass/size of the above requirements
  - c. Does not include products intended for use down-the-drain during their primary intended use

The parameters set out within the five designated material types cover a wide range of residential products, but it does not cover all the material that LRWSC currently accepts in the residential HHW program.

There are some products that may exceed the 10 L or kg size restriction or fall outside of the five designated material types. Continuing to accept all products that we currently accept will add recycling costs to LRWSC, but refusing products will lead to confusion for residents and potentially having those products placed into the waste stream instead.

The cost to LRWSC to continue to accept the few products not covered is difficult to estimate, but the costs should be less than \$10,000.00/year.

***Moved by Mr. Weenink that the Commission Board table the continued acceptance of residential HSP and fund the recycling costs of those products that fall outside of the size or volume restriction until more information is obtained from the EPR.***

***Carried Unanimously.***

**RWS/25/24  
Tri-Drive Truck  
Purchase**

Mr. Hohn reported to the Commission Board that a Invitation for Tender Request for a 2025 Tri-Drive Cab and Chassis, was sent out to all the local dealers in the Red Deer area May 29, 2024. The tender was open until June 10, 2024 at 11:00am.

We requested two sealed tenders from all submitting companies, and at the expiration of the invitation, three companies presented tenders. The tenders were from Freightliner, Kenworth, and Western Star. The Request for Tender also asked for a trade in value of the Spare Truck Unit 901 (2015 Freightliner 122SD). All tenders did not supply a trade in value for Unit 901.

Freightliner's tender was for a 2025 114SD Cab and Chassis, and it met the specifications of our request. The total cost with the required options was \$237,067.00.

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Western Star's tender was for a 2025 47X Cab and Chassis, and it met the specifications of our request. The total cost with the required options was \$262,748.00.00.

Kenworth submitted two tenders, one was for a 2024 T880 Cab and Chassis with a Cummins engine at a cost of \$268,486.05, the second tender was for a 2024 T880 Cab and Chassis with a PACCAR engine at a cost of \$262,186.05 and they both met the specifications of our request.

Our current 2015 Freightliner will not be traded in and it will be disposed of in a manner that will help us obtain the best value.

We obtained two quotes for the Roll Off Decks, one from Universal Handling Equipment based out of Red Deer at a cost of \$103,735.00, and the other from Fort Fabrication based out of Surrey BC at a cost of \$92,955.12. We are going to get a third quote from a local manufacturer and we should receive it soon. Build times are estimated to be 90 days.

It is important to note that Freightliner has discontinued manufacturing the 122SD model and has replaced it with the 114SD model. The main difference between these models is the cab design, making them smaller.

After comparing all three Tri-Drive specifications and physically inspecting each model in person, Mr. Hohn recommended that the 2025 Kenworth T880 with the Cummins engine would best suit the Commission. The new cab design of the Freightliner is too small, and it is cramped for even an average sized driver. The additional cost to purchase the Kenworth will be offset with a higher resale value and the additional service that is provided by the availability of a service truck in the event of a breakdown.

We will choose the Roll Off Deck manufacturer once all quotes are submitted, but the successful quote will not exceed the quote supplied by Fort Fabrication of \$92,955.12.

The Capital Equipment Replacement Schedule has \$236,404.00 saved for the new truck purchase. Purchasing the 2025 Kenworth T880 with the Cummins engine with the installed deck from Fort Fabrication will cost \$361,144.17. The sale of Unit 901 is expected to be \$110,000.00, so the net cost to the Commission to purchase the 2025 Kenworth T880 will be \$251,144.17.

We will need to top up the Capital Equipment Replacement Reserve the expected difference of \$14,740.17 from the Unrestricted Surplus Reserve to balance out the transaction.

***Moved by Mr. Grimsdale that the Commission Board approve the Commission Manager to purchase one 2025 Kenworth T880 Cab and Chassis with the Cummins engine for an estimated total of \$268,486.05 Plus GST and install the quoted deck from Fort Fabrication for \$92,955.12 plus GST to be funded from the Capital Replacement Fund and any remaining difference from the Unrestricted Surplus.***

***Carried Unanimously.***

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**RWS/26/24  
Redistribution  
Of Reserve Funds**

***Moved by Mr. Gullekson that the Commission Board approves the Commission Manager to dispose of Unit 901 once the new 2025 Kenworth T880 is in service.***

***Carried Unanimously.***

**Capital Equipment Replacement Reserve:**

Due to high inflation rates coming out of the pandemic, some of the capital equipment we are replacing now have a higher replacement value that we have set aside for.

Transferring \$250,000.00 from the Unrestricted Surplus Reserve into the Capital Equipment Replacement Reserve will make up the inflated cost of the 2024 Tri-Drive Trailer, the 2025 Tri-Drive, and the 2026 Track Loader purchases.

**Equipment Maintenance Reserve:**

We had used \$45,000.00 to replace the bottom end of the 963K Track Loader in December 2023.

Transferring \$40,000.00 from the Unrestricted Surplus Reserve will bring the balance to approximately \$95,000.00, closer to the maximum \$100,000.00 that our policy allows.

**Future Initiatives Reserve:**

Transferring \$155,000.00 from Unrestricted Surplus into the Future Initiatives Reserve will leave a balance of approximately \$660,000.00.

**Unrestricted Surplus Reserve:**

According to Policy, The Commission will endeavor to maintain a minimum balance of \$150,000 and a maximum balance of \$300,000 in the Unrestricted Surplus Reserve.

After transferring \$250,000.00 to the Capital Equipment Replacement Reserve, \$40,000.00 to the Equipment Maintenance Reserve, and \$155,000.00 into the Future Initiatives Reserve, there will be a balance of \$299,268.00 left in the Unrestricted Surplus Reserve.

**Shingle Recycling Reserve:**

Mr. Hohn requested that the name of the Shingle Recycling Reserve be changed to Recycling Reserve and be used to fund any unplanned cost-effective recycling opportunity that was not budgeted for.

Funding of this reserve will remain the same as it is currently with 85% of the revenues from shingles going into the reserve.

***Moved by Mr. Gullekson that the Commission Board approve Administration to redistribute the reserve funds as presented.***

***Carried Unanimously.***

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**Moved by Ms. Gilliat that the Commission approve the name of the "Shingle Recycling Reserve" be changed to "Shingle and Recycling Reserve".**

**Carried Unanimously.**

**RWS/27/24  
Managers Report**

Mr. Hohn reported on the following Manager's Report to May 31, 2024. The highlights are as follows:

- Tri Drive Trailer and Compactor Bin Manufacture – Mr. Hohn reported that all the bins are completed and in service and the trailer should be complete by late June/early July.
- Compost Facility Update – Mr. Hohn reported that the compost facility land application submitted April 19<sup>th</sup> has not been approved to date due to a mistake on the application and it is top priority once it has been resubmitted. Once the approval has been granted, test wells can be installed.
- Seasonal RV Leased Lots - Please see below the resolution that Lacombe County Council approved at their May 9, 2024 regular meeting:

**That the County Manager be authorized to execute a seasonal lot solid waste tipping fee agreement with Lacombe Regional Waste Services Commission for the period of January 1, 2025 - December 31, 2026 based on 345 "deemed seasonable lots", a population density of two persons per lot, and seasonal lot occupancy being established as 40% of the year at a total cost to the County of \$17,940.**

The total cost of \$17,940.00 was only used in the recommendation to council for illustration purposes and will be amended at their June 13<sup>th</sup> Council Meeting as that amount may change as the calculation is based on our requisition rate.

We are going to sign an agreement for the two-year period of January 1, 2025 – December 31, 2026 with Lacombe County to collect Waste Disposal Fees for the Seasonal Leased RV Lots within Lacombe County.

- We met with BDO regarding the new ARO standards that were introduced for 2023.

Costs associated with completing the ARO are going to be significantly higher than we initially estimated for our 2024 Budget.

We have instructed BDO that we will not be undertaking any ARO work for the 2024 Budget year, and we will budget accordingly for the 2025 Budget year after we get updated auditing costs for ARO, and professional inputs to accurately assess the liability of retiring our assets.

**Moved by Mr. Weenink that the Managers Report be received as information by the Commission.**

**Carried Unanimously.**

Next Meeting

The next regular meeting of the Commission will be held August 21, 2024 at 1:15 p.m. in the LRWSC Administration Boardroom at Prentiss.

**RWS/28/24  
Adjourn**

**Moved by Ms. Gilliat that the meeting adjourns.**

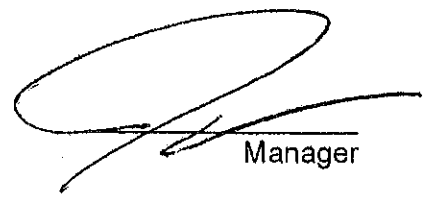
**Time: 2:37 p.m.**

**Carried Unanimously.**

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Chairperson



Manager

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ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Hays*

Mtg. Date Spt 9, 2024  
Agenda Item 91. C

August 9, 2024

AR115836

**Subject: 2025 Fire Services Training Program Grant**

Dear Chief Elected Officials:

It is my pleasure to announce that Municipal Affairs is providing \$500,000 in grant funding for the 2025 Fire Services Training Program. This government recognizes the important work of fire services, and that public safety is always a priority. While Municipal Affairs respects that fire services are a municipal responsibility, we also recognize that a strong provincial-municipal partnership is key to keeping Albertans safe.

This grant provides supplemental funding supports to assist Alberta communities in ensuring their local fire services are adequately trained to respond to identified community risks. Courses approved for delivery under this grant will align with the following key outcomes:

- public safety is preserved in Alberta;
- community risk is effectively managed by local authorities; and
- firefighters are able to receive training in alignment with best practices.

Grant information, along with grant guidelines and application form are available at [www.alberta.ca/fire-services-training-grant](http://www.alberta.ca/fire-services-training-grant). Please forward this information to your chief administrative officers and fire chiefs, so they may complete the application form. Collaboration involving multiple municipalities is permitted, but not required.

If you have any questions regarding the grant applications or the program guidelines, feel free to contact Municipal Affairs at 1-866-421-6929 or [firecomm@gov.ab.ca](mailto:firecomm@gov.ab.ca).

This grant program will assist fire departments across the province be prepared with the knowledge and skills to protect their communities. I look forward to reviewing your 2025 Fire Services Training Program submissions.

Sincerely,

Ric McIver  
Minister

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