

TOWN OF ECKVILLE-COUNCIL AGENDA

Monday, October 23, 2023

Town Office Council Chambers Eckville, AB 6:00 pm

(Councillors may attend via electronic means)

1. CALL TO ORDER 1.1
2. DELEGATIONS/PUBLIC HEARING 2.1
3. AGENDA 3.1 Additional Agenda Items
3.2 Adoption of Agenda
4. MINUTES 4.1 Regular Council Meeting Minutes – October 10, 2023 pg. 1-3
4.2 Public Hearing Minutes – October 10, 2023 pg. 4
5. ACTION ITEMS 5.1 RFD-Fortis 2024 Franchise Fee Calculator pg. 5-10
5.2 RFD-IJD Inspections Safety Codes Agreement pg. 11-35
6. BYLAWS, POLICIES 6.1 Bylaw # 789-23 Utility Rates amendment 2nd & 3rd Readings pg. 36-37
7. REPORTS 7.1 Management Report – October 23, 2023 pg. 38-39
7.2 Financial Report -AP Report Oct 12 & 19, 2023 pg. 40-41
7.3 Animal Control Services September 2023 pg. 42
8. COMMITTEE, BOARD REPORTS 8.1
9. CORRESPONDENCE, INFORMATION 9.1 Lacombe County Highlights of Reg Council Meeting Oct 12, 2023 pg. 43-44
9.2 RCMP-Crime Statistic Summary-January to September pg. 45-55
9.3 Medicine River Crime Watch AGM pg. 56
9.4 I.C.E. in Alberta pg. 57
9.5 LRWSC-Meeting Minutes Aug 23, 2023 pg. 58-59
10. SEMINARS, MEETINGS, SPECIAL EVENTS 10.1 Reynolds Mirth Richards & Farmer LLP Municipal Law Seminars pg. 60-61
11. CLOSED SESSION 11.1 Section 24: Advice from officials
12. COMMITTEE OF THE WHOLE 12.1
13. ADJOURNMENT 13.1

TOWN OF ECKVILLE – COUNCIL MINUTES

Tuesday October 10, 2023

Eckville Town Office, 5023 – 51 Avenue, Eckville, Alberta

1. Call to Order

1.1 Mayor Ebden called the meeting to order at 5:58 p.m .

Present: Mayor Ebden
Councillor Meyers
Councillor Engen
Councillor Pacholek
Councillor Palm-Fraser
Councillor See

Absent: Councillor Thoreson

Staff: CAO, Jack Ramsden
Deputy CAO, Darcy Webb
Recording Secretary Heather Allen

Press: None Present

Gallery: None

2. Delegations/Public Hearings

2.1 None

3. Agenda

3.1 Additional Agenda Items
5.1 – Access to Bylaws & Policies
5.2 – Family Harvest Festival- Road Closure
6.1 LandUse Bylaw 793-23
11.1 Closed Session – Section 24 Advice from Officials

Res.234.2023

3.2 Adoption of Agenda

Moved by Councillor See that the agenda be adopted as amended. **Carried Unanimously.**

4. Minutes

4.1 Regular Council Meeting Minutes – September 25, 2023

Res.235.2023

Moved by Councillor Engen that the minutes of the Regular Meeting of Council held Monday September 25th, 2023, be adopted as presented. **Carried Unanimously.**

5. Action Items

5.1 Access to Bylaws & Policies.

Res.236.2023

Moved by Councillor Meyers that Administration be instructed to create a library of current By-Laws & Policies. **Carried Unanimously.**

5.2 Fall Harvest Festival – Road Closure Request

- Res.237.2023** Moved by Councillor Pacholek that Main Street be closed south to 50th Street, north to just past "Ravens Trove", east and west on 51st Avenue to the back alley, on October 20th as requested. **Carried Unanimously.**
- 6. Bylaws /Policies** 6.1 Land Use Bylaw Amendment 790-23 -See 6.1 continued.
- 7. Reports** 7.1 Management Report-October 10th, 2023.
- Res.238.2023** Moved by Councillor See that the Management Report for October 10th, 2023 be accepted for information. **Carried Unanimously.**
- 7.2 Financial Report-AP Report September 20 & 21, 2023.
- Res.239.2023** Moved by Councillor Meyers that the Financial Report for September 20 & 21, 2023, be accepted. **Carried Unanimously.**
- 8. Committee & Board Reports** 8.1 Councillor Pacholek reported on the MPC meeting & the AM Conference.
 8.2 Councillor Palm-Fraser reported on MPC, Recreation Board & AM Conference
 8.3 Councillor Meyers reported on Meeting with Transportation Minister
 8.4 Councillor See reported on AM Conference
 8.5 Councillor Engen reported on the Medicine River Watershed & AM Conference.
 8.6 Mayor Ebden reported on Eckville High School Awards Night, ASHA, Lacombe Foundation & AM Conference.
- Res. 240.2023** Moved by Councillor Engen that the Committee and Board Reports be accepted. **Carried Unanimously.**
- Mayor Ebden called for a recess in order to hold the Public Hearing, on Land Use Bylaw Amendment 793-23. Time 7:00pm.
 The meeting reconvened at 7:10pm
- 6.1 Continued.** 6.1 Land Use Bylaw Amendment 790-23
- Res.241.2023** Moved by Councillor Meyers that Land Use Bylaw Amendment 790-23 be given second reading. **Carried Unanimously.**
- Res.242.2023** Moved by Councillor See that Land Use Bylaw be given third and final reading. **Carried Unanimously.**
- 9. Correspondence, Information Items** 9.1 Lacombe County Highlights of Regular Council Meeting Sept 28, 2023
 9.2 Parkland Regional Library (PRL) Proposed Budget 2024
- Res.243.2023** Moved by Councillor Engen that the Town of Eckville approve PRL proposed 2024 budget. **Carried**
- 9.3 Thank-You from Kane Scott 2023 CARA finals
 9.4 Medicine River Crime Watch AGM
 9.5 Rec Board Christmas Party
 9.6 Alberta-Northwest Territories Legion
 9.7 Eckville Municipal Library

Res. 244.2023 Moved by Councillor Meyers that the Correspondence and Information items be accepted as information. **Carried Unanimously.**

10. Seminars, Meetings, Special Events 10.1 None.

Mayor Ebden called for a 5minute recess. Time 7:25pm. The meeting reconvened at 7:30pm

11. Closed Session 11.1 Section 24 – Advice from Officials

Res.245.2023 Moved by Councillor Pacholek that the meeting move into closed session, excluding all persons except Council Members, CAO, and Deputy CAO in order to discuss an item with Section 24 of the FOIPP Act: Advice from Officials. Time 7:31 p.m. **Carried Unanimously**

Res.246.2023 Moved by Councillor See that the meeting revert back to open session. Time 8:10pm p.m. **Carried Unanimously.**

12. Committee of the Whole 12.1 None

13. Adjournment

Res. 247.2023 Mayor Ebden adjourned the meeting. Time 8:19pm. **Carried Unanimously.**

Mayor

CAO

TOWN OF ECKVILLE – PUBLIC HEARING MINUTES
Tuesday October 10, 2023
Eckville Town Office, 5023 – 51 Avenue, Eckville AB.

1. Call to Order

1.0 Mayor Ebden called the public hearing to order at 7:02 p.m.

Present:

Mayor Ebden

Councillor Engen

Councillor Meyers

Councillor Pacholek

Councillor Palm-Fraser

Councillor See

CAO Jack Ramsden

Supervisor, Finance & Administration Darcy Webb

Recording Secretary Heather Allen

Absent: Councillor Thoreson

Press: None

Gallery: None

2. Public Hearing

2.1 Town of Eckville Bylaw 729-15 Land Use Bylaw Amendment

Background

Jack Ramsden, CAO, advised Council that the purpose of the hearing was to hear presentations, opinions and comments with respect to Bylaw 790-23. The proposed bylaw amendments concern lands legally described as The Westerly 12.5 meters of Area D, Plan 9523117. The intent is to rezone the parcel from Public Recreation (PR) to Highway Commercial (C2).

Written Submissions

2.2 Jack Ramsden, CAO, advised Council that no written submissions had been received.

Public Comments & Submissions

2.3 There were no questions or comments.

Res.PH001.2023

Moved by Councillor Pacholek that Bylaw 790-23 be referred to the Regular Meeting of Council to be held October 10, 2022 for 2nd & 3rd readings. **Carried Unanimously.**

3. Adjournment

3.1 Mayor Ebden adjourned the public hearing at 7:09 p.m.

Mayor

CAO

Mtg. Date Oct 23, 2023

Agenda Item 5.1

TOWN OF ECKVILLE
Request to Council for Decision

| | |
|-----------------------|-------------------------------------------------|
| Meeting: | Town Council |
| Meeting Date: | October 23, 2023 |
| Originated By: | Jack Ramsden, CAO/Darcy Webb, Deputy CAO |
| Title: | 2024 FORTIS Franchise Fee |

BACKGROUND: As you may recall, each year Council has the opportunity to increase (or decrease) the franchise fee in our Franchise Agreement with FORTIS Alberta.

DISCUSSION/ALTERNATIVES: Based on the information that we received from FORTIS, our estimated 2023 franchise fee revenue is \$84,355 and if we leave the rate the same the estimated revenue for 2024 is \$87,169 which results in a slight overall increase of \$2,814.


Our current franchise rate is 10%. Each 1% increase in rate would result in an estimated increase in franchise fee of \$8,717. For example, if we went to 11%, our estimated franchise fee revenue would increase from an estimated \$87,169 to \$95,886.

We would recommend that we not change the FORTIS franchise fee for 2024.

IMPACT ON BUDGET: Keeping the rate the same would result in a slight increase in revenue estimated at \$2,814.

RECOMMENDED ACTION: That the following motion be presented for consideration:

“That the Town of Eckville not increase the FORTIS Franchise Fee in 2024.”

Prepared By:  Approved By: _____

5

September 26, 2023

RE: 2024 Franchise Fee Calculator, Confirmation of Franchise Fee, Microgeneration Update

FortisAlberta is writing to you to share some important information about the 2024 Franchise Fee Calculator as well as an update on franchise fees and microgeneration.

2024 Franchise Fee Calculator

FortisAlberta is currently preparing for the annual franchise fee changes and is updating the calculator used by the municipalities to forecast franchise fee revenue in 2024.

In early September, FortisAlberta filed its annual rates application as required by the Alberta Utilities Commission (AUC). However, the AUC has not yet issued a decision on the *Third Generation Performance-Based Regulation* plan that will cover the 2024-2028 period or the *Cost-of-Capital Parameters in 2024 and Beyond*, that will determine the 2024 rates. The AUC is expected to issue these decisions by the end of September.

Once these decisions are issued, FortisAlberta would then incorporate the directions from these decisions, or any other relevant decisions and apply for its 2024 distribution rates as and when directed by the AUC, potentially towards the end of October. In addition, actual transmission rates primarily depend on the transmission rates filed by the Alberta Electric System Operator (AESO), which are then approved by the AUC. As of the date of this letter, the AESO has not applied for the 2024 transmission rates.

Typically, rate information for the coming year is known by early September. FortisAlberta recognizes this delayed timeline for 2024 rates will be a challenge for municipalities as they prepare their budgets and set their franchise fees for 2024. To allow the municipalities to start budgeting for 2024, FortisAlberta has created the franchise fee calculator with an assumption that both transmission and distribution rates would increase by 3.71 per cent.

Currently, inflation in 2024 is expected to be somewhat lower than in 2023, and therefore, FortisAlberta considers that assuming a rate increase of 3.71 per cent is reasonable on balance. However, any actual rate change for 2024 could be materially different than this estimated increase of 3.71 per cent. FortisAlberta also estimates electricity consumption and the franchise fee amount paid by customers within each municipality. While this estimate is more robust, actual consumption could be somewhat different.

Request - Confirmation of Franchise Fee

Reviewing the process for 2024 franchise fee changes, **FortisAlberta requests all municipalities to confirm via email that they have received this information and if they plan any increase/decrease or plan to keep the current franchise fee percentage.** Please confirm your franchise information that is included in the calculator, specifically the franchise fee percentage and respond to

StakeholderRelations@FortisAlberta.com to confirm any increase/decrease or no change. Additionally, we have included a table showing municipalities and their current franchise fee percentage. This information will help you understand what other communities are charging and confirms of your current franchise fee percentage.

Media Coverage on Franchise Fees

Recently in the media there have been reports of high Regulated Rate Option (RRO) rates where some Distribution Facility Owners (DFO) charge Franchise Fees on these Retailer costs. FortisAlberta only charges Franchise Fees on Transmission and Distribution tariff costs and excludes all rate riders and Retailer costs.

Microgeneration Update

In case you are asked by constituents about our microgeneration connection process and why it is taking longer to connect these installations, we wanted to provide you with some context. During the last three years, FortisAlberta microgeneration connections have doubled. For 2023, we estimated that more than 1,600 connections will take place in our service area alone. We have added additional staff to meet the demand as FortisAlberta has the busiest service area for microgeneration in Canada. Additionally, one in three applications are not complete when it is submitted resulting in additional work. We are working closely with customers to ensure their preparedness and continue to identify and execute efficiencies to streamline the process.

If you have additional questions or concerns specific to microgeneration, franchise fees or questions in general please contact your Stakeholder Relations Manager.

Sincerely,



Dave Hunka
Manager, Municipalities
P: (780) 464-8311
C: (780) 868-7040
E: Dave.Hunka@FortisAlberta.com

MUNICIPAL FRANCHISE FEE RIDERS

Availability: Effective for all consumption, estimated or actual, on and after the first of the month following Commission approval, the following franchise fee riders apply to each rate class.

Price Adjustment:

A percentage surcharge per the table below will be added to the total distribution tariff, including both the transmission and distribution charges, and excluding any Riders, calculated for every Point of Service within each Municipality and will be billed to the applicable Retailer.

FortisAlberta will pay to each Municipality each month, in accordance with the franchise agreements between FortisAlberta and the Municipalities or an agreement with a non-municipality, the franchise fee revenue collected from the Retailers.

| Muni Code | Municipality | Rider | Effective | Muni Code | Municipality | Rider | Effective |
|-----------|----------------|--------|------------|-----------|--------------|--------|------------|
| 03-0002 | Acme | 3% | 2013/07/01 | 02-0040 | Bowden | 15% | 2017/01/01 |
| 01-0003 | Airdrie | 20% | 2021/04/01 | 03-0041 | Boyle | 20% | 2021/01/01 |
| 03-0005 | Alix | 8.50% | 2019/01/01 | 03-0042 | Breton | 20% | 2015/01/01 |
| 03-0004 | Alberta Beach | 8% | 2021/01/01 | 01-0043 | Brooks | 14% | 2021/01/01 |
| 03-0007 | Amisk | 0% | 2014/01/01 | 02-0044 | Bruderheim | 2% | 2022/01/01 |
| 02-0011 | Athabasca | 16% | 2023/01/01 | 02-0047 | Calmar | 20% | 2013/07/01 |
| 04-0009 | Argentia Beach | 0% | 2017/01/01 | 01-0048 | Camrose | 16% | 2023/04/01 |
| 03-0010 | Arrowwood | 12% | 2015/07/01 | 02-0050 | Canmore | 12% | 2021/01/01 |
| 02-0387 | Banff | 6% | 2020/01/01 | 03-0054 | Carmangay | 15% | 2021/01/01 |
| 07-0164 | Banff Park | 4% | 2019/10/01 | 03-0055 | Caroline | 12% | 2021/01/01 |
| 03-0363 | Barnwell | 5% | 2013/07/01 | 02-0056 | Carstairs | 10% | 2015/01/01 |
| 03-0013 | Barons | 5% | 2015/04/01 | 03-0061 | Champion | 15% | 2015/04/01 |
| 02-0014 | Barrhead | 14% | 2023/04/01 | 03-0062 | Chauvin | 11% | 2016/01/01 |
| 02-0016 | Bashaw | 2% | 2021/01/01 | 01-0356 | Chestermere | 11.50% | 2014/01/01 |
| 02-0017 | Bassano | 14.40% | 2019/01/01 | 03-0064 | Chipman | 0% | 2016/01/01 |
| 03-0018 | Bawlf | 6% | 2016/01/01 | 02-0065 | Claresholm | 5% | 2022/04/01 |
| 01-0019 | Beaumont | 17.25% | 2020/01/01 | 03-0066 | Clive | 11% | 2023/01/01 |
| 03-0022 | Beiseker | 3.50% | 2019/01/01 | 03-0068 | Clyde | 15% | 2017/01/01 |
| 02-0024 | Bentley | 10% | 2019/01/01 | 02-0069 | Coaldale | 16% | 2023/04/01 |
| 04-0026 | Betula Beach | 0% | 2017/01/01 | 02-0360 | Coalhurst | 7.5% | 2023/01/01 |
| 03-0029 | Bittern Lake | 7% | 2016/01/01 | 02-0070 | Cochrane | 17% | 2020/01/01 |
| 02-0031 | Blackfalds | 20% | 2013/10/01 | 03-0076 | Coutts | 3% | 2017/01/01 |
| 02-0034 | Bon Accord | 19% | 2022/01/01 | 03-0077 | Cowley | 5% | 2016/01/01 |
| 02-0039 | Bow Island | 8.50% | 2018/01/01 | 03-0078 | Cremona | 10% | 2016/01/01 |
| | | | | 02-0079 | Crossfield | 17% | 2023/01/01 |



| Muni Code | Municipality | Rider | Effective | Muni Code | Municipality | Rider | Effective |
|-----------|-------------------|--------|------------|-----------|-----------------|--------|------------|
| 09-0361 | Crowsnest Pass | 16% | 2016/01/01 | 02-0188 | Killam | 9% | 2021/01/01 |
| 04-0080 | Crystal Springs | 0% | 2016/01/01 | 01-0194 | Lacombe | 17.13% | 2022/01/01 |
| 03-0081 | Czar | 5% | 2013/10/01 | 04-0196 | Lakeview | 2% | 2016/01/01 |
| 02-0082 | Daysland | 7% | 2018/01/01 | 02-0197 | Lamont | 7.50% | 2020/01/01 |
| 02-0086 | Devon | 15% | 2023/01/01 | 04-0378 | Larkspur | 3% | 2020/04/01 |
| 02-7662 | Diamond Valley | 10% | 2023/01/01 | 01-0200 | Leduc | 16% | 2014/01/01 |
| 02-0088 | Didsbury | 17% | 2016/01/01 | 02-0202 | Legal | 15% | 2021/01/01 |
| 02-0091 | Drayton Valley | 10% | 2016/01/01 | 03-0207 | Lomond | 15% | 2017/01/01 |
| 03-0093 | Duchess | 15% | 2018/01/01 | 03-0208 | Longview | 17% | 2017/01/01 |
| 02-0095 | Eckville | 10% | 2015/01/01 | 03-0209 | Lougheed | 5% | 2016/01/01 |
| 03-0096 | Edberg | 13% | 2021/01/01 | 02-0211 | Magrath | 15% | 2023/01/01 |
| 03-0097 | Edgerton | 15% | 2022/01/01 | 04-0210 | Ma-Me-O Beach | 0% | 2016/01/01 |
| 02-0100 | Edson | 4.91% | 2023/01/01 | 02-0215 | Mayerthorpe | 12% | 2023/04/01 |
| 03-0109 | Ferintosh | 11% | 2016/01/01 | 04-0359 | Mewatha Beach | 2% | 2016/10/01 |
| 03-0112 | Foremost | 7% | 2016/01/01 | 02-0218 | Milk River | 12% | 2017/01/01 |
| 02-0115 | Fort Macleod | 15% | 2018/10/01 | 02-0219 | Millet | 16% | 2019/01/01 |
| 01-0117 | Fort Saskatchewan | 0% | 2013/10/01 | 03-0220 | Milo | 20% | 2017/01/01 |
| 02-0124 | Gibbons | 10% | 2013/01/01 | 02-0224 | Morinville | 20% | 2013/07/01 |
| 03-0128 | Glenwood | 5% | 2022/04/01 | 04-0230 | Nakamun Park | 0% | 2013/10/01 |
| 04-0129 | Golden Days | 0% | 2017/01/01 | 02-0232 | Nanton | 9% | 2019/01/01 |
| 02-0135 | Granum | 5.50% | 2013/07/01 | 02-0236 | Nobleford | 5% | 2023/01/01 |
| 04-0134 | Grandview | 0% | 2016/01/01 | 03-0233 | New Norway | 6% | 2009/01/01 |
| 04-0138 | Gull Lake | 0% | 2016/01/01 | 04-0237 | Norglenwold | 5% | 2015/01/01 |
| 04-0358 | Half Moon Bay | 0% | 2021/01/01 | 04-0385 | Norris Beach | 0% | 2016/01/01 |
| 02-0143 | Hardisty | 9.50% | 2021/01/01 | 02-0238 | Okotoks | 20% | 2021/01/01 |
| 03-0144 | Hay Lakes | 9% | 2021/01/01 | 02-0239 | Olds | 15% | 2019/01/01 |
| 02-0148 | High River | 20% | 2015/07/01 | 02-0240 | Onoway | 10% | 2022/01/01 |
| 03-0149 | Hill Spring | 5% | 2014/01/01 | 04-0374 | Parkland Beach | 0% | 2015/01/01 |
| 02-0151 | Hinton | 11.73% | 2022/01/01 | 02-0248 | Penhold | 19% | 2014/01/01 |
| 03-0152 | Holden | 4% | 2016/01/01 | 02-0249 | Picture Butte | 11% | 2022/01/01 |
| 03-0153 | Hughenden | 5% | 2016/01/01 | 02-0250 | Pincher Creek | 13% | 2017/01/01 |
| 03-0154 | Hussar | 12.50% | 2017/01/01 | 04-0253 | Point Alison | 0% | 2017/01/23 |
| 02-0180 | Innisfail | 17% | 2023/03/01 | 04-0256 | Poplar Bay | 0% | 2016/01/01 |
| 03-0182 | Irma | 20% | 2015/01/01 | 02-0257 | Provost | 20% | 2015/01/01 |
| 02-0183 | Irricana | 8% | 2023/05/01 | 02-0261 | Raymond | 16% | 2022/01/01 |
| 04-0185 | Island Lake | 0% | 2016/01/01 | 02-0265 | Redwater | 10% | 2023/04/01 |
| 04-0186 | Itaska Beach | 0% | 2017/10/01 | 02-0266 | Rimbey | 20% | 2022/01/01 |
| 04-0379 | Jarvis Bay | 0% | 2015/10/08 | 02-0268 | Rocky Mtn House | 15.3% | 2023/01/01 |
| 04-0187 | Kapasiwin | 0% | 2018/04/01 | 03-0270 | Rockyford | 5% | 2015/04/01 |

| Muni Code | Municipality | Rider | Effective | Muni Code | Municipality | Rider | Effective |
|-----------|-------------------|--------|------------|-----------|------------------|--------|------------|
| 03-0272 | Rosemary | 15.50% | 2023/01/01 | 02-0311 | Taber | 18% | 2020/07/01 |
| 04-0273 | Ross Haven | 0% | 2016/01/01 | 02-0315 | Thorsby | 20% | 2014/01/01 |
| 03-0276 | Ryley | 3% | 2016/01/01 | 02-0318 | Tofield | 5% | 2015/01/01 |
| 04-0279 | Seba Beach | 4% | 2014/01/01 | 04-0324 | Val Quentin | 0% | 2016/01/01 |
| 02-0280 | Sedgewick | 10% | 2023/01/01 | 02-0326 | Vauxhall | 8% | 2022/01/01 |
| 04-0283 | Silver Sands | 3% | 2018/01/01 | 02-0331 | Viking | 8% | 2013/01/01 |
| 04-0369 | South Baptiste | 0% | 2005/05/01 | 02-0333 | Vulcan | 20% | 2013/10/01 |
| 04-0288 | South View | 3% | 2019/01/01 | 03-0364 | Wabamun | 10% | 2017/01/01 |
| 01-0291 | Spruce Grove | 20% | 2016/01/01 | 02-0335 | Wainwright | 11% | 2020/04/01 |
| 01-0292 | St. Albert | 15% | 2023/01/01 | 07-0159 | Waterton Park | 8% | 2018/10/01 |
| 03-0295 | Standard | 0% | 2015/01/01 | 03-0338 | Warburg | 10% | 2015/01/01 |
| 02-0297 | Stavelly | 6% | 2021/01/01 | 03-0339 | Warner | 5% | 2021/01/01 |
| 03-0300 | Stirling | 12% | 2019/01/01 | 04-0344 | West Cove | 0% | 2018/01/01 |
| 02-0301 | Stony Plain | 20% | 2013/01/01 | 02-0345 | Westlock | 14.75% | 2022/01/01 |
| 09-0302 | Strathcona County | 0% | TBD | 01-0347 | Wetaskiwin | 17.0% | 2023/01/01 |
| 02-0303 | Strathmore | 20% | 2020/07/01 | 04-0371 | Whispering Hills | 5% | 2016/10/01 |
| 03-0304 | Strome | 9% | 2022/01/01 | 02-0350 | Whitecourt | 3.91% | 2023/01/01 |
| 02-0307 | Sundre | 10% | 2020/01/01 | 04-0354 | Yellowstone | 3% | 2016/01/01 |
| 04-0386 | Sunrise Beach | 0% | 2018/01/01 | | | | |
| 04-0308 | Sunset Point | 10% | 2017/01/01 | | | | |
| 02-0310 | Sylvan Lake | 18% | 2023/01/01 | | | | |

10

Mtg. Date Oct 23, 2023

Agenda Item 5.2

TOWN OF ECKVILLE Request to Council for Decision

| | |
|-----------------------|----------------------------------------------------------------------|
| Meeting: | Town Council |
| Meeting Date: | October 23, 2023 |
| Originated By: | Jack Ramsden, CAO |
| Title: | Renewal of Safety Services Contract with IJD Inspections Ltd. |

BACKGROUND: We have been contracting services for IJD Inspection Services since the end of 2012. Initially they only handled building inspections as that the Town was only issuing building permits through our Quality Management Plan (QMP) with the Alberta Safety Codes Council.

In 2014 we amended our QMP to include the issuance of electrical, gas and plumbing permits and we renewed our contract with IJD to include the inspections for electrical, gas and plumbing. Our current contract will expire at the end of December, 2023 (January 1, 2021 to December, 31, 2023).

DISCUSSION/ALTERNATIVES: There are only two real options for providing safety codes in a municipality. The municipality can choose to be accredited or choose not to be accredited. services

Whenever you apply for a safety codes permit, you contact an accredited organization. Accredited organizations provide on-the-ground monitoring of compliance with safety codes. They employ safety codes officers to evaluate plans, issue permits, perform inspections, issue variances, and enforce compliance through orders.

Most Albertans are served in some form by accredited municipalities: currently, accredited municipalities cover 98% of Alberta's population. Municipalities have the choice of providing these services 'in-house' or by contracting accredited agencies to deliver safety codes services.

As we have noted, Eckville currently contracts IJD Inspections Ltd. to provide this service.

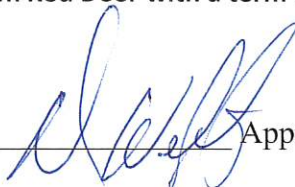
If Eckville chose not to be accredited then the Alberta Safety Codes Authority (ASCA), a division of the Safety Codes Council, would oversee the provision of permit-related services under the Safety Codes Act.

IMPACT ON BUDGET: The rate schedule, Schedule 'A' remains unchanged. This is to be reviewed on an annual basis by both parties. Any recommended increase in rates would be brought back to Council for approval.

RECOMMENDED ACTION: That the following motion be presented for consideration:

"That the Mayor and CAO be authorized to sign the new Safety Codes Service Agreement with IJD Inspections Ltd. from Red Deer with a term of January 1, 2024 through to December 31, 2026"

Prepared By: _____ Approved By: _____



11

Safety Codes Services Agreement

January 1, 2024 to December 31, 2026



The Town of Eckville

And

IJD Inspections Ltd.



SAFETY CODES SERVICES AGREEMENT

THIS AGREEMENT MADE IN DUPLICATE THIS _____ DAY OF _____, 2023.

BETWEEN:

"Town of Eckville"

5023 – 51 Avenue
Eckville, AB T0M 2A0

**Hereinafter known as
"The Town"**

-AND-

"IJD Inspections Ltd."

E4, 5560-45TH Street
Red Deer, AB T4N 3L1

**Hereinafter known as
"The Agency"**

13

RECITALS:

1. "The Municipality", being an Accredited Municipality pursuant to the Safety Codes Act, including the pursuant regulations, codes and standards, is desirous of having an Accredited Agency to provide Services within the corporate boundaries of the Municipality for the following disciplines:

- X Building
- X Electrical
- X Plumbing
- X Gas
- X Private Sewage Disposal

in accordance with the Act and the Municipality's Quality Management Plan dated July, 2016 and any future amendments thereto, and Schedule "A", being the Municipality's Fee Schedule for Safety Code Permits (attached).

- 2. The Agency agrees to provide Permitting, Inspection and Compliance Monitoring Services for the Municipality within the corporate boundaries of the Municipality; and,
- 3. The Municipality agrees to engage the Agency for the delivery of the Services listed in Clause A, pursuant to the provisions of this Agreement.

NOW THEREFORE THIS AGREEMENT WITNESSETH THAT in consideration of the premises, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by each of the parties hereto, the said parties covenant and agree as follows:

INTERPRETATION

1.1. Definitions

- a) “**Accredited Agency**” means a person designated as an accredited agency under the Act;
- b) “**Accredited Municipality**” means a municipality that is designated as an accredited municipality under the Act;
- c) “**Act**” means the current Safety Codes Act, as amended from time to time, including all regulations and codes enacted there under, or any other statute enacted in substitution therefore;
- d) “**Agency**” means IJD Inspections Ltd., carrying on business as IJD Inspections Ltd.;
- e) “**Agreement**” means this document and Schedule A (The Agency's Fee Schedule) as amended from time to time;
- f) “**Commencement Date**” is the date this Agreement was accepted and executed by the Municipality, as indicated on this Agreement;
- g) “**Events of Default**” means any one or more of the Events of Default specified in Article 5 hereof;
- h) “**Permit Regulation**” means the current Alberta Permit Regulation, as amended from time to time;
- i) “**Record**” means an intelligible record of information in any form, including notes, books, documents, maps, drawings, photographs, letters, vouchers, permits, and papers and any other information that is written, photographed, recorded or stored in any manner, but does not include software or any mechanism that produces records;
- j) “**Safety Codes Officer**” means an individual designated as a safety codes officer under the Act;
- k) “**Services**” means the functions, duties, tasks, and responsibilities as described in this Agreement and the Act, and without limiting the generality of the foregoing, includes the provision of inspections and compliance monitoring services in the disciplines listed in Clause 1;
- l) “**Term**” has the meaning attributed thereto in Article 4;
- m) “**UQMP Manager**” means the person designated by the Municipality pursuant to Clause 3.23 of this agreement and the “person responsible” under Schedule A.

1.2. Rules of Interpretation

- a) In this agreement, unless expressly stated to the contrary or the context otherwise requires:
 - i) A reference by numerical or alphabetical designation or both to an Article, Section, Subsection, paragraph or Schedule shall refer to the Article, Section, Subsection, paragraph or Schedule bearing that designation in this Agreement;
- b) All monetary amounts refer to the lawful currency of Canada;
- c) Any reference to all or any part of any statute or regulation refers to the part, statute or regulation as amended or re-enacted from time to time;
- d) References to “parties” shall mean the parties to this Agreement and a reference to a “party” shall mean one of the parties to this Agreement.

2. APPOINTMENT

- 2.1. Pursuant to the provisions of this Agreement, the Municipality hereby appoints the Agency for the purposes of performing services, during the term of this Agreement, in the discipline(s) listed in Clause 1.

3. AGENCY SERVICES AND COMMITEMENTS

3.1. Agency Duties

- a) The Agency shall:
 - i) Provide effective and appropriate Services, in the Municipality, in accordance with the provisions of this Agreement and the Act. Further, the Agency acknowledges that it must render Services in accordance with the Municipality’s Uniform Quality Management Plan. The Services shall be provided within the scope of the Agency’s accreditation under the Act and the level of certification and designation of powers of the Safety Codes Officers the Agency employs;
 - ii) Establish and maintain management, administrative and technical expertise as required to provide the Services under this Agreement;
 - iii) Complete the performance of all Services for all permits issued under this Agreement on or before the date of expiry or termination of this Agreement; unless in the event of termination or expiry a transition plan has been executed in accordance with Clause 5.3(b) of this Agreement;
 - iv) Arrange that an Agency SCO calls the Town’s Development Officer on a monthly basis;
 - v) Maintain a primary office location whose address is identified on page one of the Agreement where it shall securely store all records associated with this Agreement and the Services provided hereunder; and

16

- vi) Maintain toll free telephone and facsimile numbers for use by the Municipality and municipal residents.

3.2. Agency Performance

- a) The Agency shall, as outlined in this Clause:
 - i) perform the Services in an effective and timely manner in accordance with Clause 3.5(a(i));
 - ii) endeavor to work co-operatively with the owner and/or the owner's representative(s) to achieve compliance with the Act; and
 - iii) perform the Services with impartiality and integrity, and in a professional and ethical manner.

3.3. Agency Personnel

- a) The Agency shall, as outlined in this Clause:
 - i) employ persons knowledgeable about the applicable codes, standards and regulations, relative to the Services it provides;
 - ii) Employ or engage Safety Codes Officers (SCOs) who are certified and designated to provided compliance monitoring relative to the Services the Agency provides; and
 - iii) Maintain a registry of all SCOs they employ, and their level(s) of certification, and designation of powers.

3.4. Quality Management Plan Training

- a) The Agency shall:
 - i) train its SCOs in the requirements of the Municipality's UQMP appropriate to their discipline and Services;
 - ii) maintain the training records on the Agency SCO file;
 - iii) ensure its SCOs have ongoing access to a current copy of the Municipality's UQMP appropriate to their discipline and Services.

3.5. Compliance Monitoring

- a) The Agency shall monitor compliance through a program of plans examination (when applicable), site inspection and follow-up inspections or verification of compliance (when applicable), to provide a degree of assurance of compliance with the Act and associated codes and standards.
 - i) The Agency SCO shall inspect:
 - in a timely fashion endeavor to inspect within 3 working days and will not exceed 5 working days, following the date of receipt of a request for an inspection;
 - to determine if the work under a permit complies with the Act and relevant codes and standards;

- at the stage(s) indicated in the discipline specific sections of the UQMP; and
 - all work in place at the time of inspection.
- b) The time frame for required site inspections for a permit may be extended with written permission from the UQMP Manager on an individual basis.
 - c) The Agency SCO shall, for each inspection required by the UQMP.
 - i) complete an inspection report as accepted by the UQMP Manager;
 - ii) provide copies of inspection reports to the permit applicant, contractor and owner, project consultants (if requested) or architect and/or consulting engineers (if requested), and the Agency file;
 - iii) perform follow-up inspections when deficiencies or unsafe conditions are noted; and
 - iv) upon confirmation that a thing, process or activity to which the Act applies is in compliance with the Act, permanently affix a record of inspection to the installation in an obvious location.
 - d) The Agency SCO shall record on the inspection report:
 - i) the stage(s) of work being inspected;
 - ii) a description of the work in place at the time of inspection; and
 - iii) all observed Deficiencies and Unsafe Conditions.
 - e) The Agency SCO shall take appropriate action to have Deficiencies or Unsafe Conditions corrected in a timely manner.
 - f) The Permit Services Report must include outstanding deficiencies.
 - g) A **Deficiency** is any condition where the work is incomplete, or does not comply with the Act and in the opinion of the SCO, is not an Unsafe Condition.
 - i) Ensure Verification of Compliance is signed by the Property Owner or Contractor.
 - h) An **Unsafe Condition** is any condition that, in the opinion of the SCO, could endanger the life, limb, or health of any person authorized or expected to be on or about the premises.
 - i) A **Completed File** is a file that may be considered complete when the conditions of the UQMP are met and safety is no longer a concern.

3.6. Private Sewage Disposal Systems

- a) In addition to the guidelines set out in the UQMP for Private Sewage Disposal Systems site inspections, if the SCO is unable to conduct the inspection during installation, the Contractor must provide the Agency with the following before the final inspection:
 - i) picture of the installation;
 - ii) picture that identifies the location of the installation;

- iii) picture of the tank's certification;
- iv) copy of the invoice for the tank including the manufacturer's name and CSA number.
- b) A Development Permit from the Municipality is required.
- c) No Sewage Fields are permitted on lots outlined in Schedule D.

3.7. Consultative Services

- a) The agency shall provide consultative Services to municipal residents, including:
 - i) technical advice; and
 - ii) advice and interpretation on related codes and standards.

3.8. Situations of Imminent Serious Danger

- a) If a situation of imminent serious danger to persons or property because of anything, process or activity to which the Act applies, is observed:
 - i) the Agency's SCO will immediately exercise any powers under the Act to mitigate the situation in a reasonable manner; and
 - ii) the Agency may apply to the UQMP Manager for relief from costs incurred when mitigating the situation pursuant to Section 43 of the Act. The decision of whether to grant relief shall be at the discretion of the UQMP Manager.

3.9. Orders

- a) The Agency shall employ appropriately certified SCOs to issue orders in conformance with Part 5 of the Act. In addition to the requirements for Orders under Part 5 of the Act the Agency will:
 - i) first make every reasonable effort to facilitate conformance with the Act;
 - ii) issue an order in the format accepted by the UQMP Manager;
 - iii) on issuance of an order, immediately provide a copy to the UQMP Manager and the technical Administrator in the appropriate discipline appointed under the Act;
 - iv) make the Agency SCOs available to attend appeal hearings with the Safety Codes Council on any orders issued; and
 - v) carry out an order in accordance with the Act.

** Note: The Municipality may engage another Agency to provide services resulting from the issuance of an Order in accordance with the UQMP.*

3.10. Variances

- a) The Agency's SCOs may, upon written request from the owner and approval from the UQMP Manager, issue a variance. The Agency's SCO, when issuing a variance shall:
 - i) issue a variance in conformance with Section 34 of the Act and Safety Codes Council policy;
 - ii) issue a variance only on a project where the Municipality has issued a permit;
 - iii) issue a variance in the format accepted by the UQMP Manager;
 - iv) ensure a variance provides an equivalent or greater level of safety;
 - v) issue a variance only for site specific applications;
 - vi) record the details of a variance in the project file;
 - vii) provide copies of a variance to the person(s) requesting the variance, the UQMP Manager, the owner, and the Technical Administrator, and;
 - viii) issue a variance only when the safety or rights of others is not comprised; and
 - ix) issue a variance only when it does not have a broad scope or impact on a Provincial basis.

3.11. Records

- a) The Agency shall maintain a file system, to the satisfaction of the UQMP Manager, for all the records associated with performing the Services including:
 - i) permit applications and permits;
 - ii) plans, specifications, and other related documents;
 - iii) plans review reports;
 - iv) requests for inspections;
 - v) inspection reports;
 - vi) verification of compliance;
 - vii) variances;
 - viii) orders; and
 - ix) related correspondence and/or other relevant information.

20

3.12. Ownership of Records

- a) All Records and other materials whatsoever related to the Services provided under this Agreement are the property of the Municipality and will be given to the UQMP Manager immediately upon request
- b) The Municipality has full and unfettered access to all records of the Agency relating to the provision of Services under this Agreement including the right to enter the Agency's premises at any reasonable time in order to inspect, review or retrieve such records.

3.13. Records Management

- a) The Agency shall:
 - i) abide by all provisions of the Freedom of Information and Protection of Privacy Act in the course of carrying out its Services under this Agreement. All requests for information initiated under that statute shall be conducted through the UQMP Manager. The Agency shall immediately forward all requests for information under that statute to the UQMP Manager;
 - ii) respond to any requests by the Municipality for records, to respond to a request, under the Freedom of Information and Protection of Privacy Act as directed by the UQMP Manager within two days of a request being received by the Agency or the Municipality;
 - iii) disclose the information only with the consent of the UQMP Manager; and
 - iv) maintain all Records in a manner acceptable to the UQMP Manager prescribed in Clause 3.11
- b) The UQMP Manager has the right to periodically audit the records management procedures of the Agency relating to the provision of Services pursuant to this Agreement at times to be determined by the UQMP Manager. In the event that the UQMP Manager performs an audit and is of the opinion that the Agency's records management system is inadequate, the UQMP Manager may direct the Agency to take such steps that the UQMP Manager views are necessary to remedy the inadequacy.
- c) The Agency shall keep and maintain in accordance with generally accepted accounting principles, complete and accurate books, records and accounts of all costs, expenditures and commitments relating to this Agreement and on demand provide to the Municipality these documents to examine, audit and take copies and extracts. The said books, records, and accounts shall be in a form acceptable to the UQMP Manager and contain all information specified by the UQMP Manager.
- d) The Agency and its Directors, Officers, employees, and agents shall keep strictly confidential all information concerning the Municipality or any third parties, or any of the business or activities of the Municipality or any third parties acquired as a result of participation in the Agreement and the Agency may only use, copy or disclose such information upon written authorization of the UQMP Manager.
- e) The Agency shall maintain security standards, including control of access to Records, data and other information as required by the UQMP Manager.

- f) The Agency shall maintain all files up-to-date on Safety Codes Council and Municipal Affairs recommended database.

3.14. Collection and Payment of Fees

- a) The Agency covenants and agrees to perform Services as described in this Agreement at a price of no greater than 80% of the permit fee collected by the Agency in accordance with Schedule A of this Agreement. Schedule A shall be reviewed and agreed upon annually.
- b) The Agency covenants and agrees to pay, the Municipality 20% of each permit fee collected by the Agency, in accordance with Clause 3.14(a) and Schedule A of this Agreement as follows:
- i) 100% of the Municipality's portion of the fee upon collection of the Agency's Services for each permit issued, to be paid on a monthly basis with detailed reporting.
 - ii) files closed by the Agency are to be submitted to the Municipality on a monthly basis.
 - The Municipality will, for administrative purposes, consider the file closed when the Permit Services Report is issued, however:
 - Will reactivate the file if any further activity related to the permit is initiated within 30 days, and
 - may reactivate the file at any time.

3.15. Reimbursement of Expenses

- a) The Agency acknowledges and agrees that the Municipality will not reimburse the Agency for any expenses incurred by the Agency in performing the Agency's obligation under this Agreement in providing or performing the Services.

3.16. Employee Wages & Benefits

- a) The Agency shall be responsible for the payment of all income tax, Canada Pension Plan, Employment Insurance and all other payments and deductions as are usually made by an employer of all of its employees.

3.17. Workers' Compensation Coverage

- a) Prior to the Agency commencing the provision of Services under this Agreement, the Agency shall provide written certification of current and appropriate Worker's Compensation coverage through an account in good standing with the Alberta Worker's Compensation Board (WCB). The Agency shall maintain this account in good standing throughout the Term of this Agreement.

3.18. Regulatory Requirements

- a) The Agency shall comply with the requirements of all municipal, provincial and federal legislation, which includes, but is not limited to, the provincial Employment Standards Code, Labour Relations Code, and the Occupational Health and Safety Act.

22

3.19. Insurance

- a) Without limiting or restricting any obligations, responsibilities or liabilities under this Agreement, the Agency shall provide, maintain and pay for insurance coverage in accordance with the Alberta Insurance Act and be in a form acceptable to the Municipality.
- b) The Agency shall provide:
 - i) comprehensive or commercial general liability insurance within limits of not less than \$5,000,000 (five million dollars) inclusive per occurrence. This contract shall insure against personal injury, bodily injury and property damage (including loss of use thereof) and such policy shall include: *the Municipality as a Named Insured and contractual liability coverage;*
 - ii) provide "All-Risks" Valuable Papers and Records insurance on all such items pertaining to the Services under this Agreement in an amount adequate to enable their reconstruction; and
 - iii) provide "Professional Liability/Errors and Omissions" insurance with limits not less than \$2,000,000 (two million dollars) inclusive per occurrence.
- c) Notwithstanding Clause (b), the Municipality maintains the right to call for an increase in the amount of insurance coverage should the Municipality deem that additional coverage is necessary.
- d) All insurance policies shall state that coverage provided will not be changed in any material way, cancelled or terminated until sixty (60) days after written notice of such change, cancellation or termination has been provided to the UQMP Manager.
- e) The Agency shall provide the Municipality, prior to commencing to provide Services under this Agreement, acceptable evidence of all required insurance.

3.20. Acknowledgements

- a) The Agency acknowledges that:
 - i) The Municipality will contract with an accredited agency or agencies, per discipline, to provide Safety Codes Services except as provided in Clause 3.9;
 - ii) Corporations, accredited under the Safety Codes Act, may provide services at their own facilities;
 - iii) The Municipality may provide Services contemplated by this Agreement using its own forces; and
 - iv) The Municipality may change its accreditation status under the Act.
 - v) The Municipality is ultimately responsible to effectively manage the contract with the Agency to ensure that the Agency is adhering to the service delivery standards of the approved QMP of the Municipality.

23

3.21. Relationship of Parties

- a) The Agency is an independent contractor and nothing contained herein shall be deemed or construed by the parties hereto nor by any third party as creating the relationship of principal and agent or of partnership, or of a joint venture agreement between the parties hereto, it being understood and agreed that none of the provisions contained herein nor any act of the parties hereto shall be deemed to create any relationship between the parties hereto other than an independent contractor agreement between two parties at arm's length.

3.22. Notices

- a) Any notice to be made under this Agreement shall be deemed given to the other party if in writing and personally delivered, sent by prepaid registered mail, or sent by facsimile transmission, addressed as follows:

Town of Eckville

IJD Inspections Ltd.

Box 578
Eckville, Alberta
T0M 0X0

E4, 5560 45 Street
Red Deer, Alberta
T4N1L1

Contact Person: Jack Ramsden

Contact Person: Deborah McGillicky

- b) The address of either party may be changed to any other address in Alberta by notice in writing to the other party. Notice personally served or sent by facsimile transmission shall be deemed received when actually delivered or transmitted, if delivery or transmission is on a business day between 8:30 a.m. - 4:30 p.m. Alberta time. All notices sent by prepaid registered mail shall be deemed to be received on the fourth business day following mailing in any Post Office in Canada, except in the case of postal disruption, then any notice or payment shall be given by telegram, facsimile transmission or personally served. In this paragraph, "business day" means any day except a Saturday, Sunday, or a statutory holiday.

3.23. Liaison

- a) The Municipality shall designate the UQMP Manager as the Municipality's representative for this Agreement. The Agency will report and be accountable to the UQMP Manager with respect to any activities performed under this Agreement

3.24. Reports

- a) The Agency shall provide the Municipality with a report on any aspect of the Services, in the form and manner specified by the Municipality, upon request by the Municipality.

3.25. Indemnity and Hold Harmless

- a) The Agency shall indemnify the Municipality and all of the Municipality's Councilors, servants, agents, employees, and persons for whom the Municipality is in law responsible and shall hold each of them harmless from and against any and all liabilities, claims, damages, loses and expenses, including all legal fees (on a solicitor and own client basis) and disbursements due to, arising from or to the extent contributed to by any breach by the

24

Agency of any provision of this Agreement, or any error, omission, negligent or unlawful act of the Agency, or the Agency's servants, agents, employees, contractors or persons for whom the Agency is in law responsible.

- b) The Agency shall not admit liability to a third party without obtaining the prior written consent of the Municipality and agrees to obtain the prior written consent of the Municipality prior to any settlements being made with any third party.

3.26. Performance Review

- a) The Municipality may audit or monitor the performance of the Agency to establish the Agency's conformance with this Agreement.
- b) The Agency shall co-operate with the Municipality during the course of a performance review and provide all reasonable support and assistance at the Agency's own expense.

3.27. Termination or Suspension of Agreement

- a) In addition to any other provision in this Agreement, this Agreement may be terminated by the Municipality effective immediately, for cause, upon notice to the Agency.
- b) In addition to any other provision in this Agreement, this Agreement may be terminated by either the Municipality or the Agency for any reason whatsoever upon ninety (90) days notice to the other party.
- c) The Municipality may, upon seven (7) days notice, suspend the work, or any part thereof, of the Agency upon such terms and conditions as the Municipality deems necessary including the duty to take remedial measures with respect to any permit. During the period of suspension, the Agency shall not continue performance of this Agreement except as specified under Clause 5.2.

4. TERM

4.1. Term

- a) Subject to Clauses 3.2, 5.1 and 5.3 of this Agreement, this Agreement is in force on the Commencement Date of January 1, 2024, ; and
- b) Shall expire on December 31, 2026

5. EVENTS OF DEFAULT

5.1. Cause

- a) Cause for termination or suspension of this Agreement includes, but is not limited to:
 - i) failure of the Agency to observe or perform any covenant or provision of this Agreement for a period of five (5) days after written notice of same from the Municipality;

- ii) without in any way limiting the provision of Clause 5(a(i)), if in the opinion of the Municipality, the Agency repeatedly defaults in the timely performance of its obligations under this Agreement;
 - iii) if in the opinion of the Municipality, the Services performed by the Agency are unsatisfactory or are otherwise not in accordance with good industry practice, as determined by the Municipality acting reasonably;
 - iv) if in the opinion of the Municipality, the Agency is not or will not be in a position to perform all or any of the Services which are required or will be required during a specific period of time;
 - v) if the Agency becomes insolvent or commits an act of bankruptcy or makes an unauthorized assignment or bulk sale of his assets or if proceeding for the dissolution, liquidation,

reorganization, arrangement or winding up of the Agency or the suspension of the operation of his business is commenced;
 - vi) if in the opinion of the Municipality, the Agency conducts itself in a manner that may harm the Municipality's public image;
 - vii) non-performance or inadequate performance by the Agency of the Services;
 - viii) if in the opinion of the Municipality, the Agency fails to comply with the Act; or
 - ix) an inability of the Agency to provide effective and appropriate Services;
 - x) Each of which events is herein called an "Event of Default" and the Municipality may, by written notice to the Agency, forthwith terminate this Agreement, and except as otherwise provided all rights and obligations arising pursuant to this Agreement, shall be wholly terminated.
- b) In the event this Agreement is terminated, the Agency shall, upon the Municipality's request, within fifteen (15) days of the termination date, deliver to the Municipality all Records and Materials in its possession control related to the provision of Services under this Agreement.
- c) The Agency shall immediately notify the Municipality in the event that:
- i) its accreditation under the Act is suspended or cancelled;
 - ii) it ceases to carry on business, becomes insolvent, files for bankruptcy, makes a voluntary assignment for the benefit of creditors, or a trustee or receiver and manager or liquidator is appointed for the Agency; or
 - iii) it ceases to provide the Services under this Agreement.
- d) Upon the occurrence of any of the events referred to in Clause 5.3, this Agreement is immediately terminated and the Agency shall immediately cease providing Services pursuant to this Agreement and deliver to the Municipality, at its own cost, all Records,

26

systems and materials related to the provision of Services. Written confirmation of termination shall be forwarded to the Agency as soon as possible after the termination date.

5.2. Survival of Terms

- a) Notwithstanding any other provision of this Agreement, those clauses which by their nature continue after the expiry or termination date of this Agreement shall continue after such expiry or termination, including:
 - i) Agency's Duties (**Clause 3.1**)
 - ii) Ownership of Records (**Clause 3.12**)
 - iii) Records Management (**Clause 3.13**)
 - iv) Security (**Clause 3.19**)
 - v) Indemnity and Hold Harmless (**Clause 3.25**)
 - vi) Transition Services (**Clause 5.3**)

5.3. Transition Services

- a) The Agency shall perform the Services for all permits issued under any prior Authorization Agreement from IJD Inspections in the form and manner and within the time frames prescribed by the Authorization Agreement in effect of the date the permit was issued.
- b) Prior to or on the expiry or termination date of this Agreement, the Municipality shall forward a transition plan to the Agency that details how the Agency is to resolve those matters that may be outstanding as of the date of expiry or termination of this Agreement. Upon receipt of the transition plan, the Agency shall take the necessary steps to resolve those matters in accordance with the requirements of the transition plan (to the Municipality's satisfaction).

5.4. Amendment Provisions

- a) The parties shall not change this Agreement except by written mutual agreement, however the Municipality or its designate may add to, delete, vary or amend Schedule "A" by giving notice to the Agency in accordance with Clause 3.22 of this Agreement.
- b) The Municipality and the Agency agree that this Agreement will be amended as required to accommodate any changes to the Act, or the Permit Regulation.

5.5. General

- a) Time is of the essence in this Agreement.
- b) The Agency shall ensure that its employees, subcontractors and agents comply with the provisions of this Agreement.

- c) Notwithstanding any other provisions in this Agreement, if the Agency fails to comply with the provisions of this Agreement, the Municipality may, without prejudice to any other remedy, correct such defaults at the expense of the Agency.
- d) The rights, remedies and privileges of the Municipality under this Agreement are cumulative and any one or more may be exercised.
- e) The waiver by the Municipality of the strict performance of any provision of this Agreement will not constitute a waiver or abrogate such or any other provision of this Agreement nor will it be deemed a waiver of any subsequent breach of the same or any other provision of this Agreement.
- f) This Agreement shall be interpreted and applied in the courts and according to the laws in force in the Province of Alberta.
- g) Should any provision of this Agreement be void, voidable or unenforceable for any reason whatsoever, it will be considered separate and severable from the remaining provisions of this Agreement, which will remain in force and binding as though the said provision had not been included.
- h) This Agreement shall not be assigned, in whole or in part, by the Agency without prior written consent of the Municipality.
- i) This Agreement shall be for the benefit of and binds the successors and permitted assigns of the parties.
- j) The headings in this document have been included for convenience only and are not an aid in the interpretation of this document.
- k) This Agreement contains the entire agreement between the parties hereto relating to the subject matter hereof and subject to Clause 5.3, supersedes all prior and contemporaneous agreements, understandings, negotiations and discussions, whether oral or written, of the parties and there are no general or specific warranties, representations or other agreements by or among the parties in connection with the entering into of this Agreement of the subject matter hereof except as specifically set forth herein.
- l) In the case of conflicts, discrepancies, errors, or omissions among the documents forming part of this Agreement, this document takes precedence.

A handwritten signature or set of initials, possibly 'JG', located in the bottom right corner of the page.

IN WITNESS WHEREOF the parties have executed this Agreement as of the date first above written.

THE MUNICIPALITY OF: TOWN OF ECKVILLE

C.A.O. Jack Ramsden

Mayor - Helen Posti

THE AGENCY: IJD INSPECTIONS LTD.

Jim Dobler – President

Jerry Bond- Vice President

SCHEDULE A

Permit Fees



Integrity | Dependability | Accountability
We Make It Easy

PERMIT FEE SCHEDULE

| Building Permit Fees | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|
| Add 4% Safety Codes Council fee for each permit issued with a minimum of \$4.50 and a maximum of \$560.00 | |
| Minimum building permit fee for Residential \$150.00 and for Commercial \$200.00, unless otherwise stated below | |
| Residential | |
| New Single Detached, Cottage, Duplex, Semi-detached, Multi-attached Dwelling, (Total of Main, Second and Additional Floors) and additions (Does not include basement development or attached garages) | \$0.45/ft ² |
| Basement Development | \$0.20/ft ² \$125 minimum |
| Garden Suites in accessory buildings, additions | \$0.40/ft ² \$125 minimum |
| Secondary Suites | \$0.30/ft ² \$125.00 minimum |
| Manufactured Home or Single Detached Dwelling Relocation on Foundation, Basement or Crawlspace | \$0.30/ft ² |
| Manufactured Home (on blocking or piles) | \$150.00 |
| Decks, Fireplaces, Demolition, Wood Burning Stoves, Sheds less than 360 ft ² , swimming pool, Roof mount solar panels | \$125.00 |
| Attached/Detached Garages, Shops, Sheds greater than 360 ft ² | \$0.20/ft ² \$125 minimum |
| Roof Mounted Solar Panels | \$150.00 |
| Demolition | \$100.00 |
| Any minor residential work that requires only a final inspection not mentioned above | \$125.00 |
| Penalty for construction without permit | Double Calculated Fee |
| Multi-Family, Commercial and all other Occupancies | |
| Tenant Improvement | \$6.00 per \$1,000 of construction value \$200.00 minimum |
| New construction, Additions, Renovations, Alterations | \$6.00 per \$1,000 of construction value \$200.00 minimum |



Integrity | Dependability | Accountability
We Make It Easy

| Electrical Permit Fees | |
|-------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|
| Homeowner Rates - Residential New Construction, Garages, Basements and Additions | |
| 0 to 500 ft ² | \$220.00 |
| 501 ft ² to 1,000 ft ² | \$275.00 |
| 1,001 ft ² to 1,500 ft ² | \$330.00 |
| 1,501 ft ² to 2,000 ft ² | \$385.00 |
| 2,001 ft ² to 2,500 ft ² | \$440.00 |
| Greater than 2,500 ft ² | \$440.00 + \$0.11/ft ² over 2,500 ft ² |
| Homeowner Rates - Minor Renovations, Small Projects | |
| Service Re-connection, Panel Upgrade, Hot Tub, A/C Unit | \$150.00 |
| Manufactured Home not on a Permanent Foundation | \$150.00 |
| Manufactured Home on a Permanent Foundation with basement development | \$275.00 |
| Manufactured Home on a Permanent Foundation with no basement development | \$220.00 |
| Temporary Service | \$137.50 |
| Solar Panel Installation | \$175.00 |
| Any minor electrical work requiring only one inspection, not mentioned above | \$150.00 |
| Contractor Rates for Residential, Institutional, Commercial and Industrial Construction – Includes material and labour | |
| <i>Value of Construction</i> | |
| \$0 to \$1,000 | \$110.00 |
| \$1,001 to \$2,000 | \$126.50 |
| \$2,001 to \$3,000 | \$143.00 |
| \$3,001 to \$4,000 | \$159.50 |
| \$4,001 to \$5,000 | \$176.00 |
| \$5,001 to \$6,000 | \$192.50 |
| \$6,001 to \$7,000 | \$209.00 |
| \$7,001 to \$8,000 | \$225.50 |
| \$8,001 to \$9,000 | \$242.00 |
| \$9,001 to \$10,000 | \$258.50 |
| \$10,001 to \$11,000 | \$275.00 |
| \$11,001 to \$12,000 | \$291.50 |
| \$12,001 to \$13,000 | \$308.00 |
| \$13,001 to \$14,000 | \$324.50 |
| \$14,001 to \$15,000 | \$341.00 |
| \$15,001 to \$16,000 | \$357.50 |
| Contractor Rates for Residential, Institutional, Commercial and Industrial Construction – Includes material and labour | |



Integrity | Dependability | Accountability
We Make It Easy

| | |
|-------------------------------------------------|-----------------------|
| \$16,001 to \$18,000 | \$374.00 |
| \$18,001 to \$20,000 | \$390.50 |
| \$20,001 to \$25,000 | \$407.00 |
| \$25,001 to \$30,000 | \$423.50 |
| \$30,001 to \$35,000 | \$440.00 |
| \$35,001 to \$40,000 | \$456.50 |
| \$40,001 to \$50,000 | \$489.50 |
| \$50,001 to \$60,000 | \$522.50 |
| \$60,001 to \$80,000 | \$588.50 |
| \$80,001 to \$100,000 | \$660.00 |
| \$100,001 to \$120,000 | \$770.00 |
| \$120,001 to \$140,000 | \$880.00 |
| \$140,001 to \$160,000 | \$990.00 |
| \$160,001 to \$180,000 | \$1,100.00 |
| \$180,001 to \$200,000 | \$1,210.00 |
| More than \$200,000 | \$6.05/\$1,000.00 |
| Annual Electrical Permit | \$250.00 |
| Penalty for electrical work done without permit | Double Calculated Fee |

| Plumbing Permit Fees | |
|-----------------------------------------------------------------------------------------------------------|----------|
| Add 4% Safety Codes Council fee for each permit issued with a minimum of \$4.50 and a maximum of \$560.00 | |
| Homeowner fee of \$55 in addition to the schedule outlined below | |
| All Plumbing (Except Private Sewage) | |
| 1 to 19 fixtures | |
| o First 2 Fixtures | \$137.50 |
| o Each Additional Fixture | \$11.00 |
| 20+ Fixtures | |
| o First 20 Fixtures | \$330.00 |
| o Each Additional Fixture | \$5.50 |
| Manufactured Home not on a permanent foundation | \$137.50 |

| Private Sewage | |
|--------------------------------------------------------------------------------------------------------------------------|-----------------------|
| Installation of private sewage disposal field, treatment mound or open discharge, or any other effluent treatment system | \$330.00 |
| Installation of holding tanks | \$165.00 |
| Penalty for plumbing work done without permit | Double Calculated Fee |

33



Integrity | Dependability | Accountability
We Make It Easy

| Gas Permit Fees | |
|-----------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|
| Add 4% Safety Codes Council fee for each permit issued with a minimum of \$4.50 and a maximum of \$560.00 | |
| Homeowner fee of \$55 in addition to the schedule outlined below | |
| Residential | |
| 1 to 2 outlets (new furnace, water heater, boiler, fireplace, secondary line, etc.) | |
| o First 2 Outlets | \$137.50 |
| o Each Additional Outlet | \$16.50 |
| Propane Tank Installation | \$82.50 |
| Propane Tank Installation & Connection (all on one permit) | \$82.50 + \$137.50 (first 2 outlets + \$16.50 for additional outlet) |
| Temporary Propane/Natural Gas | \$110.00 |
| Penalty for installation done without a permit | Double Calculated Fee |

| Institutional, Commercial and Industrial, Multi-attached Dwellings, and Apartments and Applicable Farm Buildings | |
|-------------------------------------------------------------------------------------------------------------------------|----------------------------------|
| Propane Tank Installation | \$137.50 |
| Propane/Gas Re-fill Centers | \$220.00 |
| Propane Tank Grain Dryer | \$250.00 |
| Temporary Heat | |
| o 0 – 250,000 BTU | \$137.50 |
| o 250,001 to 500,000 BTU | \$220.00 |
| o 500,001 to 1,000,000 BTU | \$275.00 |
| New Installations | |
| o 0 to 100,000 BTU | \$137.50 |
| o 100,001 to 200,000 BTU | \$165.00 |
| o 200,001 to 400,000 BTU | \$192.50 |
| o 400,001 to 1,000,000 BTU | \$275.00 |
| o 1,000,001 to 2,000,000 BTU | \$385.00 |
| o Over 2,000,000 BTU | \$385.00 + \$5.50/100,000 BTU |
| Penalty for gas work done without permit | Double Calculated Fee |

34



Integrity | Dependability | Accountability
We Make It Easy

| Fee for Service (subject to GST) | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|
| Inspection required for an existing installation not associated with a specific permit (i.e., an existing building inspection or an existing private septic system inspection) | \$125 per hour (minimum 2 hours) |
| Other Fees (for all disciplines) | |
| Re--open a closed non-compliant permit after 60 days of closure | \$150.00 |
| Building Variance (subject to GST) | \$100.00 |
| Penalty for construction or electrical, plumbing, gas, PSDS installations without permit | Double Calculated Fee |

35

Mtg. Date Oct 23, 2023

Agenda Item 6-1

TOWN OF ECKVILLE

BYLAW No. 789-23

UTILITY RATE AND FEE STRUCTURE BYLAW AMENDMENT

A BYLAW OF THE TOWN OF ECKVILLE in the Province of Alberta to amend Bylaw No. 703/ 11 of the Town of Eckville known as Town of Eckville Utility Rate and Fee Structure Bylaw and Utility Rate Amendment Bylaw 760-19.

WHEREAS it is deemed necessary and expedient to amend the present Eckville Utility Rate and Structure Bylaw NO. 703/11 and Utility Rate Amendment Bylaw 760-19,

WHEREAS pursuant to the provisions of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta, 2000, and amendments thereto, the Council of the Town of Eckville duly assembled enacts as follows:

AMEND SCHEDULE "A":

- **By Deleting:**

SCHEDULE "A" Utility Rates and Fee Structure in its entirety:

- **And By Adding:**

SCHEDULE "A" Utility Rates and Fee Structure which is attached and forms a part of this Bylaw:

This Bylaw shall come into effect January 1, 2024.

Read the first time this 18th day of September, 2023.

Read a second time this [redacted] day of [redacted], 2023.

Read a third and final time this [redacted] day of [redacted], 2023.

Mayor

CAO

36

SCHEDULE "A"

Utility Rates and Fee Structure

WATER:

Residential:

| | | |
|---------------------------|-------------------------|------------------------------|
| Monthly Base Rate: | Up to 10 cubic meters | \$18.25 per residential unit |
| Monthly Consumption Rate: | - 10 to 20 cubic meters | \$0.39 per cubic meter |
| | - Over 20 cubic meters | \$0.46 per cubic meter |

Non-residential:

| | | |
|---------------------------|-------------------------|-----------------------------|
| Monthly Base Rate: | Up to 10 cubic meters | \$21.90 per commercial unit |
| Monthly Consumption Rate: | - 10 to 20 cubic meters | \$0.39 per cubic meter |
| | - Over 20 cubic meters | \$0.46 per cubic meter |

SEWER:

Residential:

| | | |
|-------------------|--|------------------------------|
| Monthly Base Rate | | \$35.50 per residential unit |
|-------------------|--|------------------------------|

Non-residential:

| | | |
|-------------------|--|-----------------------------|
| Monthly Base Rate | | \$35.50 per commercial unit |
|-------------------|--|-----------------------------|

GARBAGE & RECYCLING:

Residential: (Weekly Garbage pickup & Bi-weekly Recycle pick up)

| | | |
|-------------------------|-----------|-------------------|
| Single Dwelling | Each Unit | \$23.00 per month |
| Duplexes | Each Unit | \$23.00 per month |
| Multi-family Dwellings | Each Unit | \$23.00 per month |
| Manufactured Home Parks | Each Unit | \$23.00 per month |

Non-residential/Office:

| | | |
|---------------------------------------------------------------|-----------|--------------------|
| Office (Weekly Garbage pickup & Bi-weekly Recycle pick up) | Each Unit | \$23.00 per month |
| 4 yard bin (Weekly pick up) | Per Bin | \$ 94.00 per month |
| 6 yard bin (Weekly pick up) | Per Bin | \$104.50 per month |
| 8 yard bin (Weekly pick up) | Per Bin | \$115.00 per month |

**MANAGEMENT REPORT
TO ECKVILLE TOWN COUNCIL**

October 23, 2023

Mtg. Date Oct 23/23

Agenda Item 7.1

Current Activities:

- **Public Engagement Support for Eckville Wastewater Services Continuation Strategy:** Nothing further to report, other than we posted the presentation on the Town Website if anyone is interested.
- **New Aeration System for Wastewater Lagoons:** Still working well. As previously noted we have a bit of time to come up with some sort of climate control system before spring.
- **Arena Operating Society:** We are still hoping to make the handoff with the Arena Operating Society on the payroll and benefit coverage on January 1, 2024.
- **Main Street Solar Street Lights:** Highline was scheduled to be in town of October 18th to inspect and hopefully repair the power inverter on the solar streetlight in front of Stacey's Happy Place. Unfortunately, they were tied up on another project and had to cancel last minute. They assure us that they have not forgotten us and should be able to accommodate us next week.
- **Meeting with Sylvan Lake Physician:** Mayor Ebdon and CAO Jack Ramsden met with a Physician from Sylvan Lake on October 18th to discuss possible services for the community. We look forward to discussing this with you at the October 23rd council meeting.

Future / Planned Activities:


- **CASA DE VIDA DEVELOPMENTS INC.:** We have not heard anything from the Developer in the past couple of weeks. I think that this is likely good news as he has a fair number of details to work out.
- **Meeting with Officials from Alberta Environment Office in Red Deer:** Darcy Webb and Jack Ramsden met with Director Todd Aasen, Municipal Approvals Engineer Julian Huang, and the Regional Water & Wastewater Engineer at the Alberta Environment Offices in Red Deer on October 12th to review the Stantec Order of Magnitude Report and the MNP Tonw of Eckville Wastewater Services Continuation Strategy. We also discussed several options that could combine our existing lagoon system and the Sylvan Lake Regional Wastewater Commission system along with the matter of investigating the possible sources of infiltration into our wastewater mains. We look forward to discussing this matter in detail with you at the October 23rd council meeting.
- **Highway 11 Twinning TRC Meeting:** Jack Ramsden participated in the final Teams Meeting of the Highway 11 Twinning Technical Review Committee on Tuesday October 17th. I will provide a verbal report at the October 23rd council meeting.
- **Repairs to the Lane behind the Town Office:** We are still waiting for TELUS and the Cable Company to relocate their lines to the new power pole, so that the old pole can be

Management Report – October 23, 2023

removed and we can better assess what work needs to be done on the lane to accommodate traffic using the lane instead of driving on the various properties on both sides of the lane. As previously noted, we will be installing some temporary concrete jerseys (blocks) in the next few weeks and we will have some discussions with the two Property Owners to see if we can buy some property to provide better turning room at the intersections of the lanes.

- **RV Dump Station:** Still planning to shut the RV Dump Station down for the winter at the end of October.
- **New Website and Municipal APP:** Kristina and Heather plan on giving Council a preview of the Website at the meeting on the 23rd of October.
- **Town Vision and Mission Statements:** Still working on this.

Jack Ramsden, CAO



Darcy Webb, Deputy CAO

System: 2023-10-12 11:19:59 AM
User Date: 2023-10-12

Town Of Eckville
COMPUTER CHEQUE REGISTER
Payables Management

Page: 1
User ID: Heather

Batch ID: CHEQUES
Batch Comment: cheques

Chequebook ID: ATB - GEN

* Voided Cheques

Audit Trail Code: PMCHQ00000841
Posting Date: 2023-10-12

Mtg. Date Oct 23, 2023

Agenda Item 7.2

| Cheque Number | Date | Payment Number | Vendor ID | Cheque Name | Amount |
|------------------|------------|-------------------|-----------|---------------------------|-----------------------------|
| 027372 | 2023-10-12 | 00000000000023194 | AMS001 | AMSC | \$14,014.30 |
| 027373 | 2023-10-12 | 00000000000023195 | FCS001 | Eckville FCSS | \$8,119.79 |
| 027374 | 2023-10-12 | 00000000000023196 | PRO006 | Proform Concrete Services | \$110,713.97 |
| Total Cheques: 3 | | | | | |
| | | | | | ----- |
| | | | | | Cheques Total: \$132,848.06 |
| | | | | | ===== |

40

Batch ID: CHEQUES
 Batch Comment: AP Cheques

Audit Trail Code: PMCHQ00000842
 Posting Date: 2023-10-19

Chequebook ID: ATB - GEN

* Voided Cheques

| Cheque Number | Date | Payment Number | Vendor ID | Cheque Name | Amount |
|-------------------|------------|------------------|-----------|--------------------------------|----------------------------|
| 027375 | 2023-10-19 | 0000000000023197 | ANI001 | 327241 Alberta Ltd. | \$4,027.80 |
| 027376 | 2023-10-19 | 0000000000023198 | AQU002 | Aquatech Diving Services | \$2,184.00 |
| 027377 | 2023-10-19 | 0000000000023199 | AWW001 | AWWOA | \$399.00 |
| 027378 | 2023-10-19 | 0000000000023201 | CAN11 | Canadian Linen and Uniform Ser | \$229.23 |
| 027379 | 2023-10-19 | 0000000000023203 | CEN014 | Central Alberta Co-op Ltd. | \$636.82 |
| 027380 | 2023-10-19 | 0000000000023204 | CEN04 | Central Labs | \$175.50 |
| 027381 | 2023-10-19 | 0000000000023205 | CLO001 | Cloverdale Paint Inc. | \$355.36 |
| 027382 | 2023-10-19 | 0000000000023207 | DIA008 | Diane Eliuk | \$66.23 |
| 027383 | 2023-10-19 | 0000000000023208 | EVE003 | Everything H2O | \$6.50 |
| 027384 | 2023-10-19 | 0000000000023209 | FLO01 | Flowpoint Environmental System | \$106.03 |
| 027385 | 2023-10-19 | 0000000000023210 | GTI001 | GTI Petroleum Ltd | \$1,821.32 |
| 027386 | 2023-10-19 | 0000000000023211 | LAC001 | Lacombe County | \$11,723.38 |
| 027387 | 2023-10-19 | 0000000000023212 | LIT002 | Little Jon's Portable Toilet S | \$1,050.00 |
| 027388 | 2023-10-19 | 0000000000023213 | MAJ01 | Major Pest Control Canada Ltd. | \$1,365.00 |
| 027389 | 2023-10-19 | 0000000000023214 | NEX002 | NextGen Automation | \$504.64 |
| 027390 | 2023-10-19 | 0000000000023215 | PC01 | PCPS | \$2,933.59 |
| 027391 | 2023-10-19 | 0000000000023216 | PET001 | Petty Cash | \$100.40 |
| 027392 | 2023-10-19 | 0000000000023217 | REC01 | RecordXpress | \$36.18 |
| 027393 | 2023-10-19 | 0000000000023218 | SHE005 | Sherry Meyers | \$66.23 |
| 027394 | 2023-10-19 | 0000000000023219 | UFA001 | UFA | \$1,461.73 |
| 027395 | 2023-10-19 | 0000000000023220 | WOL003 | Wolf Creek Building Supplies S | \$223.20 |
| 027396 | 2023-10-19 | 0000000000023221 | QUA002 | Quadient | \$2,513.23 |
| Total Cheques: 22 | | | | | Cheques Total: \$31,985.37 |

41

Mtg. Date Oct 23, 2023

Agenda Item 7.3

ANIMAL CONTROL SERVICES o/a 327241 Alberta Ltd
BILLING SUMMARY

MONTH OF SERVICE September 2023

MUNICIPALITY ECKVILLE

| DATE | HOURS | TOTAL | COST | COMPLAINT | RTO | ADOPT | COST |
|------|------------|-------|--------|-------------|-----|-------|--------|
| 1 | | | 0.00 | | | | |
| 2 | | | 0.00 | | | | |
| 3 | | | 0.00 | | | | |
| 4 | | | 0.00 | | | | |
| 5 | | | 0.00 | | | | |
| 6 | | | 0.00 | | | | |
| 7 | 10-12 | 2 | 178.00 | 1 Complaint | | | |
| 8 | 8-10 / 3-5 | 4 | 356.00 | 4 Cats | | X | 400.00 |
| 9 | | | 0.00 | | | | |
| 10 | | | 0.00 | | | | |
| 11 | 11-1 | 2 | 178.00 | 2 Kittens | | X | 200.00 |
| 12 | | | 0.00 | | | | |
| 13 | | | 0.00 | | | | |
| 14 | 12-2 | 2 | 178.00 | 5 Kittens | | X | 500.00 |
| 15 | | | 0.00 | | | | |
| 16 | | | 0.00 | | | | |
| 17 | | | 0.00 | | | | |
| 18 | 4-6 | 2 | 178.00 | 1 Cat | | X | 100.00 |
| 19 | 8-10 | 2 | 178.00 | 1 Cat | | X | 100.00 |
| 20 | 8-10 | 2 | 178.00 | 1 Complaint | | | |
| 21 | 12-2 | 2 | 178.00 | 1 Cat | | X | 100.00 |
| 22 | 9-11 / 3-5 | 4 | 356.00 | 2 Cats | | X | 200.00 |
| 23 | | | 0.00 | | | | |
| 24 | | | 0.00 | | | | |
| 25 | | | 0.00 | | | | |
| 26 | | | 0.00 | | | | |
| 27 | 9-11 | 2 | 178.00 | 1 Cat | | X | 100.00 |
| 28 | | | 0.00 | | | | |
| 29 | | | 0.00 | | | | |
| 30 | | | 0.00 | | | | |
| 31 | | | 0.00 | | | | |

| | | |
|--------------|----|------------|
| PATROL COSTS | 24 | \$2,136.00 |
| IMPOUND FEES | | \$1,700.00 |
| SUBTOTAL | | \$3,836.00 |
| GST | | \$191.80 |
| TOTAL | | \$4,027.80 |

42

HIGHLIGHTS OF THE REGULAR COUNCIL MEETING OCTOBER 12, 2023

COMMITTEE OF THE WHOLE MEETING NOTES

The following recommendations from the Committee of the Whole meeting held on October 3, 2023 received Council approval:

- The presentation and discussion with RCMP and Rural Red Deer Restorative Justice Program representatives was received for information.
- The County Manager was directed to prepare a report and recommendation regarding amendments to the Library Funding Policy for consideration at a future Council meeting.
- The County Manager was directed to revise the Councillor Remuneration Policy for consideration at a future Council meeting.
- The County Manager was directed to prepare a Council Performance Review format/process for consideration at a future Council Meeting.
- The Gull Lake Regional Trail presentation was received for information and the County Manager was directed to prepare a report and recommendation regarding the Gull Lake Regional Trail for consideration at a future Council Meeting.
- The presentation regarding Data Processing Centers was received for information.

SUBDIVISION S-021-23 BOUNDARY ADJUSTMENT

By resolution of Council, a request to adjust the boundaries of Subdivision S-021-23 was approved, subject to conditions. The boundary adjustment will increase the size of five existing residential lots within the subdivision.

NUMBER OF DWELLINGS ON AGRICULTURAL 'A' DISTRICT PARCELS

The Terms of Reference for the Number of Dwellings on Agricultural 'A' District Parcels received Council endorsement. A meeting to seek public feedback regarding dwellings on Agricultural 'A' District parcels will be held on November 29, 2023 at 7:00 p.m. at the Lacombe County Office.

POLICY EN (10) RURAL CRIME WATCH

Amendments to Policy EN (10) Rural Crime Watch received Council approval.

REQUEST FOR ROAD CLOSURE 109 NY

Road Plan 109 NY is a road allowance within the Pt. NE ¼ 07-41-01-W5M. In the summer of 2023, the road was realigned. Part of the road must be closed to provide for the registration of a new road plan for the new road alignment.

The proposal was circulated to interested parties for comment; there was no response from adjacent landowners and the affected utility companies responded with no concerns.

By resolution of Council, the closure of Road Plan 109 NY was approved. To complete the road closure process, the request will be forwarded to Alberta Transportation for approval and then registered with Land Titles.



WHERE PEOPLE ARE THE KEY

REQUEST FOR ROAD CLOSURE AND SALE 1756 CO

Road Plan 1756 CO is a road diversion within Pt. NW 33-41-22 W4M. Daniel Hucal is requesting the closure and sale of Road Plan 1756 CO so it can be consolidated with his property. The proposed closure will see 1.03 acres closed and consolidated with the Pt. NW 33-41-22 W4M (157.38 acres).

The County Manager was authorized to proceed with the closure of Road Plan 1756 CO. The proposal will be circulated to interested parties for comment, and a report on the comments and cancellation request will be presented at the November 14, 2023 Council meeting.

BROWNFIELD SOLAR OPPORTUNITY – SUNALTA POWER INC.

SunAlta Power Inc. has requested the assistance of Lacombe County to identify a suitable site in the County for the development of a brownfield solar facility. SunAlta Power Inc. is seeking sites that are suitably zoned for solar facilities, are minimally 25 acres in size, have flat or low slope topography, are in close proximity to an electrical distribution grid, and are available for purchase or 25-year lease. The request was received for information.

POLICY AD (22) FCSS Programs

Council approved proposed changes to Policy AD (22) FCSS Programs.

HIGHWAY 11 & 766 INTERSECTION – TRAFFIC CIRCLE

Lacombe County will provide a letter to the Town of Eckville indicating strong and continued support for the construction of a roundabout at the intersection of Highway 11 and Highway 766.

MEETING WITH THE MINISTER OF ENERGY RE: ALPHABOW

In response to an invitation from Ponoka County, Council will provide support and representation for a potential meeting with the Honorable Brian Jean, Minister of Energy and Minerals, to discuss concerns regarding the Alberta Energy Regulator and AlphaBow.

BYLAW NO. 1397/23 SOUTHEAST BENTLEY AREA STRUCTURE PLAN

Bylaw No. 1397/23, a bylaw of Lacombe County to adopt the Southeast Bentley Area Structure Plan, received first reading. A public hearing for Bylaw No. 1397/23 will be held on November 14, 2023 at 9:00 a.m.

RED DEER RIVER MUNICIPAL USERS GROUP

By resolution, Council expressed support for the Red Deer River Municipal Users Group in their funding application for a feasibility study to look at options for the Red Deer River Sub-Basin to meet future demands of the region.

Next Regular Council Meeting is
October 26, 2023 – 9:00 a.m.

Next Committee of the Whole Meeting is
December 5, 2023 – 9:00 a.m.

Lacombe County Administration Building

****For more details from Lacombe County Council meetings, please refer to the meeting minutes. All meeting minutes are posted on the website (www.lacombecounty.com) after approval.**

44

RCMP-GRC



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Strategic Analysis and Research Unit

Sylvan Lake (Provincial) Crime Statistic Summary – January to September

2023-10-10

Sylvan Lake (Provincial) – Highlights

- **Break & Enters** are showing a -48.6% decrease when compared to the same period in 2022 (January to September). There were -18 fewer actual occurrences (from 37 in 2022 to 19 in 2023).
- **Theft of Motor Vehicles** increased by 16.7% when compared to the same period in 2022 (January to September). There were 5 more actual occurrences (from 30 in 2022 to 35 in 2023).
- **Theft Under \$5,000** decreased by -36.1% when compared to the same period in 2022 (January to September). There were -22 fewer actual occurrences (from 61 in 2022 to 39 in 2023).

Sylvan Lake (Provincial) – Criminal Code Offences Summary

| Crime Category | % Change 2022 – 2023 (January to September) |
|----------------------|------------------------------------------------|
| Total Persons Crime | 2.0% Decrease |
| Total Property Crime | 23.8% Decrease |
| Total Criminal Code | 19.4% Decrease |

From January to September 2023, when compared to the same period in 2022, there have been:

- 1 fewer **Persons Crime** offences;
- 59 fewer **Property Crime** offences; and
- 68 fewer **Total Criminal Code** offences;

Sylvan Lake (Provincial) – September, 2023

- There were 5 **Thefts of Motor Vehicles** in September: 1 cars, 2 trucks, 0 minivans, 1 SUVs, 0 motorcycles, 1 other types of vehicles, and 0 vehicles taken without consent.
- There were 1 **Break and Enters** in September: 1 businesses, 0 residences, 0 cottages/seasonal residences, 0 in some other type of location, and 0 unlawfully being in a dwelling house.
- There were a total of 2 **Provincial Roadside Suspensions** in September (2 alcohol related and 0 drug related). This brings the year-to-date total to 20 (20 alcohol related and 0 drug related).
- There were a total of 5 files with the **Spousal Abuse** survey code in September (September 2022: 1). This brings the year-to-date total to 27 (2022: 30).
- There were 204 files with **Victim Service Unit** referral scoring in Sylvan Lake Provincial: 5 accepted, 27 declined, 3 proactive, 0 requested but not available, and 169 files with no victim.

PROS Data pull 2023/10/10

The data contained in this document was obtained from PROS, which is a live database. As such, some of the information presented could differ slightly from any past or future reports regarding the same time period.

45



Sylvan Lake Provincial Crime Gauge

2023 vs. 2022
January to September

Criminal Code Offences



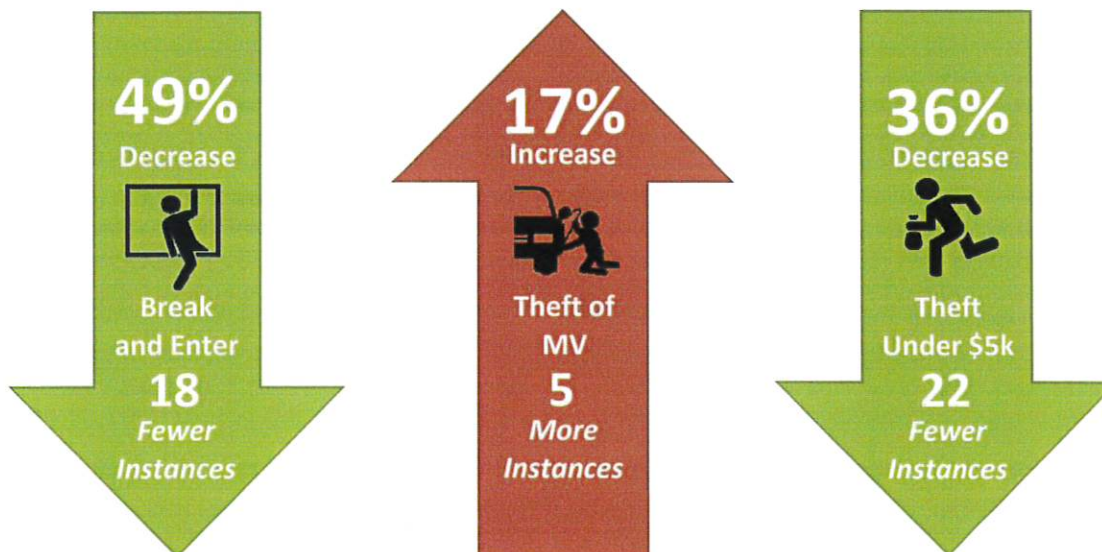
**Total
Criminal Code
Offences:**

19%

Decrease

When compared to
January to September, 2022

Select Property Crime



NOTE: If in both 2021 and 2022 a category had fewer than 20 offences, a percent change is not shown. All numbers without a '%' beside them represent counts.

46

Town of Eckville - Sylvan Lake Detachment
Crime Statistics (Actual)
January to September: 2020 - 2023

All categories contain "Attempted" and/or "Completed"

October 6, 2023

| CATEGORY | Trend | 2020 | 2021 | 2022 | 2023 | % Change 2020 - 2023 | % Change 2022 - 2023 | Avg File +/- per Year |
|----------------------------------|-------|-----------|-----------|-----------|-----------|-------------------------|-------------------------|--------------------------|
| Offences Related to Death | | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Robbery | | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Sexual Assaults | | 4 | 2 | 4 | 1 | -75% | -75% | -0.7 |
| Other Sexual Offences | | 1 | 2 | 2 | 0 | -100% | -100% | -0.3 |
| Assault | | 10 | 9 | 4 | 10 | 0% | 150% | -0.5 |
| Kidnapping/Hostage/Abduction | | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Extortion | | 0 | 0 | 0 | 2 | N/A | N/A | 0.6 |
| Criminal Harassment | | 2 | 3 | 0 | 3 | 50% | N/A | 0.0 |
| Uttering Threats | | 5 | 2 | 6 | 0 | -100% | -100% | -1.1 |
| TOTAL PERSONS | | 22 | 18 | 16 | 16 | -27% | 0% | -2.0 |
| Break & Enter | | 8 | 9 | 2 | 2 | -75% | 0% | -2.5 |
| Theft of Motor Vehicle | | 13 | 3 | 11 | 7 | -46% | -36% | -1.0 |
| Theft Over \$5,000 | | 0 | 1 | 2 | 2 | N/A | 0% | 0.7 |
| Theft Under \$5,000 | | 16 | 9 | 13 | 1 | -94% | -92% | -4.1 |
| Possn Stn Goods | | 4 | 4 | 5 | 1 | -75% | -80% | -0.8 |
| Fraud | | 7 | 9 | 4 | 9 | 29% | 125% | 0.1 |
| Arson | | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Mischief - Damage To Property | | 3 | 7 | 4 | 5 | 67% | 25% | 0.3 |
| Mischief - Other | | 0 | 1 | 2 | 4 | N/A | 100% | 1.3 |
| TOTAL PROPERTY | | 51 | 43 | 43 | 31 | -39% | -28% | -6.0 |
| Offensive Weapons | | 2 | 1 | 0 | 2 | 0% | N/A | -0.1 |
| Disturbing the peace | | 0 | 2 | 0 | 3 | N/A | N/A | 0.7 |
| Fail to Comply & Breaches | | 14 | 6 | 7 | 6 | -57% | -14% | -2.3 |
| OTHER CRIMINAL CODE | | 4 | 3 | 2 | 4 | 0% | 100% | -0.1 |
| TOTAL OTHER CRIMINAL CODE | | 20 | 12 | 9 | 15 | -25% | 67% | -1.8 |
| TOTAL CRIMINAL CODE | | 93 | 73 | 68 | 62 | -33% | -9% | -9.8 |

**Town of Eckville - Sylvan Lake Detachment
Crime Statistics (Actual)
January to September: 2020 - 2023**

All categories contain "Attempted" and/or "Completed"

October 6, 2023

| CATEGORY | Trend | 2020 | 2021 | 2022 | 2023 | % Change 2020 - 2023 | % Change 2022 - 2023 | Avg File +/- per Year |
|----------------------------------------|-------|------------|------------|-----------|-----------|-------------------------|-------------------------|--------------------------|
| Drug Enforcement - Production | | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Drug Enforcement - Possession | | 3 | 0 | 0 | 0 | -100% | N/A | -0.9 |
| Drug Enforcement - Trafficking | | 1 | 0 | 0 | 0 | -100% | N/A | -0.3 |
| Drug Enforcement - Other | | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Total Drugs | | 4 | 0 | 0 | 0 | -100% | N/A | -1.2 |
| Cannabis Enforcement | | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Federal - General | | 0 | 0 | 1 | 0 | N/A | -100% | 0.1 |
| TOTAL FEDERAL | | 4 | 0 | 1 | 0 | -100% | -100% | -1.1 |
| Liquor Act | | N/A | N/A | 0 | 0 | N/A | N/A | -0.3 |
| Cannabis Act | | N/A | N/A | 0 | 0 | N/A | N/A | 0.0 |
| Mental Health Act | | N/A | N/A | 15 | 18 | N/A | 20% | 1.5 |
| Other Provincial Stats | | N/A | N/A | 10 | 13 | N/A | 30% | -2.0 |
| Total Provincial Stats | | N/A | N/A | 25 | 31 | N/A | 24% | -0.8 |
| Municipal By-laws Traffic | | N/A | N/A | 0 | 0 | N/A | N/A | -0.1 |
| Municipal By-laws | | N/A | N/A | 5 | 2 | N/A | -60% | -1.9 |
| Total Municipal | | N/A | N/A | 5 | 2 | N/A | -60% | -2.0 |
| Fatals | | 0 | 0 | 1 | 0 | N/A | -100% | 0.1 |
| Injury MVC | | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Property Damage MVC (Reportable) | | N/A | N/A | 9 | 5 | N/A | -44% | -1.7 |
| Property Damage MVC (Non Reportable) | | N/A | N/A | 0 | 0 | N/A | N/A | -0.1 |
| TOTAL MVC | | N/A | N/A | 10 | 5 | N/A | -50% | -1.7 |
| Roadside Suspension - Alcohol (Prov) | | N/A | N/A | 0 | 0 | N/A | N/A | 0.0 |
| Roadside Suspension - Drugs (Prov) | | N/A | N/A | 0 | 0 | N/A | N/A | 0.0 |
| Total Provincial Traffic | | N/A | N/A | 20 | 19 | N/A | -5% | -6.4 |
| Other Traffic | | N/A | N/A | 0 | 0 | N/A | N/A | 0.0 |
| Criminal Code Traffic | | 0 | 5 | 3 | 1 | N/A | -67% | 0.1 |
| Common Police Activities | | | | | | | | |
| False Alarms | | N/A | N/A | 10 | 3 | N/A | -70% | -0.9 |
| False/Abandoned 911 Call and 911 Act | | N/A | N/A | 2 | 4 | N/A | 100% | -0.7 |
| Suspicious Person/Vehicle/Property | | N/A | N/A | 14 | 14 | N/A | 0% | -12.7 |
| Persons Reported Missing | | N/A | N/A | 2 | 1 | N/A | -50% | 0.1 |
| Search Warrants | | N/A | N/A | 0 | 0 | N/A | N/A | 0.0 |
| Spousal Abuse - Survey Code (Reported) | | N/A | N/A | 7 | 15 | N/A | 114% | 8.0 |
| Form 10 (MHA) (Reported) | | N/A | N/A | 2 | 4 | N/A | 100% | 2.0 |

48

Sylvan Lake Provincial Detachment Crime Statistics (Actual) Q3: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

October 10, 2023

| CATEGORY | Trend | 2019 | 2020 | 2021 | 2022 | 2023 | % Change 2019 - 2023 | % Change 2022 - 2023 | Avg File +/- per Year |
|----------------------------------|-------|------------|------------|------------|------------|------------|----------------------|----------------------|-----------------------|
| Offences Related to Death | | 1 | 0 | 0 | 0 | 0 | -100% | N/A | -0.2 |
| Robbery | | 4 | 1 | 1 | 0 | 0 | -100% | N/A | -0.9 |
| Sexual Assaults | | 0 | 2 | 1 | 1 | 3 | N/A | 200% | 0.5 |
| Other Sexual Offences | | 0 | 1 | 3 | 0 | 0 | N/A | N/A | -0.1 |
| Assault | | 18 | 10 | 12 | 11 | 8 | -56% | -27% | -1.9 |
| Kidnapping/Hostage/Abduction | | 0 | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Extortion | | 0 | 0 | 0 | 0 | 1 | N/A | N/A | 0.2 |
| Criminal Harassment | | 1 | 8 | 4 | 0 | 3 | 200% | N/A | -0.4 |
| Uttering Threats | | 5 | 4 | 5 | 4 | 4 | -20% | 0% | -0.2 |
| TOTAL PERSONS | | 29 | 26 | 26 | 16 | 19 | -34% | 19% | -3.0 |
| Break & Enter | | 25 | 27 | 13 | 13 | 6 | -76% | -54% | -5.2 |
| Theft of Motor Vehicle | | 8 | 14 | 11 | 12 | 17 | 113% | 42% | 1.6 |
| Theft Over \$5,000 | | 5 | 3 | 4 | 4 | 6 | 20% | 50% | 0.3 |
| Theft Under \$5,000 | | 43 | 27 | 31 | 21 | 20 | -53% | -5% | -5.2 |
| Possn Stn Goods | | 16 | 17 | 5 | 8 | 6 | -63% | -25% | -2.9 |
| Fraud | | 6 | 8 | 4 | 1 | 11 | 83% | 1000% | 0.3 |
| Arson | | 1 | 1 | 0 | 1 | 2 | 100% | 100% | 0.2 |
| Mischief - Damage To Property | | 10 | 11 | 19 | 13 | 19 | 90% | 46% | 2.0 |
| Mischief - Other | | 5 | 4 | 4 | 6 | 4 | -20% | -33% | 0.0 |
| TOTAL PROPERTY | | 119 | 112 | 91 | 79 | 91 | -24% | 15% | -8.9 |
| Offensive Weapons | | 6 | 3 | 1 | 0 | 0 | -100% | N/A | -1.5 |
| Disturbing the peace | | 3 | 1 | 2 | 5 | 7 | 133% | 40% | 1.2 |
| Fail to Comply & Breaches | | 13 | 12 | 10 | 8 | 1 | -92% | -88% | -2.8 |
| OTHER CRIMINAL CODE | | 6 | 5 | 4 | 5 | 3 | -50% | -40% | -0.6 |
| TOTAL OTHER CRIMINAL CODE | | 28 | 21 | 17 | 18 | 11 | -61% | -39% | -3.7 |
| TOTAL CRIMINAL CODE | | 176 | 159 | 134 | 113 | 121 | -31% | 7% | -15.6 |

Sylvan Lake Provincial Detachment Crime Statistics (Actual) Q3: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

October 10, 2023

| CATEGORY | Trend | 2019 | 2020 | 2021 | 2022 | 2023 | % Change 2019 - 2023 | % Change 2022 - 2023 | Avg File +/- per Year |
|----------------------------------------|-------|------------|------------|------------|------------|------------|----------------------|----------------------|-----------------------|
| Drug Enforcement - Production | | 0 | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Drug Enforcement - Possession | | 1 | 5 | 0 | 0 | 0 | -100% | N/A | -0.7 |
| Drug Enforcement - Trafficking | | 4 | 1 | 1 | 4 | 6 | 50% | 50% | 0.7 |
| Drug Enforcement - Other | | 0 | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Total Drugs | | 5 | 6 | 1 | 4 | 6 | 20% | 50% | 0.0 |
| Cannabis Enforcement | | 1 | 0 | 0 | 0 | 0 | -100% | N/A | -0.2 |
| Federal - General | | 1 | 1 | 0 | 1 | 0 | -100% | -100% | -0.2 |
| TOTAL FEDERAL | | 7 | 7 | 1 | 5 | 6 | -14% | 20% | -0.4 |
| Liquor Act | | 4 | 4 | 5 | 7 | 2 | -50% | -71% | -0.1 |
| Cannabis Act | | 0 | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Mental Health Act | | 9 | 6 | 18 | 10 | 12 | 33% | 20% | 1.0 |
| Other Provincial Stats | | 27 | 32 | 27 | 24 | 32 | 19% | 33% | 0.2 |
| Total Provincial Stats | | 40 | 42 | 50 | 41 | 46 | 15% | 12% | 1.1 |
| Municipal By-laws Traffic | | 1 | 10 | 1 | 1 | 0 | -100% | -100% | -1.1 |
| Municipal By-laws | | 23 | 12 | 8 | 9 | 7 | -70% | -22% | -3.5 |
| Total Municipal | | 24 | 22 | 9 | 10 | 7 | -71% | -30% | -4.6 |
| Fatals | | 0 | 2 | 0 | 1 | 0 | N/A | -100% | -0.1 |
| Injury MVC | | 4 | 3 | 2 | 5 | 6 | 50% | 20% | 0.6 |
| Property Damage MVC (Reportable) | | 47 | 46 | 49 | 47 | 53 | 13% | 13% | 1.3 |
| Property Damage MVC (Non Reportable) | | 6 | 6 | 3 | 1 | 5 | -17% | 400% | -0.7 |
| TOTAL MVC | | 57 | 57 | 54 | 54 | 64 | 12% | 19% | 1.1 |
| Roadside Suspension - Alcohol (Prov) | | N/A | N/A | N/A | N/A | 5 | N/A | N/A | N/A |
| Roadside Suspension - Drugs (Prov) | | N/A | N/A | N/A | N/A | 0 | N/A | N/A | N/A |
| Total Provincial Traffic | | 684 | 641 | 193 | 216 | 186 | -73% | -14% | -142.1 |
| Other Traffic | | 0 | 1 | 0 | 0 | 0 | N/A | N/A | -0.1 |
| Criminal Code Traffic | | 14 | 24 | 10 | 20 | 15 | 7% | -25% | -0.2 |
| Common Police Activities | | | | | | | | | |
| False Alarms | | 19 | 11 | 19 | 22 | 12 | -37% | -45% | -0.3 |
| False/Abandoned 911 Call and 911 Act | | 23 | 15 | 13 | 11 | 46 | 100% | 318% | 4.2 |
| Suspicious Person/Vehicle/Property | | 82 | 94 | 68 | 53 | 36 | -56% | -32% | -13.3 |
| Persons Reported Missing | | 2 | 2 | 3 | 2 | 1 | -50% | -50% | -0.2 |
| Search Warrants | | 0 | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Spousal Abuse - Survey Code (Reported) | | 27 | 16 | 13 | 10 | 9 | -67% | -10% | -4.2 |
| Form 10 (MHA) (Reported) | | 0 | 3 | 2 | 2 | 2 | N/A | 0% | 0.3 |

County of Lacombe - Sylvan Lake Detachment
Crime Statistics (Actual)
January to September: 2020 - 2023

All categories contain "Attempted" and/or "Completed"

October 6, 2023

| CATEGORY | Trend | 2020 | 2021 | 2022 | 2023 | % Change 2020 - 2023 | % Change 2022 - 2023 | Avg File +/- per Year |
|----------------------------------|-------|------------|------------|------------|------------|-------------------------|-------------------------|--------------------------|
| Offences Related to Death | | 0 | 0 | 1 | 0 | N/A | -100% | 0.1 |
| Robbery | | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Sexual Assaults | | 5 | 2 | 4 | 2 | -60% | -50% | -0.7 |
| Other Sexual Offences | | 1 | 4 | 2 | 1 | 0% | -50% | -0.2 |
| Assault | | 22 | 14 | 15 | 16 | -27% | 7% | -1.7 |
| Kidnapping/Hostage/Abduction | | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Extortion | | 0 | 0 | 0 | 2 | N/A | N/A | 0.6 |
| Criminal Harassment | | 6 | 6 | 1 | 2 | -67% | 100% | -1.7 |
| Uttering Threats | | 9 | 6 | 10 | 2 | -78% | -80% | -1.7 |
| TOTAL PERSONS | | 43 | 32 | 33 | 25 | -42% | -24% | -5.3 |
| Break & Enter | | 65 | 23 | 19 | 6 | -91% | -68% | -18.1 |
| Theft of Motor Vehicle | | 39 | 13 | 25 | 12 | -69% | -52% | -6.9 |
| Theft Over \$5,000 | | 3 | 9 | 14 | 6 | 100% | -57% | 1.4 |
| Theft Under \$5,000 | | 52 | 24 | 38 | 14 | -73% | -63% | -10.0 |
| Possn Stn Goods | | 27 | 7 | 23 | 4 | -85% | -83% | -5.3 |
| Fraud | | 17 | 13 | 5 | 13 | -24% | 160% | -2.0 |
| Arson | | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Mischief - Damage To Property | | 26 | 26 | 28 | 15 | -42% | -46% | -3.1 |
| Mischief - Other | | 7 | 6 | 5 | 3 | -57% | -40% | -1.3 |
| TOTAL PROPERTY | | 236 | 121 | 157 | 73 | -69% | -54% | -45.3 |
| Offensive Weapons | | 2 | 2 | 5 | 3 | 50% | -40% | 0.6 |
| Disturbing the peace | | 1 | 0 | 4 | 6 | 500% | 50% | 1.9 |
| Fail to Comply & Breaches | | 29 | 8 | 17 | 7 | -76% | -59% | -5.7 |
| OTHER CRIMINAL CODE | | 7 | 4 | 4 | 5 | -29% | 25% | -0.6 |
| TOTAL OTHER CRIMINAL CODE | | 39 | 15 | 30 | 21 | -46% | -30% | -3.9 |
| TOTAL CRIMINAL CODE | | 318 | 168 | 220 | 119 | -63% | -46% | -54.5 |

**County of Lacombe - Sylvan Lake Detachment
Crime Statistics (Actual)
January to September: 2020 - 2023**

All categories contain "Attempted" and/or "Completed"

October 6, 2023

| CATEGORY | Trend | 2020 | 2021 | 2022 | 2023 | % Change 2020 - 2023 | % Change 2022 - 2023 | Avg File +/- per Year |
|----------------------------------------|-------|------------|------------|------------|------------|-------------------------|-------------------------|--------------------------|
| Drug Enforcement - Production | | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Drug Enforcement - Possession | | 4 | 1 | 1 | 0 | -100% | -100% | -1.2 |
| Drug Enforcement - Trafficking | | 1 | 0 | 0 | 0 | -100% | N/A | -0.3 |
| Drug Enforcement - Other | | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Total Drugs | | 5 | 1 | 1 | 0 | -100% | -100% | -1.5 |
| Cannabis Enforcement | | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Federal - General | | 0 | 0 | 1 | 0 | N/A | -100% | 0.1 |
| TOTAL FEDERAL | | 5 | 1 | 2 | 0 | -100% | -100% | -1.4 |
| Liquor Act | | N/A | N/A | 3 | 4 | N/A | 33% | 0.9 |
| Cannabis Act | | N/A | N/A | 0 | 0 | N/A | N/A | 0.0 |
| Mental Health Act | | N/A | N/A | 24 | 20 | N/A | -17% | -0.6 |
| Other Provincial Stats | | N/A | N/A | 32 | 27 | N/A | -16% | -9.3 |
| Total Provincial Stats | | N/A | N/A | 59 | 51 | N/A | -14% | -9.0 |
| Municipal By-laws Traffic | | N/A | N/A | 0 | 0 | N/A | N/A | -2.1 |
| Municipal By-laws | | N/A | N/A | 8 | 3 | N/A | -63% | -3.3 |
| Total Municipal | | N/A | N/A | 8 | 3 | N/A | -63% | -5.4 |
| Fatals | | 0 | 0 | 2 | 0 | N/A | -100% | 0.2 |
| Injury MVC | | 3 | 6 | 8 | 3 | 0% | -63% | 0.2 |
| Property Damage MVC (Reportable) | | N/A | N/A | 70 | 72 | N/A | 3% | 6.2 |
| Property Damage MVC (Non Reportable) | | N/A | N/A | 7 | 4 | N/A | -43% | -1.8 |
| TOTAL MVC | | N/A | N/A | 87 | 79 | N/A | -9% | 4.8 |
| Roadside Suspension - Alcohol (Prov) | | N/A | N/A | 10 | 10 | N/A | 0% | 3.3 |
| Roadside Suspension - Drugs (Prov) | | N/A | N/A | 0 | 0 | N/A | N/A | 0.0 |
| Total Provincial Traffic | | N/A | N/A | 179 | 176 | N/A | -2% | -93.7 |
| Other Traffic | | N/A | N/A | 1 | 1 | N/A | 0% | -0.1 |
| Criminal Code Traffic | | 28 | 12 | 21 | 22 | -21% | 5% | -0.9 |
| Common Police Activities | | | | | | | | |
| False Alarms | | N/A | N/A | 34 | 12 | N/A | -65% | -2.1 |
| False/Abandoned 911 Call and 911 Act | | N/A | N/A | 16 | 15 | N/A | -6% | -6.7 |
| Suspicious Person/Vehicle/Property | | N/A | N/A | 65 | 35 | N/A | -46% | -43.3 |
| Persons Reported Missing | | N/A | N/A | 1 | 0 | N/A | -100% | -1.9 |
| Search Warrants | | N/A | N/A | 0 | 1 | N/A | N/A | 1.0 |
| Spousal Abuse - Survey Code (Reported) | | N/A | N/A | 21 | 16 | N/A | -24% | -5.0 |
| Form 10 (MHA) (Reported) | | N/A | N/A | 2 | 4 | N/A | 100% | 2.0 |

51

County of Red Deer - Sylvan Lake Detachment
Crime Statistics (Actual)
January to September: 2020 - 2023

All categories contain "Attempted" and/or "Completed"

October 6, 2023

| CATEGORY | Trend | 2020 | 2021 | 2022 | 2023 | % Change 2020 - 2023 | % Change 2022 - 2023 | Avg File +/- per Year |
|----------------------------------|-------|------------|-----------|------------|-----------|-------------------------|-------------------------|--------------------------|
| Offences Related to Death | | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Robbery | | 1 | 0 | 0 | 0 | -100% | N/A | -0.3 |
| Sexual Assaults | | 2 | 0 | 1 | 2 | 0% | 100% | 0.1 |
| Other Sexual Offences | | 2 | 0 | 0 | 0 | -100% | N/A | -0.6 |
| Assault | | 5 | 2 | 8 | 3 | -40% | -63% | 0.0 |
| Kidnapping/Hostage/Abduction | | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Extortion | | 0 | 0 | 1 | 0 | N/A | -100% | 0.1 |
| Criminal Harassment | | 3 | 1 | 1 | 1 | -67% | 0% | -0.6 |
| Uttering Threats | | 4 | 0 | 2 | 0 | -100% | -100% | -1.0 |
| TOTAL PERSONS | | 17 | 3 | 13 | 6 | -65% | -54% | -2.3 |
| Break & Enter | | 21 | 10 | 15 | 6 | -71% | -60% | -4.0 |
| Theft of Motor Vehicle | | 9 | 0 | 7 | 12 | 33% | 71% | 1.6 |
| Theft Over \$5,000 | | 4 | 2 | 2 | 1 | -75% | -50% | -0.9 |
| Theft Under \$5,000 | | 23 | 18 | 20 | 7 | -70% | -65% | -4.6 |
| Possn Stn Goods | | 14 | 6 | 11 | 4 | -71% | -64% | -2.5 |
| Fraud | | 2 | 5 | 3 | 5 | 150% | 67% | 0.7 |
| Arson | | 1 | 0 | 2 | 2 | 100% | 0% | 0.5 |
| Mischief - Damage To Property | | 13 | 6 | 12 | 6 | -54% | -50% | -1.5 |
| Mischief - Other | | 1 | 1 | 3 | 3 | 200% | 0% | 0.8 |
| TOTAL PROPERTY | | 88 | 48 | 75 | 46 | -48% | -39% | -9.9 |
| Offensive Weapons | | 2 | 0 | 0 | 0 | -100% | N/A | -0.6 |
| Disturbing the peace | | 1 | 0 | 4 | 2 | 100% | -50% | 0.7 |
| Fail to Comply & Breaches | | 11 | 3 | 13 | 0 | -100% | -100% | -2.3 |
| OTHER CRIMINAL CODE | | 3 | 0 | 3 | 6 | 100% | 100% | 1.2 |
| TOTAL OTHER CRIMINAL CODE | | 17 | 3 | 20 | 9 | -47% | -55% | -0.7 |
| TOTAL CRIMINAL CODE | | 122 | 54 | 108 | 61 | -50% | -44% | -12.9 |

52

County of Red Deer - Sylvan Lake Detachment
Crime Statistics (Actual)
January to September: 2020 - 2023

All categories contain "Attempted" and/or "Completed"

October 6, 2023

| CATEGORY | Trend | 2020 | 2021 | 2022 | 2023 | % Change 2020 - 2023 | % Change 2022 - 2023 | Avg File +/- per Year |
|----------------------------------------|-------|------|------|------|------|-------------------------|-------------------------|--------------------------|
| Drug Enforcement - Production | | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Drug Enforcement - Possession | | 8 | 0 | 5 | 0 | -100% | -100% | -1.9 |
| Drug Enforcement - Trafficking | | 0 | 0 | 3 | 0 | N/A | -100% | 0.3 |
| Drug Enforcement - Other | | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Total Drugs | | 8 | 0 | 8 | 0 | -100% | -100% | -1.6 |
| Cannabis Enforcement | | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Federal - General | | 1 | 0 | 0 | 0 | -100% | N/A | -0.3 |
| TOTAL FEDERAL | | 9 | 0 | 8 | 0 | -100% | -100% | -1.9 |
| Liquor Act | | N/A | N/A | 9 | 0 | N/A | -100% | -0.1 |
| Cannabis Act | | N/A | N/A | 1 | 0 | N/A | -100% | -0.5 |
| Mental Health Act | | N/A | N/A | 9 | 3 | N/A | -67% | -0.3 |
| Other Provincial Stats | | N/A | N/A | 27 | 18 | N/A | -33% | -5.1 |
| Total Provincial Stats | | N/A | N/A | 46 | 21 | N/A | -54% | -6.0 |
| Municipal By-laws Traffic | | N/A | N/A | 1 | 0 | N/A | -100% | -2.5 |
| Municipal By-laws | | N/A | N/A | 15 | 1 | N/A | -93% | -1.0 |
| Total Municipal | | N/A | N/A | 16 | 1 | N/A | -94% | -3.5 |
| Fatals | | 2 | 1 | 0 | 0 | -100% | N/A | -0.7 |
| Injury MVC | | 5 | 5 | 6 | 9 | 80% | 50% | 1.3 |
| Property Damage MVC (Reportable) | | N/A | N/A | 72 | 54 | N/A | -25% | -5.6 |
| Property Damage MVC (Non Reportable) | | N/A | N/A | 13 | 4 | N/A | -69% | -2.1 |
| TOTAL MVC | | N/A | N/A | 91 | 67 | N/A | -26% | -7.1 |
| Roadside Suspension - Alcohol (Prov) | | N/A | N/A | 13 | 6 | N/A | -54% | 2.7 |
| Roadside Suspension - Drugs (Prov) | | N/A | N/A | 0 | 0 | N/A | N/A | -0.1 |
| Total Provincial Traffic | | N/A | N/A | 300 | 311 | N/A | 4% | -164.9 |
| Other Traffic | | N/A | N/A | 1 | 0 | N/A | -100% | -0.4 |
| Criminal Code Traffic | | 19 | 9 | 24 | 16 | -16% | -33% | 0.6 |
| Common Police Activities | | | | | | | | |
| False Alarms | | N/A | N/A | 11 | 8 | N/A | -27% | -2.6 |
| False/Abandoned 911 Call and 911 Act | | N/A | N/A | 9 | 43 | N/A | 378% | 8.5 |
| Suspicious Person/Vehicle/Property | | N/A | N/A | 50 | 31 | N/A | -38% | -16.9 |
| Persons Reported Missing | | N/A | N/A | 2 | 2 | N/A | 0% | 0.5 |
| Search Warrants | | N/A | N/A | 0 | 0 | N/A | N/A | 0.0 |
| Spousal Abuse - Survey Code (Reported) | | N/A | N/A | 6 | 3 | N/A | -50% | -3.0 |
| Form 10 (MHA) (Reported) | | N/A | N/A | 1 | 1 | N/A | 0% | 0.0 |



**Town of Bentley - Sylvan Lake Detachment
Crime Statistics (Actual)
January to September: 2020 - 2023**

All categories contain "Attempted" and/or "Completed"

October 6, 2023

| CATEGORY | Trend | 2020 | 2021 | 2022 | 2023 | % Change 2020 - 2023 | % Change 2022 - 2023 | Avg File +/- per Year |
|----------------------------------|-------|-----------|-----------|-----------|-----------|-------------------------|-------------------------|--------------------------|
| Offences Related to Death | | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Robbery | | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Sexual Assaults | | 1 | 0 | 1 | 0 | -100% | -100% | -0.2 |
| Other Sexual Offences | | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Assault | | 12 | 5 | 7 | 0 | -100% | -100% | -3.4 |
| Kidnapping/Hostage/Abduction | | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Extortion | | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Criminal Harassment | | 2 | 1 | 1 | 0 | -100% | -100% | -0.6 |
| Uttering Threats | | 1 | 1 | 5 | 1 | 0% | -80% | 0.4 |
| TOTAL PERSONS | | 16 | 7 | 14 | 1 | -94% | -93% | -3.8 |
| Break & Enter | | 6 | 3 | 1 | 1 | -83% | 0% | -1.7 |
| Theft of Motor Vehicle | | 13 | 8 | 12 | 5 | -62% | -58% | -2.0 |
| Theft Over \$5,000 | | 0 | 3 | 4 | 3 | N/A | -25% | 1.0 |
| Theft Under \$5,000 | | 13 | 9 | 8 | 6 | -54% | -25% | -2.2 |
| Possn Stn Goods | | 4 | 3 | 4 | 1 | -75% | -75% | -0.8 |
| Fraud | | 5 | 4 | 0 | 4 | -20% | N/A | -0.7 |
| Arson | | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Mischief - Damage To Property | | 4 | 7 | 10 | 3 | -25% | -70% | 0.0 |
| Mischief - Other | | 5 | 2 | 3 | 1 | -80% | -67% | -1.1 |
| TOTAL PROPERTY | | 50 | 39 | 42 | 24 | -52% | -43% | -7.5 |
| Offensive Weapons | | 0 | 1 | 1 | 0 | N/A | -100% | 0.0 |
| Disturbing the peace | | 1 | 0 | 0 | 3 | 200% | N/A | 0.6 |
| Fail to Comply & Breaches | | 8 | 2 | 2 | 0 | -100% | -100% | -2.4 |
| OTHER CRIMINAL CODE | | 1 | 0 | 1 | 3 | 200% | 200% | 0.7 |
| TOTAL OTHER CRIMINAL CODE | | 10 | 4 | 4 | 6 | -40% | 50% | -1.2 |
| TOTAL CRIMINAL CODE | | 76 | 50 | 60 | 31 | -59% | -48% | -12.5 |

Town of Bentley - Sylvan Lake Detachment
Crime Statistics (Actual)
January to September: 2020 - 2023

All categories contain "Attempted" and/or "Completed"

October 6, 2023

| CATEGORY | Trend | 2020 | 2021 | 2022 | 2023 | % Change 2020 - 2023 | % Change 2022 - 2023 | Avg File +/- per Year |
|----------------------------------------|-------|------|------|------|------|-------------------------|-------------------------|--------------------------|
| Drug Enforcement - Production | | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Drug Enforcement - Possession | | 0 | 1 | 0 | 0 | N/A | N/A | -0.1 |
| Drug Enforcement - Trafficking | | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Drug Enforcement - Other | | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Total Drugs | | 0 | 1 | 0 | 0 | N/A | N/A | -0.1 |
| Cannabis Enforcement | | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Federal - General | | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| TOTAL FEDERAL | | 0 | 1 | 0 | 0 | N/A | N/A | -0.1 |
| Liquor Act | | N/A | N/A | 2 | 0 | N/A | -100% | 0.2 |
| Cannabis Act | | N/A | N/A | 0 | 0 | N/A | N/A | 0.0 |
| Mental Health Act | | N/A | N/A | 3 | 2 | N/A | -33% | -0.4 |
| Other Provincial Stats | | N/A | N/A | 3 | 7 | N/A | 133% | -2.0 |
| Total Provincial Stats | | N/A | N/A | 8 | 9 | N/A | 13% | -2.2 |
| Municipal By-laws Traffic | | N/A | N/A | 0 | 0 | N/A | N/A | -0.7 |
| Municipal By-laws | | N/A | N/A | 0 | 3 | N/A | N/A | 0.0 |
| Total Municipal | | N/A | N/A | 0 | 3 | N/A | N/A | -0.7 |
| Fatals | | 0 | 0 | 1 | 0 | N/A | -100% | 0.1 |
| Injury MVC | | 1 | 0 | 0 | 0 | -100% | N/A | -0.3 |
| Property Damage MVC (Reportable) | | N/A | N/A | 6 | 9 | N/A | 50% | 0.5 |
| Property Damage MVC (Non Reportable) | | N/A | N/A | 0 | 0 | N/A | N/A | -0.1 |
| TOTAL MVC | | N/A | N/A | 7 | 9 | N/A | 29% | 0.2 |
| Roadside Suspension - Alcohol (Prov) | | N/A | N/A | 3 | 1 | N/A | -67% | 0.5 |
| Roadside Suspension - Drugs (Prov) | | N/A | N/A | 0 | 1 | N/A | N/A | 0.3 |
| Total Provincial Traffic | | N/A | N/A | 20 | 24 | N/A | 20% | 0.1 |
| Other Traffic | | N/A | N/A | 0 | 0 | N/A | N/A | 0.0 |
| Criminal Code Traffic | | 9 | 2 | 5 | 3 | -67% | -40% | -1.5 |
| Common Police Activities | | | | | | | | |
| False Alarms | | N/A | N/A | 9 | 3 | N/A | -67% | -0.2 |
| False/Abandoned 911 Call and 911 Act | | N/A | N/A | 5 | 5 | N/A | 0% | 0.0 |
| Suspicious Person/Vehicle/Property | | N/A | N/A | 20 | 8 | N/A | -60% | -9.5 |
| Persons Reported Missing | | N/A | N/A | 0 | 0 | N/A | N/A | -0.5 |
| Search Warrants | | N/A | N/A | 0 | 0 | N/A | N/A | 0.0 |
| Spousal Abuse - Survey Code (Reported) | | N/A | N/A | 3 | 2 | N/A | -33% | -1.0 |
| Form 10 (MHA) (Reported) | | N/A | N/A | 0 | 0 | N/A | N/A | 0.0 |

55

Medicine River Crime Watch AGM

Tuesday, October 24 | 7 PM | Gilby Community Hall (north of Eckville on Hwy 12)

Mtg. Date Oct 23, 2023

Agenda Item 9.3

Date: Tuesday, October 24, 2023

Time: 7:00 p.m.

Location: **GILBY COMMUNITY HALL** (north of Eckville on Hwy 12)

Details: Carrie Dennett, a Professor from the Justice Studies Program at Red Deer Polytechnic will speak about projects that her students are doing regarding Crime Prevention.

All attendees will have their names entered for DOOR PRIZES! Coffee will be provided. **Attendees are asked to bring a snack to share for the meeting.**



THANK YOU TO THE GILBY AG SOCIETY FOR DONATING THE USE OF THE GILBY HALL

The best crime prevention is when community members watch out for each other!
If you want to become a Medicine River Crime Watch member or want to update your membership,
email: medicinerivercws@gmail.com.

THE DANGERS OF SOCIAL MEDIA & OTHER INTERNET TRAPS

November 2, 2023

Eckville Community Centre

Doors Open: 6:30 P.M.

Presentation: 7:00 P.M.

KEEP YOUR CHILDREN SAFE!!

SPEAKER: SERGEANT KERRY SHIMA
Internet Child Exploitation (I.C.E.) Unit

OUR SPEAKER

Sgt. Kerry Shima is a member of the Northern Alberta Internet Child Exploitation Unit that investigates incidents of child luring, sextortion, possession, transmission, and the making of child pornography, as well as internet-related voyeurism involving youth.



SGT. KERRY SHIMA

*Internet Child Exploitation (I.C.E.)
Unit*

Mtg. Date Oct 23, 2023
Agenda Item 9.4

ABOUT THE PRESENTATION

This presentation will focus on education, prevention, and putting parents and teachers in a position to protect their children from online sexual exploitation.

Sgt. Kerry Shima will discuss:

- The role of I.C.E. in Alberta,
- Current applications, internet platforms, and resources available to parents so they can better support healthy and productive online experiences for their children and teens.

Assorted snacks and refreshments will be served.

Sponsored by The Medicine River Crimewatch Society and other organizations TBA

Co-sponsored by Eckville FCSS

57

APPROVED MINUTES OF THE LACOMBE REGIONAL WASTE SERVICES COMMISSION BOARD AUGUST 23, 2023

The meeting of the Lacombe Regional Waste Services Commission was called to order by Chairman Grant Creasey at 1:10 p.m. in the Boardroom of the Lacombe Regional Waste Services Commission Administration office on Wednesday August 23, 2023.

Present

Commission Members:

Present:

| | |
|------------------|--------------------|
| Village of Alix | Barb Gilliat |
| Town of Bentley | Dale Grimsdale |
| Lacombe County | Dana Kreil |
| | Ken Weenink |
| City of Lacombe | Grant Creasey |
| | Don Gullekson |
| Town of Eckville | Jacque Palm-Fraser |
| Village of Clive | Sarah Fahey |

Others:

| | |
|---------------|--------------------------|
| Jay Hohn | LRWSC Commission Manager |
| Alissa Lundie | Recording Secretary |

Welcome

Chairman Creasey welcomed the Commission Board to the fourth LRWSC board meeting of 2023.

**RWS/29/23
Agenda**

Mr. Creasey asked the Board if there were any additions to the agenda.

Moved by Ms. Gilliat to approve the agenda as presented.

Carried Unanimously.

**RWS/30/23
Minutes**

Moved by Mr. Gullekson that the minutes of June 21, 2023 Regular Board Meeting be approved.

Carried Unanimously.

**RWS/31/23
Waste Haul
Summaries**

Administration reviewed the Waste Haul summaries for the month of June and July 2023. Clarification was given in the following areas:

- Mr. Hohn reviewed the current dry rubble totals and how they compare to prior years.
- How compactor totals compare to prior years.
- We are planning to do a metal crush at the end of the month.

Moved by Mr. Weenink that the Waste Haul Summary for the month of June and July 2023 be received as information by the Commission.

Carried Unanimously.

**RWS/32/23
Accounts Paid
YTD Budget
Comparative List
Acct. Payable
Cheque Listing**

Administration reported on the following with the Commission:

- Year to Date Budget Report July 31, 2023.
- Accounts Payable Cheque Listing from June. 1 – July 31, 2023.

Moved by Mr. Grimsdale that the YTD Budget Comparative to July 31, 2023 be received as information by the Commission.

Carried Unanimously.

Moved by Ms. Palm-Fraser that the Accounts Payable Cheque Listing from June 1- July 31, 2023 be received as information by the Commission.

Carried Unanimously.

**RWS/33/23
Managers Report**

Mr. Hohn reported on the following Manager's Report to July 31, 2023. The highlights are as follows:

- Staff Update – On August 21 the newly hired Transfer Station Operator started.
- 2023 Tri Drive – the new truck has been delivered with the deck completed. There is a list of deficiencies that is now being corrected.
- The 2014 Freightliner Tri Drive has been sold for the sum of \$95,000 plus GST.
- Compost Facility – Ultimate Services has filed for their lease approval with Alberta Public Lands, once approved, our disposition will change as well and be renewed. All surveys have been completed and no issues were found. The next step is to have the application go forward for public approval.
- Compactor Bins – two Compactor Bins have been ordered and should be ready September 30, 2023.

Moved by Ms. Gilliat that the Managers Report be received as information by the Commission.

Carried Unanimously

Next Meeting

The next regular meeting of the Commission will be held on October 11, 2023 at 1:15 p.m. in the LRWSC Administration Boardroom at Prentiss.

**RWS/34/23
Adjourn**

Moved by Ms. Fahey that the meeting adjourns.

**Time: 1:37 p.m.
Carried Unanimously.**

Chairperson

Manager

Jack Ramsden

From: Reynolds Mirth Richards & Farmer LLP <clientrelations@rmrf.com>
Sent: Thursday, October 5, 2023 10:00 AM
To: Jack Ramsden
Subject: 2024 Municipal Law Seminars

Mtg. Date Oct 23, 2023
Agenda Item 10.1

Registration Now Open!



Municipal Law Seminars

Edmonton | Calgary | Grande Prairie

Coming to three cities in February and March, our Municipal Law Seminars will feature sessions from our industry leaders on timely issues and trends facing municipalities in Alberta.

For more information, or to register, please follow the links below.

39th Annual Central Municipal Law Seminar

Friday, February 9, 2024

Edmonton, Alberta

60

[Register Here](#)

15th Annual Southern Municipal Law Seminar

Friday, February 23, 2024

Calgary, Alberta

[Register Here](#)

28th Annual Northern Municipal Law Seminar

Friday, March 1, 2024

Grande Prairie, Alberta

[Register Here](#)



*Copyright © 2023 Reynolds Mirth Richards & Farmer LLP, All rights reserved.
You are receiving this email because you opted in via our website.*

Our mailing address is:

Reynolds Mirth Richards & Farmer LLP
3200 Manulife Place
10180 101 Street
Edmonton, Ab T5J 3W8
Canada

[Add us to your address book](#)

Want to change how you receive these emails?
You can [update your preferences](#) or [unsubscribe from this list](#).