

TOWN OF ECKVILLE-COUNCIL AGENDA

Monday, May 13, 2024

Town Office Council Chambers Eckville, AB 6:00 pm
(Councillors may attend via electronic means)

1. CALL TO ORDER 1.1
2. DELEGATIONS/PUBLIC HEARING 2.1
 - Public Hearing 6:00 pm #794-24 Advertising Bylaw Amendment
 - Public Hearing 6:15 pm #795-24 Advertising Bylaw Amendment
3. AGENDA 3.1
 - 3.1 Additional Agenda Items
 - 3.2 Adoption of Agenda
4. MINUTES 4.1
 - Regular Council Meeting Minutes – April 22, 2024 pg. 1-3
5. ACTION ITEMS 5.1
 - RFD – Tax Recovery Public Auction pg.4
 - Rimbey Curling Club Funding Request pg. 5-6
 - Eckville Community Centre Society Financial Statement pg. 7
 - 5.3 Alberta Munis’ concerns with Bill 20 – Discussion pg. 7A-73
 - 5.4
6. BYLAWS, POLICIES 6.1
 - Bylaw 794-24 Municipal Development Plan Amendment (2nd & 3rd Reading) pg. 8-9
 - 6.2 Bylaw 795-24 Land Use Bylaw Amendment (2nd & 3rd Reading) pg. 10-11
 - 6.3 Policy #4102 Water Management and Conservation pg. 12-15
7. REPORTS 7.1
 - Management Report – April 22, 2024 pg. 16-17
 - 7.2 Financial Report-AP April 10-May 1, 2024 pg. 18-23
 - 7.3 Animal Control Service April 2024 pg.24
8. COMMITTEE, BOARD REPORTS 8.1
9. CORRESPONDENCE, INFORMATION 9.1
 - Consent Agenda:
 - A. Parkland Regional Library System 2023 Annual Report pg. 25-26
 - B. Lacombe Foundation Financial Statements pg. 27-45
 - C. Eckville Municipal Library Board Meeting Minutes April 3, 2024 pg. 46-50
 - 10.1 Ponoka Stampede Invite pg. 51
 - 10.2 Rocky Mountain House Leadership Breakfast pg.52
11. CLOSED SESSION 11.1
 - Section 23: Local public body confidences
12. COMMITTEE OF THE WHOLE 12.1
 - 2024 Budget Discussion
13. ADJOURNMENT 13.1

TOWN OF ECKVILLE – COUNCIL MINUTES

Mtg. Date May 13, 2024
Agenda Item 4.1

Monday April 22, 2024

Eckville Town Office, 5023 – 51 Avenue, Eckville, Alberta
(The meeting was available via electronic means)

1. Call to Order 1.1 Mayor Ebden called the meeting to order at 6:00 p.m.

Present: Mayor Ebden

Councillor Meyers

Councillor Engen

Councillor Pacholek

Councillor Palm-Fraser

Councillor See (joined by electronic means)

Absent: Councillor Thoreson

Staff: CAO, Jack Ramsden, Deputy CAO, Darcy Webb

Press: None Present

Gallery: None

2. Delegations/Public Hearings 2.1 Delegation-Melissa Milne MNP: Re Financial Statements
Melisa Milne joined the meeting at 6:00 p.m. in order to present the unqualified 2023 Town of Eckville Financial Statements and 2023 Town of Eckville Financial Information Return.

Res.077.2024 5.1 RFD-Approval of 2023 Financial Statements & 2023 Financial Information Return.

Moved by Councillor Palm-Fraser that Town of Eckville Council approve the Town of Eckville Audited Financial Statements for the year ending December 31, 2023 and the Audited Town of Eckville Financial Information Return for the year ending December 31, 2023 as presented. **Carried Unanimously.**

Mayor Ebden thanked Melissa Milne for attending and she left the meeting at 7:00 p.m.

3. Agenda 3.1 Additional Agenda Items -None

3.2 Adoption of Agenda

Res.078.2024 Moved by Councillor Engen that the agenda be adopted as presented. **Carried Unanimously.**

4. Minutes 4.1 Regular Council Meeting Minutes – April 8, 2024

Res.079.2024 Moved by Mayor Ebden that the minutes of the Regular Meeting of Council held Monday, April 8, 2024, be adopted as presented. **Carried Unanimously.**

4.2 Public Hearing Minutes. April 8, 2024 – Re: Bylaw 793-24

Res.080.2024 Moved by Councillor Pacholek that the minutes of the Public Hearing held April 8, 2024 be adopted as presented. **Carried Unanimously.**

5. Action Items- Cont. 5.2 RFD- Award of 2024 Waste Collection Services Tender.

Res.081.2024 Moved by Councillor See that the Town award the Waste Collection Services Tender to Empringham Disposal Inc. from Red Deer for Eighty Six Thousand and Four Hundred Sixty Dollars (\$86,460) plus GST per annum for Three (3) years beginning July 1, 2024 through to June 30, 2027. **Carried Unanimously.**

5.3 RFD – Award of 2024 Eckville Municipal Cemetery Maintenance Tender.

Res.082.2024 Moved by Councillor Engen that the 2024 Eckville Municipal Cemetery Maintenance Contract be awarded to Scott Raymond of Eckville as per the tender rate of \$550.00 per cut, at intervals, during the 2024 summer months. **Carried Unanimously.**

5.4 MEMO – Options for the Structure of Eckville Council - Discussion

5.5 Seniors' Week Declaration

Res.083.2024 Moved by Councillor Meyers that the Town of Eckville officially declare June 3- June 9, 2024, Seniors' Week in Eckville. **Carried Unanimously.**

6. Bylaws /Policies 6.1 Bylaw 794-24 – Municipal Development Plan Amendment.

Res.084.2024 Moved by Councillor See that Bylaw #794-24 be given first reading. **Carried Unanimously.**

Res.085.2024 Moved by Councillor Palm-fraser that a Public Hearing with respect to Bylaw #794-24 be held at 6:00 p.m. on May 13, 2024. **Carried Unanimously.**

6.2 Bylaw 795-24 – Land Use Bylaw Amendment.

Res.086.2024 Moved by Councillor Engen that Bylaw #795-24 be given first reading. **Carried Unanimously.**

Res.087.2024 Moved by Mayor Ebden that a Public Hearing with respect to Bylaw #795-24 be held at 6:15 p.m. on May 13, 2024. **Carried Unanimously.**

7. Reports 7.1 Management Report for April 22, 2024

Res. 088. 2024 Moved by Councillor Meyers that the Management Report for April 22, 2024, be accepted for information. **Carried Unanimously.**

8. Committee & Board Reports 8.1 Councillor Palm-Fraser reported on the Water Conservation Sub Committee.
8.2 Councillor Pacholek reported on Medicine River Watershed, and the Water

- 8.3 Conservation Sub Committee.
- 8.3 Councillor Engen reported on the FCSS Volunteer Recognition Event
- 8.4 Mayor Ebden reported on the Manor House Charitable Society.

Res. 089.2024 Moved by Councillor Pacholek that the Committee and Board Reports be accepted. **Carried Unanimously.**

9. Correspondence, Information Items 9.1 Consent Agenda:
A. Town of Eckville – CPO Services.

Res.090.2024 Moved by Councillor See that the Correspondence and Information items be accepted as information. **Carried Unanimously.**

10. Seminars, Meetings, Special Events 10.1 Blackfalds Days – Breakfast and Parade Invitation.
10.2 Sylvan Lake – 1913 Days Celebration.

Res.091.2024 Moved by Mayor Ebden that Seminars, Meetings & Special Events be accepted for information. **Carried Unanimously.**

Mayor Ebden called for a 5-minute recess. Time 8:32pm. The meeting reconvened at 8:37pm

11. Closed Session 11.1 Section 17: Disclosure harmful to personal privacy.

Res.092.2024 Moved by Councillor Engen that the meeting move into closed session, excluding all persons except Council Members to discuss an item with Section 17 of the FOI/PP Act. Disclosure harmful to personal privacy. Time 8:38 p.m. **Carried Unanimously**

Res.093.2024 Moved by Councillor Pacholek that the meeting revert back to open session. Time 8:50pm

12. Committee of the Whole 12.1 None

Res. 094.2024 Mayor Ebden adjourned the meeting. Time 8:56 pm. **Carried Unanimously.**

13. Adjournment

Mayor

CAO

TOWN OF ECKVILLE Request to Council for Decision

Meeting:	Town Council
Meeting Date:	May 13, 2024
Originated By:	CAO/Deputy CAO
Title:	Tax Recovery – Public Auction

BACKGROUND:

Under Division 8 (starting at Sect. 410) of the M.G.A., the town must annually prepare a tax arrears list to the Registrar of the Land Titles Office not later than March 31. If the tax arrears are not paid before March 31 in the next year, the parcel must be offered for sale at a public auction before the next March 31.

Properties which will be offered for sale at the 2024 Auction are properties whose taxes are in arrears from the 2022 or prior taxation years.

Prior to offering the properties for sale, Council must set the date and time of the public auction and set a reserve bid that is as close as reasonably possible to the market value of the parcel and any conditions that apply to the sale.

The following property is on the tax arrears list:

Lots 11 & 12, Block 8, Plan264HW

Based on the assessment by Wild Rose Assessment Services the fair market value of the parcel is \$179,000.

RECOMMENDED ACTION:

That all land currently subject to a 2022 tax notification be offered for sale on Wednesday, August 21, 2024 commencing at 2:00 p.m. and that the property will be offered for sale subject to a reserve bid, and is being offered for sale on an "as is, where is" basis and the Town of Eckville makes no representation and gives no warranty whatsoever as to the adequacy of services, land use districting, building and development conditions, absence or presence of environmental contamination, and that the terms of payment to be cash, money order or certified cheque with 10% down, balance in 15 days. Redemption may be affected by payment of all arrears of taxes and costs at any time prior to the sale. The Town may become the owner of any parcel of land that is not sold at the public auction.

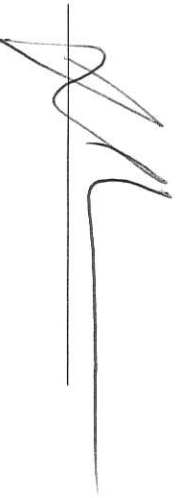
That the following motions be presented for consideration:

"That the date of the 2024 public auction be set for Wednesday, August 21, 2024 commencing at 2:00 p.m. in the Town of Eckville Council Chambers, located at 5023 – 51 Avenue, Eckville."

And

"That, for public auction purposes, a reserve bid of \$179,000 be set for the property described as Lots 11 & 12, Block 8, Plan 264HW."

CAO:



Deputy CAO:



April 26, 2024

Mtg. Date May 13, 2024

Agenda Item 5.2



To Whom It Concerns,

The Sentinel Storage Alberta Women's Curling Championships have a long standing history in Alberta. This annual competition for women has been expanded from an 8 team tournament to a 12 team tournament. It features a round robin and concludes with playoffs, where the top team will advance to the National Scotties Tournament of Hearts. Although Curling Alberta provides a support program/package for the host city/curling club, the financial assistance from them is limited. Therefore, the cost of hosting this event falls on the host - in this case a combination of the Rimby Lion's Club, the Rimby Town Council and the Rimby Curling Club. We are all working together to bring an exciting and beneficial event to Rimby and its surrounding communities.

Our three groups have already created The Rimby Sentinel Curling Championship Committee, and our mission is to provide a unique and inclusive experience for the players, fans, businesses, and surrounding communities. The event will highlight the provincial and local curling community and draw people to Rimby and its surrounding communities. There will likely be an influx of more than 2500 people to our community. Thus, Rimby and its surrounding communities will become very active. Consequently, there will be an economic boon for the entire town and its surrounding communities. Even though we are a smaller community, our committee plans to develop a memorable and inclusive event for all of Central Alberta.

Rimby will be hosting the top 12 Alberta women's teams from Jan. 21 - Jan. 26, 2025. The RSCC Committee is offering businesses an opportunity to participate in this prestigious event. Of course, the Curling Zone will be providing live streaming and Curling Alberta is currently in negotiations with CBC for televised coverage. These two aspects of coverage provide a wealth of opportunity for businesses to share the spotlight with the talented female curlers.

To make the Sentinel Women's Curling Championships of 2025 a huge success, our committee needs your help. To contribute to this event, please refer to the next page as the RSCC Committee has a variety of sponsorship opportunities available. If you would prefer to speak with someone in person, please contact the committee people below. If you have any questions or concerns, please contact the committee members listed below. We truly appreciate you taking the time to consider being a sponsor for this provincial event and we look forward to working with you.

Thank you, from the RSCC Committee,

Rick Pankiw - RSCC Executive (403) 783-9878

rick.pankiw@rimbey.com

Leah Bousfield - RSCC Executive (250) 804 - 3157

leah.bousfield2@gmail.com

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2025 Alberta Sentinel Storage Women's Championship Rimbey Alberta Jan 21-26

Sponsorship and Promotional Opportunities

Platinum Sponsor \$10,000

- 8 Spots available for logo in the ice
- Includes VIP Box, seats up to 10 people
- 10 tickets per draw including playoffs
- Logo mention in brochure
- Business mention on streaming
- Includes 3 x 5 Rink Board Signage
- Average of 30,000 people streamed each draw.

Gold Sponsor \$7,500

- Includes logo in ice
- Includes 1 of 6 VIP Boxes available in either side of the rink
- 6 Booths available total
- VIP booths seat up to 8 people
- 8 Tickets available per draw including playoffs.
- Includes 3x5 Rink Board Signage
- Logo mention in brochure
- Business mention on streaming
- Average of 30,000 people streamed each draw.

Silver Sponsor \$3000

- Includes 3x5 Rink Board signage
- 4 Tickets per draw including playoffs
- Logo mention in brochure
- Business mention on streaming
- Average of 30,000 people streamed each draw.

Bronze Sponsor \$1500

- Includes 2 Tickets per draw including playoffs
- Logo mention in brochure
- 30 x 30 signage to be display in a visible area throughout the venue.

- \$250 - \$1000 Community Sponsorship
- Logo mention in brochure

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**ECKVILLE COMMUNITY CENTRE SOCIETY
FINANCIAL STATEMENT**

Mtg. Date May 13, 2024
Agenda Item 53

NOVEMBER 1, 2022 to OCTOBER 31, 2023

General Account Opening Balance		\$ 66,494.90
Casino Account Opening Balance		\$ 24,096.87
TOTAL BANK		\$ 90,591.77

2023 REVENUE		
Rental	\$ 20,600.59	
Rebates & Refunds	\$ 394.98	
Interest	\$ 30.70	
Grant	\$ 14,500.00	
Lions Prepaid Rent	\$ 952.38	
Donations	\$ 500.00	
GST Adjustments	\$ 664.22	
GST Collected	\$ 1,054.03	
Total Revenue	\$ 38,696.90	\$ 38,696.90

2023 EXPENSES		
Accounting & Legal	\$ 1,086.43	
Advertising & Promotion	\$ 50.00	
Bank Charges	\$ 26.20	
Cleaning Supplies	\$ 273.98	
Insurance	\$ 1,155.00	
Maintenance	\$ 5,697.08	
Membership	\$ 253.58	
Renovation Expense	\$ 4,200.00	
Repair	\$ 4,881.02	
GST Owing	\$ 114.34	
Telephone	\$ 884.00	
Utilities	\$ 19,669.67	
Sound System Expense	\$ 6,448.42	
Supplies	\$ 3,730.59	
Caretaker	\$ 12,000.00	
Bookkeeper	\$ 1,200.00	
AJE Required Bookpr Stipend/AP	\$ 100.00	
GST Paid on Purchases	\$ 2,219.44	
Total Expenses	\$ 63,989.75	\$ 65,298.92

General Account Closing Balance	\$ 53,192.86
Casino Account Closing Balance	\$ 12,106.06
	\$ 65,298.92

I, Diana Hendrie, have reviewed the books for the Eckville Community Centre Society for the period November 1, 2022 to October 31, 2023 and find that there are no irregularities.

Diana Hendrie

14-Feb-24

Dear Mayors, Councillors, and CAOs:

Thank you to those of you who attended our webinar yesterday, where we provided an overview of ABmunis' concerns with Bill 20, the Municipal Affairs Statutes Amendment Act. Bill 20 proposes substantial and highly concerning changes to the *Local Authorities Election Act* (LAEA) and *Municipal Government Act* (MGA) that would change local democracy as we know it.

The webinar generated significant interest with over 370 municipal representatives participating. During the webinar, we conducted a poll where 76 per cent of those representing ABmunis member municipalities voted that ABmunis should advocate for Bill 20 to be rescinded. Based on that input, ABmunis responded by releasing this [news release](#) yesterday.

To help strengthen our call for Bill 20 to be rescinded, we ask you to:

- Talk to your MLA
- Write a letter to Premier Smith, Minister McIver, and/or your MLA
- Pass a motion in council (see attachment for an optional template)
- Contact your local media
- Talk with your residents about Bill 20

mtg. Date May 13 2024
Agenda Item B.4

To help you speak to your concerns with Bill 20, we provide the following materials:

1. ABmunis' May 8 webinar presentation on Bill 20 (attached)
2. Key messages and proposed council motion on Bill 20 (attached)
3. [ABmunis' Preliminary Analysis of Bill 20](#)
4. Visit our [Keep Local Elections Local](#) webpage for videos of media conferences and resources
5. [Bill 20: Municipal Affairs Statutes Amendment Act](#)

Our preference would have been to avoid these actions if the Government of Alberta had meaningfully engaged and listened to municipal leaders about how to improve the LAEA and MGA. At this time, Bill 20 is at second reading and the provincial government could move to approve it in short order during this spring legislative session, which ends May 30th. Therefore, we encourage you to take action now to make sure your residents and our provincial leaders fully understand your views on Bill 20.

If you have any questions about ABmunis' advocacy on Bill 20, please reach out to me, your [ABmunis Board member](#), or our Policy and Advocacy staff at advocacy@abmunis.ca.

Thank you,
Tyler Gandam

Tyler Gandam | President

E: president@abmunis.ca
300-8616 51 Ave Edmonton, AB T6E 6E6
Toll Free: 310-MUNI | 877-421-
6644 | www.abmunis.ca



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We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

7A

Key Messages and Proposed Council Motion on Bill 20: Municipal Affairs Statutes Amendment Act

May 9, 2024

Key Messages for ABmunis' members:

The **NAME OF MUNICIPALITY** recommends that the Government of Alberta rescind Bill 20, the *Municipal Affairs Statutes Amendment Act*, due to concern that Bill 20's proposed legislative amendments will:

- Increase divisiveness within council and our community instead of encouraging collaborative decision-making to solve the future challenges our community faces.
- Prioritize the interests of the provincial cabinet over the interests of the residents of **MUNICIPALITY**.
- Increase the influence of corporations and unions in municipal government through political donations to local candidates, which will drown out the interests of everyday Albertans who cannot afford to donate large sums of money to political campaigns.
- Create tax inequities between individuals and corporations as it relates to donations to municipal candidates.
- Give power to the provincial cabinet to remove a councillor without clear criteria, which creates an environment where councillors will become more accountable to provincial government leaders instead of our local residents.
- Increase costs for property taxpayers by forcing a hand count of election results instead of allowing the use of proven and more cost-effective electronic equipment.
- Increase costs for property taxpayers by forcing our municipality to create and regularly maintain a permanent electors register.
- Allow councillors to claim that they have a perceived conflict of interest and avoid making politically challenging decisions in council.
- Remove our council's ability to determine what studies are needed for each type of development. Without the power to ask developers for that information, our municipality will be forced to fund those studies ourselves and pass the cost onto all existing residents instead of new development paying for itself.
- Fail to address the fundamental flaws of the current recall rules, which has destabilized the local political environment.
- Fail to give municipalities the option to require candidates to file financial disclosures prior to election day.
- Lead to unforeseen consequences because of the short window, without full input from municipal governments, in which Bill 20 was developed.

Messages that are more specific to smaller and more rural municipalities:

- Forces the **NAME OF MUNICIPALITY** to conduct online public hearings on planning and development which is not possible due to a lack of high-speed internet in our municipality.
- Increases costs for property taxpayers by forcing our municipality to purchase audio and video equipment that will enable residents to participate in public hearings through an online format.

Proposed Council Motion

Municipalities may consider passing a motion in council to communicate your council's view of Bill 20. The following is a template that municipalities may use or consider developing your own motion based on your council's views.

That the **NAME OF MUNICIPALITY** send a letter to the Premier that recommends that the Government of Alberta rescind Bill 20, the Municipal Affairs Statutes Amendment Act, due to the extensive concerns raised by municipal leaders across Alberta, including **MUNICIPALITY** council, and that the Government of Alberta engage municipal governments through a collaborative and trust-based consultation process to update the Local Authorities Election Act and Municipal Government Act to assist municipal governments to effectively govern in the interests of their residents and deliver on the future needs of each community in Alberta.

Background

- In fall 2023, the Government of Alberta conducted an online survey on a wide scope of issues related to the *Local Authorities Election Act* and *Municipal Government Act*.
- On April 25, 2024, the Government of Alberta introduced Bill 20, the Municipal Affairs Statutes Amendment Act.
 - [Bill 20](#)
 - [Government of Alberta's Summary Sheet on Bill 20](#) - April 25, 2024
- On April 29, 2024, ABmunis hosted a [media conference](#) to respond to proposals in Bill 20.
- On May 2, 2024, Minister McIver announced that the province will introduce amendments to clarify aspects of Bill 20 based on concerns raised.
- On May 3, 2024, ABmunis published a [preliminary analysis report](#) on Bill 20.
- On May 8, 2024, ABmunis hosted webinar for municipalities and sought member input on ABmunis' position on Bill 20. Based on a webinar poll with 221 responses, 76 per cent of members want Bill 20 to be rescinded and 8 per cent don't have an opinion yet.
- As of May 9, 2024, Bill 20 is at second reading.
- The spring legislative session is scheduled to end May 30, 2024.

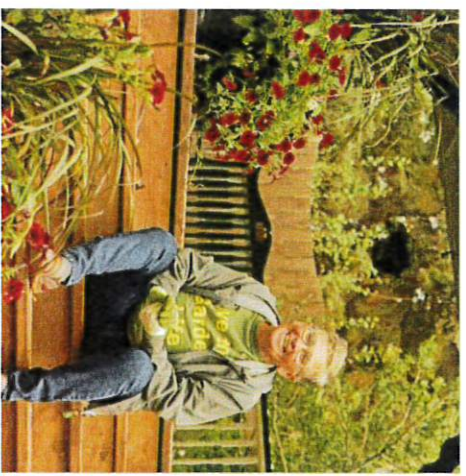
ABmunis' Resources and News Releases on Bill 20

- Visit ABmunis' [Keep Local Elections Local](#) webpage to access our analysis, videos, and resources.
- [April 25, 2024](#) news release
- [April 29, 2024](#) news release
- [May 8, 2024](#) news release

Bill 20: Municipal Affairs Statutes Amendment Act

Townhall with municipalities

May 8, 2024



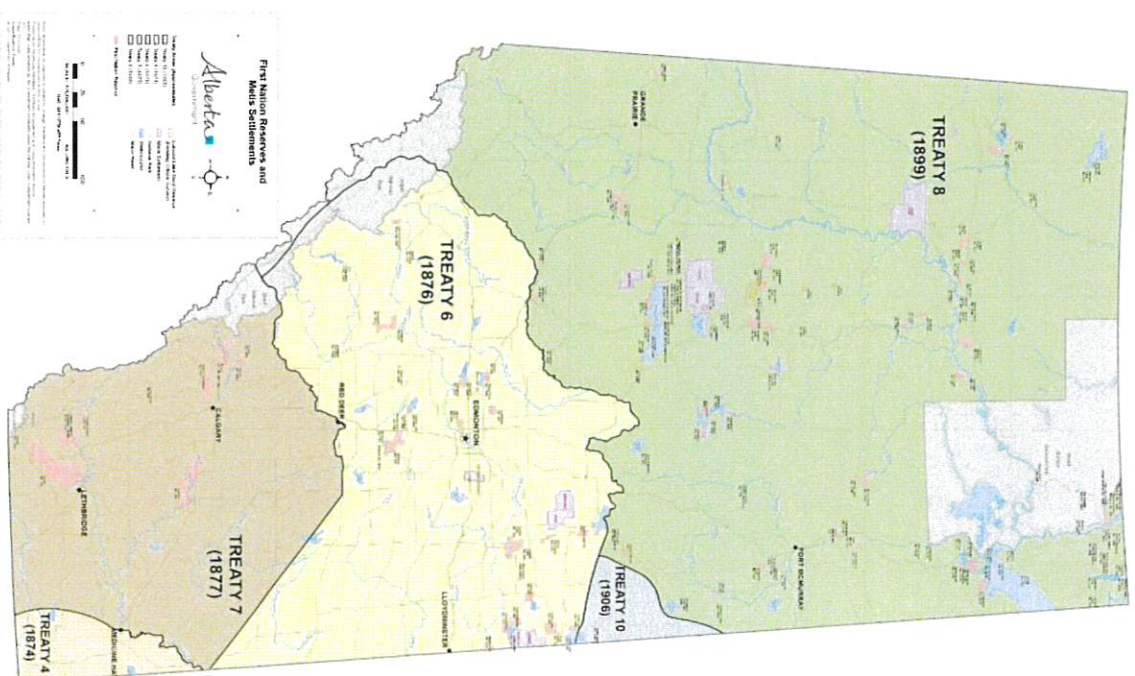
 **Alberta
Municipalities**
Strength
In Members

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Land acknowledgement

Alberta Municipalities respectfully acknowledges that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

We acknowledge the courageous and resilient community leadership of Indigenous leaders, of all ages, Knowledge Keepers, and Elders who are still with us today and those who have gone before us. We make this acknowledgement as an act of reconciliation, gratitude, and commitment to pursuing an inclusive, collaborative, and respectful path towards building strong communities.



2

Purpose of this webinar

1. Overview of ABmunis' recent advocacy
2. Inform you of key changes that are proposed to the:
 - Local Authorities Election Act (LAEA), and
 - Municipal Government Act (MGA)
3. How you can help in advocacy
4. Questions

B

Participation in today's webinar

1. Set your screen name to first name, last name, municipality.
2. Ask questions by posting them to the Q&A box.
3. Share your ideas and concerns in the chat box. Our staff is monitoring to capture your thoughts.
4. Only regular members of ABmunis should answer the poll questions.

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Note

All references to “councillors” includes any member of council including mayors, reeves, and councillors.



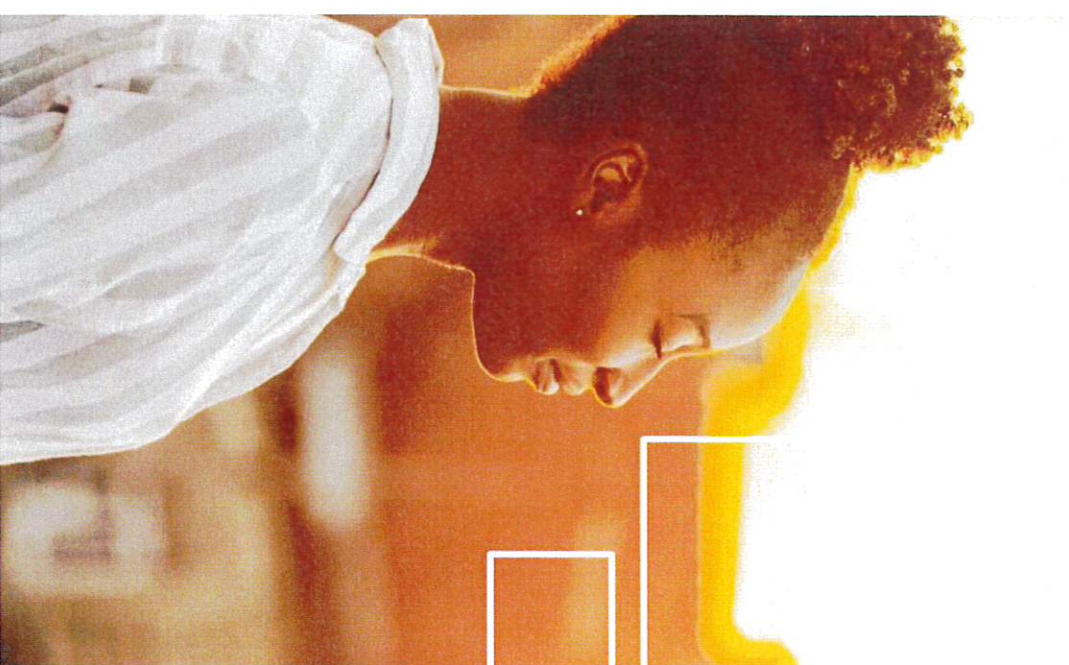
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Timeline

2020	Former Minister of Municipal Affairs (Madu) proposes the idea of political parties.
Summer 2023	ABmunis continues to hear potential interest in municipal political parties.
Aug 2023	Poll by Janet Brown Opinion Research indicates that 68% of Albertans are opposed to local political parties (9% not sure).
Sep 2023	At ABmunis' Convention, Premier Smith states that local political parties would increase voter turnout in municipal elections and that her government was exploring options to add political parties to local election ballots.
Nov 2023	Government of Alberta conducts public survey on possible changes to the MGA and LAEA.
Jan 2024	Results of the province's survey are FOIPed and the survey results show that 70% of respondents do not support the introduction of local political parties.
Mar 2024	At ABmunis' Spring Municipal Leaders' Caucus, Premier Smith and Minister McIver confirm that legislation will be introduced in spring 2024 that would set out rules for how municipal political parties can operate.
Apr 25, 2024	Bill 20: Municipal Affairs Statutes Amendment Act is introduced in the legislature.
May 2, 2024	News release from Minister McIver announces that the government will amend Bill 20 based on concerns raised.

Status of Bill 20

- Introduced on April 25, 2024
- Currently at second reading
- Expected to complete the legislative process
 - including any amendments – by May 30



Summary of Proposed Changes under Bill 20

Municipal Government Act

- If “in the public interest”, provincial cabinet may remove a councillor or order the CAO to conduct a referendum where residents can vote on whether the councillor should be removed.
- Provincial cabinet is enabled to require a municipality to amend or repeal any bylaw.
- Allow councillors to recuse themselves for real or perceived conflicts of interest.
- Give cabinet authority to direct a municipality to take specific action to protect public health and/or safety.
- Responsibility for validating signatures for a recall petition will change from the CAO to the Minister of Municipal Affairs.
- Mandate that all councillors attend orientation training.
- A councillor’s seat is automatically vacant upon disqualification.
- Enable regulations regarding criteria and exemptions for joint use planning agreements with schools.
- Require municipalities to offer digital requirements for public hearings on planning and development.
- Restrict municipalities from holding extra hearings when not required.
- Fully except non-profit subsidized affordable housing from property taxes.
- Enable multi-year residential property tax incentives.
- Limit municipalities from requiring non-statutory studies as a requirement for building and development permits.

Local Authorities Election Act

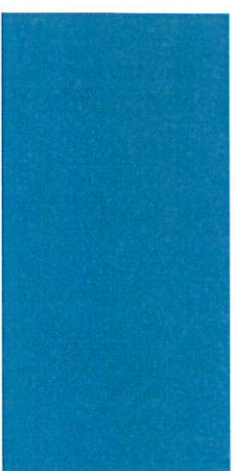
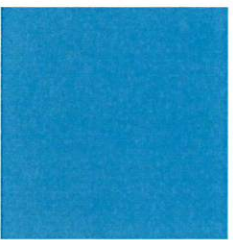
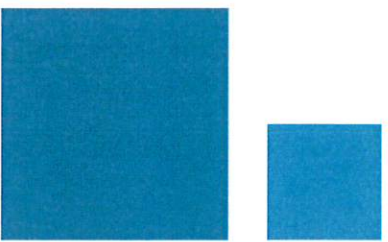
- Enable regulations to define local political parties, with this piloted in Calgary and Edmonton in the 2025 election.
- Corporations and unions will be allowed to contribute to local election campaigns (\$5,000 per year per municipality).
- Reduce donations to third-party advertisers from \$30,000 to \$5,000 per election period.
- Allow donations outside the local election year and require annual reporting of donations.
- Require issue-based advertisers to register and report finances.
- Require municipalities to prepare a permanent electors register and align that information with Elections Alberta.
- Expand the use of special ballots and update processes.
- Limit vouching to only apply to someone’s address.
- Prohibit automated vote counting equipment.
- Require recounts if requested by the candidate and the vote margin is in 0.5% of total votes.
- Enable regulation to define powers and circumstances for when a local election can be postponed in emergencies.
- Enable municipalities to require candidates to submit a criminal record check at nomination.
- Repeal the ability for a candidate’s official agent or scrutineer to object to an elector.
- Clarify rules and streamline processes for scrutineers.



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Major Concerns with Bill 20

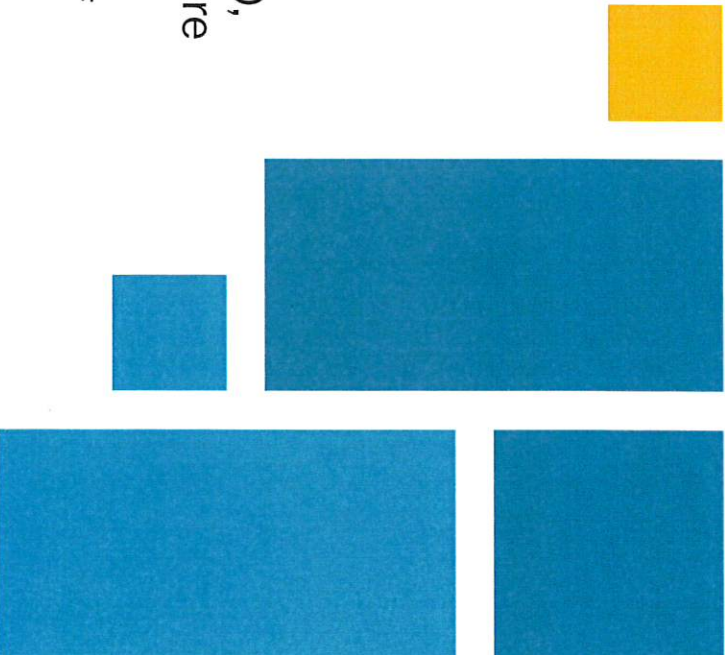
- Brings big money and tax inequities into local elections.
- Increases partisanship instead of fostering respect.
- Increases accountability to political parties instead of residents.
- Increases councillor accountability to provincial cabinet instead of accountability to local residents.



Proposed changes to LAEA

Brings big money and tax inequities into local elections

- Corporations and unions can now contribute to local election campaigns (\$5,000 per year per municipality)
- Maintains the contribution limit for individuals at \$5,000, which creates an environment where the interests of more wealthy Albertans may take priority
- The province hasn't considered the tax consequences of donations to candidates.
 - Corporations can benefit from writing off a contribution, but individuals receive no tax benefit.
 - Candidates with their own corporation may gain a notable tax advantage if self-funding their campaign.



M

Proposed Changes to LAEA

Increases partisanship, instead of fostering respect and increases accountability to parties, not residents

- Political parties will be piloted in Calgary and Edmonton in the 2025 election
- Potential to expand political parties to all municipalities in the 2029 election
- The politics in Calgary and Edmonton generate significant media attention, which will influence the public view of politics in most municipalities



N



Proposed Changes to LAEA

Increases costs and other impacts for municipalities

Oppose

- Prohibit automated vote counting equipment

Oppose as written

- Require municipalities to prepare a permanent electors register and align that information with Elections Alberta
- Limit vouching to only apply to someone's address

More review needed

- Allow donations outside the local election year and require annual reporting of donations
- Repeal the ability for a candidate's official agent or scrutineer to object to an elector
- Clarifying rules and streamlining processes for scrutineers

0

Proposed Changes to LAEA

ABmunis supports with qualifications



- Enables the Minister to create a regulation to define powers and circumstances for when a local election can be postponed in emergencies such as natural disasters
- Enable municipalities to require candidates to submit a criminal record check at nomination
- Require issue-based advertisers to register and report finances
- Reduce donations to third-party advertisers from \$30,000 to \$5,000 per election period
- Expand the use of special ballots and update processes
- Require recounts if requested by the candidate and the vote margin is in 0.5% of total votes



Proposed changes to MGA

Increases accountability to provincial cabinet instead of accountability to local residents

- If viewed to be “in the public interest”, provincial cabinet may remove a councillor or order the CAO to conduct a referendum where residents can determine whether the councillor should be removed
- Provincial cabinet is enabled to require a municipality to amend or repeal any bylaw
- Give cabinet authority to direct a municipality to take specific action to protect public health and/or safety



2

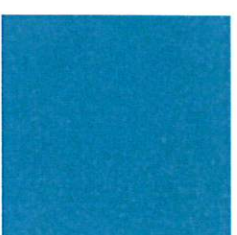
Proposed changes to MGA

Recusal from decisions and changes for planning and development

- Allow councillors to recuse themselves for real or perceived conflicts of interest
- Require municipalities to offer digital requirements for public hearings on planning and development.
- Restrict municipalities from holding extra hearings when not required.
- Limit municipalities from requiring non-statutory studies as a requirement for building and development permits.

More review needed

- Fully exempt non-profit subsidized affordable housing from property taxes.

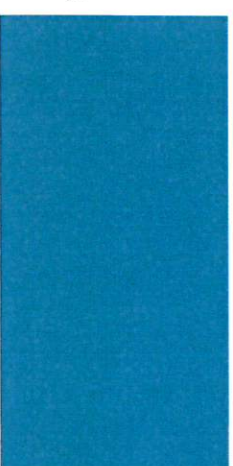


R

Proposed Changes to MGA

ABmunis supports with qualifications

- Responsibility for validating signatures for a recall petition will change from the CAO to the Minister of Municipal Affairs
- Mandates that all councillors attend orientation training after their election
- Councillor's seat is automatically vacant upon disqualification
- Minister may create regulations regarding criteria and exemptions for joint use planning agreements with schools
- Enable multi-year residential property tax incentives.



How you can help

1. Talk to your MLA
2. Write a letter
3. Pass a council motion
4. Help your local media craft a story
5. Talk with residents
6. Be united in our messaging

ABmunis Key Messages

- Keep big money out of local elections
- Foster respect instead of partisanship party politics
- Respect the decisions of duly elected local officials



T

Question: Scope of Mandatory Councillor Training

Before or at the organizational meeting:

- a. Role of municipalities in Alberta
- b. Municipal organization and function
- c. Your municipality's code of conduct
- d. Roles and responsibilities of council and councillors
- e. Roles and responsibilities of the CAO and staff

Prior to, or on the same day, as the first regular council meeting or can be extended by up to 90 days by council resolution

- f. Key municipal plans, policies and projects
- g. Budgeting and financial administration
- h. Public participation

Want to see changes?
Type your suggestion
in the chat box.

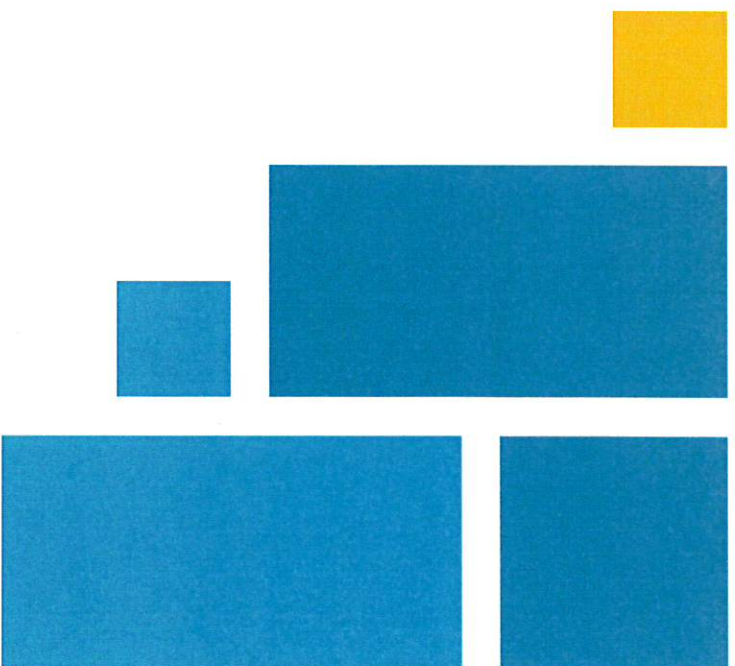
Poll Question

Engagement with your MLA

Have you talked/written to your MLA about your concerns with Bill 20?

- a) Yes
- b) No
- c) No, but I plan to

Voting is limited to cities, towns, villages, summer villages, and specialized municipalities



7

Poll Question

Engagement with Media and Residents

Have you communicated to your local media and/or residents about your concerns with Bill 20?

- a) Yes
- b) No
- c) No, but I plan to

Voting is limited to cities, towns, villages, summer villages, and specialized municipalities

W

Media Exposure

Since Bill 20 was introduced (April 25), ABmunis has advocated publicly & achieved extensive news coverage:

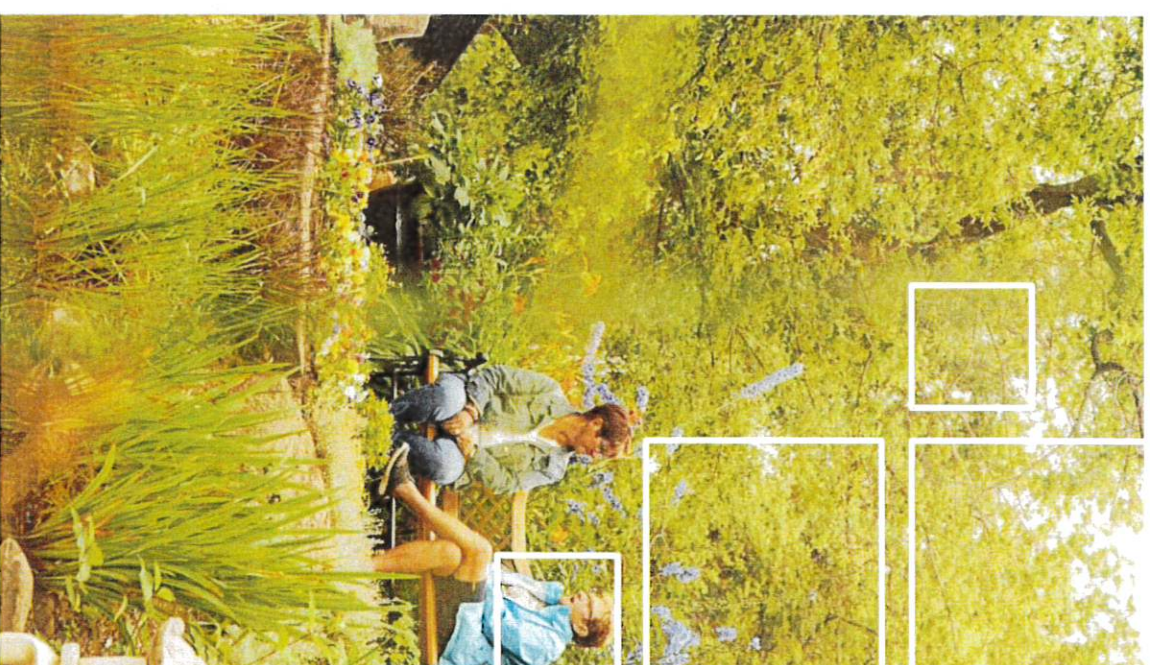
- Issued multiple news releases and official statements
- Livestreamed media events
- 1,250 news article mentions across Alberta & Canada
- 1.2 million readers of print news

Social media posts across X (Twitter), Facebook, & LinkedIn:

- 105,000 impressions
- 16,000 video views

Digital advertising:

- 5 different ads on YouTube
- 500,000 impressions to date



2

Poll Question

ABmunis' Public Approach to Bills 18 and 20

What is your view of ABmunis approach on municipal political parties and Bill 18 and Bill 20 over the last six months?

- a) Too weak in your criticism of the provincial government's latest bills
- b) Just right
- c) Too strong in your criticism of the provincial government's latest bills

Voting is limited to cities, towns, villages, summer villages, and specialized municipalities

Poll Question

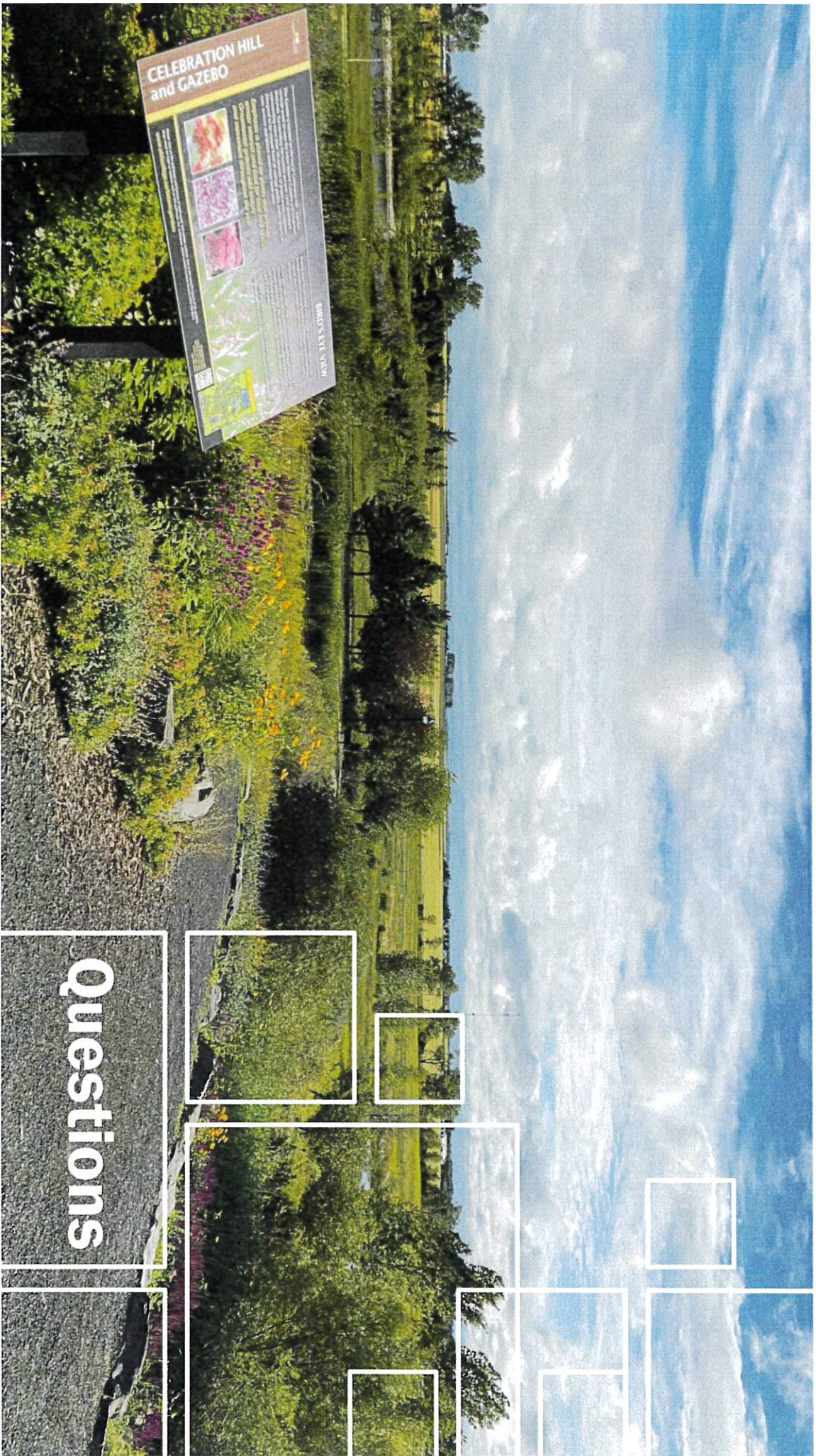
ABmunis position on Bill 20

Do you support ABmunis taking the position that Bill 20 be rescinded rather than amended?

- Yes
- No
- I don't know

Voting is limited to cities, towns, villages, summer villages, and specialized municipalities

4



Questions

1

Next Steps

1. Talk to your MLA
2. Write a letter
3. Pass a council motion
4. Help your local media craft a story
5. Talk with residents
6. Share our webpage – **Keep Local Elections Local**
www.abmunis.ca/advocacy-resources/keep-local-elections-local

2-2

Thank you

Send questions or input to
advocacy@abmunis.ca

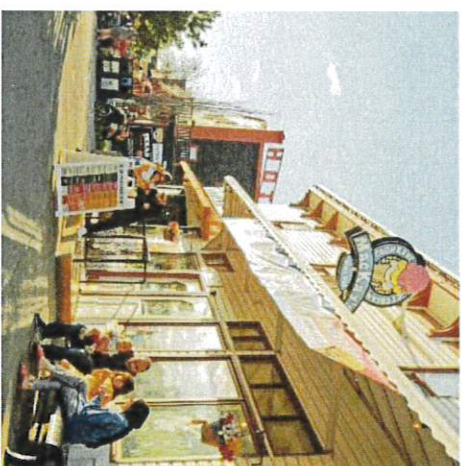
300, 8616 51 Avenue NW

Edmonton, AB T6E 6E6

abmunis.ca

hello@abmunis.ca

310-MUNI



 **Alberta
Municipalities**
Strength
In Members

Mtg. Date May 13, 2024
Agenda Item 6.1

TOWN OF ECKVILLE

BYLAW No. 794-24

MUNICIPAL DEVELOPMENT PLAN BYLAW AMENDMENT

A Bylaw of the Town of Eckville in the Province of Alberta to amend Bylaw No. 650/03 of the Town of Eckville known as Town of Eckville Municipal Development Plan Bylaw.

WHEREAS it is deemed necessary and expedient to amend the present Land Use Bylaw No. 729-15 and,

AND WHEREAS pursuant to the provisions of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta, 2000, and amendments thereto,

NOW THEREFORE the Council of the Town of Eckville duly assembled enacts and approves as follows amendments to the Municipal Development Plan Bylaw as follows:

THAT LOT 13A – BLOCK 19 – PLAN 4122TR be redesignated from Industrial Development to Commercial Development and attached hereto as **SCHEDULE "A"**.

AND THAT Remainder of Area D – Plan 9523117 be rezoned from Commercial Development to Park/Open Space Development and attached hereto as **SCHEDULE A"**.

AND THAT The Easterly Portion of LOT 20 – BLOCK 19 – PLAN 8920768 be redesignated from Residential Development to Industrial Development and attached hereto as **SCHEDULE "A"**.

THAT this Bylaw shall take effect upon final passing thereof.

READ A FIRST TIME this 22nd day of April, 2024

Mayor

CAO

READ A SECOND TIME this _____ day of _____, 2024

READ A THIRD AND FINAL TIME this _____ day of _____, 2024

Mayor

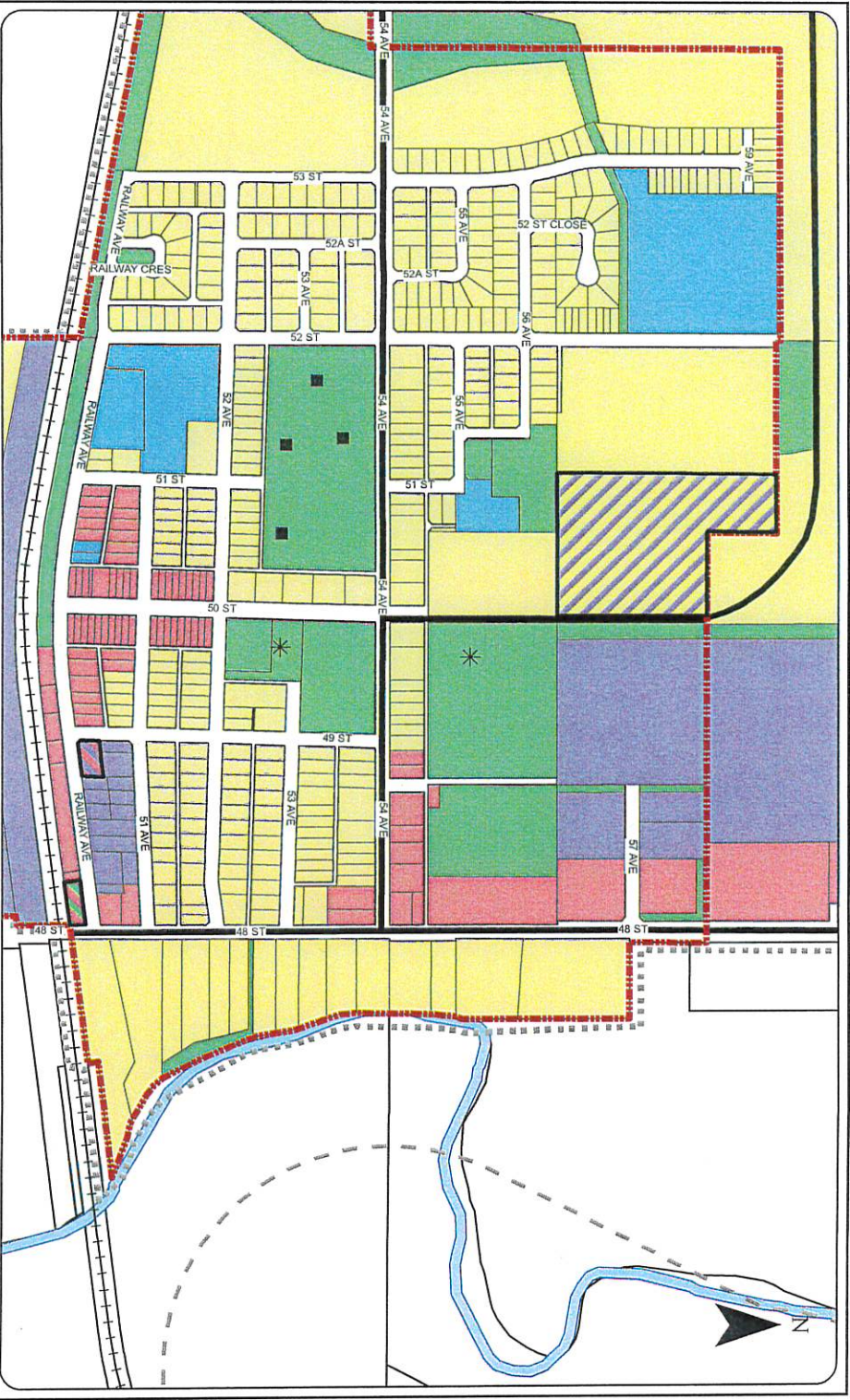
CAO

8

TOWN OF ECKVILLE
MUNICIPAL DEVELOPMENT PLAN BYLAW AMENDMENT

BYLAW No. 794-24

(Schedule 'A')



Town of Eckville

Bylaw No. 794-24 Schedule "A" Map
Municipal Development Plan Bylaw No. 650/03 Amendment

1:7,000



Legend

	Proposed Commercial		Municipal Boundary		Major Road		School		Park/Open Space
	Proposed Industrial		Study Boundary		Railway		Commercial		Public/Institutional
	Proposed Park/Open Space		Sewage Lagoon Setback (300 m)		Recreational Facility		Industrial		Residential

Date: April 2024

9

TOWN OF ECKVILLE
LAND USE BYLAW AMENDMENT

BYLAW No. 795-24

A Bylaw of the Town of Eckville in the Province of Alberta to amend Bylaw No. 729-15 of the Town of Eckville known as Town of Eckville Land Use Bylaw.

WHEREAS it is deemed necessary and expedient to amend the present Land Use Bylaw No. 729-15 and,

AND WHEREAS pursuant to the provisions of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta, 2000, and amendments thereto,

NOW THEREFORE the Council of the Town of Eckville duly assembled enacts and approves as follows amendments to the Land Use Bylaw as follows:


THAT The Easterly Portion of LOT 20 - BLOCK 19 - PLAN 8920768 be rezoned from Manufactured Home Park (R4) District to Light Industrial (I1) District and Heavy Industrial (I2) District and as shown on the attached hereto as **SCHEDULE "A"**.

THAT this Bylaw shall take effect upon final passing thereof.

READ A FIRST TIME this 22nd day of April, 2024



Mayor



CAO

READ A SECOND TIME this ____ day of _____, 2024

READ A THIRD AND FINAL TIME this ____ day of _____, 2024

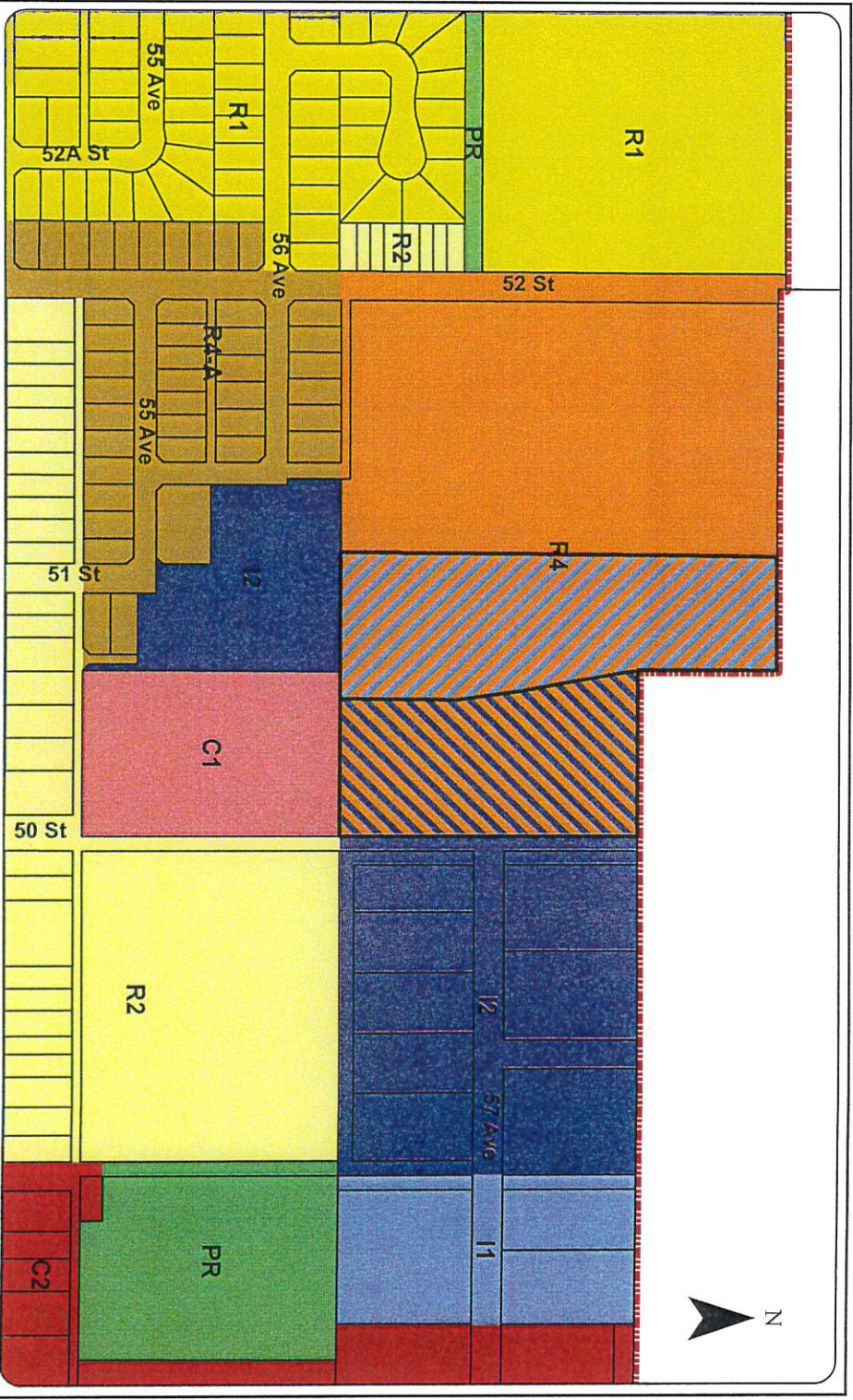
Mayor

CAO

TOWN OF ECKVILLE
 LAND USE BYLAW AMENDMENT

BYLAW No. 795-24

(Schedule 'A')



Town of Eckville

Bylaw No. 795-24 Schedule "A" Map
 Land Use Bylaw No. 729-15 Amendment

Date: April 2024 1:3,500



- Legend**
-  Proposed Heavy Industrial (I2)
 -  Proposed Light Industrial (I1)
 -  Central Commercial (C-1)
 -  Highway Commercial (C2)
 -  Light Industrial (I1)
 -  Heavy Industrial (I2)
 -  Public Recreation (PR)
 -  Residential One - Low Density (R1)
 -  Mixed Residential (R2)
 -  Manufactured Home Park (R4)
 -  Manufactured Home Subdivision District (R4-A)
 -  Town Boundary

11

Water Restriction

Town of Eckville

Policy: 4101

Date: June 8, 2009

Approved by Council: Res. 248/09

Policy Statement:

The Town of Eckville will provide a uniform, fair and consistent system of water restriction for all residents and business.

This policy has three key objectives:

- To ensure that the provisions of this policy are consistent with established principles of water management and conservation.
- To ensure that the procedures are enforceable under such conditions as drought, infrastructure repairs and other unpredictable events.
- To provide three stages of water restriction to meet the requirements of essential services as well as residential needs.

1. Definitions:

- 1.1 Council means the Council of the Town of Eckville, in the Province of Alberta.
- 1.2 Authority to Operate shall mean any official authority to operate the Town's water supply and distribution system as issued by Alberta Environment and which contains the requirements and parameters by which the town's system shall be operated.
- 1.3 CAO shall mean Chief Administrative Officer of the Town or delegate.
- 1.4 Supervisor shall mean the Public Works Supervisor of the Town.

2. Responsibilities:

2.1 Supervisor:

- 2.1.1. Shall determine the resources to be applied to fulfill the requirements of this Policy.
- 2.1.2 Shall determine changes in conditions that may require further response from CAO.

2.2 Chief Administrative Officer:

- 2.2.1. Implement and/or ease restrictions for appropriate levels Stage One, Two or Three as contained in Section 3.
- 2.2.2. Give notice to public of restrictions by advertising in local newspapers and posting public notices in Town Office and any other appropriate well viewed locations.

- 2.2.3. Recommend revisions to Council of this policy as needed.
- 2.2.4. Direct preparation of draft revisions to this policy.

3. Restrictions in Use and Availability of Water

- 3.1 Watering of lawns and gardens will be implemented on a continuing basis with occupants or owner's even-numbered addresses being permitted to water lawns, gardens and plantings on calendar days of the months ending in even numbers and odd-numbered addresses on calendar days of the months ending in odd numbers.
- 3.2 Where the demand for water from the users of the water distribution system exceeds or is expected to exceed the volume of water that can be supplied to the distribution system, the Supervisor will advise the CAO of the need to restrict the use of water further by users of the system.
- 3.3 Upon consideration of the circumstances, the CAO may implement further water restrictions in one of three levels of restrictiveness.
 - a) Stage 1: Use of water for lawns and gardens is restricted to 2 days per week with even numbered addresses using water Wednesday and Sunday and odd numbered addresses using water Tuesday and Saturday. The use of water on newly laid sod or plantings will not be restricted.
 - b) Stage 2: Use of water for lawns and gardens is restricted to 1 day per week during the hours of 7:00 PM to 10:00 PM only with even numbered addresses using water Tuesday and odd numbered addresses using water Friday. The use of water on newly laid sod or plantings outside of this restriction may be allowed on exceptional circumstances. Sale of bulk water will be prohibited.
 - c) Stage 3: All outdoor and non-essential indoor use of water is prohibited. Sale of bulk water will be prohibited.
- 3.4 Any owner or occupant using the contents of a rain barrel may continue watering as long as the use is from the barrel.
- 3.5 Restrictions imposed under Section 3.2 may be eased or lifted by the CAO once it is apparent that the water reservoir levels can be held stable.
- 3.6 The following enterprises or specific activities are exempt from Section 3.2 except when a Stage 3 water shortage is in effect.
 - a) Commercial car or truck wash
 - b) Washing of vehicles for health or safety regulatory compliance
 - c) Child care facility
 - d) Kennels or animal care facilities
 - e) Food and beverage establishments

4. End of Policy

Date _____

Chief Administrative Officer _____

B

Town of Eckville

Policy: 410~~2~~

Date: *****

Approved by Council:*****

Policy Statement:

The Town of Eckville will provide a consistent system of water management and conservation for all residents and business within the Town corporate limits.

Watering of lawns, gardens and other outdoor uses will be implemented on a continuing basis, with occupants or owners of even-numbered addresses being permitted to water lawns, gardens and plantings on even number calendar days of the month, and odd-numbered addresses on odd numbered calendar days of the month. It is encouraged to water in mornings and evenings for effective water usage.

Owners or occupants are encouraged to retain water runoff from precipitation. Any owner or occupant using the contents of a rain barrel may continue watering as long as the use is from the barrel.

1. Definitions:

1.1 Council means the Council of the Town of Eckville, in the Province of Alberta.

1.2 Authority to Operate shall mean any official authority to operate the Town's water supply and distribution system as issued by Alberta Environment and which contains the requirements and parameters by which the town's system shall be operated.

1.3 CAO shall mean Chief Administrative Officer of the Town or delegate.

2. Responsibilities:

2.1 Chief Administrative Officer or Delegate:

2.1.1. Implement and/or ease restrictions for appropriate levels Stage One, Two or Three as contained in Section 3.

2.1.2. Give notice to public of restrictions by advertising as per Bylaw 793-24.

2.1.3. Recommend revisions to Council of this policy as needed.

2.1.4. Direct preparation of draft revisions to this policy.

Water Management
and Conservation

DRAFT

DRAFT

3. Restrictions in Use and Availability of Water

3.1 Where the demand for water from the users of the water distribution system exceeds or is expected to exceed the volume of water that can be supplied to the distribution system, the CAO or delegate will advise of the need to restrict the use of water further by users of the system. Restrictions imposed under Section 3.2 may be eased or lifted by the CAO or delegate once it is apparent that the water reservoir levels can be held stable.

3.2 Upon consideration of the circumstances, the CAO or delegate may implement further water restrictions in one of three levels of restrictiveness.

- a) **Stage 1:** Use of water for lawns and gardens is restricted to 2 days per week during the hours of 4:00 AM to 10:00 AM **OR** 7:00 PM to 11:00 PM only, with even numbered addresses using water Wednesday and Sunday and odd numbered addresses using water Tuesday and Saturday. The use of water on newly laid sod or plantings will not be restricted.
- b) **Stage 2:** Use of water for lawns and gardens is restricted to 1 day per week during the hours of 4:00 AM to 10:00 AM **OR** 7:00 PM to 11:00 PM only, with even numbered addresses using water Tuesday and odd numbered addresses using water Friday. The use of water on newly laid sod or plantings outside of this restriction may be allowed on exceptional circumstances. Sale of bulk water will be prohibited.
- c) **Stage 3:** All outdoor and non-essential indoor use of water is prohibited. Sale of bulk water will be prohibited.

4. Town Facilities

Town owned and operated facilities are subject to appropriate restrictions implemented by the CAO or delegate, based on water availability and necessity of use.

Date

Chief Administrative Officer

B

**MANAGEMENT REPORT
TO ECKVILLE TOWN COUNCIL**

May 13, 2024

Mtg. Date May 13, 2024
Agenda Item 7.1

Current Activities:

- **Meeting With the Sylvan Lake Regional Water/Wastewater Commission:**
Still nothing to report.

- **Arena Operating Society:** We heard from one of the Society's Board Members that only two Cowboys managed to stay on for the 8 second horn at the May 3rd Bullarena Event! But we also heard that that event was a success financially!!

- **Eckville Minor Ball Association:** We have not been in contact with the Eckville Minor Ball Association since they attended the April 8th council meeting. We have, however, contacted our pest control contractor last year and plan to have him implement another gopher control project shortly.

- **Public Works Highlights:**

- **Lagoon Outfall Meter:** Nothing new to report.
- **Lagoon Storage Pond Release:** We were hoping to be able to sell some of our effluent this spring but unfortunately, we are at the point where we are going to have to release our lagoons. Hopefully we can sell some effluent this fall. We will continue to work with the contact we currently have.

Our Public Works Foreman is planning to deliver an effluent sample to the lab in Edmonton on Monday and have a "trout test" completed. As previously noted, we are hopeful that we will pass the test on the first try as our new aeration system has been working 100%, nonstop, since it was installed last summer.

- **East Sewer Lift Station:** The station continues to operate normally!
- **West Sewer Lift Station:** Our new pump was installed during the first week of May and so far it seems to be operating as it should. Apparently, we may have to do a bit of repair in our electrical panel, but we will have to see how it goes. We are still waiting for our proposal from Tagish Engineering on how we should proceed with the maintenance of both of our wastewater lift stations in the future.
- **Water Pump Station:** The Public Works Team have been working on an upgrade to the chlorine scale. Our rate of chlorine, which is injected into our raw water, is gauged by the amount of liquid chlorine which is pumped from a barrel of liquid chlorine. The chlorine barrel is set on the scale which is tied to the chlorine pump. The scale is currently sitting on the concrete and water is trapped and the resulting rust causes issues with the scale. The plan is to elevate the scale and eliminate the rusting problem.

16

- Water Quality Samples: We are still planning to have a brief virtual meeting, sometime this summer, with the people at WSP Engineering and Tagish Engineering to discuss options for a future upgrade to the filters or perhaps some other method of treatment.
- The Street Sweeper: We have continued to experience problems with our street sweeper leaving material behind the sweeper. Unfortunately this issue was not discussed with the mechanic from Industrial Machines when he was out a few weeks ago. The mechanic was out again on May 7th and informs us that there are some major problems with several bearings, there are some actuators that need replacement, paddles on the elevator are badly worn, and the rubber defectors which direct the debris into the elevator paddles need to be replaced.
We are waiting for several estimates on repair options. In the meantime we are falling behind on our initial spring street sweeping program.
We will report further at the May 13th council meeting.

Future / Planned Activities:

- CASA DE VIDA DEVELOPMENTS INC. Purchase of Lot 31, Block 2, Plan 0720639. Still no communication, so unfortunately, it appears that the project is a “No Go”.
- Highway 11 Twinning Project: Nothing new to report at this time on the actual construction schedule. And we are also waiting for written confirmation on the commitment to construct our round a bout.
- New Website and Municipal APP: The APP has been approved. Staff are now training on its use.
- Year End Audit: We are please to report that our Auditors submitted our 2023 Financial Statements to Alberta Municipal Affairs prior to the April 30th deadline.
- Budget: Work continues on the budget and we will be meeting with Council on May 13th.
- Town Sign: Nothing new to report at this time.
- Town Shredding Event: Just a reminder that this year’s shredding event is set for Saturday, May 25, 2024 from 10 a.m. to 1 p.m.
- Loader Problems: Our Loader is back home at last. Our Public Works Team have not used it yet, but we are confident that it is “good to go” for another five year or so.

Jack Ramsden, CAO


Darcy Webb, Deputy CAO

17

Batch ID: AP
 Batch Comment: April 11, 2024

Chequebook ID: ATB - GEN

Audit Trail Code: PMCHQ00000868
 Posting Date: 2024-04-10

* Voided Cheques

Mtg. Date May 13, 2024
 Agenda Item 7.2

Cheque Number	Date	Payment Number	Vendor ID	Cheque Name	Amount
027776	2024-04-10	0000000000023642	AAM001	Canoe	\$2,156.51
027777	2024-04-10	0000000000023643	ANI001	327241 Alberta Ltd.	\$2,037.00
027778	2024-04-10	0000000000023644	AUM002	AMSC Insurance Services Ltd.	\$4,992.19
027779	2024-04-10	0000000000023645	BRA04	Bramall Oilfield Hauling LTD.	\$787.50
027780	2024-04-10	0000000000023646	CAN11	Canadian Linen and Uniform Ser	\$299.91
027781	2024-04-10	0000000000023647	CEN0015	Central Alberta Window Cleanin	\$1,120.31
027782	2024-04-10	0000000000023648	CEN04	Central Labs	\$826.23
027783	2024-04-10	0000000000023649	CIP01	CIP Office Technology	\$129.36
027784	2024-04-10	0000000000023650	CIE002	Clarteche Industries Inc.	\$960.67
027785	2024-04-10	0000000000023651	ECK0024	Eckville Childrens Playgroup	\$1,000.00
027786	2024-04-10	0000000000023652	ECK01	Eckville Recreation Board	\$3,000.00
027787	2024-04-10	0000000000023653	ECK023	Eckville Municipal Library	\$1,500.00
027788	2024-04-10	0000000000023654	EVE003	Everything H2O	\$150.00
027789	2024-04-10	0000000000023655	FLO01	Flowpoint Environmental System	\$108.15
027790	2024-04-10	0000000000023656	GIM01	Gimlet-Eckville Jr. Rodeo	\$1,500.00
027791	2024-04-10	0000000000023657	GTI001	GTI Petroleum Ltd	\$3,307.24
027792	2024-04-10	0000000000023658	IAC010	Lacombe Regional Waste Service	\$370.00
027793	2024-04-10	0000000000023659	LIT002	Little Jon's Portable Toilet S	\$257.25
027794	2024-04-10	0000000000023660	MAD01	Mad Catering	\$257.25
027795	2024-04-10	0000000000023661	MES001	Messer Canada INC.	\$47.68
027796	2024-04-10	0000000000023662	MIS001	Missing Link Internet Inc.	\$367.50
027797	2024-04-10	0000000000023663	MNP001	MNP	\$15,750.00
027798	2024-04-10	0000000000023664	PC01	PCPS	\$2,000.00
027799	2024-04-10	0000000000023665	RMR001	Reynolds Wirth Richards & Farm	\$291.38
027800	2024-04-10	0000000000023666	STE008	Sterling Power Systems Inc.	\$884.63
027801	2024-04-10	0000000000023668	TE01	The Eckville & District Histor	\$1,500.00
027802	2024-04-10	0000000000023670	TEL001	Telus	\$1,182.24
027803	2024-04-10	0000000000023672	TEL002	TELUS MOBILITY	\$271.22
027804	2024-04-10	0000000000023674	TWO001	Two H Group	\$180.00
027805	2024-04-10	0000000000023676	WBC001	WCB	\$3,239.52
027806	2024-04-10	0000000000023677	WIL001	Wild Rose Assessment Services	\$1,424.15
027807	2024-04-10	0000000000023678	QUA002	Quandient	\$2,389.38

Total Cheques: 32

Cheques Total: \$54,247.02

Audit Trail Code: PMCHQ00000869
* Voided transactions

EFT

Chequebook ID	Type	Number	Date	Amount

	Paid To/Rcvd From	Description		
ATB - GEN	Cheque	EFT000000000079	2024-04-16	\$3,321.40
	Archon IT Services Ltd.			
ATB - GEN	Cheque	EFT000000000080	2024-04-16	\$7,155.75
	Empringham Disposal Corp.			
ATB - GEN	Cheque	EFT000000000081	2024-04-16	\$7,705.04
	Eckville FCSS			
ATB - GEN	Cheque	EFT000000000082	2024-04-16	\$787.50
	HHID Consulting Ltd.			
ATB - GEN	Cheque	EFT000000000083	2024-04-16	\$557.12
	Penny Selling			
Total Transactions:				5

19

Type Cheque Number Payment Number Date Audit Code Write Off Amount Discount Taken Cheque Amount

Vendor ID Name Chequebook ID
PMT EFT000000000081 0000000000023681 2024-04-16 PMCH0000000869 \$0.00 \$0.00 \$7,705.04
FCS001 Eckville FCSS ATB - GEN

Void Date: 2024-04-16 Messages:
Posting Date: 2024-04-16

EFT

Account Number	Account Type	Debit Amount	Credit Amount
3-00-00-121-20	CASH	\$7,705.04	\$0.00
4-00-00-270-01	PAY	\$0.00	\$7,705.04
Totals:		\$7,705.04	\$7,705.04

1 Payment (s)

20

Audit Trail Code: PMCHQ00000870
* Voided transactions

EFT

Chequebook ID	Type	Number	Date	Amount

Paid To/Rev'd From		Description		

ATB - GEN Eckville FCSS	Cheque	EFT000000000084	2024-04-17	\$7,705.04

Total Transactions: 1

21

Batch ID: CHEQUES 2024
 Batch Comment: Cheques

Audit Trail Code: PMCH000000871
 Posting Date: 2024-04-18

Chequebook ID: ATB - GEN

* Voided Cheques

Cheque Number	Date	Payment Number	Vendor ID	Cheque Name	Amount
027808	2024-04-18	00000000000023685	AGR002	Agriterra Equipment	\$297.65
027809	2024-04-18	00000000000023686	AMS001	AMSC	\$18,308.86
027810	2024-04-18	00000000000023687	CEI001	CEI Control Services Ltd.	\$4,632.84
027811	2024-04-18	00000000000023688	CEN014	Central Alberta Co-op Ltd.	\$393.25
027812	2024-04-18	00000000000023689	CEN004	Central Labs	\$351.02
027813	2024-04-18	00000000000023690	ECK001	Eckville Machining & Welding (\$584.85
027814	2024-04-18	00000000000023691	GTT001	GTT Petroleum Ltd	\$3,364.92
027815	2024-04-18	00000000000023692	HAC001	Hach Sales & Service Canada Lt	\$1,052.63
027816	2024-04-18	00000000000023693	HEL002	Hellbound Services Corp	\$5,893.13
027817	2024-04-18	00000000000023694	NEK002	NextGen Automation	\$576.72
027818	2024-04-18	00000000000023695	STE008	Sterling Power Systems Inc.	\$3,189.88
027819	2024-04-18	00000000000023696	THE018	The Trenchless Guy's	\$1,575.00
027820	2024-04-18	00000000000023697	TOW01	Town of Didsbury	\$250.00
027821	2024-04-18	00000000000023698	UFA001	UFA	\$362.88
027822	2024-04-18	00000000000023699	QUA002	Quadiant	\$2,593.03

Total Cheques: 15

Cheques Total: \$43,426.66

System: 2024-05-01 1:50:54 PM
 User Date: 2024-05-01

Town Of Eckville
 COMPUTER CHEQUE REGISTER
 Payables Management

Page: 1
 User ID: Kristina

Batch ID: CHQUES
 Batch Comment: May 1 AP

Audit Trail Code: PMCHQ00000872
 Posting Date: 2024-05-01

Chequebook ID: ATB - GEN

* Voided Cheques

Cheque Number	Date	Payment Number	Vendor ID	Cheque Name	Amount
027823	2024-05-01	00000000000023700	200	2004079	\$279.32
027824	2024-05-01	00000000000023701	241001	241577 Alberta Ltd.	\$517.97
027825	2024-05-01	00000000000023702	ANI001	327241 Alberta Ltd.	\$2,028.59
027826	2024-05-01	00000000000023703	ATB001	ATB Financial Mastercard	\$2,741.47
027827	2024-05-01	00000000000023704	AUM003	AUMA	\$584.73
027828	2024-05-01	00000000000023705	CAP001	Capital H2O Systems Inc.	\$370.13
027829	2024-05-01	00000000000023706	CEN015	Central Alberta Window Cleanin	\$939.75
027830	2024-05-01	00000000000023707	CEN04	Central Labs	\$351.02
027831	2024-05-01	00000000000023708	CIP01	CIP Office Technology	\$129.36
027832	2024-05-01	00000000000023709	FUT001	Future Ag. Inc.	\$1,328.09
027833	2024-05-01	00000000000023710	HIM001	Hi-Way 9 Express Ltd.	\$529.88
027834	2024-05-01	00000000000023711	IND003	Industrial Machine Inc.	\$1,517.25
027835	2024-05-01	00000000000023712	IND003	Industrial Machine Inc.	\$4,044.18
027836	2024-05-01	00000000000023713	LAC001	Lacombe County	\$10,316.25
027837	2024-05-01	00000000000023714	LA01	Loop	\$47.68
027838	2024-05-01	00000000000023715	MES001	Messer Canada INC.	\$15,750.00
027839	2024-05-01	00000000000023716	MNP001	MNP	\$18,524.29
027840	2024-05-01	00000000000023717	REC	Receiver General	\$482.18
027841	2024-05-01	00000000000023718	SVE01	Jennifer Svendsen	\$1,142.87
027842	2024-05-01	00000000000023719	TEL001	Telus	\$278.86
027843	2024-05-01	00000000000023720	TEL002	TELUUS MOBILITY	\$447.95
027844	2024-05-01	00000000000023721	TEL008	Telus Custom Security Systems	\$360.00
027844	2024-05-01	00000000000023722	TWO001	Two H Group	\$360.00

Total Cheques: 22

Cheques Total: \$62,711.82

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ANIMAL CONTROL SERVICES o/a 327241 Alberta Ltd
 BILLING SUMMARY

mtg. Date May 13, 2024
 Agenda Item 7.3

MONTH OF SERVICE April 2024

MUNICIPALITY ECKVILLE

DATE	HOURS	TOTAL	COST	COMPLAINT	RTO	ADOPT	COST
1			0.00				
2	3-5	2	230.00				
3			0.00				
4			0.00				
5			0.00				
6			0.00				
7			0.00				
8	3-5	2	230.00				
9	3-5	2	230.00				
10			0.00				
11	8-10	2	230.00	1 Cat		X	100.00
12			0.00				
13			0.00				
14			0.00				
15	10-12	2	230.00	1 Dog	X		
16			0.00				
17			0.00				
18			0.00				
19			0.00				
20			0.00				
21			0.00				
22			0.00				
23			0.00				
24			0.00				
25	9-11	2	230.00	1 Cat	X		
26			0.00				
27			0.00				
28			0.00				
29	9-11	2	230.00	1 Cat		X	100.00
30			0.00				
31			0.00				
PATROL COSTS		14	\$1,610.00				
IMPOUND FEES			\$200.00				
SUBTOTAL			\$1,810.00				
GST			\$90.50				
TOTAL			\$1,900.50				

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Parkland Regional Library System 2023 Annual Report

Libraries, Value Beyond Words
1st Mtg. Date May 13, 2024
Agenda Item 9.1A



Photo from Olds Municipal Library

Thank you!

The Parkland Library Board thanks our member municipalities and the Government of Alberta for continued funding. With your help we supported 49 public libraries in 2023.



Photo from Hughenden Library



Parkland
Libraries have...
637,120 items in their collections.

Virtual Library Services

- 262,476 website and online catalogue visits
- 58,010 eLibrary database sessions
- 156,051 digital checkouts
- 1,422,940 WiFi sessions at libraries

Parkland HQ

- Completed workshops, training, analysis, and reports on multiple topics for library staff
- Housed and managed 10,081 print items plus 3,635 non print items like kits and audiobooks
- Maintains a collection of 21,494 virtual items like eBooks and eAudiobooks

Libraries, Value Beyond Words





2023 Annual Report

IT Support

- A new website was implemented for the region. This was a major undertaking that involved many Parkland staff with many obstacles to overcome.
- 86 computers were replaced throughout the region.
- A total of 64 new wireless access points were replaced in all member libraries.

Library Services Support

- 73 visits to 43 member libraries
- Training provided to 10 new library managers
- 1,237 consulting sessions by Parkland Staff
- Held 18 training events for 255 attendees

Marketing Activity

- Canadian Library Month Contests resulted in 1,700 new cardholders in October
- Distributed 8,750 bookmarks, 275 brochures, 750 flyers, and 900 stickers to member libraries to help them market their services

Social Media

- A LinkedIn strategy was implemented and followers increased by 39%
- 69% increase in engagement for Facebook
- 35% increase in engagement for Instagram

Resource Sharing

- Van drivers made 3,180 deliveries driving 182,850 kilometers
- 843,900 items delivered in van runs in 2023
- Purchased, processed, and added 41,841 items to the system catalogue

Advocacy Activity

The Systems Advocacy Committee created and distributed advocacy materials for the Provincial election which may have significantly impacted the province-wide efforts to obtain an increase in operating grant funding from the Government of Alberta

Contact Us:

Parkland Regional Library System
4565 46th Street
Lacombe, AB T4L 0K2
403-782-3850
Board Chair Barb Gilliat

Director: Ron Sheppard (ext. 230)
Manager of Library Services: Andree Newland (ext.221)
Manager of Finance and Operations: Donna Williams (ext. 141)
Manager of Technology Infrastructure: Tim Spark (ext. 212)
IT Helpdesk (ext. 600)

[Complete Board and Municipally list here.](#)

*Statistics based on 2023 annual report to PLSB Municipal Affairs



Mtg. Date May 13, 2024

Agenda Item 9.1 B.

LACOMBE FOUNDATION
Financial Statements
FOR THE YEAR ENDED DECEMBER 31, 2023

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INDEPENDENT AUDITORS' REPORT

To the Board of Directors of the Lacombe Foundation

Opinion

We have audited the financial statements of the Lacombe Foundation (the "Foundation"), which comprise the statement of financial position as at December 31, 2023, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Foundation as at December 31, 2023, and the results of its operations and the changes in its net assets and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Foundation in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our ethical responsibilities in accordance with these requirements. We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Foundation's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Foundation or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Foundation's financial reporting process.

EDMONTON

12840 ST. ALBERT TRAIL EDMONTON, AB T5L 4H6 | T: 780.489.9606 F: 780.484.9689 | METRIXGROUP.CA



Auditor's Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but it is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control.
- Evaluate the appropriateness of accounting policies and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Foundation's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Foundation to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

METRIX GROUP LLP

Chartered Professional Accountants

Edmonton, Alberta

March 25, 2023

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**LACOMBE FOUNDATION
STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2023**

	<u>2023</u>	<u>2022</u>
ASSETS		
CURRENT		
Cash and cash equivalents (Note 2)	\$ 732,466	\$ 1,047,189
Guaranteed investment certificates (Note 3)	4,600,000	3,300,000
Accounts receivable (Note 4)	217,888	164,078
Prepaid expenses and deposits	<u>100,528</u>	<u>73,596</u>
	5,650,882	4,584,863
TANGIBLE CAPITAL ASSETS (Note 5)	<u>6,473,038</u>	<u>6,940,813</u>
	<u>\$ 12,123,920</u>	<u>\$ 11,525,676</u>
LIABILITIES		
CURRENT		
Accounts payable and accrued liabilities (Note 7)	\$ 463,098	\$ 276,908
Deferred contributions (Note 8)	79,834	82,121
Unearned income and deposits	57,536	55,851
Current portion of callable debt (Note 9)	<u>39,956</u>	<u>21,552</u>
	640,424	436,432
Callable debt (Note 9)	<u>1,383,542</u>	<u>1,416,350</u>
	2,023,966	1,852,782
DEFERRED CONTRIBUTIONS - TANGIBLE CAPITAL ASSETS (Note 10)	<u>2,430,378</u>	<u>2,729,544</u>
	<u>4,454,344</u>	<u>4,582,326</u>
NET ASSETS		
Unrestricted net assets	2,736,329	1,883,895
Internally restricted net assets (Note 12)	2,314,085	2,286,089
Invested in tangible capital assets	<u>2,619,162</u>	<u>2,773,366</u>
	7,669,576	6,943,350
	<u>\$ 12,123,920</u>	<u>\$ 11,525,676</u>

APPROVED ON BEHALF OF THE BOARD:


 _____ Director

 _____ Director

The accompanying notes are an integral part of these financial statements.

**LACOMBE FOUNDATION
STATEMENT OF OPERATIONS
FOR THE YEAR ENDED DECEMBER 31, 2023**

	2023 <u>Budget</u>	2023 <u>Actual</u>	2022 <u>Actual</u>
REVENUE			
Accommodation	\$ 2,740,304	\$ 2,882,570	\$ 2,643,181
Lodge assistance program grant	463,579	463,580	463,574
Alberta Health Services	365,376	452,282	370,167
Government assistance (Note 13)	-	440,440	593,310
Interest	17,500	215,008	63,752
Recoveries	143,805	158,409	133,701
Purchase rebate	-	27,996	13,123
Donations	-	4,110	6,262
Other grant revenue	<u>-</u>	<u>-</u>	<u>14,057</u>
	<u>3,730,564</u>	<u>4,644,395</u>	<u>4,301,127</u>
EXPENSES			
Wages and benefits	2,921,530	2,900,735	2,778,937
Food and kitchen supplies	430,700	447,977	414,838
Utilities	410,100	380,385	371,059
Administrative management	228,110	205,787	189,050
Building and ground maintenance	191,000	114,181	131,902
Interest on callable debt	129,700	112,831	74,230
Property taxes	92,050	85,848	86,754
General administration	95,800	69,903	44,031
Insurance	60,000	48,615	55,608
Laundry and linen supplies	61,600	41,925	49,563
Equipment and appliances	39,000	34,586	33,992
Professional fees	23,000	15,840	15,396
Resident life enhancement	7,700	15,174	12,964
Bad debts	<u>-</u>	<u>-</u>	<u>(876)</u>
	<u>4,690,290</u>	<u>4,473,787</u>	<u>4,257,448</u>
EXCESS (DEFICIENCY) BEFORE OTHER ITEMS	<u>(959,726)</u>	<u>170,608</u>	<u>43,679</u>
OTHER ITEMS			
Municipal requisitions (Note 14)	775,000	775,000	624,600
Amortization of deferred capital contributions	-	299,166	372,130
Amortization of tangible capital assets	<u>-</u>	<u>(518,548)</u>	<u>(516,923)</u>
	<u>775,000</u>	<u>555,618</u>	<u>479,807</u>
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	<u>\$ (184,726)</u>	<u>\$ 726,226</u>	<u>\$ 523,486</u>

The accompanying notes are an integral part of these financial statements.

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**LACOMBE FOUNDATION
STATEMENT OF CHANGES IN NET ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2023**

	<u>2023</u>	<u>2022</u>			
	Unrestricted Net Assets	Invested in Tangible Capital Assets			
	Restricted Net Assets (Note 12)	Internally Restricted Net Assets			
NET ASSETS - BEGINNING OF YEAR	\$ 1,883,895	\$ 2,773,366	\$ 2,286,089	\$ 6,943,350	\$ 6,419,863
Excess of revenue over expenses	726,226	-	-	726,226	523,486
Tangible capital asset purchases	(50,774)	50,774	-	-	-
Amortization of tangible capital assets	518,548	(518,548)	-	-	-
Amortization of deferred contributions	(299,166)	299,166	-	-	-
Repayment of callable debt	(14,404)	14,404	-	-	-
Transfer to Internally restricted net assets	(27,996)	-	27,996	-	-
NET ASSETS - END OF YEAR	<u>\$ 2,736,329</u>	<u>\$ 2,619,162</u>	<u>\$ 2,314,085</u>	<u>\$ 7,669,576</u>	<u>\$ 6,943,349</u>

The accompanying notes are an integral part of these financial statements.

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**LACOMBE FOUNDATION
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2023**

	<u>2023</u>	<u>2022</u>
OPERATING ACTIVITIES		
Excess of revenue over expenses	\$ 726,226	\$ 523,486
Items not affecting cash:		
Amortization of tangible capital assets	518,548	516,923
Amortization of deferred contributions	<u>(299,166)</u>	<u>(372,130)</u>
	<u>945,608</u>	<u>668,279</u>
Change in non-cash working capital		
Accounts receivable	(53,810)	(6,751)
Prepaid expense and deposits	(26,930)	(3,795)
Accounts payable and accrued liabilities	186,190	(146,128)
Deferred contributions	(2,287)	1,721
Unearned income and deposits	<u>1,685</u>	<u>(312)</u>
	<u>104,848</u>	<u>(155,265)</u>
Cash flow from (used by) operating activities	<u>1,050,456</u>	<u>513,014</u>
INVESTING ACTIVITIES		
Purchase of tangible capital assets	(50,774)	-
Increase in guaranteed investment certificates	<u>(1,300,000)</u>	<u>-</u>
Cash flow from (used by) investing activities	<u>(1,350,774)</u>	<u>-</u>
FINANCING ACTIVITIES		
Repayment of callable debt	<u>(14,404)</u>	<u>(42,728)</u>
INCREASE (DECREASE) IN CASH FLOW	(314,722)	470,286
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	<u>1,047,188</u>	<u>576,902</u>
CASH AND CASH EQUIVALENTS, END OF YEAR	<u>\$ 732,466</u>	<u>\$ 1,047,188</u>

The accompanying notes are an integral part of these financial statements.

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LACOMBE FOUNDATION
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2023

NATURE OF OPERATIONS

Lacombe Foundation was established by Ministerial Order, pursuant to the Alberta Housing Act. It is responsible for the operation and administration of Lacombe Senior Citizens' Lodge, Eckville Manor House, Terrace Heights Affordable Housing in Lacombe, Alberta and Blackfalds Affordable Housing in Blackfalds, Alberta. The Foundation qualifies as a not-for-profit organization as defined in the Income Tax Act and is exempt from income taxes.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Presentation
The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations.

(b) Cash and Cash Equivalents
Cash and cash equivalents consist of cash on hand and balances with banks. All amounts are readily converted into known amounts of cash and are subject to an insignificant change in value.

(c) Tangible Capital Assets
Tangible capital assets are stated at cost less accumulated amortization. Contributed capital assets are recorded at fair value at the date of contribution. When fair value cannot be reasonably determined, the capital asset is recorded at a nominal value. Tangible capital assets are amortized over their estimated useful lives at the following rates and methods:

Buildings	20 to 25 years, Straight-line method
Equipment	4 to 10 years, Straight-line method

Work in progress is not amortized until the assets are available for use.

(d) Long-lived assets
Long-lived assets consist of tangible capital assets. Long-lived assets held for use are measured and amortized as described in the applicable accounting policies.

The Foundation writes down long-lived assets held for use when conditions indicate that the asset no longer contributes to the Foundation's ability to provide goods and services. The assets are also written-down when the value of future economic benefits or service potential associated with the asset is less than its net carrying amount. When the Foundation determines that a long-lived asset is impaired, its carrying amount is written down to the asset's fair value.

(e) Revenue Recognition
The Foundation follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Externally restricted contributions for tangible capital assets are recorded as deferred contributions until spent. Once spent, they are transferred to unamortized capital allocations which are amortized to revenue on the same basis as the tangible capital assets acquired by the contribution.

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LACOMBE FOUNDATION
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2023

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

(f) Revenue Recognition (cont'd)

Rent and recoveries are recognized as revenue in the year the service is provided.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue when earned.

(g) Internally restricted net assets

The Foundation's Board of Directors hold internally restricted net assets in reserves to be used for specific purposes (see details in Note 12). These internally restricted amounts are not available for general purposes without approval by the Board of Directors.

(h) Contributed materials and services

Contributions of materials and services are recognized in the financial statements at fair value at the date of contribution, but only when a fair value can be reasonably estimated and when the materials and services are used in the normal course of operations, and would otherwise have been purchased.

(i) Measurement uncertainty

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the dates of the financial statements and the reported amounts of revenue and expenses during the reporting period. Significant areas requiring the use of management's estimates include the useful lives of tangible capital assets, the corresponding rates of amortization and the amount of accrued liabilities. All estimates are reviewed periodically and adjustments are made to the statements of operations as appropriate in the year they become known.

**(j) Financial Instruments
*Measurement of financial instruments***

The Foundation initially measures its financial assets and financial liabilities at fair value, and subsequently measures all its financial assets and financial liabilities at amortized cost.

Financial assets measured at amortized cost include cash and cash equivalents, guaranteed investment certificates and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities and callable debt.

The Foundation has no financial assets measured at fair value.

Impairment

Financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in net income. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in the statement of operations.

**LACOMBE FOUNDATION
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2023**

2. CASH AND CASH EQUIVALENTS

	<u>2023</u>	<u>2022</u>
Operating accounts	\$ 695,338	\$ 1,011,285
Security deposits	36,228	35,004
Petty cash	<u>900</u>	<u>900</u>
	<u>\$ 732,466</u>	<u>\$ 1,047,189</u>

3. GUARANTEED INVESTMENT CERTIFICATE

ATB Financial guaranteed investment certificates bear interest at rates between 3.25% and 5.06% (2022 - 0.75% to 3.25%) and matures from January to August 2024.

The Board has internally restricted \$2,314,085 (2022 - \$2,286,089) of cash reserves for the future major maintenance repairs and upgrades to the lodges and affordable housing facilities, as indicated in Note 12.

4. ACCOUNTS RECEIVABLE

	<u>2023</u>	<u>2022</u>
Interest receivable	\$ 106,121	\$ 34,142
Government assistance	69,812	78,353
Resident and tenant receivables	32,874	43,032
GST recoverable	<u>9,081</u>	<u>8,551</u>
	<u>\$ 217,888</u>	<u>\$ 164,078</u>

The accompanying notes are an integral part of these financial statements.

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LACOMBE FOUNDATION
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2023

5. TANGIBLE CAPITAL ASSETS

	Cost	Accumulated Amortization	Net Book Value	
			2023	2022
Land	\$ 1,980,648	\$ -	\$ 1,980,648	\$ 1,980,648
Buildings	12,664,610	8,603,579	4,061,031	4,436,594
Equipment	1,089,866	778,248	311,618	403,830
Work in progress	<u>119,741</u>	-	<u>119,741</u>	<u>119,741</u>
	<u>\$ 15,854,865</u>	<u>\$ 9,381,827</u>	<u>\$ 6,473,038</u>	<u>\$ 6,940,813</u>

Work in progress relates to the preliminary concept drawings for the redevelopment of the new Lacombe Lodge. No amortization of this asset has been recorded during the current year because it is currently under development.

6. BANK INDEBTEDNESS

The Foundation has an operating line of credit with an authorized limit of \$175,000 (2022 - \$175,000) which bears interest at prime plus 1%. In addition, the Foundation has a Mastercard facility available with a limit of \$15,000 (2022 - \$15,000) which bears interest at prime plus 2%. As at December 31, 2023 a total of \$0 (2022 - \$0) has been drawn on the line of credit and a total of \$0 (2022 - \$0) has been drawn on the Mastercard. The line of credit and Mastercard are secured by the same security as disclosed in Note 9 for callable debt.

7. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

	<u>2023</u>	<u>2022</u>
Employee future benefits payable	\$ 155,111	\$ 153,246
Government funding payable	111,934	43,684
Accounts payable	104,092	33,065
Due to Bethany Nursing Home of Camrose, Alberta	66,300	5,036
Accrued liabilities	19,606	34,808
Workers Compensation Board of Alberta	5,205	4,986
Wages payable	<u>850</u>	<u>2,083</u>
	<u>\$ 463,098</u>	<u>\$ 276,908</u>

Employee future benefits consist of vacation, statutory holidays and overtime accruals.

8. DEFERRED CONTRIBUTIONS

Deferred contributions in the amount of \$79,894 (2022 - \$82,121) relates to donations made for designated purposes, and are recorded as revenue when expended.

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**LACOMBE FOUNDATION
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2023**

9. CALLABLE DEBT

	<u>2023</u>	<u>2022</u>
ATB Financial demand loan bearing interest at prime plus 0.95%, repayable in monthly blended payments of \$5,575.	\$ 578,663	\$ 584,551

ATB Financial demand loan bearing interest at prime plus 0.95%, repayable in monthly blended payments of \$7,300.	<u>844,835</u>	<u>853,351</u>
---	----------------	----------------

Amounts payable within one year	1,423,498	1,437,902
	<u>(39,956)</u>	<u>(21,552)</u>
	<u>\$ 1,383,542</u>	<u>\$ 1,416,350</u>

Although the bank loans are of a demand nature, the Foundation does not believe that the demand feature will be exercised. Accordingly, the scheduled principal repayments on the callable debt for the next five years are as follows:

2024	\$	39,956	
2025		43,336	
2026		47,003	
2027		50,980	
2028		55,294	
Thereafter		<u>1,186,929</u>	
		<u>\$ 1,423,498</u>	

The collateral security pledged by the Foundation to support the callable debt is a first charge over land and building with a carrying value of \$5,978,179 (2022 - \$6,348,722) and an assignment of rents.

The accompanying notes are an integral part of these financial statements.

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LACOMBE FOUNDATION
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2023

10. DEFERRED CONTRIBUTIONS - TANGIBLE CAPITAL ASSETS

Deferred contributions related to capital assets represent restricted contributions from government and donations with which some of the capital assets were purchased. The changes in the deferred contributions balance or the year are as follows:

	<u>2023</u>	<u>2022</u>
DEFERRED BALANCE, BEGINNING OF YEAR	\$ 2,729,544	\$ 3,101,674
Less: Amounts recognized as revenue	<u>(299,166)</u>	<u>(372,130)</u>
BALANCE, END OF YEAR	<u>\$ 2,430,378</u>	<u>\$ 2,729,544</u>

11. RELATED PARTY TRANSACTIONS

The Bethany Nursing Home of Camrose, Alberta acts as a Chief Administrative Officer (CAO), providing management, administrative, and operational support for the Foundation.

The Foundation paid management fees of \$183,900 plus \$8,190 for network and administrative support to Bethany Nursing Home of Camrose, Alberta for the year ended December 31, 2023 (2022 - \$171,866 plus \$8,190 for network and administration support).

As at December 31, 2023, the amount payable to Bethany Nursing Home of Camrose, Alberta is \$66,300 (2022 - \$5,036) and the amount receivable is \$18,795 (2022 - \$36,696).

These transactions were in the normal course of operations and were recorded at the exchange amount, which is the amount agreed upon the related parties.

12. INTERNALLY RESTRICTED NET ASSETS

	<u>2023</u>	<u>2022</u>
Lodge Operations Fund Reserve	\$ 2,256,946	\$ 2,228,950
Affordable Housing Fund Reserve	<u>57,139</u>	<u>57,139</u>
	<u>\$ 2,314,085</u>	<u>\$ 2,286,089</u>

The Foundation's Board of Directors has established reserve funds to fund future major maintenance repairs and upgrades to the lodges and affordable housing facilities.

**LACOMBE FOUNDATION
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2023**

13. GOVERNMENT ASSISTANCE

In response to the negative economic impact of COVID-19, the Government of Alberta and Alberta Health Services announced that they would cover the incremental costs of COVID-19 related expenditures or costs of Seniors Lodges and Designated Supportive Living. The eligible costs included wages, supplies and occupancy changes related to COVID-19.

The Foundation has determined that it has qualified for the assistance in the year totalling \$440,440 (2022 - \$593,310) related to the incremental COVID-19 funding which has been reflected in revenue.

14. MUNICIPAL REQUISITIONS

	<u>2023</u>	<u>2022</u>
Lacombe County	\$ 504,680	\$ 406,740
City of Lacombe	140,352	113,802
Town of Blackfalds	100,440	79,824
Town of Eckville	8,293	6,870
Town of Bentley	7,905	6,558
Village of Alix	7,595	6,059
Village of Clive	5,735	4,747
	<u>\$ 775,000</u>	<u>\$ 624,600</u>

The accompanying notes are an integral part of these financial statements.

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LACOMBE FOUNDATION
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2023

15. FINANCIAL INSTRUMENTS

The Foundation maintains a risk management framework to monitor, evaluate, and manage the principal risks assumed with financial instruments. The risks that arise from financial instruments include liquidity and market risk; market risk arises from changes in interest rates and other risks.

Market risk

The Foundation's financial instruments expose it to market risk, in particular interest rate risk on temporary investments. There has been no significant change in risk from the prior year. The guaranteed investment certificates bear interest at a fixed rate and the origination is therefore exposed to the risk of changes in fair value resulting from interest rate fluctuations. The Foundation's callable debt consists of loans that are subject to fluctuations in interest rates. The Foundation does not use derivative financial instruments to alter the effects of this risk.

Liquidity risk

Liquidity risk is the risk the Foundation may encounter difficulty in meeting its obligations associated with its financial liabilities as they become due. The Foundation's exposure to liquidity risk is dependent on the receipt of funds from a variety of sources, whether in the form of revenue or advances. There has been no significant change in risk from the prior year.

Credit risk

The Foundation is exposed to credit risk in connection with its receivables. The Foundation does not obtain collateral or other security to support the receivables subject to credit risk, and does not anticipate significant loss beyond what is already provided for as an allowance for doubtful accounts. There has been no significant change in risk from the prior year.

LACOMBE FOUNDATION
STATEMENT OF OPERATIONS - LACOMBE LODGE
DECEMBER 31, 2023

Schedule 1

	<u>2023</u>	<u>2023</u>	<u>2022</u>
	<u>Budget</u>	<u>Actual</u>	<u>Actual</u>
REVENUE			
Accommodation	1,473,550	\$ 1,503,057	\$ 1,417,652
Lodge assistance program grant	328,368	328,369	328,366
Government assistance	-	251,157	333,570
Interest	10,000	118,659	44,990
Recoveries	100,505	98,966	87,029
Purchase rebate	-	18,496	8,676
Donations	-	675	4,192
Other grant revenue	-	-	10,557
	<u>1,912,423</u>	<u>2,319,379</u>	<u>2,235,032</u>
EXPENSES			
Wages and benefits	1,499,100	1,448,983	1,434,916
Food and kitchen supplies	282,000	295,385	272,425
Utilities	235,500	218,597	205,866
Administrative management	124,750	113,998	106,891
Building and ground maintenance	99,000	48,951	54,228
General administration	41,250	32,620	23,046
Laundry and linen supplies	29,600	19,201	23,061
Equipment and appliances	18,000	15,754	15,262
Insurance	18,700	14,875	17,864
Professional fees	10,500	7,270	7,098
Resident life enhancement	5,200	6,587	7,428
	<u>2,363,600</u>	<u>2,222,221</u>	<u>2,168,085</u>
EXCESS (DEFICIENCY) BEFORE OTHER ITEMS	<u>(451,177)</u>	<u>97,158</u>	<u>66,947</u>
OTHER ITEMS			
Municipal requisitions	451,182	451,182	243,070
Amortization of deferred capital contributions	-	90,811	150,811
Amortization of tangible capital assets	-	(197,424)	(184,413)
	<u>451,182</u>	<u>344,569</u>	<u>209,468</u>
EXCESS OF REVENUE OVER EXPENSES	<u>\$ 5</u>	<u>\$ 441,727</u>	<u>\$ 276,415</u>

The accompanying notes are an integral part of these financial statements.

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LACOMBE FOUNDATION
STATEMENT OF OPERATIONS - ECKVILLE MANOR HOUSE
DECEMBER 31, 2023

Schedule 2

	2023 <u>Budget</u>	2023 <u>Actual</u>	2022 <u>Actual</u>
REVENUE			
Accommodation	\$ 791,754	\$ 882,922	\$ 756,663
Albertha Health Services	365,376	452,282	370,167
Government assistance	-	189,283	259,740
Lodge assistance program grant	135,211	135,211	135,208
Interest	5,000	75,082	12,003
Recoveries	29,300	36,175	31,071
Purchase rebate	-	9,500	4,447
Donations	-	3,435	2,070
Other grant revenue	<u>-</u>	<u>-</u>	<u>3,500</u>
	<u>1,326,641</u>	<u>1,783,890</u>	<u>1,574,869</u>
EXPENSES			
Wages and benefits	1,375,200	1,396,945	1,308,272
Food and kitchen supplies	148,700	152,592	142,413
Utilities	116,000	114,757	114,818
Administrative management	75,760	64,021	59,263
Building and ground maintenance	37,000	41,015	41,746
General administration	35,650	28,611	14,597
Laundry and linen supplies	26,000	18,124	21,487
Resident life enhancement	2,500	8,587	5,536
Equipment and appliances	13,000	7,712	10,075
Professional fees	10,500	7,174	7,098
Insurance	<u>7,300</u>	<u>5,674</u>	<u>6,736</u>
	<u>1,847,610</u>	<u>1,845,212</u>	<u>1,732,041</u>
DEFICIENCY BEFORE OTHER ITEMS	<u>(520,969)</u>	<u>(61,322)</u>	<u>(157,172)</u>
OTHER ITEMS			
Municipal requisitions	323,818	323,818	381,530
Amortization of deferred capital contributions	-	280	13,244
Amortization of tangible capital assets	<u>-</u>	<u>(7,259)</u>	<u>(20,937)</u>
	<u>323,818</u>	<u>316,839</u>	<u>373,837</u>
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	<u>\$ (197,151)</u>	<u>\$ 255,517</u>	<u>\$ 216,665</u>

The accompanying notes are an integral part of these financial statements.

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LACOMBE FOUNDATION
STATEMENT OF OPERATIONS - TERRACE HEIGHTS LANDING
DECEMBER 31, 2023

Schedule 3

	2023 <u>Budget</u>	2023 <u>Actual</u>	2022 <u>Actual</u>
REVENUE			
Accommodation	\$ 255,000	\$ 266,584	\$ 257,936
Recoveries	11,000	17,926	13,260
Interest	<u>2,500</u>	<u>15,830</u>	<u>4,507</u>
	<u>268,500</u>	<u>300,340</u>	<u>275,703</u>
EXPENSES			
Interest on callable debt	53,000	45,868	30,199
Utilities	52,000	43,855	46,724
Property taxes	33,750	31,568	31,639
Wages and benefits	23,750	27,996	20,224
Building and ground maintenance	23,000	17,518	19,339
Administrative management	16,100	16,272	13,356
Insurance	16,000	13,130	14,581
Equipment and appliances	5,000	7,081	4,858
General administration	10,900	5,211	3,680
Laundry and linen supplies	3,000	2,059	2,461
Professional fees	1,000	707	600
Bad debts	<u>-</u>	<u>-</u>	<u>(759)</u>
	<u>237,500</u>	<u>211,265</u>	<u>186,902</u>
EXCESS BEFORE OTHER ITEMS	<u>31,000</u>	<u>89,075</u>	<u>88,801</u>
OTHER ITEMS			
Amortization of deferred capital contributions	-	135,854	135,854
Amortization of tangible capital assets	<u>-</u>	<u>(187,129)</u>	<u>(184,837)</u>
	<u>-</u>	<u>(51,275)</u>	<u>(48,983)</u>
EXCESS OF REVENUE OVER EXPENSES	<u>\$ 31,000</u>	<u>\$ 37,800</u>	<u>\$ 39,818</u>

The accompanying notes are an integral part of these financial statements.

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LACOMBE FOUNDATION
STATEMENT OF OPERATIONS - BLACKFALDS AFFORDABLE HOUSING *Schedule 4*
DECEMBER 31, 2023

	<u>2023</u>	<u>2023</u>	<u>2022</u>
	<u>Budget</u>	<u>Actual</u>	<u>Actual</u>
REVENUE			
Accommodation	\$ 220,000	\$ 230,007	\$ 210,930
Interest	-	5,437	2,252
Recoveries	<u>3,000</u>	<u>5,342</u>	<u>2,341</u>
	<u>223,000</u>	<u>240,786</u>	<u>215,523</u>
EXPENSES			
Interest on callable debt	76,700	66,963	44,031
Property taxes	58,300	54,280	55,115
Wages and benefits	23,480	26,811	15,525
Insurance	18,000	14,936	16,427
Administrative management	11,500	11,496	9,540
Building and ground maintenance	32,000	6,697	16,589
Equipment and appliances	3,000	4,039	3,797
General administration	8,000	3,461	2,708
Utilities	6,600	3,176	3,651
Laundry and linen supplies	3,000	2,541	2,554
Professional fees	1,000	689	600
Bad debts	-	-	<u>(117)</u>
	<u>241,580</u>	<u>195,089</u>	<u>170,420</u>
EXCESS (DEFICIENCY) BEFORE OTHER ITEMS	<u>(18,580)</u>	<u>45,697</u>	<u>45,103</u>
OTHER ITEMS			
Amortization of deferred capital contributions	-	72,221	72,221
Amortization of tangible capital assets	-	<u>(126,736)</u>	<u>(126,736)</u>
	<u>-</u>	<u>(54,515)</u>	<u>(54,515)</u>
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	<u>\$ (18,580)</u>	<u>\$ (8,818)</u>	<u>\$ (9,412)</u>

The accompanying notes are an integral part of these financial statements.

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Eckville Municipal Library

**ECKVILLE MUNICIPAL LIBRARY
BOARD MEETING MINUTES**

Mtg. Date May 3, 2024
Agenda Item 9.1c

DATE: April 3, 2024

In person @ 1pm

Attendees:		Dana Kreil, Colleen Edden, Deborah Gyori, Jacqueline Palm-Fraser, Reidun Staudinger, Bonnie Prosser, Debbie Neal and Natasha Resta Emy McDonell over the phone.
I.	Call to order	Called to order by Colleen Edden @ 1:13pm
II.	Approval of Agenda: Additions and Deletions	Reidun Staudinger motioned to approve the agenda with the addition of New Business "b. Appoint financial reviewer." All in favor- Carried
III.	Approval of minutes from Feb 14 th , 2024	Reidun Staudinger motioned to approve the minutes with no amendments. All in favor- Carried
IV.	Library Association Report	No report at this time. Meeting is on April 9 th
V.	Chairperson's Report	Nothing to report.
VI.	Manager Report	Natasha presented to the board- See Attached report.
VII.	Treasurers Report	Natasha presented to the board. Dana Kreil motioned to approve treasure reports, manager report and Chairperson's Report. All in favor- Carried
VIII.	Old Business	a. Update on Co-op Charge Account: Charge account was set up in 2007. Natasha and Dana are approved to use the charge account. b. Update on banking charges/Payroll Approval: Emy and Jacqueline are added

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Eckville Municipal Library

	to the bank account for signing. Natasha is added to CAFT for payroll approval
IX. New Business	<p>a. New Visa Purchase: Jacqueline Palm-Fraser motioned to approve the purchase of a \$500.00 visa for library purchases. Natasha will look into getting a reloadable visa from Canada Post. Reidun Staudinger seconded. All in favor- Carried</p> <p>b. Approve financial reviewer Dana Kreil motioned Natasha submits a letter to the Town of Eckville for Garth Yeomans to be the financial reviewer for 2023 financials. All in favor- Carried</p>
X. Policy Review	<p>a. Policy #5 Emy McDonnell motioned to approve policy #5 with no amendments. All in favor- Carried</p>
XI. Next meeting date	Next meeting date. May 8 th @ 1pm. Located at the community center.
XII. Adjournment	Colleen Ebdon Adjourned the meeting @ 2:05pm



Eckville Municipal Library

Manager Report

Date: April 3rd, 2024

Updates:

- Rec Grant has been applied for through Town of Eckville
- I spent \$1326.94 of the Silent Auction funds and purchased new books and DVD's. We have put a sticker inside of each item to let patrons know those funds were used for those books.

Program Updates/Stats:

- Babysitter/Home Alone course ran March 27th and 28th - 23 kids are registered.
- Keep an eye out for our easter duck hunt around town.
- April we are focusing on gardening. We have invited the elementary school to come for a little gardening program with a story and planting a sunflower seed. We currently have 5 classes coming with 119 kiddos signed up. We also invited the daycare to attend and they will be coming with 8-10 kids. These classes will take place between April 3rd and 10th.
- Adult programming continues. We unfortunately didn't have any registration for March craft night. However, unwind your mind on March 7th was great with 16 people attending. We discussed ideas to take care of your personal wellness as well as collaborated on ideas to introduce into the community to help with others mental wellness.
- New Adult Program coming April 4th is a Garden Club @ 11am. We hope to share gardening tips but also open up the opportunity to share seeds, seedlings and perennials.
- April is also National Poetry Month. Nikki is planning a Poet-tree for a display with the opportunity for local poets to post their poetry in the library. She will read a new poem each week to the kids that attend after school adventures.
- Td Summer Reading Program Planning has begun. This year's theme is Space. We have requested a story walk again for the trail. Nikki is looking to organize a teen/adult reading challenge. Td Summer Program will run July 3rd-Aug 21st. We will be collaborating with FRN for the Ages 0-5 as they run program at the same times.
 - Ages 0-5 Thursdays 10-1045
 - Ages 6-10 Wednesdays 10-1130
 - Ages 10+ Wednesdays 1-230
- Summer Gardening Program- We haven't finalized dates for the garden program however we want to continue to offer opportunities for the kids to watch the growth as well as learn about nature and growing our own food. Nikki is an avid hobby farmer and has bees, goats and ducks. She hopes to offer mommy/me classes (potentially on Fridays) where parents can bring their kids to come learn about those species and meet some goats/ducks.
- Manor Reading continues once a month.
- Teen Programming- We tried to host bracelet making for teens with no success. We then hosted a teen Henna class and had 6 teens attend.
- Nikki is planning teen junk journaling every other Wednesday in April from 3:30-4.
- Lego club and After school adventures continue as usual.



Eckville Municipal Library

Program Stats:

	Feb Sessions	Feb Participant	March Sessions	March Participant
After School Adventures	5	31	3	29
Craft Night	1	12	1	0
Coffee Time	5	7	3	7
Wellness Talk	1	16	0	0
1000 BBK		13		13
Manor Readings	1	4	1	4
PD-Movie Day	1	9	1	14
Lego club	2	7	2	22
Home alone Course			1	15
Babysitter Course			1	10

Patron Stats:

	January	February
Number of patrons on Computer	86	82
Number of computer sessions (Per 30 min)	197	173
Number of Patrons coming in	429	438

Questions for the board:

- Being we are on town property do I need approval from town council to build a garden beside the sea can? Is the Library Board still ok with this plan- Confirming funding with the friends April 9th and then we will start building once it's warm enough.
- Do I need approval from board to bring in farm animals for the kid's summer programs? Is there a waiver parents would need to sign releasing us if one of their kids get bit? (Rimbeiy library does not get waivers signed, Hughenden library suggested an enter at own risk sign)

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Eckville Municipal Library

Repair Quote:

- None at this time 😊

Treasurer Report:

- Visa Statements Attached below
- February Month End Statement Attached in Emails

Old Business:

- a. Co-op Charge account was set up in 2007. Dana and myself have authority to use that account. It was open to anyone that knew the co-op number so felt it was best to set up specific signers so there are no surprise charges.
- b. Emy and Jacqueline have completed the paperwork needed for signing. THANK YOU! The bank account should be all completed. I have been added as a payroll approver with CAFT.

New Business:

- a. New \$500.00 Visa. I will look into getting a reloadable card from Canada Post this time

Policies:

- a. Review Policy #5



Office of the Mayor

Mtg. Date May 13, 2024
Agenda Item 12-1

May 2, 2024

Mayor Colleen Ebden
P.O. Box 578
Eckville AB T0M 0X0

Dear Mayor Ebden:

The 88th Annual PONOKA STAMPEDE will be held this year from June 25 to July 1st. The theme for this year is 'Salute to our Stock Contractors'. We are truly looking forward again to hosting our neighbouring communities, special guests, and honourable dignitaries. We invite you to our most special day as a guest at our parade, the Mayor's lunch, and later be with us while we enjoy some afternoon rodeo entertainment.


The parade will be held on Friday, June 28th and Town Council has arranged for a decorated trailer/float for the Mayors and Reeves to participate in the parade, and of course Ponoka Town Council will act as your hosts on the float. Parade rules stipulate that candy may not be thrown from a vehicle, however, may be passed out by persons walking the parade route. If your community would also like to participate in the parade, we have attached the parade guidelines and registration form. We anticipate a great turnout for this year's three-mile long parade!

The day will start off with a pancake breakfast hosted by Ponoka Town Council and served in the Curling Lounge (upstairs) at the Ponoka Culture and Recreation (Arena) Complex located at 4410 – 54th Street, from 8:30 – 9:30 a.m. The parade starts at 10 a.m. and following the parade, you will be escorted to the stampepe grounds for the Mayor's Lunch.

The Mayor's Lunch starts at noon and will be held at the **Stagecoach Saloon** located east of the main Stampede Grandstand. Parking passes will be available for the Stampede grounds or additional parking is available at the Arena. Complimentary tickets for the afternoon performance of the rodeo are also available.

Please complete the attached form on or before **June 14th** and return by e-mail to legislativeservices@ponoka.ca. If you have any questions, please call (403) 783-0130. We look forward to entertaining you at THE WORLD FAMOUS PONOKA STAMPEDE on Friday, June 28th.

Sincerely,


Kevin Ferguson
Mayor

Enclosures: Parade Guidelines and Registration/Ponoka Stampede Events
RSVP Form

Follow Town of Ponoka online at:
www.ponoka.ca or [@TownofPonoka](https://www.instagram.com/TownofPonoka)



Town of Ponoka
200, 5604 – 50 Street
Ponoka, AB T4J 1G5
Main: 403-783-4431
Fax: 403-783-6745

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Darcy Webb

Subject:

FW: Prayer Breakfast

Mtg. Date May 13, 2024
Agenda Item 10.2

----- Forwarded message -----

From: Debbie Baich <DBaich@trmh.ca>

Date: May 7, 2024 7:51 a.m.

Subject: Prayer Breakfast

To: Richard Warnock <richard.w@sundre.com>, Colleen Ebden <colleen@eckville.com>, Megan Hanson <mhanson@sylvanlake.ca>, Judy Dahl <jdahl@olds.ca>, "Jean.Barclay" <Jean.Barclay@innisfail.ca>, Greg Rathjen <grathjen@bentleycouncil.ca>, Nancy Dodds <ndodds@draytonvalley.ca>, Angela Aalbers <aaalbers@mvvcounty.com>
Cc: Gennifer Mehlahff - Division One <gmehlhaff@clearwatercounty.ca>, Daryl Loughheed - Division Three <dloughheed@clearwatercounty.ca>, Jordan Northcott - Division Four <JNorthcott@clearwatercounty.ca>, Michelle Swanson - Division Seven <mswanson@clearwatercounty.ca>

Goodmorning

Our community Leadership breakfast is being held

Wednesday May 15, 2024

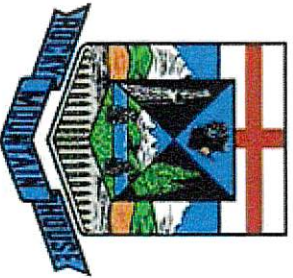
7:00 am -8:30 am

at the community Centre here in Rocky Mountain House.

I contacted the organizers and would like to extend their invitation to neighbouring elected officials to attend. There will be no cost to the tickets just let me know who is able to attend and I will let Laura know.
Debbie

Debbie Baich

Mayor



Town of Rocky Mountain House

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