

TOWN OF ECKVILLE – ORGANIZATIONAL MEETING MINUTES

Monday, October 24, 2022

Eckville Town Office, 5023 – 51 Avenue, Eckville, Alberta

(The meeting was available via electronic means)

- 1. Call to Order** 1.0 Deputy Mayor Engen called the meeting to order at 6:05 p.m.
- Present: Deputy Mayor Engen
Councillor Meyers
Councillor Palm-Fraser
Councillor See
Councillor Thoreson
- Absent: Mayor Ebden
Councillor Phillips
- Staff: CAO Jack Ramsden
Deputy Darcy Webb
Recording Secretary Heather Allen
- Press: None Present
- Gallery: None Present
- 2. Oaths** 2.1 N/A
- 3. New Business** 3.1 Draft of 2022/2023 Council & Committee Appointments.
3.2 Appointment of Deputy Mayor Memorandum
3.2A Deputy Mayor Rotation Options
- Res. 228.2022** Moved by Councillor See that the six month rotation option for Deputy Mayor be adopted as presented. **Carried Unanimously.**
- 3.3 Role of the Deputy Mayor Policy - Discussion
3.4 Appointment of Subdivision & Development Appeal Board (SDAB)
- Res. 229.2022** Moved by Councillor Meyers to approve the appointment of the members of the Subdivision & Development Appeal Board (SDAB) as per the Town of Eckville 2022/2023 Council Board and Committee Appointment document which shall be attached and form a part of these minutes. **Carried Unanimously.**
- Res. 230.2022** 3.5 Appointment of Municipal Planning Commission (MPC)
- Deputy Mayor opened the floor for nominations for an MPC member.
- Councillor See nominated Councillor Thoreson.
- With no further nominations Deputy Mayor called for a vote.

- Res. 231.2022** Moved by Councillor See that Councillor Thoreson be appointed to the Municipal Planning Commission. **Carried Unanimously.**
- Res. 232.2022** Moved by Councillor See to approve the appointment of the members of the Municipal Planning Commission (MPC) as per the Town of Eckville 2022/2023 Council Board and Committee Appointment document which shall be attached and form a part of these minutes, with the addition of Councillor Thoreson. **Carried Unanimously.**
- 3.6 Appointment of Municipal Emergency Advisory Committee.
- Res. 233.2022** Moved by Councillor Meyers to approve the appointment of the members of the Municipal Emergency Advisory Committee as per the Town of Eckville 2022/2023 Council Board and Committee Appointment document which shall be attached and form a part of these minutes. **Carried Unanimously.**
- 3.7 Appointment of Eckville Municipal Library Board Member.
- Res. 234.2022** Moved by Councillor Meyers that Councillor Thoreson and Councillor Engen be appointed to the Eckville Municipal Library Board. **Carried Unanimously.**
- 3.8 Council Board and Committee Appointments
- Res. 235.2022** Moved by Councillor Thoreson to approve the appointment of the members of the Council Board and Committees as per the Town of Eckville 2022/2023 Council Board and Committee Appointment document which shall be attached and form a part of these minutes. **Carried Unanimously.**
- Res. 236.2022** Moved by Councillor Meyers to approve the appointment of the Public Board and Committee members as per the Town of Eckville 2022/2023 Council Board and Committee Appointment document which shall be attached and form a part of these minutes. **Carried Unanimously.**
- 3.9 Confirmation of Signing Authorities
- Res. 237.2022** Moved by Councillor See that the signing authorities for the Town of Eckville be confirmed as follows: The account(s) should have one (1) signer from Council Mayor or Deputy Mayor and one (1) signer from Administration CAO or Deputy CAO. **Carried Unanimously.**
- 3.10 Confirmation of Meeting Dates and Times
- Res. 238.2022** Moved by Councillor Meyers that the Regular Meetings of Council continue to be held on the second and fourth Monday of each month at 6 p.m. and that if a regular meeting of Council falls on a statutory holiday, the meeting shall be held on the Tuesday following the holiday. **Carried Unanimously**

3.11 Confirmation of Municipal Office Location

Res. 239.2022

Moved by Councillor Palm-Fraser that the Town of Eckville Municipal Office continue to be located at 5023-51 Avenue, Eckville, Alberta. **Carried Unanimously.**

3.12 **Confirmation of MPC, SDAB and other Council Boards and Committees meet as required..**

Res. 240.2022

Moved by Councillor Palm-Fraser that the Municipal Planning Commission and other Council Boards and Committees meet as required. **Carried Unanimously.**

**4. 2021/2022 Council
Committee
Appointments**

4.1 2021/2022 Council and Committee Appointments were provided for reference.

5.

5.1 Adjournment

Res. 241.2022

Deputy Mayor Engen adjourned the meeting at 6:45 p.m.

Mayor

CAO

