

## TOWN OF ECKVILLE - AGENDA

Monday June 13, 2022

Town Office Council Chambers Eckville, AB 6:00 pm  
(Councillors may attend via electronic means)

1. CALL TO ORDER 1.1
2. DELEGATIONS/PUBLIC HEARING 2.1
3. AGENDA 3.1 Additional Agenda Items  
3.2 Adoption of Agenda
4. MINUTES 4.1 Regular Council Meeting Minutes – May 24, 2022 pg.1-4
5. ACTION ITEMS 5.1 Financial Reviewer for Eckville Municipal Library pg. 5  
5.2 Drive Happiness Agreement pg.6-8  
5.3 3-1 Golf for Sylvan Lake pg.9-12
6. BYLAWS, POLICIES 6.1 Bylaw 783-22 Property Tax Rate Bylaw (3<sup>rd</sup> Reading) pg. 13-14  
6.2 Bylaw 784-22 Land Use Bylaw Amendment (1<sup>st</sup> Reading) pg. 15-16  
Bylaw 784-22 (Set Public Hearing Date)  
6.3 Bylaw 785-22 Tax Penalty Bylaw pg.17-22
7. REPORTS 7.1 Management Report - May 24, 2022 pg.23-24  
7.2 Accounts Payable Report – June 6, 2022 pg. 25  
7.3 Animal Control Services - May 2022 pg. 26  
7.4 Sylvan Lake RCMP Detachment Quarterly Report pg.27-38
8. COMMITTEE, BOARD REPORTS 8.1
9. CORRESPONDENCE, INFORMATION 9.1 Bill 21 – Implementation Fact Sheet pg. 39-43  
9.2 Lacombe County – Notice of Development pg.44-47  
9.3 Parkland Regional Library Updates pg.48-57  
9.4 2022 Stars of Alberta Volunteer Awards pg. 58-63  
9.5 Town of Fox Creek – Support for RCMP pg.64 -65
10. SEMINARS, MEETINGS, SPECIAL EVENTS 10.1 2022 Summer Municipal Leaders' Caucuses pg.66-67  
10.2 Town of Bentley Parade – August 4, 2022 pg.68
11. CLOSED SESSION 11.1
12. COMMITTEE OF THE WHOLE 12.1 Policy Review #3302 - Sidewalk, Curb & Gutter Maintenance pg. 69-73  
12.2 #1201 Comparative Communities Policy pg.74-75
13. ADJOURNMENT 13.1

**TOWN OF ECKVILLE – COUNCIL MINUTES**

Monday, May 24, 2022

Eckville Town Office, 5023 – 51 Avenue, Eckville, Alberta

**1. Call to Order**

1.1 Mayor Ebden called the meeting to order at 5:58 p.m.

Present: Mayor Ebden

Deputy Mayor Engen

Councillor Meyers

Councillor Palm-Fraser

Councillor Phillips

Councillor See

Councillor Thoreson

Absent: None

Staff: CAO, Jack Ramsden

Administrative Staff Heather Allen

Press: None

Gallery: None

**Closed Session**

11.1

**Res. 110.2022**

Moved by Deputy Mayor Ebden that the meeting move into closed session excluding all persons except Council members and CAO in order to discuss an item dealing with Section 16; Business Interests of a Third Party. Time: 6:00 p.m. **Carried Unanimously.**

**Res. 111.2022**

Moved by Councillor Deputy Mayor Engen that meeting revert back to open session. Time 6:55 p.m. **Carried Unanimously.**

Mayor Ebden called for a five minute recess. Time: 6:56 p.m.

The meeting reconvened at 7:01 p.m.

**2. Delegations/Public Hearings**

2.1 None

**3. Agenda**

- 3.1 Additional Agenda Items
  - 5.4 Medical Committee Appointments
  - 5.5 Tagish Golf Tournament
  - 5.6 3-1 Golf for Sylvan Lake
  - 9.2 Mayor Helen Posti Recognition Evening

3.2 Adoption of Agenda

**Res. 112.2022**

Moved by Councillor See that the agenda be adopted with the additions. **Carried Unanimously.**

- 4. Minutes**
- 4.1 Regular Council Meeting Minutes – May 9, 2022
- Res. 113.2022** Moved by Councillor Thoreson that the minutes of the Regular Meeting of Council held Monday, May 9, 2022 be adopted as presented. **Carried Unanimously.**
- 5. Action Items**
- 5.1 Eckville Recreation Board Financial Statement
- Res. 114.2022** Moved by Councillor Meyers that the Eckville Recreation Board Financial Statement for the year ending April 30, 2022 be accepted for information. **Carried Unanimously.**
- 5.2 Eckville Public Library 2021 Statement of Receipts and Disbursements.
- Res. 115.2022** Moved by Councillor Palm-Fraser that the Eckville Public Library 2021 Statement of Receipts and Disbursements be accepted for information **Carried Unanimously.**
- 5.3 Hosting RCMP Town Hall Meeting.
- Res. 116.2022** Moved by Councillor Meyers that the Town host an RCMP Town Hall Meeting, **Carried Unanimously**
- 5.4 Medical Committee Appointments.
- Res. 117.2022** Moved by Councillor See that Judy Lorenze and Dana Kreil be appointed to the Town of Eckville Medical Committee. **Carried Unanimously.**
- 5.5 Tagish Golf Tournament. July13. Registration Deadline June 17.
- Res. 118.2022** Moved by Councillor See that The Tagish Golf Tournament Invitation be accepted for Information and that anyone interested in attending be asked to inform administration. **Carried Unanimously.**
- 5.6 3-1 Golf for Sylvan Lake, Fundraiser.
- This Golf Tournament is being hosted by the Sylvan Lake Lions Club with proceeds to be divided between AACS (Urgent Care), the Sylvan Lake Spray Park and Camp he-ho-ha. In the past all proceeds went to the Urgent Care.
- Res. 119.2022** Moved by Councillor See that Administration report back to Council with what has been contributed in the past for Council to consider making a donation directly to AACS (Urgent Care). **Carried Unanimously.**
- 6. Bylaws /Policies**
- 6.1 Bylaw 783-22-2022 Property Tax Bylaw
- Res. 120.2022** Moved by Deputy Mayor Engen that Bylaw 783-22 be given first reading. **Carried Unanimously.**

- Res. 121.2022** Moved by Councillor Palm-Fraser that Bylaw 783-22 be given second reading.  
**Carried Unanimously.**
- Res. 122.2022** Moved by Councillor Meyers that Bylaw 783-22 be given third and final reading.  
**The Motion Did Not Receive Unanimous Approval.**
- 7. Reports**
- 7.1 Management Report - May 9, 2022
- Res. 123.2022** Moved by Deputy Mayor Engen that the Management Report be accepted for information. **Carried Unanimously.**
- 7.2 Financial Report – AP reports May 24, 2022
- Res. 124.2022** Moved by Councillor Thoreson that the Financial report be accepted for information. **Carried Unanimously.**
- 7.3 Lacombe County - Council Highlights & Development Boom, Budget & Tax Rates May 12 & 17, 2022
- Res. 125.2022** Moved by Councillor Phillips that report item 7.3 be accepted for information. **Carried Unanimously.**
- 7.4 Tagish Engineering Project Report
- Res. 126.2022** Moved by Councillor Meyers that report item 7.4 accepted for information. **Carried Unanimously.**
- 7.5 Lacombe Foundation Financial Statements.
- Res. 127.2022** Moved by Councillor Palm-Fraser that report item 7.5 accepted for information. **Carried Unanimously.**
- 7.6 Animal Control Services
- Res. 128.2022** Moved by Mayor Ebden that report item 7.6 be accepted for information. **Carried Unanimously.**
- 8. Committee & Board Reports**
- 8.1 Councillor Meyers reported on the recent EMS/Tabletop exercise.
- Councillor Thoreson reported on Parkland Regional Library.
- Councillor Phillips reported on JUPA.
- Councillor Palm-Fraser reported on the Recreation Board.
- Mayor Ebden reported on the 100<sup>th</sup> Anniversary Committee.
- Res. 129.2022** Moved by Councillor Meyers that the Committee and Board Reports be accepted. **Carried Unanimously.**



**9. Correspondence,  
Information Items**

- 9.1 Ponoka Stampede and Parade
- 9.2 Helen Postl Recognition Event. June 17, 7-9pm at the Legion

**Res. 129.2022**

Moved by Councillor Meyers that the Correspondence and Information Items be accepted as information. **Carried Unanimously.**

**10. Seminars, Meetings,  
Special Events**

- 10.1 None

**11. Closed Session**

- 11.1 The closed session was dealt with earlier during the meeting.

**12. Committee of the  
Whole**

- 12.1 None

**13. Adjournment**

- 13.1

**Res. 130.2022**

Mayor Ebdon adjourned the meeting at 8:40 p.m. **Carried Unanimously**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO

**TOWN OF ECKVILLE  
Request to Council for Decision**

<b>Meeting:</b>	<b>Town Council</b>
<b>Meeting Date:</b>	<b>June 13, 2022</b>
<b>Originated By:</b>	<b>Jack Ramsden, CAO</b>
<b>Title:</b>	<b>Financial Reviewer for the Town of Eckville Municipal Library</b>

**BACKGROUND:** If you recall we presented a copy of the 2021 Statement of Receipts and Disbursements for the Town of Eckville Municipal Library at the last council meeting. We failed to ask you to pass a motion to formally appoint a Financial Reviewer to review the library's 2021 Statement of Receipts and Disbursements.

**DISCUSSION/ALTERNATIVES:** The Library Board would request that we appoint Nicole Cochrane to review the Town of Eckville Municipal Library 2021 Statement of Receipts and Disbursements.

**IMPACT ON BUDGET:** None

**RECOMMENDED ACTION:** That the following motion be presented for consideration:

**"That Lynda Bowers of Bookkeeping Solutions by Lynda be appointed as the Financial Reviewer for the Town of Eckville Library's 2021 Statement of Receipts and Disbursements."**

Prepared By: \_\_\_\_\_ Approved By: \_\_\_\_\_

**MEMORANDUM OF UNDERSTANDING**

**Dated June 13<sup>th</sup>, 2022**

**BETWEEN**

Drive Happiness Seniors Association  
*(hereinafter referred to as "Drive Happiness (DH)")*

**AND**

Town of Eckville/Eckville FCSS  
*(hereinafter referred to as the "Partner")*

This Memorandum of Understanding (MOU) sets forth the terms and conditions of a partnership between Drive Happiness Seniors Association and Partner to provide a low-cost transportation service for Seniors in the Town of Eckville

**Background**

The Drive Happiness program has been very successful within the City of Edmonton and surrounding areas, providing low-cost rides to Seniors since 2002. In 2019, Edmonton and area Seniors took close to 21,000 rides through the Seniors Assisted Transportation program. However, there are many more Seniors in the surrounding counties that are struggling to get to medical appointments, go for groceries, or attend social events with family and friends.

The Town of Eckville, in collaboration with other community agencies, has identified a gap in accessible and affordable transportation services for Seniors and mobility-challenged residents within the Town of Eckville.

**Purpose**

This MOU will outline the terms of a partnership between Drive Happiness and Partner to create awareness of the Seniors Assisted Transportation program, to help recruit, screen, train, and support the Volunteer Drivers in Eckville who will provide the transportation service and transport Seniors to medical, banking, legal and other appointments, grocery & personal shopping, family & social events, meetings, election voting stations.

**Definitions**

"Seniors" means those residents of the Town of Eckville and/or the immediate surrounding municipal and rural areas who are 55 years or older, or who have a disability preventing them from driving a motor vehicle.

“Volunteer Drivers” means those residents of the Town of Eckville and/or the immediate surrounding municipal and rural areas who are 18 years or older and meet the requirements to be a volunteer with the Drive Happiness Program.

### **Responsibilities**

The above Purpose will be accomplished by undertaking the following activities:

### **Drive Happiness Seniors Association**

DH will provide:

1. Comprehensive general liability, supplemental automobile insurance, and WCB coverage
2. All printed promotional materials, which will be co-branded with Partner’s logo wherever possible.
3. Volunteer Driver management services, including the processing of applications, screening, training, evaluation, outfitting & equipping volunteer appreciation, and mileage reimbursement.
4. Seniors client intake and administrative support
5. Scheduling software and dispatching services
6. Adequate staffing to provide services on a 7-day-per-week basis, including statutory holidays.
7. Monthly reports to Partner about the number of drivers, riders, and rides booked. DH will provide semi-monthly reports on Volunteer Driver applications through their offices.

### **Town of Eckville/Eckville FCSS**

Partner will provide:

1. Partner will aid with getting the word out in Eckville for both Volunteer Drivers and Riders by displaying DH information in its office and having application forms on hand
2. Storage and distribution of promotional materials at community events, seniors residences, libraries, medical offices, and community bulletin boards
3. Storage and distribution of all supplies needed to support Volunteer Drivers
4. Staff support to allow riders to drop off paperwork that can be scanned and emailed to a DH representative
5. Volunteer driver recruitment services through regular posts on their social media platforms

### **Funding**

Neither organization will be responsible for additional funding outside of the staff and resources identified in this MOU document. DH is open to applying for joint grants with the Partner that will be beneficial for and support the Seniors Assisted Transportation service within the region.

### **Duration**



SENIORS ASSISTED TRANSPORTATION

*Helping seniors live independent lives.*

This MOU is at-will and may be modified by mutual consent of authorized officials from Drive Happiness or the Partner. This MOU shall become effective upon signature by the authorized officials from Drive Happiness and

the Partner and will remain in effect until modified by mutual consent or terminated by any one party with two (2) weeks prior written notice to the other party. If the MOU is terminated, Drive Happiness may choose to continue to operate in the community and the Partner may not operate its own volunteer driver program in the Town of Eckville using the protocols and procedures of Drive Happiness.

**Contact Information**

Drive Happiness Seniors Association  
Liza Bouchard, Executive Director  
9916 45 Ave NW, Edmonton, AB  
780-424-5438  
[liza@drivehappiness.ca](mailto:liza@drivehappiness.ca)

Eckville FCSS  
Heather Allen, Director  
Box 39, Eckville AB. T0M 0X0  
403-746-3177  
[fcss@eckville.com](mailto:fcss@eckville.com)

\_\_\_\_\_  
Liza Bouchard  
Executive Director, Drive Happiness

Date: \_\_\_\_\_

\_\_\_\_\_  
Town of Eckville Representative

Date: \_\_\_\_\_

\_\_\_\_\_  
Town of Eckville Representative

Date: \_\_\_\_\_



**3 - 1 GOLF for SYLVAN LAKE**



**SYLVAN LAKE & DISTRICT  
LIONS CLUB**

**SPONSORSHIP OPPORTUNITIES  
AND  
GOLF REGISTRATION**

**IN SUPPORT OF**



**FRIDAY, JULY 8TH, 2022**



**Corner of Hwy 11 & 50 Street  
3101 50 Street Sylvan Lake, AB**

# TOGETHER WE ARE BUILDING A BRIGHTER FUTURE

With the support of dedicated community members, partners and sponsors, what seems like a monumental task is truly shared with others and soon the vision of enhanced health care becomes reality.

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**FRIDAY, JULY 8<sup>th</sup>, 2022**

**MEADOWLANDS GOLF CLUB**

Corner of Hwy 11 & 50 Street  
Sylvan Lake, AB

**SIGN IN AT 10:00 AM**

**TEE-OFF AT 12:00 PM**

**SUPPER AT 5:30 PM**

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## **GOLF REGISTRATION**

Register Team of 4 Players

*Save \$50*

FEE: \$150 per golfer

*Before Jun 18<sup>th</sup>, 2022*

\$600 → \$550

**PACKAGE INCLUDES:** 18 holes of golf, complimentary golf cart refreshments, delicious steak dinner, and lots of fun

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## **FUN, PRIZES & TAKE AWAYS \***

Raffles, Silent Auction, 50/50 Raffle, Golfer Gifts, Prizes and more!  
Cash required. ATM available in the Club House!

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## **FUNDRAISING GOAL \$20,000**



# SPONSORSHIP LEVELS

PROMOTE YOUR BUSINESS ~ SUPPORT YOUR COMMUNITY

## MAIN TOURNAMENT SPONSOR \$2500

- Customized sponsorship to fit your business needs
- 4 complimentary golfer registrations (value \$600)

## GOLD SPONSOR \$1000

- Color logo in Event Program
- Color logo on Event Tent Signage & Powerpoint Presentation during dinner
- Business name in golf carts
- Name in newspaper Thank You advertisement
- Opportunity to provide promotional materials in 144 Golfer Gift Packs
- Verbal recognition during the dinner banquet
- 2 complimentary golfer registrations (value \$300)

## SILVER SPONSOR \$500

- Color logo in Event Program
- Name in newspaper Thank You advertisement
- Opportunity to provide promotional materials in 144 Golfer Gift Packs
- Verbal recognition during the dinner banquet

## HOLE IN ONE SPONSOR \$200 Plus Insurance

- Recognition on one on-course hole
- Hole is exclusive to you
- Opportunity to promote your business with signage and props
- Listing in Event Program
- Name in newspaper Thank You advertisement
- Verbal recognition during the dinner banquet

## FRIENDS/HOLE SPONSOR \$200

- Recognition on one on-course hole
- Listing in Event Program
- Name in newspaper Thank You advertisement

## SECURE YOUR SPONSORSHIP FOR 2022

Please contact [Klaas Van Veller](mailto:kvanveller@yahoo.ca), 403-887-3776  
or [kvanveller@yahoo.ca](mailto:kvanveller@yahoo.ca)

Once secured, please complete the Sponsorship  
Commitment and Golfer Registration on the back.

**CASH  
ONLY**

**DON'T FORGET TO BRING CASH**

**ATM AVAILABLE IN THE CLUB HOUSE.**

For Games, Silent Auction, etc.



# SPONSORSHIP COMMITMENT

COMPANY/ORGANIZATION NAME \_\_\_\_\_

CONTACT NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY/TOWN/VILLAGE \_\_\_\_\_

PROVINCE \_\_\_\_\_ POSTAL CODE \_\_\_\_\_

PHONE # \_\_\_\_\_ EMAIL \_\_\_\_\_

## YOUR SPONSORSHIP LEVEL:

- |  |  |
|--|--|
| <input type="checkbox"/> Tournament Sponsor \$2500 | <input type="checkbox"/> Hole in One Sponsor \$200 + Insurance |
| <input type="checkbox"/> Gold Sponsor \$1000       | <input type="checkbox"/> Friends/Hole Sponsor \$200            |
| <input type="checkbox"/> Bronze Sponsor \$500      | <input type="checkbox"/> Charitable Donation \$ _____          |

## GOLFER REGISTRATION

**TEAM GOLFER INFORMATION.** Up to 4 Golfers can be registered on each team.  
Individual \$150 Team of 4 \$600 Team Early Bird Deadline **June 18, 2022** Save \$50

1 Name \_\_\_\_\_ Handicap \_\_\_\_\_  
City / Postal Code \_\_\_\_\_  
Phone # \_\_\_\_\_ Email \_\_\_\_\_

2 Name \_\_\_\_\_ Handicap \_\_\_\_\_  
City / Postal Code \_\_\_\_\_  
Phone # \_\_\_\_\_ Email \_\_\_\_\_

3 Name \_\_\_\_\_ Handicap \_\_\_\_\_  
City / Postal Code \_\_\_\_\_  
Phone # \_\_\_\_\_ Email \_\_\_\_\_

4 Name \_\_\_\_\_ Handicap \_\_\_\_\_  
City / Postal Code \_\_\_\_\_  
Phone # \_\_\_\_\_ Email \_\_\_\_\_

**REGISTERING AS AN INDIVIDUAL.** Indicate your preferred partner(s).

Partner 1 \_\_\_\_\_

Partner 2 \_\_\_\_\_

Partner 3 \_\_\_\_\_

### **PAYMENT OPTIONS** CHEQUES PAYABLE TO SYLVAN LAKE & DISTRICT LIONS CLUB

Golfers can also register at Meadowlands Golf Course 403-887-5100

For accounting purposes: Only Cheques, Credit Card & Debit Cards accepted.

**NO CASH PAYMENTS.**

Cheques can also be mailed or dropped off at:

Klaas Van Veller, 5005-43 Street, Sylvan Lake, AB, T4S 1C1 403-887-3776

Office: Payment Amount \$ \_\_\_\_\_

**TOWN OF ECKVILLE**  
**2022 PROPERTY TAX RATE BYLAW**

**BYLAW 783-22**

**A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF ECKVILLE FOR THE 2022 TAXATION YEAR.**

**WHEREAS**, the Town of Eckville has prepared and adopted preliminary estimates of the municipal revenues and expenditures as required, at the Regular Council meeting held December 13, 2021; and adopted the final estimates of revenues and expenditures at the Regular Council meeting held May 23, 2022: and

**WHEREAS**, the estimated municipal revenues from all sources other than taxation total **\$1,778,390**; and

**WHEREAS**, the estimated municipal expenses (excluding non-cash items) set out in the annual budget for the Town of Eckville for 2022 total **\$2,845,818**; and the balance of **\$1,067,428** is to be raised by general municipal property taxation; and

**WHEREAS**, the estimated amount required to repay principal debt to be raised by general municipal taxation is **\$89,242**; and

**THEREFORE**, the total amount to be raised by general municipal taxation is **\$1,156,670**; and

**WHEREAS**, the requisitions are:

Alberta School Foundation Fund (ASFF)	Public	Separate	Total
Residential/Farm Land	\$228,265.96	\$13,480.10	\$241,746.06
Non-residential	<u>\$ 78,181.91</u>	<u>\$ 448.80</u>	<u>\$ 78,630.71</u>
Total School Requisitions	\$306,447.87	\$13,928.90	\$320,376.77
Lacombe Foundation			\$ 6,870.00
Designated Industrial Property			<u>\$ 161.00</u>
	Total Requisitions		<b>\$327,407.77</b>

**WHEREAS**, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M26, Revised Statutes of Alberta, 2000; and

**WHEREAS**, the assessed value of all property in the Town of Eckville as shown on the assessment roll is:

Residential	89,827,400
Non-residential	18,409,110
Linear	<u>2,089,880</u>
Total Assessment	110,326,390

**NOW THEREFORE**, under the authority of the Municipal Government Act, the Council of the Town of Eckville, in the Province of Alberta enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Eckville:

	<b>2022 Tax Levy</b>	<b>2021 Underlevies/ Overlevies</b>	<b>Adjusted 2022 Tax Levy</b>	<b>Assessment</b>	<b>2022 Tax Rate</b>
<b>General Municipal</b>					
Residential/Farmland	\$858,712		\$858,712	89,827,400	0.009559
Non-Residential	\$297,958		\$297,958	20,498,990	0.014535
<b>ASFF</b>					
Residential/Farmland	\$241,746		\$241,746	89,827,400	0.002691
Non-Residential	\$ 78,631		\$ 78,631	20,498,990	0.003835
<b>Lacombe Foundation</b>					
Residential/Farmland/ Non-Residential	\$ 6,870		\$ 6,870	110,326,390	0.000062
<b>Designated Industrial Property</b>					
	\$ 161		\$ 161	2,081,870	0.000076
<b>Total Tax Rate</b>					
Residential/Farmland					0.012312
Non-Residential					0.018432
Designated Industrial					0.018508

2. That this Bylaw shall take effect on the date of the third and final reading.

Read a first time on this \_\_\_\_\_, 2022.

Read a second time on this \_\_\_\_\_, 2022.

Given UNANIMOUS consent to go to third reading on this \_\_\_\_\_, 2022.

Read a third and final time on this \_\_\_\_\_, 2022.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO

**TOWN OF ECKVILLE**

**BYLAW No. 784-22**

**LAND USE BYLAW AMENDMENT**

A Bylaw of the Town of Eckville in the Province of Alberta to amend Bylaw No. 729-15 of the Town of Eckville known as Town of Eckville Land Use Bylaw.

**WHEREAS** it is deemed necessary and expedient to amend the present Land Use Bylaw No. 729-15 and,

**AND WHEREAS** pursuant to the provisions of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta, 2000, and amendments thereto,

**NOW THEREFORE** the Council of the Town of Eckville duly assembled enacts and approves as follows amendments to the Land Use Bylaw as follows:

**THAT** LOT 13A – BLOCK 19 – PLAN 4122TR be rezoned from Light Industrial (11) District to Central Commercial (C1) District and attached hereto as **SCHEDULE "A"**.

**THAT** this Bylaw shall take effect upon final passing thereof.

**READ A FIRST TIME** this 13<sup>th</sup> day of June, 2022

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO

**READ A SECOND TIME** this \_\_\_\_\_ day of \_\_\_\_\_, 2022

**READ A THIRD AND FINAL TIME** this \_\_\_\_\_ day of \_\_\_\_\_, 2022

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO

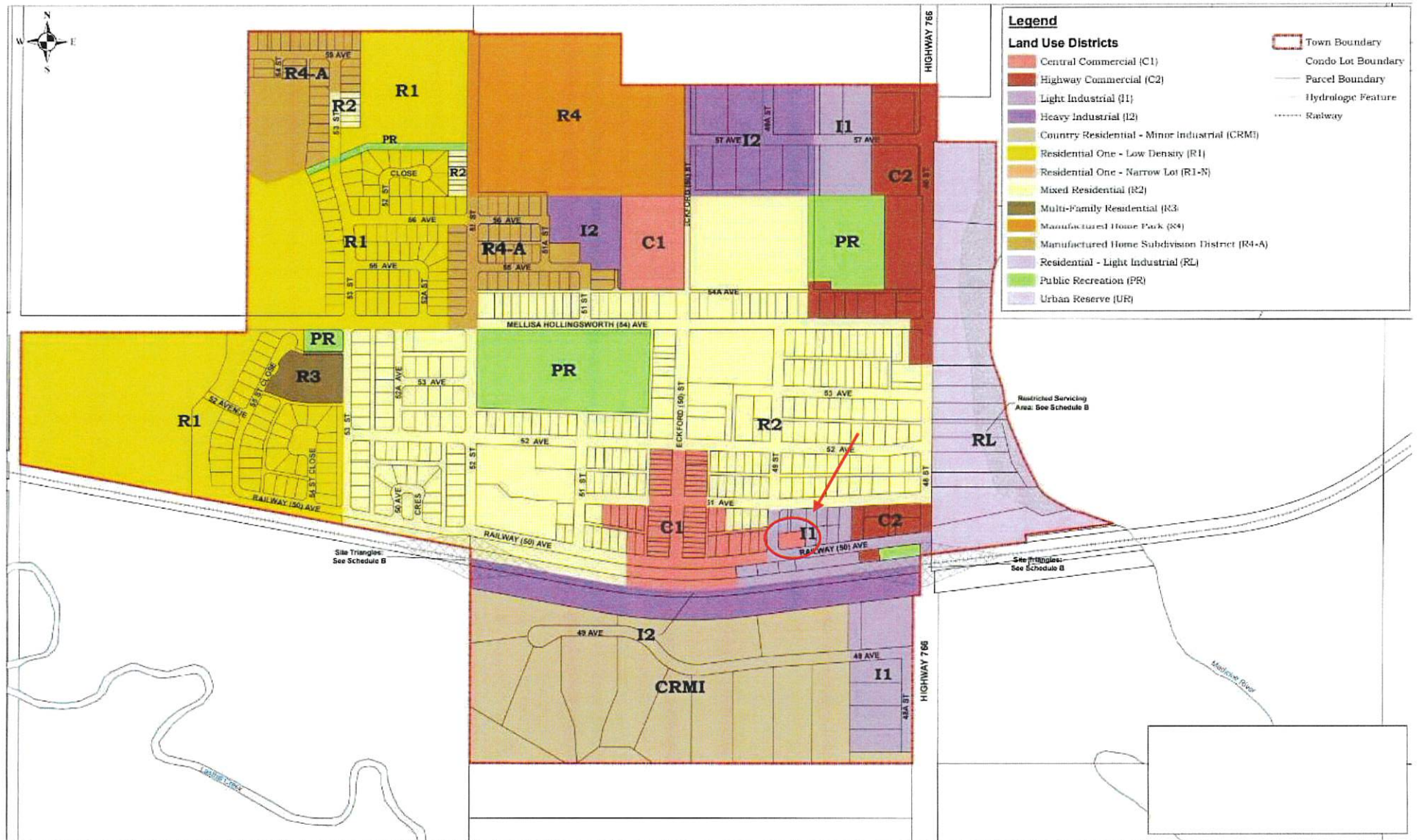


LAND USE BYLAW AMENDMENT

SCHEDULE "A"

CENTRAL COMMERCIAL (C1)

C1 Central Commercial



**TOWN OF ECKVILLE**  
**TAX PENALTY BYLAW**

**BYLAW 785-22**

**A BYLAW OF THE TOWN OF ECKVILLE TO PROVIDE FOR PENALTIES ON THE LATE PAYMENT OF TAXES**

**WHEREAS** the Council of the Town of Eckville in the Province of Alberta, pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000 Chapter M-26, and amendments thereto, deems it expedient to impose penalties on unpaid taxes.

**NOW THEREFORE** the Council of the Town of Eckville in the Province of Alberta enacts as follows:

1. There shall be levied on all current taxes remaining unpaid after August 31<sup>st</sup> of each year a penalty of \_\_\_% on current taxes payable which shall be added to and form part of the unpaid taxes.
2. There shall be levied upon all taxes remaining unpaid after December 31<sup>st</sup> of each year a 10% penalty which shall be added to and form part of the unpaid tax arrears.
3. Bylaw 778-21 is hereby repealed.
4. This Bylaw shall take effect on the date of the final reading thereof.

**Read the first time this 13<sup>th</sup> day of June, 2022.**

**Read a second time this 13<sup>th</sup> day of June, 2022.**

**Unanimous consent given for third and final reading this \_\_\_<sup>th</sup> day of June, 2022.**

**Read a third and final time this \_\_\_<sup>th</sup> day of June, 2022.**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO

# MEMORANDUM

**TO: ECKVILLE TOWN COUNCIL**  
**FROM: JACK RAMSDEN, CAO**  
**RE: PROPOSED TAX PENALTY BYLAW NO.**

Please find attached copies of Tax Rate Bylaws 719/14, 767-20, 778-21 and 558/92.

Bylaw 558/92 added a 10% penalty on all tax arrears as of June 30<sup>th</sup> of each year. Then in January of each year a further 8% penalty was added to outstanding arrears. The Bylaw also provided for a 12% penalty on outstanding current year taxes on August 31<sup>st</sup> of each year. So to summarize Bylaw 558/92 provided for 20% penalties on tax arrears and 12% penalty on current year taxes.

The process of penalizing tax arrears twice a year was very unusual and in 2014, the new CAO recommended doing away with the June 30<sup>th</sup> tax arrears penalty. Tax Penalty Bylaw 719/14 providing for a 12% penalty on current taxes on August 31<sup>st</sup> and a 10% penalty on all outstanding taxes as of December 31<sup>st</sup> of each year was presented and passed in February 2014.

In 2020, in light of the COVID-19 Pandemic, the Alberta Government enacted that no penalties should be charged on current year taxes until September 30<sup>th</sup>, 2020, to provide relief to taxpayers. Eckville Town Council passed a new tax penalty bylaw (Bylaw 767-20) which provided further relief to taxpayers by charging 0% on all outstanding and unpaid current year taxes. Taxpayers could therefore wait until December 31, 2020, to pay their 2020 property taxes with no penalty whatsoever.

In 2021 Tax Penalty Bylaw No. 778-21 was passed with two changes to the 2020 tax penalty bylaw. Firstly the penalty on unpaid taxes was increased to 2%, in part to encourage Taxpayer to pay their 2021 taxes before the penalty date. Secondly the penalty date was moved back to August 31<sup>st</sup> from the Provincially imposed September 30<sup>th</sup> in 2020.

We are presenting you with a new proposed Tax Penalty Bylaw No. 785-22 which contemplates raising the penalty on unpaid taxes prior to the penalty date of August 31<sup>st</sup>. The penalty amount has been left blank so that Council can decide what penalty rate to charge. We would suggest that you consider increasing it back to the original 12% over a one- or two-year period. If you wish to do this over two years, the rate for 2022 would be 7 or 8% and of course if you wish to increase it all now the rate would be 12%.

We look forward to discussing this with you at the June 13<sup>th</sup> council meeting.

Jack Ramsden, CAO

**A BYLAW OF THE TOWN OF ECKVILLE TO PROVIDE FOR PENALTIES ON THE LATE PAYMENT OF TAXES**

**WHEREAS** the Council of the Town of Eckville in the Province of Alberta, pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000 Chapter M-26, and amendments thereto, deems it expedient to impose penalties on unpaid taxes.

**NOW THEREFORE** the Council of the Town of Eckville in the Province of Alberta enacts as follows:

1. There shall be levied on all current taxes remaining unpaid after August 31<sup>st</sup> of each year a penalty of 2% on current taxes payable which shall be added to and form part of the unpaid taxes.
2. There shall be levied upon all taxes remaining unpaid after December 31<sup>st</sup> of each year a 10% penalty which shall be added to and form part of the unpaid tax arrears.
3. Bylaw 767-20 is hereby repealed.
4. This Bylaw shall take effect on the date of the final reading thereof.

**Read the first time this 25<sup>th</sup> day of May, 2021.**

**Read a second time this 25<sup>th</sup> day of May, 2021.**

**Unanimous consent given for third and final reading this 25<sup>th</sup> day of May, 2021.**

**Read a third and final time this 25<sup>th</sup> day of May, 2021.**

\_\_\_\_\_  
**Mayor**

\_\_\_\_\_  
**CAO**

**COPY**



**A BYLAW OF THE TOWN OF ECKVILLE TO PROVIDE FOR PENALTIES ON THE LATE PAYMENT OF TAXES**

**WHEREAS** the Council of the Town of Eckville in the Province of Alberta, pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000 Chapter M-26, and amendments thereto, deems it expedient to impose penalties on unpaid taxes.

**NOW THEREFORE** the Council of the Town of Eckville in the Province of Alberta enacts as follows:

1. There shall be levied on all current taxes remaining unpaid after September 30<sup>th</sup> of each year a penalty of 2% on current taxes payable which shall be added to and form part of the unpaid taxes.
2. There shall be levied upon all taxes remaining unpaid after December 31<sup>st</sup> of each year a 10% penalty which shall be added to and form part of the unpaid tax arrears.
3. Bylaw 719/14 is hereby repealed.
4. This Bylaw shall take effect on the date of the final reading thereof.

**COPY**

**Read the first time this 27<sup>th</sup> day of April, 2020.**

**Read a second time this 27<sup>th</sup> of April, 2020.**

**Unanimous consent given for third and final reading this 27<sup>th</sup> day of April, 2020.**

**Read a third and final time this 27<sup>th</sup> day of April, 2020.**

\_\_\_\_\_  
**Mayor**

\_\_\_\_\_  
**CAO**

**A BYLAW OF THE TOWN OF ECKVILLE TO PROVIDE FOR PENALTIES ON THE LATE PAYMENT OF TAXES**

**WHEREAS** the Council of the Town of Eckville in the Province of Alberta, pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000 Chapter M-26, and amendments thereto, deems it expedient to impose penalties on unpaid taxes.

**NOW THEREFORE** the Council of the Town of Eckville in the Province of Alberta enacts as follows:

1. There shall be levied on all current taxes remaining unpaid after August 31<sup>st</sup> a penalty of 12% on current taxes payable which shall be added to and form part of the unpaid taxes.
2. There shall be levied upon all taxes remaining unpaid after December 31<sup>st</sup> of each year a 10% penalty which shall be added to and form part of the unpaid tax arrears.
3. Bylaw 558/92 is hereby repealed.
4. This Bylaw shall take effect on the date of the final reading thereof.

Read a first time on the 24 day of February, 2014

Read a second time on the 24 day of February, 2014

Read a third and final time on the \_\_\_\_\_ day of \_\_\_\_\_, 2014

**COPY**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

**TOWN OF ECKVILLE**  
**TAX PENALTY BYLAW**

**BYLAW 558/92**

A BYLAW TO PROVIDE FOR THE IMPOSITION OF PENALTIES ON UNPAID TAXES AND TO PROVIDE A PLACE AND METHOD OF PAYMENT.

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**WHEREAS** the Council of the Town of Eckville in the Province of Alberta, pursuant to the provisions of the Municipal Taxation Act, Chapter M-31, RSA 1980, and amendments thereto, deems it expedient to impose penalties on unpaid taxes.

**NOW THEREFORE** the Council of the Town of Eckville in the Province of Alberta enacts as follows:

1. That all previous penalty bylaws for late payment of taxes are hereby repealed.
2. That penalties shall be imposed as follows:
  - a) A penalty of twelve percent (12%) shall be imposed on all unpaid current taxes including local improvement and frontage taxes, after the 31<sup>st</sup> day of August of the year for which the same are levied.
  - b) The said penalty shall form part of the current unpaid taxes.
3. That penalties on arrears shall be imposed as follows:
  - a) Any arrears of taxes remaining unpaid after the 31<sup>st</sup> day of December, there shall be added thereto by way of penalty an amount of ten percent (10%) and any arrears of taxes remaining unpaid after the 30<sup>th</sup> day of June, there shall be added thereto by way of penalty an amount of eight percent (8%) in the next succeeding year and in each succeeding year so long as the taxes remain unpaid.
  - b) The said penalty shall be added on commencing the first day of January in each year.
  - c) The aforesaid penalty imposed under this section shall be added to and form part of the unpaid taxes.
  - d) All taxes levied by the Town of Eckville shall be due and payable at the Office of the Municipal Administrator of the Town of Eckville and that payment may be made by cash, cheque, money order, or debit.
4. That Sections 1, 2, and 3 apply with respect to the license fees payable under the Municipal Government Act for mobile unit licenses.
5. That this Bylaw shall take effect on the date of the final reading thereof.

Read a first time this 8<sup>th</sup> day of June, 1992.

Read a second time this 8<sup>th</sup> day of June, 1992.

Read a third and final time this 8<sup>th</sup> day of June, 1992.

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Mayor

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Administrator

COPY

**MANAGEMENT REPORT  
TO ECKVILLE TOWN COUNCIL  
June 13, 2022**

Mtg. Date June 13/22

Agenda Item 7.1

**Current Activities:**

- **Highway 11 Twinning, Functional Planning Study – Highway to Township Road 390 (east of Benalto):** I do not have too much to add after the presentation that we had at the May 24<sup>th</sup>, other than to let you know that I checked with Stuart Richardson from AT&U and he informed me that the plan is to construct roundabouts at the two new Sylvan Lake intersections and as of now the plan is to have a straight forward intersection (similar to those east of Sylvan Lake) in Eckville when the new highway is constructed.
- **Solar Streetlight Report:** Nothing to report.
- **Water Pump House Upgrade Project:** Still finishing the last miscellaneous items and setting up a remote device for use by our On-Call Operators.
- **Pothole Patching:** The Public Works Team will continue pothole filling on an ongoing basis as needed.
- **Line Painting:** Our Public Works Team managed to do the main cross walks on Main Street before running out of paint. More paint is on order and we will proceed as soon as it arrives.
- **Street Sweeping:** We will continue to work on street sweeping as time permits. We have been short staffed but hope to hire a couple of additional Summer Students at the end of the month.
- **RV Sewer Dump Station:** Our Contractor will be coming back in the next week or so to move some of the plumbing around so that we can proceed with the concrete island and then the pavement. We are a bit behind, but we will have it completed for use before the end of the summer season.

**Future / Planned Activities:**

- **Stantec Report on Wastewater Treatment Options:** We will be reviewing after reviewing the draft report, we have requested that Stantec add another option that would provide for adequate effluent storage for a once per year discharge. We hope to bring the final draft report to a May meeting.
- **Discussion With Alberta Transportation:** Mayor Ebdon, Darcy Webb and Jack Ramsden held a Teams meeting with two representatives from the Transportation Ministers Office on June 7<sup>th</sup>. From our point of view the meeting went well. We gave them an update on the history of the current wastewater lagoon and our understanding of the proposed regional wastewater sewer main system. We will report further at the June 13<sup>th</sup> council meeting.
- **Asphalt Patching:** We will let you know when the asphalt patching is set to start.

Management Report – June 13, 2022

- **Structural Inspection of Old Eckville Water Tower:** We received a stiff estimate for the structural inspection of the old water tower and want to pass it by you before we give the go ahead.
- **Strategic Planning Priorities:** We will be preparing a large poster board with the newly approved Strategic Priorities Chart soon.
- **Multi Year Operating and Capital Plan:** We are currently updating our multiyear plans and will be meeting with Council in the near future.
- **Eckville Medical Committee:** We will call our first meeting sometime in the next three or four weeks.
- **Nurse Practitioner Project:** We will be still waiting for AHS to call for new applications.

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Jack Ramsden, CAO

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Darcy Webb, Finance & Admin. Supervisor

System: 2022-06-02 12:15:53 PM  
User Date: 2022-06-02

Town Of Eckville  
COMPUTER CHEQUE REGISTER  
Payables Management

Mtg. Date June 13/22 page: 1  
Agenda Item 7.2 User ID: kristina

Batch ID: CHEQUES  
Batch Comment: Cheques June 2, 2022

Audit Trail Code: PMCHQ00000772  
Posting Date: 2022-06-02

Chequebook ID: ATB - GEN

\* Voided Cheques

Cheque Number	Date	Payment Number	Vendor ID	Cheque Name	Amount
026297	2022-06-02	00000000000022057	AGL01	AGLC	\$200.00
026298	2022-06-02	00000000000022058	ATB001	ATB Financial Mastercard	\$904.36
026299	2022-06-02	00000000000022059	AUM002	AMSC Insurance Services Ltd.	\$7,865.94
026300	2022-06-02	00000000000022060	CEN0015	Central Alberta Window Cleanin	\$399.00
026301	2022-06-02	00000000000022061	CLE002	Cleartech Industries Inc.	\$985.23
026302	2022-06-02	00000000000022062	ECK023	Eckville Municipal Library	\$10,818.00
026303	2022-06-02	00000000000022063	ECK21	Eckville Municipal Library	\$18,728.10
026304	2022-06-02	00000000000022064	LAC001	Lacombe County	\$1,480.53
026305	2022-06-02	00000000000022065	LAP001	LAPP	\$3,753.71
026306	2022-06-02	00000000000022066	LIT002	Little Jon's Portable Toilet S	\$525.00
026307	2022-06-02	00000000000022067	MES001	Messer Canada INC.	\$40.53
026308	2022-06-02	00000000000022068	MIS001	Missing Link Internet Inc.	\$367.50
026309	2022-06-02	00000000000022069	PAP001	Best Shredding	\$615.75
026310	2022-06-02	00000000000022070	RAI001	Rainy Creek Power Sports	\$2,051.99
026311	2022-06-02	00000000000022071	RCE001	RCE Hydrant Testing Ltd.	\$3,675.00
026312	2022-06-02	00000000000022072	REC	Receiver General	\$20,862.39
026313	2022-06-02	00000000000022073	TEL002	TELUS MOBILITY	\$295.18
026314	2022-06-02	00000000000022074	TWO001	Two H Group	\$420.00
026315	2022-06-02	00000000000022075	WIL001	Wild Rose Assessment Services	\$1,424.15
026316	2022-06-02	00000000000022076	WOO1	Jamie Woodfin	\$2,500.00

Total Cheques: 20

Cheques Total: \$77,912.36



**ANIMAL CONTROL SERVICES o/a 327241 Alberta Ltd  
BILLING SUMMARY**

MONTH OF SERVICE May 2022

MUNICIPALITY ECKVILLE

DATE	HOURS	TOTAL	COST	COMPLAINT	RTO	ADOPT	COST
1			0.00	1 Cat		X	100.00
2			0.00				
3	1-3	2	178.00				
4			0.00				
5	9-11	2	178.00	1 Cat		X	100.00
6			0.00				
7			0.00				
8			0.00				
9			0.00				
10			0.00				
11	8-10	2	178.00				
12	2-4	2	178.00	1 Barking Complaint			
13			0.00				
14			0.00				
15			0.00				
16			0.00				
17	10-12	2	178.00	2 Cat 1 Complaint		X	200.00
18	8-10	2	178.00	1 Cat	X		
19			0.00				
20			0.00				
21			0.00				
22			0.00				
23			0.00				
24	10-12	2	178.00	2 Cats 4 Kittens		X	600.00
25			0.00				
26			0.00				
27	8-10	2	178.00	1 Cat	x		
28			0.00				
29			0.00				
30			0.00				
31			0.00				

PATROL COSTS	16	\$1,424.00
IMPOUND FEES		\$1,000.00
SUBTOTAL		\$2,424.00
GST		\$121.20
TOTAL		<u>\$2,545.20</u>



June 13<sup>th</sup> AGUDA

May 24, 2022

Staff Sergeant Jay Peden  
Detachment Commander  
Sylvan Lake, Alberta

Dear Mayor Ebdon,

Mtg. Date June 13/22

Agenda Item 7.4

Please find attached the quarterly Community Policing Report for the Sylvan Lake Detachment. This report serves to provide an overview of the human resources, financial data, and crime statistics for the January 1<sup>st</sup> to March 31<sup>st</sup>, 2022 reporting period. Community engagement remains a top priority for the Alberta RCMP, and the consistent delivery of these quarterly reports is but one of a number of projects we have underway. Our Body Worn Camera program and our new mobile app for iOS and Android devices are two other initiatives that ensure we remain transparent and accountable to you for the work we do.

Body Worn Cameras increase the transparency of police interactions with citizens. Included in this Community Policing Report package is an updated overview on Body Worn Cameras, which will enter into a field test phase later this year. As mentioned in previous correspondence, the Federal Government recognizes that this was not in the multi-year financial plans for Contract Partners, and thus has agreed to fund the first 3 years of the roll-out. This has allowed some time for Contract Partners to factor this into their future planning processes (i.e. MYFP). As we are currently awaiting the vendor procurement process to finalize, we are unable to provide community-specific cost estimates. Once costing is confirmed, we will provide financial forecasting to our communities with Municipal Policing Service Agreements.

Alberta RCMP has launched a new mobile app for iOS and Android devices, that allows for Albertans to access information without delay. The app is available as a free download through [Apple](#) or [Google Play](#), and will provide your community members with online access to news, crime reporting, detachment locations, crime mapping and statistics. The app also contains links to partner law enforcement services, mental health supports, Crime Stoppers and connects to Alberta RCMP social media accounts. Even though the app provides convenient links to Alberta RCMP social media accounts, it will not replace other methods of crime reporting, engagement, or emergency assistance. I solicit your support to remind all of your community members that social media posts or use of other third-party crime apps are not





appropriate ways to report a crime. The Alberta RCMP app complies with Canadian privacy laws for mobile apps set out by the Office of the Privacy Commissioner of Canada and the Office of the Information and Privacy Commissioner of Alberta and will not track or monitor users in any way.

The attached reporting and attachments, along with your valued feedback and guidance, will reinforce your policing priorities and help ensure we are meeting the growing and shifting demands of your community. As the Chief of Police in your community, I sincerely appreciate and encourage you to reach out with any questions or concerns.

Sincerely,

Staff Sergeant Jay Peden  
Detachment Commander  
RCMP Sylvan Lake



## Sylvan Lake Provincial Crime Gauge

2022 vs. 2021  
January to May

### Criminal Code Offences



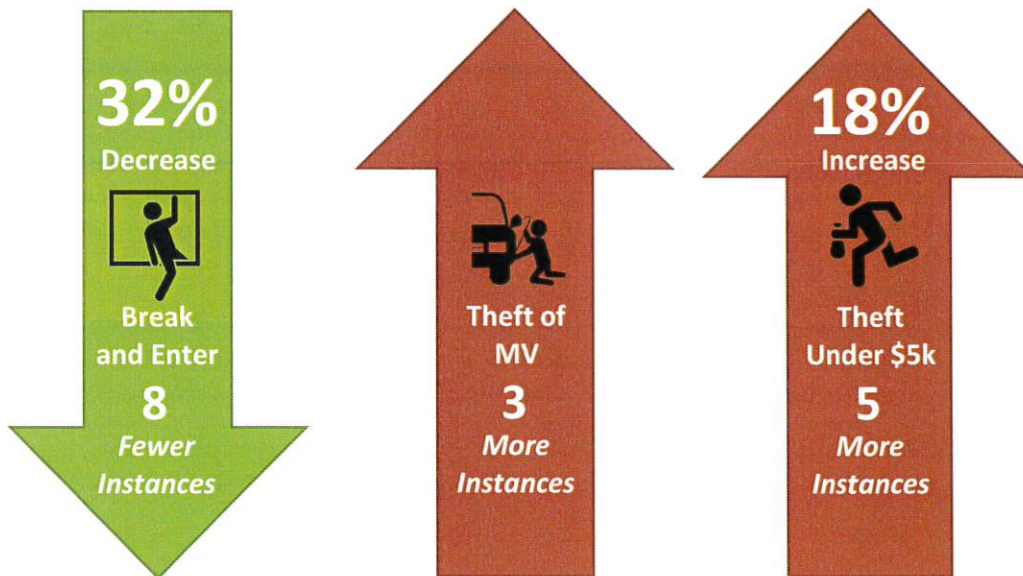
**Total  
Criminal Code  
Offences:**

**1%**

**Decrease**

When compared to  
January to May, 2021

### Select Property Crime



NOTE: If in both 2020 and 2021 a category had fewer than 20 offences, a percent change is not shown. All numbers without a '%' beside them represent counts.



## Sylvan Lake Provincial Detachment Crime Statistics (Actual) January to May: 2018 - 2022

All categories contain "Attempted" and/or "Completed"

June 6, 2022

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		5	0	0	0	0	-100%	N/A	-1.0
Sexual Assaults		1	7	4	1	3	200%	200%	-0.2
Other Sexual Offences		1	3	0	1	1	0%	0%	-0.2
Assault		15	12	14	10	8	-47%	-20%	-1.6
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		2	2	1	6	1	-50%	-83%	0.2
Uttering Threats		11	5	8	8	4	-64%	-50%	-1.1
<b>TOTAL PERSONS</b>		<b>35</b>	<b>29</b>	<b>27</b>	<b>26</b>	<b>17</b>	<b>-51%</b>	<b>-35%</b>	<b>-3.9</b>
Break & Enter		41	65	49	25	17	-59%	-32%	-8.8
Theft of Motor Vehicle		22	26	29	6	9	-59%	50%	-4.6
Theft Over \$5,000		2	6	3	7	8	300%	14%	1.3
Theft Under \$5,000		53	28	40	28	33	-38%	18%	-4.0
Possn Stn Goods		27	28	22	10	17	-37%	70%	-3.8
Fraud		17	13	13	15	7	-59%	-53%	-1.8
Arson		1	1	0	0	1	0%	N/A	-0.1
Mischief - Damage To Property		0	0	21	15	19	N/A	27%	5.3
Mischief - Other		28	40	2	6	1	-96%	-83%	-8.8
<b>TOTAL PROPERTY</b>		<b>191</b>	<b>207</b>	<b>179</b>	<b>112</b>	<b>112</b>	<b>-41%</b>	<b>0%</b>	<b>-25.3</b>
Offensive Weapons		2	3	7	0	0	-100%	N/A	-0.7
Disturbing the peace		5	2	1	0	0	-100%	N/A	-1.2
Fail to Comply & Breaches		14	9	24	7	18	29%	157%	0.6
<b>OTHER CRIMINAL CODE</b>		<b>8</b>	<b>2</b>	<b>5</b>	<b>5</b>	<b>1</b>	<b>-88%</b>	<b>-80%</b>	<b>-1.1</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>29</b>	<b>16</b>	<b>37</b>	<b>12</b>	<b>19</b>	<b>-34%</b>	<b>58%</b>	<b>-2.4</b>
<b>TOTAL CRIMINAL CODE</b>		<b>255</b>	<b>252</b>	<b>243</b>	<b>150</b>	<b>148</b>	<b>-42%</b>	<b>-1%</b>	<b>-31.6</b>





## Sylvan Lake Provincial Detachment Crime Statistics (Actual) January to May: 2018 - 2022

All categories contain "Attempted" and/or "Completed"

June 6, 2022

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		5	3	6	0	3	-40%	N/A	-0.7
Drug Enforcement - Trafficking		3	1	3	0	0	-100%	N/A	-0.7
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
<b>Total Drugs</b>		<b>8</b>	<b>4</b>	<b>9</b>	<b>0</b>	<b>3</b>	<b>-63%</b>	<b>N/A</b>	<b>-1.4</b>
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		1	0	1	0	0	-100%	N/A	-0.2
<b>TOTAL FEDERAL</b>		<b>9</b>	<b>4</b>	<b>10</b>	<b>0</b>	<b>3</b>	<b>-67%</b>	<b>N/A</b>	<b>-1.6</b>
Liquor Act		7	1	0	1	2	-71%	100%	-1.0
Cannabis Act		0	1	2	0	0	N/A	N/A	-0.1
Mental Health Act		18	18	13	37	18	0%	-51%	1.9
Other Provincial Stats		30	30	44	59	29	-3%	-51%	2.7
<b>Total Provincial Stats</b>		<b>55</b>	<b>50</b>	<b>59</b>	<b>97</b>	<b>49</b>	<b>-11%</b>	<b>-49%</b>	<b>3.5</b>
Municipal By-laws Traffic		0	0	2	4	1	N/A	-75%	0.6
Municipal By-laws		6	16	7	12	10	67%	-17%	0.4
<b>Total Municipal</b>		<b>6</b>	<b>16</b>	<b>9</b>	<b>16</b>	<b>11</b>	<b>83%</b>	<b>-31%</b>	<b>1.0</b>
Fatals		0	0	0	1	0	N/A	-100%	0.1
Injury MVC		5	6	4	7	8	60%	14%	0.7
Property Damage MVC (Reportable)		75	99	80	84	93	24%	11%	2.1
Property Damage MVC (Non Reportable)		15	14	17	7	15	0%	114%	-0.7
<b>TOTAL MVC</b>		<b>95</b>	<b>119</b>	<b>101</b>	<b>99</b>	<b>116</b>	<b>22%</b>	<b>17%</b>	<b>2.2</b>
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	5	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
<b>Total Provincial Traffic</b>		<b>1,061</b>	<b>1,283</b>	<b>443</b>	<b>685</b>	<b>192</b>	<b>-82%</b>	<b>-72%</b>	<b>-233.6</b>
<b>Other Traffic</b>		<b>4</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>-75%</b>	<b>-50%</b>	<b>-0.5</b>
<b>Criminal Code Traffic</b>		<b>32</b>	<b>21</b>	<b>19</b>	<b>7</b>	<b>10</b>	<b>-69%</b>	<b>43%</b>	<b>-5.8</b>
<b>Common Police Activities</b>									
False Alarms		103	38	26	14	22	-79%	57%	-18.6
False/Abandoned 911 Call and 911 Act		28	14	27	29	7	-75%	-76%	-2.7
Suspicious Person/Vehicle/Property		155	164	142	74	43	-72%	-42%	-31.4
Persons Reported Missing		4	6	3	6	0	-100%	-100%	-0.8
Search Warrants		4	0	1	0	0	-100%	N/A	-0.8
Spousal Abuse - Survey Code (Reported)		35	24	46	33	11	-69%	-67%	-3.9
Form 10 (MHA) (Reported)		0	0	0	4	3	N/A	-25%	1.0



## Sylvan Lake Provincial Detachment Crime Statistics (Actual) May: 2018 - 2022

All categories contain "Attempted" and/or "Completed"

June 6, 2022

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		0	1	0	0	1	N/A	N/A	0.1
Other Sexual Offences		0	0	0	0	0	N/A	N/A	0.0
Assault		5	4	1	2	1	-80%	-50%	-1.0
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		0	1	1	1	0	N/A	-100%	0.0
Uttering Threats		1	2	5	3	0	-100%	-100%	-0.1
<b>TOTAL PERSONS</b>		6	8	7	6	2	-67%	-67%	-1.0
Break & Enter		12	12	4	5	2	-83%	-60%	-2.7
Theft of Motor Vehicle		4	3	2	2	2	-50%	0%	-0.5
Theft Over \$5,000		0	2	1	1	0	N/A	-100%	-0.1
Theft Under \$5,000		12	5	6	7	3	-75%	-57%	-1.6
Possn Stn Goods		4	3	1	1	2	-50%	100%	-0.6
Fraud		4	2	5	1	0	-100%	-100%	-0.9
Arson		0	0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		0	0	3	3	1	N/A	-67%	0.5
Mischief - Other		6	8	0	0	0	-100%	N/A	-2.0
<b>TOTAL PROPERTY</b>		42	35	22	20	10	-76%	-50%	-7.9
Offensive Weapons		0	1	6	0	0	N/A	N/A	-0.1
Disturbing the peace		2	1	0	0	0	-100%	N/A	-0.5
Fail to Comply & Breaches		4	1	3	0	4	0%	N/A	-0.1
<b>OTHER CRIMINAL CODE</b>		4	1	0	2	0	-100%	-100%	-0.7
<b>TOTAL OTHER CRIMINAL CODE</b>		10	4	9	2	4	-60%	100%	-1.4
<b>TOTAL CRIMINAL CODE</b>		58	47	38	28	16	-72%	-43%	-10.3





## Sylvan Lake Provincial Detachment Crime Statistics (Actual) May: 2018 - 2022

All categories contain "Attempted" and/or "Completed"

June 6, 2022

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		2	0	1	0	0	-100%	N/A	-0.4
Drug Enforcement - Trafficking		2	1	3	0	0	-100%	N/A	-0.5
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
<b>Total Drugs</b>		4	1	4	0	0	-100%	N/A	-0.9
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		0	0	1	0	0	N/A	N/A	0.0
<b>TOTAL FEDERAL</b>		4	1	5	0	0	-100%	N/A	-0.9
Liquor Act		2	0	0	1	0	-100%	-100%	-0.3
Cannabis Act		0	1	0	0	0	N/A	N/A	-0.1
Mental Health Act		3	2	4	3	1	-67%	-67%	-0.3
Other Provincial Stats		7	6	14	10	5	-29%	-50%	0.0
<b>Total Provincial Stats</b>		12	9	18	14	6	-50%	-57%	-0.7
Municipal By-laws Traffic		0	0	1	3	0	N/A	-100%	0.3
Municipal By-laws		3	1	4	1	2	-33%	100%	-0.2
<b>Total Municipal</b>		3	1	5	4	2	-33%	-50%	0.1
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		2	4	1	0	3	50%	N/A	-0.2
Property Damage MVC (Reportable)		9	6	15	10	17	89%	70%	2.0
Property Damage MVC (Non Reportable)		2	1	3	0	2	0%	N/A	-0.1
<b>TOTAL MVC</b>		13	11	19	10	22	69%	120%	1.7
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
<b>Total Provincial Traffic</b>		267	270	110	226	38	-86%	-83%	-50.2
Other Traffic		2	0	0	1	0	-100%	-100%	-0.3
Criminal Code Traffic		13	4	6	0	0	-100%	N/A	-3.0
<b>Common Police Activities</b>									
False Alarms		30	5	3	2	5	-83%	150%	-5.3
False/Abandoned 911 Call and 911 Act		4	3	4	4	1	-75%	-75%	-0.5
Suspicious Person/Vehicle/Property		36	34	27	17	7	-81%	-59%	-7.5
Persons Reported Missing		0	0	1	0	0	N/A	N/A	0.0
Search Warrants		2	0	1	0	0	-100%	N/A	-0.4
Spousal Abuse - Survey Code (Reported)		7	1	11	6	2	-71%	-67%	-0.5
Form 10 (MHA) (Reported)		0	0	0	0	1	N/A	N/A	0.2



## Sylvan Lake Provincial Detachment Crime Statistics (Actual) January to May: 2018 - 2022

All categories contain "Attempted" and/or "Completed"

June 6, 2022

Category	Trend	2018	2019	2020	2021	2022	FLAG
<b>Theft Motor Vehicle (Total)</b>		22	26	29	6	9	Within Norm
Auto		0	3	2	0	2	Within Norm
Truck		9	14	22	5	4	Within Norm
SUV		0	1	2	0	0	Within Norm
Van		0	2	0	0	0	Within Norm
Motorcycle		0	0	0	0	0	Within Norm
Other		9	4	3	1	2	Within Norm
Take Auto without Consent		4	2	0	0	1	Within Norm
<b>Break and Enter (Total)*</b>		41	65	49	25	17	Within Norm
Business		11	19	16	6	4	Within Norm
Residence		18	13	14	6	5	Within Norm
Cottage or Seasonal Residence		3	9	13	4	4	Within Norm
Other		8	24	6	9	4	Within Norm
<b>Theft Over &amp; Under \$5,000 (Total)</b>		55	34	43	35	41	Within Norm
Theft from a motor vehicle		10	9	14	6	8	Within Norm
Shoplifting		1	0	0	0	0	Within Norm
Mail Theft (includes all Mail offences)		2	1	7	1	0	Within Norm
Theft of bicycle		0	1	0	1	1	Within Norm
Other Theft		42	23	23	27	32	Within Norm

Mischief To Property		28	40	23	21	20	Within Norm
Suspicious Person/ Vehicle/ Property		155	164	142	74	43	Within Norm
Fail to Comply/Breach		14	9	24	7	18	Within Norm
Wellbeing Check		11	15	16	18	7	Within Norm
Mental Health Act		18	18	13	37	18	Within Norm
False Alarms		103	38	26	14	22	Within Norm

Traffic	Trend	2018	2019	2020	2021	2022	FLAG
Roadside Suspensions - alcohol related - No grounds to charge*		4	1	0	2	1	Within Norm
Occupant Restraint/Seatbelt Violations*		8	8	16	11	1	Within Norm
Speeding Violations*		628	880	187	415	61	Within Norm
Intersection Related Violations*		5	2	4	7	4	Within Norm
Other Non-Moving Violation*		227	243	104	125	47	Within Norm
Pursuits**		10	5	2	2	2	Within Norm
Other CC Traffic**		2	0	1	0	1	Within Norm

\*\*Actual\*\* \*\*\*Reported\*\*

Categories flagged with "Issue" only indicate that the current number of offences are higher the statistical norm based on previous years.





**Sylvan Lake Provincial Detachment - Break and Enters (includes unlawfully in a dwelling place)**

All categories contain "Attempted" and/or "Completed"

June 6, 2022

2021												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	13	4	1	2	5	3	6	3	1	2	4	2
Running Total	13	17	18	20	25	28	34	37	38	40	44	46
Quarter	18			10			10			8		
2022												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	5	6	3	1	2							
Running Total	5	11	14	15	17							
Quarter	14			TBD			TBD			TBD		
Year over Year % Change	-62%	-35%	-22%	-25%	-32%							

**Sylvan Lake Provincial Detachment - Theft of Motor Vehicles (includes taking without consent)**

All categories contain "Attempted" and/or "Completed"

June 6, 2022

2021												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	1	0	0	3	2	1	2	5	3	2	2	3
Running Total	1	1	1	4	6	7	9	14	17	19	21	24
Quarter	1			6			10			7		
2022												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	1	3	3	0	2							
Running Total	1	4	7	7	9							
Quarter	7			TBD			TBD			TBD		
Year over Year % Change	0%	300%	600%	75%	50%							





## Sylvan Lake Provincial Detachment - Theft Under \$5,000

All categories contain "Attempted" and/or "Completed"

June 6, 2022

2021												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	9	1	6	5	7	5	9	11	12	5	4	4
Running Total	9	10	16	21	28	33	42	53	65	70	74	78
Quarter	16			17			32			13		
2022												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	11	7	8	4	3							
Running Total	11	18	26	30	33							
Quarter	26			TBD			TBD			TBD		
Year over Year % Change	22%	80%	63%	43%	18%							

## Sylvan Lake Provincial Detachment - Theft from Motor Vehicles

All categories contain "Attempted" and/or "Completed"

June 6, 2022

2021												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	0	1	2	1	2	4	2	3	4	1	2	2
Running Total	0	1	3	4	6	10	12	15	19	20	22	24
Quarter	3			7			9			5		
2022												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	4	1	3	0	0							
Running Total	4	5	8	8	8							
Quarter	8			TBD			TBD			TBD		
Year over Year % Change		400%	167%	100%	33%							



## Body-worn cameras for RCMP officers

The Royal Canadian Mounted Police [RCMP] is committed to ensuring that Canadians feel protected by, and have trust in their national police force. Body-worn cameras can help to increase the trust between police and the communities they serve.



- front-line RCMP officers will soon be wearing body-worn cameras.
- between 10,000-15,000 body-worn cameras will be deployed to contract and federal police officers who interact with communities, across Canada's rural, urban and remote locations.
- the video evidence collected will provide an independent, unbiased, and objective way to capture interactions between the community and police officers.
- work is ongoing to acquire body-worn cameras and a Digital Evidence Management System (DEMS) to support a nation-wide rollout of camera as as quickly as possible.
- a field test, with up to 300 cameras will take place in three different Divisions of the RCMP - Alberta (K Division), Nova Scotia (H Division), Nunavut (V Division). The testing will take place in northern/remote, rural, and urban settings.



### Your input is important

We have been meeting with various organizations, groups and community members across Canada to introduce body-worn cameras, and to better understand their concerns.

If you are interested in being part of the conversation, contact us at:

[Bwc\\_consultations\\_cvc@rcmp-grc.gc.ca](mailto:Bwc_consultations_cvc@rcmp-grc.gc.ca)



### How body-worn cameras support police and communities:

- ✓ more timely resolutions of complaints
- ✓ improved evidence gathering
- ✓ enhanced transparency and accountability for police
- ✓ improved police and public behaviour



### Officers will activate their body worn cameras during calls for service, including:

- ✓ mental health calls
- ✓ interactions with people in crisis
- ✓ crimes in progress
- ✓ for investigations
- ✓ public disorder and protests
- ✓ to record information to support the performance of their duties

When possible, officers will let you know when the camera is recording.

The decision to turn on a body-worn camera will happen before the officer arrives at a call for service.

Policy and training will provide the guidance required for officers using body-worn cameras.



### Body-worn cameras are not intended to be used for the purpose of:

- ✓ 24 hour recording
- ✓ surveillance
- ✓ when intimate searches are conducted
- ✓ areas with a high expectation of privacy







## THE ALBERTA RCMP APP

A simplified online experience to:



- Report crime
- Contact a detachment
- Learn about crime rates in your area
- And more!

Stay connected by downloading the free app today.

Téléchargez dès maintenant



COUNCIL NADA  
- CO-MEETING

**Jack Ramsden**

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**From:** municipalservicesdivision@gov.ab.ca  
**Sent:** June 8, 2022 10:47 AM  
**To:** Jack Ramsden  
**Subject:** Bill 21: The Red Tape Reduction Statutes Amendment Act, 2022 - Implementation Fact Sheet  
**Attachments:** Bill 21 - Implementation Fact Sheet 2022.pdf

Mtg. Date June 13/22  
Agenda Item 9.1

Good morning...

As you may be aware, *Bill 21: The Red Tape Reduction Statutes Amendment Act, 2022* received Royal Assent on May 31, 2022. Amendments involving Parts 4 and 8 of the *Municipal Government Act (MGA)* have a delayed coming into force date of August 1, 2022, and some assessment and tax amendments will come into force at a later date to be determined. Bill 21 amended both the *MGA* and the *Local Authorities Election Act*.

Meanwhile, Municipal Affairs also consolidated the Subdivision and Development Regulation, the Subdivision and Development Appeal Board Regulation, and the Subdivision and Development Appeal Regulation into a single regulation.

For your information and reference, attached is an Implementation Fact Sheet detailing what has changed.

If you have any questions or concerns, please contact the Municipal Advisory and Capacity Team at [ma.advisory@gov.ab.ca](mailto:ma.advisory@gov.ab.ca) or by calling 780-427-2225 (toll-free by first calling 310-0000).

Cheers

Gary Sandberg  
Assistant Deputy Minister

Attachment



# Implementation Fact Sheet



Red Tape Reduction Statutes Amendment Act, 2022

Municipal Affairs

Legislation: [Municipal Government Act](#)  
[Local Authorities Election Act](#)

Regulation: [Subdivision and Development Regulation](#)  
[Subdivision and Development Appeal Board Regulation](#)  
[Subdivision and Development Appeal Regulation](#)

## Overview

Both the *Municipal Government Act (MGA)* and the *Local Authorities Election Act (LAEA)* were amended through Bill 21, *Red Tape Reduction Statutes Amendment Act, 2022*. Bill 21 received royal assent on May 31, 2022 and will come into force on various dates.

The Subdivision and Development Regulation, the Subdivision and Development Appeal Board Regulation, and the Subdivision and Development Appeal Regulation were combined into a single regulation.

## Clarifying Amendments in the MGA

### Intermunicipal Business Licenses

Previously, the *MGA* was silent on the development of intermunicipal business licensing programs. While a small number of municipalities in Alberta already do this, by making this an explicit authority, we hope to encourage more uptake to reduce costs and administrative burden on businesses.

#### What's changed?

Explicitly enabling two or more municipalities to enter into an intermunicipal business licence agreement. This amendment supports economic development by making it easier for mobile businesses to operate across the province and reduces the costs and administration involved in applying for licences in each municipality (*MGA* s.8(2), (3)).

### Compliance Tools after Viability Reviews

Expanding ministerial authorities to provide greater flexibility and tools to enforce municipal compliance (inspections, inquiries, and audits) resulting from a viability review (*MGA* s.130.3).

#### What's changed?

Previously, the only action available to the Minister, in cases where a municipality failed to comply with the Minister's viability directives, was to dismiss members of council or the Chief Administrative Officer. Bill 21 amends the *MGA* to include more nuanced actions that will provide motivation to comply with directives, such as withholding provincial grants, repealing policies or procedures, or suspending bylaw-making authority.

### Community Revitalization Bylaws and Amendments

The Minister is authorized to approve Community Revitalization bylaws and amendments, to expedite the approval time and ensure economic development in revitalization areas can begin sooner (*MGA* s.381.2).

#### What's changed?

Previously, Community Revitalization bylaws and amendments had to be approved by Cabinet. This change will improve procedural efficiency and timelines.

## General Streamlining Amendments (For Information Only)

A variety of general streamlining amendments were made to improve readability, reduce duplication and better align with other legislation and requirements. These changes will generally not require additional action by Alberta municipalities. These changes include:

S.1(1)(x)).	Clarifying that population for the purposes of the <i>MGA</i> will be determined by ministerial order rather than by regulation
S.3	Adding “to foster the economic development of the municipality” to the list of municipal purposes
S.22	Clarifying the process regarding road closure bylaws and approval from Alberta Transportation; in particular, clarifying the requirements for public notice and a public hearing prior to second reading of the bylaw.
S.76, 85, 87, 94, 99.1, 108, 120, 120.1, 121, 125	Streamlining and providing additional clarity regarding the procedures for the formation, change of status or dissolution of a municipality, amalgamation of municipal authorities, or annexation of land
S.143	Streamlining provisions setting out the number of councillors for types of municipalities
S.145	Providing clarity that if a council chooses to establish a council committee or other body, the establishment and functions of the committee/body must be set out in bylaw
S.196	Allowing council to approve the method(s) to provide notice for a council or council committee meeting
S.199	Creating greater flexibility for meetings to be held by electronic means
S.251(2)(b)).	Providing clarity that the rate of interest charged on borrowing must be stated as a percentage within the borrowing bylaw
S.284, 292).	Updating obsolete references (such as replacing National Energy Board with Canada Energy Regulator)
S.297, 298).	Moving specific rules relating to the assessment and taxation of non-residential property from the Matters Relating to Assessment Sub-Classes Regulation into the <i>MGA</i>

## LAEA Amendment

### Redaction of Personal Information

The *LAEA* was amended to require municipalities and school boards to redact personal information (such as addresses and contact information) of candidates and donors from candidate disclosure statements before they are made public (*MGA* s.147.4). This will apply to forms that are already public from the recent election – municipalities will need to redact those forms before making them publically accessible again.

#### What’s changed?

Previously, the authority to redact this type of personal information was unclear and interpreted differently by each municipality.



# Implementation Fact Sheet



Red Tape Reduction Statutes Amendment Act, 2022

Municipal Affairs

## Matters Related to Subdivision and Development Regulation (Subdivision Development Regulation Consolidation)

The Subdivision and Development Regulation, the Subdivision and Development Appeal Board Regulation, and the Subdivision and Development Appeal Regulation were combined into a single regulation.

What's changed?

- There were no substantive changes to the content of these regulations.
- Combining them into one regulation will make it easier for industry stakeholders, municipalities, and Albertans to find the information they need.
  - The Subdivision and Development Regulation established municipal responsibilities for receiving and deciding on subdivision applications, including the administration of subdivisions, subdivision and development conditions, registration and endorsement, development setbacks for waste and wastewater sites and setbacks for provincial appeals to the Land and Property Rights Tribunal.
  - The Subdivision and Development Appeal Board Regulation established training requirements for Subdivision and Development Appeal Board members and clerks as well as municipal reporting requirements.
  - The Subdivision and Development Appeal Regulation clarified the processes and ensures subdivision and development permit appeals with limited provincial interest remain with local subdivision and development appeal boards rather than the provincial Land and Property Rights Tribunal.
- Definitions have been updated and added, including the definition of sour gas, food establishments, and roads.
  - For example, the definition of food establishments is removed, as the requirements under the Food Regulation and the Food Retail and Food Services Code already sufficiently address this issue.
- The new regulation does not include redundant provisions that are already addressed within the *MGA* or other legislation:
  - The requirement to designate different types of land with specific suffixes is already within the *MGA*.
  - The requirements for certain forms, such as the deferred reserve form, already exist in other legislation or regulations.
  - Section 577 of the *MGA* already provides the Minister with the authority to request information from municipalities, and does not need to be replicated for subdivision and appeal board training information requirements.

### For More Information:

Phone: 780-427-2225  
Toll-free in Alberta: 310-0000  
Fax: 780-420-1016  
Email: [ma.advisory@gov.ab.ca](mailto:ma.advisory@gov.ab.ca)

# Implementation Fact Sheet

Red Tape Reduction Statutes Amendment Act, 2022



Municipal Affairs

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## Document Information:

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## Development Application No. 66/22 NOTICE OF DECISION

This is to advise that the Development Officer has APPROVED the following development:

existing car port and barn  
\* setback relaxation from west side property line

*(see reverse side for conditions of approval)*

Legal Description:	Lot 3 Block 1 Plan 072 8985, Pt. NE-09-39-03-W5M
Landowners/Applicants:	Darcy Lee and Lori Ann Glenn
Date of Decision:	May 26, 2022

The decision can be appealed by the applicant/property owners, or any other person affected by the development. Anyone who wishes to do so is required to give notice in writing with reasons to:

Secretary  
Subdivision and Development Appeal Board  
Lacombe County  
RR 3  
Lacombe AB T4L 2N3

The notice of appeal must be received at the County Office by no later than June 16, 2022. Any notice of appeal must include contact information.

There is no appeal fee. However, it should be noted that the County may charge a \$1,000 penalty against a person who appeals this decision but subsequently fails to appear before the Board at the scheduled hearing. This penalty will only be imposed in cases where a single appeal is received and neither the person (or persons) making the appeal (or their designated representative) were present to speak to their appeal.

For more information, please contact Planning Services at 403-782-8389.

May 26, 2022  
Date of Issue

  
Dale Freitag, RPP, MCIP  
Director of Planning Services

### IMPORTANT NOTE:

*Please note that this Notice of Decision does not give permission to proceed with the development. This will be given when a Development Permit is issued. A Development Permit will normally be issued by the County after the expiry of the appeal deadline, unless an appeal is received in which case the issue of a Development Permit is dependent upon the outcome of the appeal. In some cases, the Development Permit will not be issued until further actions are taken as specified in the conditions of the development approval.*

**Development Application No. 66/22  
Conditions of Approval**

*no conditions of approval*

*The County's Land Use Bylaw directs that the minimum setback from a side property line in the Agricultural 'A' District is 7.62 metres (25 feet). The 7.9 meter x 9.8 meter "barn" as shown on the site plan is 4 metres (13 feet) from the west side property boundary. The 4.8 x 7.62 metres "car port" as shown on the site plan is 6.4 metres (21 feet) from the west side property boundary.*

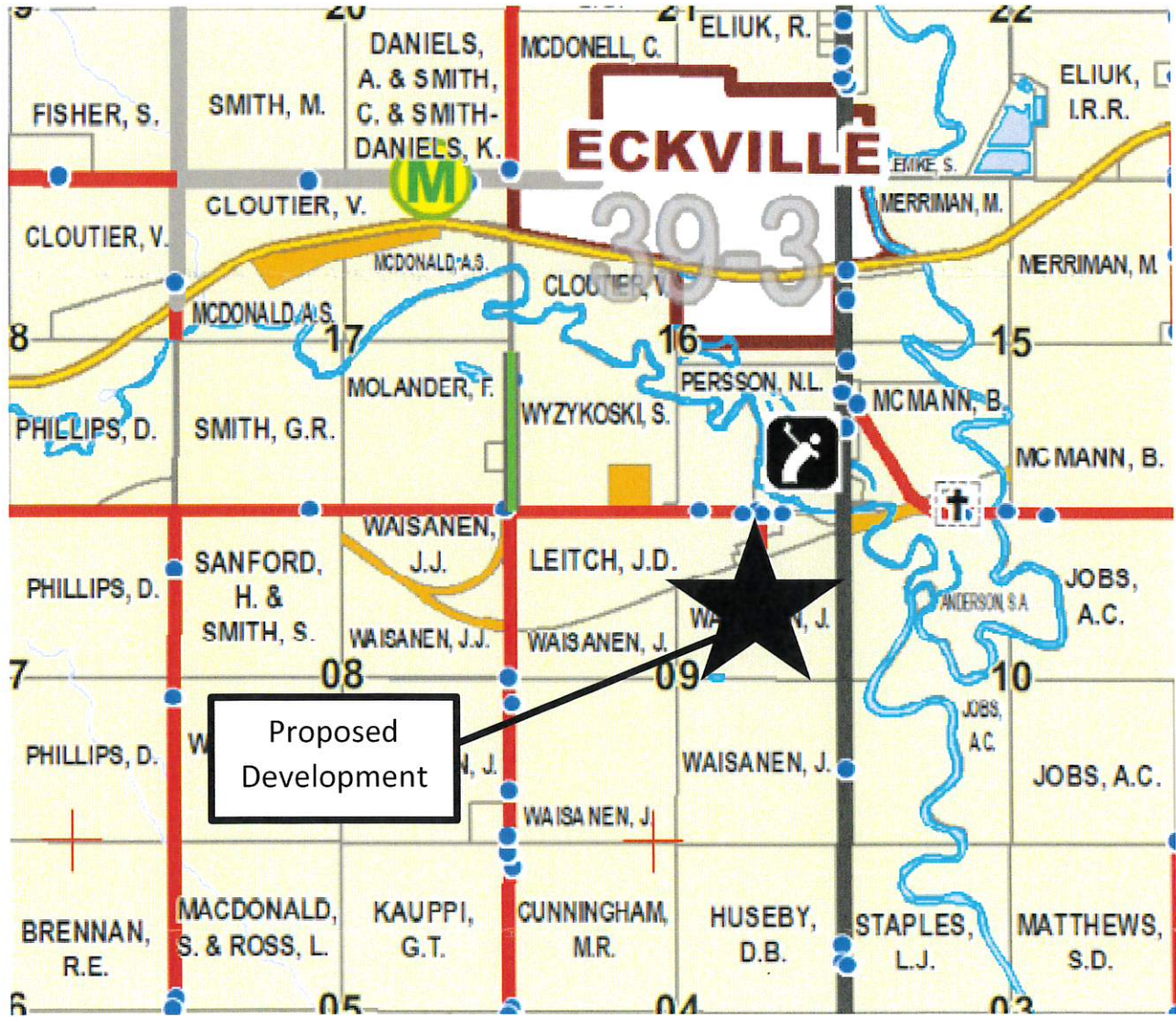
*The County has granted a relaxation to allow the structures to be located as described above. The relaxation was granted as it was determined the relaxation would not detract from the amenity of the immediate area given that the structures have existed for a number of years.*

*Note that this setback relaxation does not apply to the the 3.9 x 7.3 meter "shed" as shown in the site plan. As a result, this structure is not in compliance with the County's Land Use Bylaw.*

*It is the responsibility of the applicants to ensure that the proposed development meets the requirements of the provincial Safety Codes Act and the associated Regulations. For more information on what permits may be required, contact one of the safety service agencies listed on the attached sheet.*

Context Map

DPA 66/22











## PRLS BOARD TALK

### Highlights of the Parkland Regional Library Board Meeting

MAY 19, 2022

#### Audit Report Approved

Parkland's audit was presented to the board by MNPs Lindsey Schmidt and Rebecca Slater.

Parkland received a clean audit. However, the auditors had three recommendations in their management letter. First, that the Finance Department develop a succession plan in anticipation of staff retirements. They also noted that the building reserve is below the recommended minimum, stating that the Executive Committee is aware of this and are planning on slowly bringing the reserve up to minimum levels over the next few years. The last recommendation is to change the amortization for Parkland's computers from 30% to 50% in order to better reflect the actual lifespan of Parkland's computers.

A copy of the Auditor's Report and Report to the Board has been sent to your municipality.

#### 2023 Requisition Increase

At their March 24<sup>th</sup> meeting, Parkland's Executive Committee passed a motion to direct Parkland staff to create a 2023 budget with a .20 cent increase in the requisition level based on the most current population figures.

Parkland has kept the municipal requisition/levy at \$8.55 per capita for three consecutive years. The Government of Alberta has not increased the grant rate or adjusted for population when issuing grants since 2017.

Please note the motion put forward by the Executive Committee dictates that if population levels drop for the

Parkland region as a whole, the 2023 requisition was to be increased to whatever level was necessary to equal what municipalities were invoiced in 2022 plus .20 cents per capita more.

While the board endorsed the increase in the requisition, there was much lively discussion around which population figures should be used to invoice municipalities. Some board members thought Parkland should use the old population figures from Municipal Affairs while others thought the ones from the federal census would be most accurate. Parkland currently uses the estimates from the Treasury Board.

#### Parkland's Strategic Plan

In February, there were three focus groups facilitated by Shari Hansen, a Community Development officer with Alberta Culture and Status of Women. At these focus group sessions, Hansen spoke with groups of key Parkland stakeholder groups to get input for PRLS' 2023-2025 strategic plan. While much of the data collected needs further analysis before it is truly useful, a number of key themes have emerged. The emerging priorities for Parkland's member libraries include:

- Marketing assistance, including communications
- Advocacy
- Sustainable funding (which is tied to both effective marketing and advocacy)
- Assistance with HR issues
- An increased emphasis on eContent in several different categories
- Creating an environment that fosters an overall increase in the professionalism of member library service through better collection development, collaboration and partnerships, and developing critical thinking and analysis while at the same time sharing and celebrating the uniqueness of each library and their individual accomplishments. In such an environment, libraries can share ideas and support one another.

Another meeting was held on May 4<sup>th</sup> to go over data collected at the February focus group sessions to see if the emerging priorities accurately reflect the services member libraries would like to see Parkland develop. Formal work on Goals and Objectives will begin shortly.





## Indigenous Library Service

On April 1<sup>st</sup> 2022, two years after the Maskwacis library service point closed due to the COVID-19 pandemic, the library service point had re-opened.

Before opening, Parkland staff preformed IT updates, a collection inventory, and ensured the space was ready for public access. Since opening, Parkland staff have maintained open hours on Tuesdays and Thursdays from 11:00 a.m. – 2:00 p.m.

Parkland has hired an individual to run the library service at Maskwacis for 21 hours a week. Reporting to Parkland, this person will be responsible for library programming, circulating library materials, and promoting the use of the library and its resources within the community.

Parkland staff have so far ordered 390 new items for the collection at Maskwacis and will begin the process of weeding outdated materials. We have also purchased additional shelving units to allow for expansion of the collection and a slat wall will be installed to create a designated display area to promote the collection.

Parkland staff are in early stages of establishing library service for O'Chiese and Sunchild, as they are also included as part of Parkland's On Reserve, on Settlement Grant from the Government of Alberta.

## Advocacy Committee

The Advocacy Committee has reviewed Parkland's 2021 Return on Investment (ROI). They are posted on Parkland's website at the following URL:

[Return on Investment - Parkland Regional Library System \(https://www.prl.ab.ca/about-us/return-on-investmentprl.ab.ca\)](https://www.prl.ab.ca/about-us/return-on-investmentprl.ab.ca)

Parkland has also produced a short infographic highlighting some of Parkland's many accomplishments in 2021. This mini annual report is also available on Parkland's website at:

<https://www.prl.ab.ca/~media/parkland/annual-report/prls-annual-report-infographic-2021.ashx?la=en>

Board members are encouraged to present the annual report synopsis to council in conjunction with their municipal ROI.

## Parkland Summer Event

Last summer, Parkland had a public BBQ, magician, and open house to celebrate our new building. The event was such a success, we have decided to do it again this

summer. This year, we have joined forces with Lacombe Days and will have our event on July 16th. Stay tuned for the official invitation, we hope to see you all there!

## Committee News from Trustees

**Clive Public Library** is resuming 'Free Movie Fridays'. The first one was last month, with 70 people in attendance.

**Stettler Public Library** has redone their Plan of Service. The library also now attends farmers markets throughout the summer in Stettler.

**Cremona Municipal Library** started a seed sharing program which has brought in a whole new demographic of patrons.

**Ponoka Jubilee Library** held a red dress event at the park on May 5<sup>th</sup> in order to communicate the effects of Missing and Murdered Indigenous Women.

**Sylvan Lake Municipal Library** is installing new flooring and is designing the library children's area. The library will be closed June 13 to 27<sup>th</sup>.

**Castor Municipal Library** has formed a Friends of the Library group and they held a poetry reading for 21 people.

**Sedgewick & District Municipal Library** bought a new building and is moving to Main Street, hopefully in 2023.

**Rimbey Municipal Library** has a new addition to their library and they have re-opened.

**Amisk Public Library** is celebrating their 100<sup>th</sup> birthday in summer 2023 and are planning a party to celebrate.

**Donalda Public Library** has newly painted furniture and are working hard on their summer programs.

**Penhold & District Public Library** is holding a spice club, macrame night, and spy club. They are also partnering with FCSS to hold mom and dad children's programs. Lastly, they are holding a Battle of Alberta contest to win pizza for the game. They have hired 2 new summer programmers.

**Caroline Municipal Library** is continuing their programs: Soup to Seniors, crafting and sewing classes and plant exchanges, and much more.

**Bentley Municipal Library** has weekly crafts in a bag for parents to pick up, nature school for parents with children aged 2-5 years, and movie nights.

**Eckville Municipal Library** has a new manager.

## Next Meeting: September 15, 2022, (Zoom)

For more information, or if you want a copy of the draft minutes from this board meeting, please contact PRLS.



## PRLS Board Meeting Minutes May 19, 2022

The regular meeting of the Parkland Regional Library System Board was called to order at 10:04 a.m. on Thursday May 19, 2022 in the Small Board Room, Lacombe.

**Present:** Debra Smith (Board Chair), Gord Lawlor, Barb Gilliat, Norma Penney

**Present via Zoom:** Jackie Almberg, , Doug Booker, Jaime Coston, Teresa Cunningham, Cal David, Amanda Derksen, Jeff Eckstrand, Jul Bissell (alternate for Lisa Ferguson), Marie Flowers, Elaine Fossen, Dwayne Fulton, Barbara Gibson, Pam Hansen, Dana Kreil, Stephen Levy, Julie Maplethorpe, Philip Massier, Ricci Matthews, Marc Mousseau, Joy-Anne Murphy, Jackie Northey, Shawn Peach, Leonard Phillips, Lori Reid, Teresa Rilling, Bill Rock, Heather Ryan, Les Stulberg, Delaney Thoreson, Patricia Toone, Carlene Wetthuhn, Shannon Wilcox, Bill Windsor, Janice Wing

**With Regrets:** Doug Weir, Alison Barker-Jevne, and Gail Knudson

**Absent:** Edna Coulter, Bruce Gartside, Guy Lapointe, Daryl Lougheed, Bryce Olson, Ray Reckseidler, Diane Roth, Sandy Shipton, and Sharon Williamson

**Guests:** Margaret Law – in person, Lindsey Schmidt and Rebecca Slater (MNP) - Zoom

**Staff:** Ron Sheppard, Tim Spark, Donna Williams, Kara Hamilton, Haley Amendt, Hailey Halberg

### Call to Order

Meeting called to order at 10:04 a.m. by Smith.

As part of PRLS' legislative compliance procedures, board members who send regrets are excused at the beginning of each meeting.

Motion by Len Phillips to excuse Doug Weir, Alison Barker-Jevne, and Gail Knudson from attendance at the board meeting on May 19, 2022 and remain members of the Parkland Board in good standing.

CARRIED  
PRLS 15/2022

### 1.1 Agenda

#### 1.1.2 Adoption of the Agenda

Motion by Teresa Cunningham to accept the agenda as presented.

CARRIED  
PRLS 16/2022

### 1.2. Approval of Minutes

Smith asked if there were any amendments to the February 24, 2022 minutes. There were none.



Motion by Jackie Almborg to approve the minutes of the February 24, 2022 meeting as presented.

CARRIED  
PRLS 17/2022

**1.3. Business arising from the minutes of the February 24, 2022 meeting**

Smith asked if there was any business arising from the minutes. There were none.

**2. Business Arising from the Consent Agenda**

Smith asked if there was any business arising from the consent agenda. There was none.

Motion by Gord Lawlor to approve the consent agenda as presented.

CARRIED  
PRLS 18/2022

**3.1. Approval of the 2021 Audit**

Shawn Peach left the meeting from 10:12 to 10:17 a.m.

Lindsey Schmidt and Rebecca Slater from Parkland's audit company, MNP, presented the audit.

The *Parkland Regional Library System 2021 Audit Findings Report to the Board of Directors/Executive Committee for December 31, 2021*, two additional letters to the Board and the *Financial Statements December 31, 2021* were provided by PRLS's auditors MNP. In their report, the auditors state:

*We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated November 12, 2021, for the preparation and fair presentation of the Library's financial statements in accordance with Canadian public sector accounting standards. We believe these financial statements are complete and present fairly, in all material respects, the financial position of the Library as at December 31, 2021, and the results of its operations and its cash flows, in accordance with Canadian public sector accounting standards.*

Parkland received a clean audit. However, the auditor had three recommendations in their management letter, first, that the Finance Department develop a succession plan, in anticipation of staff retirements. They also noted that the building reserve is below the recommended minimum, stating that the Executive Committee is aware of this and are planning on slowly bringing the reserve up to minimum levels over the next few years. The last recommendation is to change amortization for Parkland's computers from 30% to 50% in order to better reflect the actual value of Parkland's computers.

Motion by Jackie Northey to approve the *Parkland Regional Library System 2021 Audit Findings Report to the Board of Directors/Executive Committee for December 31, 2021* and the *Financial Statements for December 31, 2021* as presented.

CARRIED  
PRLS 19/2022

Lindsey Schmidt and Rebecca Slater left the meeting at 10:31 a.m.

### **3.2. 2023 Requisition Increase**

At their March 24<sup>th</sup> meeting, Parkland's Executive Committee passed the following motion:

*Motion by Phillip Massier to direct staff to create a 2023 budget with a .20 cent increase in the requisition level on the most current population figures, and if the population numbers for the region drop, to increase the requisition sufficiently to equal the extra income originally projected.*

CARRIED

Parkland has kept the municipal requisition/levy at \$8.55 per capita for three consecutive years. The Government of Alberta has not increased the grant rate or adjusted for population when issuing grants since 2017.

At the time of posting the meeting package, the rate of inflation for Alberta as determined by the Federal Government was at 6.5% over this time last year.

There was considerable debate over using Treasury Board population estimates for invoicing municipalities. Despite this, the board upheld the original motion made by the Executive Committee.

Motion by Phillip Massier to direct staff to create a 2023 budget with a .20 cent increase in the requisition level on the most current population figures, and if the population numbers for the region drop, to increase the requisition sufficiently to equal the extra income originally projected.

CARRIED

PRLS 20/2022

### **3.3 2023 Budget and Population Numbers**

At the last Executive Committee meeting there was a long discussion regarding which population figures Parkland should use for invoicing municipalities. The committee was asked to revisit a decision that was made in 2021.

According to clause 8.3 of Parkland's master agreement when invoicing members for the requisition:

*"The population of a municipality that is a Party to this Agreement shall be deemed to be the most recent population figure for the municipality as published by Alberta Municipal Affairs." However, according to the Government of Alberta's website "The Municipal Affairs Population List has been discontinued and will be replaced by population estimates from Treasury Board and Finance in the future."*

The potential problem for Parkland was that the last updated official population list from Municipal Affairs uses 2019 population figures and, as stated, will no longer be updated. Instead, the only official population figures appear to be those from the Treasury Board.

At the March 2021 Executive Committee meeting, the committee decided to use the population numbers from Treasury Board and Finance to invoice municipalities because, as the GOA's own

website stated; " *The municipal Affairs Population list has been discontinued and **will be replaced** by population estimates from Treasury Board and Finance in the Future.*" The interpretation at the time was that the population estimates from Treasury Board are **replacing** the Municipal Affairs population lists.

Member municipalities were informed of this change, as was the Parkland board at their meeting in May 2021. The board and Municipalities were again informed when the budget was distributed last autumn.

After much discussion on this subject by the Executive Committee, staff were instructed to seek a legal opinion on a number of issues. Based on the legal opinion obtained:

- There is no need to change our membership agreement to use the population figures from Treasury Board to invoice member municipalities.
- It would appear that PRLS should be using the population figures from the Treasury Board for the purpose of invoicing municipalities.
- If Parkland were to switch to using the federal census numbers for invoicing municipalities, then the municipalities would have to change the membership agreement.
- Switching to the federal census numbers is redundant because according to GOA's website, the federal census will be used to update the Treasury Board population estimates.
- The funding level or funding model used by Municipal Affairs has no bearing on the invoicing models outlined in Parkland's master agreement. How the GOA chooses to distribute funding is an entirely separate issue from how Parkland invoices its member municipalities.

Following on the previous agenda item, some board members indicated that Parkland's master agreement be amended to utilize the recent federal census population figures for the purpose of calculating the amount of the levy when invoicing municipalities.

Motion by Barb Gilliat to receive the legal opinion from Susan Alexander-Smith, QC for information, and to follow her recommendation for building the 2023 Budget using the Treasury Board Estimates.

CARRIED  
PRLS 21/2022

#### **3.4. Parkland's Strategic Plan 2023-2025 Update**

In February, there were three focus groups facilitated by Shari Hansen, a Community Development officer with Alberta Culture and Status of Women. At these focus group sessions, Hansen spoke with groups of key Parkland stakeholder groups to get input for PRLS' 2023-2025 strategic plan. While much of the data collected needs further analysis before it is truly useful, a number of key themes have emerged. The emerging priorities for Parkland's member libraries include:

- Marketing assistance including communications
- Advocacy



- Sustainable funding (which is tied to both effective marketing and advocacy)
- Assistance with HR issues
- An increased emphasis on eContent in several different categories
- Creating an environment that fosters an overall increase in the professionalism of member library service through better collection development, collaboration and partnerships developing critical thinking and analysis while at the same time sharing and celebrating the uniqueness of each library and their individual accomplishments. In such an environment, libraries can share ideas and support one another.

Due to the irregular services demanded of member libraries caused by COVID-19, and because it is only now and with some uncertainty that “normal” services are being resumed, another focus group session was held on May 4<sup>th</sup> to go over the data collected at the February focus group sessions to see if the emerging priorities accurately reflect the services member libraries would like to see Parkland develop. Formal work on Goals and Objectives will begin shortly.

Motion by Joy-Anne Murphy to receive for information.

CARRIED  
PRLS 22/2022

Comfort Break 11:31 – 11:40 a.m.

### **3.5. Indigenous Library Services**

On April 1<sup>st</sup> 2022, two years after the Maskwacis library service point closed due to the COVID-19 pandemic, the library service point had a soft opening. The Howard Buffalo Memorial Centre doors remain locked but patrons are welcome by appointment.

Before opening, Parkland staff preformed IT updates, a collection inventory, and ensured the space was ready for public access. Since opening, Parkland staff have maintained open hours on Tuesdays and Thursdays from 11:00 a.m. – 2:00 p.m.

Parkland has hired an individual to run the library service at Maskwacis for 21 hours a week. Reporting to Parkland, this person will be responsible for library programming, circulating library materials, and promoting the use of the library and its resources.

Parkland staff have so far ordered 390 new items for the collection at Maskwacis and will begin the process of weeding outdated materials. They have also purchased additional shelving units to allow for expansion of the collection and a slat wall will be installed to create a designated display area to promote the collection.

In addition, Parkland staff are in early stages of establishing library service for the O’Chiese and Sunchild reserves, as they are also a part of Parkland’s indigenous grant.

Motion by Stephen Levy to receive for information.

CARRIED  
PRLS 23/2022

### 3.6. **Advocacy and Marketing Report**

Gord Lawlor gave the Advocacy Report. The Advocacy Committee has reviewed the format for Parkland's 2021 Return on Investment (ROIs) They are posted on Parkland's website. He strongly encouraged board members to download and print the ROI for their municipality and present it to council. Also available on the Parkland website is a short infographic highlighting some of Parkland's many accomplishments in 2021 despite the challenges of the past year. Board members were encouraged to present the annual report synopsis to council in conjunction with their municipal ROI.

Gord Lawlor and Haley Amendt participated in Marigold's conference in Calgary and presented "Advocacy, Whose Role is it Anyway?" which was well received. At the conference, they discussed each region creating their own Advocacy Committee, and the committees sharing with each other. Also discussed was the notion of creating a provincial advocacy committee, with each regional system contributing members.

Hailey Halberg talked about Parkland's marketing activity. Parkland has selected 5 libraries to use as a pilot project for professional photography to support library marketing. The photography and video will be shot at the end of May and staff expect the edited photos and video in June. The libraries will be Rocky Mountain House, Caroline, Forestburg, Alix, and Amisk.

Staff will measure success by looking at how the photos are used, surveying libraries on the impact of the photos, and the success of the photos in Parkland's marketing content.

Last summer, Parkland had a public BBQ, magician, and open house to celebrate their new building. The event was such a success, staff have decided to hold it again this summer. This year, Parkland joined forces with Lacombe Days and will hold the event in July.

Parkland has created a new update email template for libraries and board members. You may have seen our sleek new design pop up in your inbox in the April. We are now able to track the open rates and which links are clicked so we can continually improve the information we send out.

Staff have spent a lot of time researching effective library signage and inviting spaces. A signage audit document has been created to help libraries evaluate their signage. Parkland has already completed signage audits for five libraries at their request.

The library display contest hosted by Parkland for the month of April is complete. There were 10 participating libraries that got over 4,000 views and 1,300 votes in the contest. The winners were Carstairs library, Camrose library, and Hughenden library. They have received credit towards Vistaprint Pro Shop to order marketing materials.

A video was then shown, "A Day in the Life of Parkland".

Motion by Carlene Wetthuhn to receive for information.

CARRIED  
PRLS 24/2022

### **3.7. Parkland Community Update**

Clive Public Library is resuming 'Free Movie Fridays'. The first one was last month, with 70 people in attendance.

Stettler Public Library has redone their Plan of Service. The library also now attends farmers markets throughout the summer in Stettler.

Cremona Municipal Library started a seed sharing program which has brought in a whole new demographic of patrons.

Ponoka Jubilee Library held a red dress event at the park on May 5<sup>th</sup> in order to communicate the effects of Missing and Murdered Indigenous Women.

Sylvan Lake Municipal Library is installing new flooring and is redesigning the library children's area. The library will be closed June 13 to 27<sup>th</sup>.

Castor Municipal Library has formed a *Friends of the Library* group who recently held a poetry reading for 21 people.

Sedgewick & District Municipal Library bought a new building and is moving to Main Street, hopefully in 2023.

Rimby Municipal Library has a new addition on their library and they have re-opened.

Amisk Public Library is celebrating their 100<sup>th</sup> birthday in summer 2023 and are planning a party to celebrate.

Donalda Public Library has newly painted furniture and are working hard on their summer programs.

Penhold & District Public Library is holding a spice club, macrame night, and spy club. They are also partnering with FCSS to hold mom and dad children's programs. Lastly, they are holding a Battle of Alberta contest to win pizza for the game. They have hired 2 new summer programmers.

Caroline Municipal Library is continuing their programs: Soup to Seniors, crafting and sewing classes, plant exchanges, and much more.

Bentley Municipal Library has weekly crafts in a bag for parents to pick up, nature school for parents with children aged 2-5 years, and movie nights.

Eckville Municipal Library has a new manager.

Motion by Norma Penney to receive for information.

CARRIED

PRLS 25/2022

### **3.8.1. Director & Library Services Report**

### **3.8.2. I.T. Report**

### **3.8.3. Finance & Operations Report**

### **3.8.4. ALTA Report**



Smith asked if there were any questions regarding the Director & Library Services Report, IT, Finance and Operations, or ALTA Reports. There were none.

Motion by Stephen Levy to receive the Director & Library Services Report, IT, Finance and Operations, and ALTA Reports for information.

CARRIED  
PRLS 26/2022

**4. Adjournment**

Motion by Barb Gilliat to adjourn the meeting at 12:15 p.m.

CARRIED  
PRLS 27/2022

Meeting adjourned at 12:15 p.m.

---

Chair

Mtg. Date June 13/22  
Agenda Item 9.4

# 2022 STARS OF ALBERTA VOLUNTEER *Awards*



## Have you heard about...

- The volunteer who shifted his efforts during COVID to run a free outdoor community food bank, while also delivering food hampers to those in self-isolation.
- The passionate volunteer advocate for LGBTQ2S+ rights who established a prominent LGBTQ2S+ refugee-serving organization to provide outreach, mentoring, and group activities to support newcomers.
- The local vet who helped to raise funds for playgrounds, organized field trips for local seniors, and during COVID, used her social media skills to promote local businesses.
- The community volunteer who organized the local community music festival and also performed in her free time at the seniors' centre and community hospital.

Tell us about a remarkable volunteer by nominating them for a Stars of Alberta Volunteer Award in the Youth, Adult, Senior, or Breaking Barriers category! **Share their stories...inspire others!**

Deadline for nominations  
**June 30, 2022**

**alberta.ca/stars-awards**  
**780-910-8902** (toll-free first by dialing 310-0000)  
**ABVolunteerAwards@gov.ab.ca**







2022  
STARS OF ALBERTA  
VOLUNTEER  
*Awards*

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*Alberta* 





## 2022 Stars of Alberta Volunteer Awards

The Stars of Alberta Volunteer Awards honour extraordinary Albertans whose volunteer achievements have contributed to the well-being of their community and fellow community members. There are nine awards, two in each category of youth, adult and senior and three for the Breaking Barriers award. The awards are presented annually on or around International Volunteer Day, December 5.

### Award Criteria

A nomination can only be under one category.

Albertans who meet the following criteria in the youth, adult or senior category are eligible for the Award:

- Exemplifies the spirit of community service;
- Demonstrates exemplary initiative, leadership and creativity in their service to others;
- Serves as a role model for others in their community;
- Inspires others to engage in volunteer service; and
- Improves the overall quality of life of fellow Albertans and the community as a whole.

In the Breaking Barriers category, Albertans who demonstrate achievements, contributions or leadership in one or more of the following areas are eligible for the Award:

- Fighting gender discrimination and reducing barriers for women, girls and gender diverse people.
- Addressing racism and/or reducing barriers for racialized communities.
- Increasing and promoting intercultural understanding and trust between communities.
- Reducing barriers for LGBTQ2S+ people and/or promoting LGBTQ2S+ inclusion.

### Nomination Checklist

Submissions for the 2022 Stars of Alberta Volunteer Awards must include the following:

- Letter of Nomination submitted by the nominator (provided in a separate attachment);
- Completed Nomination Form signed by the nominee;
- Completed Critical Information (detailed responses to the requested points one through nine in a separate attachment); and
- 1 or 2 Reference Letters (recommended)

#### *Freedom of Information and Protection of Privacy Act (FOIP)*

The personal information that is provided in the nomination submission about the nominator and the nominee is collected under the authority of section 33(c) of the *Freedom of Information and Protection of Privacy Act* and is protected by the privacy provisions of that Act. The information will be used for the purpose of administering the Stars of Alberta Volunteer Awards program and to select and publicize the achievements of the award recipients.

**DEADLINE FOR NOMINATIONS:  
THURSDAY, June 30, 2022**

Award nominees and their nominators will be notified in writing of the selection committee's decision in November 2022.



# 2022 Stars of Alberta Volunteer Awards Nomination

Protected A (when completed)

**Category:**

- Youth (up to 24 years of age)  Adult (age 25-64)  Senior (age 65 and over)

**Breaking Barriers:**

- Anti-racism  LGBTQ2S+ Inclusion  Fighting Gender Discrimination

**Nominee:**

First Name	Last Name
<input type="text"/>	<input type="text"/>

**Mailing Address and Contact Information:**

Street Address	City or Town	Province	Postal Code
<input type="text"/>	<input type="text"/>	AB	<input type="text"/>
Daytime Telephone Number	Cell Phone Number	Email	
<input type="text"/>	<input type="text"/>	<input type="text"/>	

**Nominee or Nominee's Parent / Guardian (for nominees under 18 years of age) must sign and agree to the following:**

I have read the complete nomination submission and certify that it accurately describes my and/or my child's volunteer and community work. I agree that it may be provided by the nominator to Alberta Culture and Status of Women, and that Alberta Culture and Status of Women may collect the information on that basis, so that I/my child may be considered for the Stars of Alberta Volunteer Awards. I also agree that Alberta Culture and Status of Women may contact the references who are identified in this submission to verify the information provided or to seek additional related information from them. Should I/my child be selected for the Award, I consent to the use and disclosure of my and/or my child's personal information (including photographs, video, name and quotation) as necessary, without compensation, for awards-related publicity and promotion of volunteerism.

\_\_\_\_\_  
Signature

**Nominator:**

Organization

First Name	Last Name
<input type="text"/>	<input type="text"/>

**Mailing Address and Contact Information:**

Street Address	City or Town	Province	Postal Code
<input type="text"/>	<input type="text"/>	AB	<input type="text"/>
Daytime Telephone Number	Cell Phone Number	Email	
<input type="text"/>	<input type="text"/>	<input type="text"/>	

\_\_\_\_\_  
Signature

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**CRITICAL INFORMATION:**

*This information should be provided in a separate attachment.*

1. Describe the nominee's current volunteer activities.
2. Describe the nominee's last five years of volunteer activities.
3. Indicate the nominee's current paid occupation (if applicable).
4. Indicate an approximate amount of volunteer hours the nominee has contributed in the past year.
5. Describe how the nominee exemplifies the spirit of community service.
6. Describe how the nominee demonstrates initiative, leadership and creativity in their volunteer activities.
7. Describe how the nominee serves as a role model for others in their community and/or inspires others to engage in volunteerism.
8. Describe how the nominee's volunteer efforts improved/benefited the overall quality of life of fellow Albertans and the community as a whole.

Note: "Community" includes location of volunteer work, e.g. town, neighborhood or municipality, OR an area of volunteer focus, e.g. LGBTQ2S+, Youth, etc.

**REFERENCE LETTER**

In order to strengthen the nomination, please provide 1 or 2 detailed reference letters (provided in a separate attachment). The letters must include the following:

- Full name and contact information (email, phone number, organization and location) of the individual providing the reference.

A detailed description of:

- How you know the nominee and how long you have known them,
- The length of time you have been acquainted with their volunteer efforts,
- Details of their volunteerism (where they have volunteered, length of service, details around the role they are performing),
- What characteristics make them a good candidate for this award,
- How their volunteerism has benefited the community, and
- Why you believe this individual should be a recipient of this award.

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## 2022 Stars of Alberta Volunteer Awards

For additional information visit:  
[www.alberta.ca/stars-alberta-volunteer-awards.aspx](http://www.alberta.ca/stars-alberta-volunteer-awards.aspx)

Or contact Alberta Culture and Status of Women at

780-910-8902 (toll-free by first dialing 310-0000)  
or [ABVolunteerAwards@gov.ab.ca](mailto:ABVolunteerAwards@gov.ab.ca)

### GUIDELINES\*

The Stars of Alberta Volunteer Awards program is run in accordance with the following guidelines:

1. The nominee must meet the eligibility criteria outlined in the nomination form.
2. Please select only one category for which the nominee is being nominated for.
3. Group nominations will not be accepted.
4. The nominee must be a resident of Alberta at the time of the nomination.
5. The individuals providing references must include their personal contact information in their reference letter.
6. Nominations made by immediate family members will not be accepted.
7. Nominations cannot be submitted without permission of the nominee.
8. If more than one nomination is submitted for the same nominee, only the first nomination received will be considered.
9. By signing the nomination form, each nominator and nominee agrees to:
  - Abide by the guidelines that govern the Stars of Alberta Volunteer Awards.
  - Participate in the awards program and in the nomination process.
10. In the event the nominee is chosen to receive an award, the nominee agrees to participate in all awards-related activities and functions, including the awards ceremony in December 2022.
11. The decisions of the selection committee are final.
12. Nominations become the property of the Government of Alberta and will not be returned.
13. Nominations that are incomplete or do not comply with these guidelines may be disqualified. Alberta Culture and Status of Women will not accept responsibility for incomplete, inaccurate, lost or late nominations.

*\*Guidelines are subject to amendment by Alberta Culture and Status of Women.*



April 13, 2022

Shandro, Tyler, Honourable  
Minister of Justice and Solicitor General, Deputy House Leader  
Office of the Minister  
204 Legislature Building  
10800 - 97 Avenue  
Edmonton, AB T5K 2B6  
[ministryofjustice@gov.ab.ca](mailto:ministryofjustice@gov.ab.ca)

**RE: FURTHER SUPPORT FOR THE RCMP**

Dear Minister Shandro,

In the early parts of 2020, the Town of Fox Creek learned of the province's proposal to replace the RCMP with a Provincial Police Force. At that time, we had also received an abundance of letters from fellow municipalities voicing their support for the RCMP and their concerns over the proposal. We followed suit and shared our opposition to the plan with your predecessor as well.

As such, we at the Town of Fox Creek are having a hard time understanding why this proposal is still moving forward given the amount of opposition that the province has received.

We know that all municipalities who spoke up provided sound arguments against the proposal; arguments that aligned with our own. Arguments that should have been enough for the province to reconsider their position on this matter.

For your reference, we will reiterate just some of what the negative implications of a Provincial Police Force are.

**1. Increase in operating costs, ultimately at the expense of taxpayers.**

As we are just starting to come out of the pandemic, where many people and businesses struggled financially under the strain of closures and loss of employment, now is not the time to be increasing taxes to compensate for the operating costs of a Police Force that that majority of the province is not in favour of.

**2. Policing services are already strained in many rural communities.**

Services, including that of policing, are already strained in rural communities and with the provincial cuts to funding and changes to policies, it would not be conjectured to say that the installation of a Provincial Police Force would not be an improvement for these communities. If anything, it would act as an additional cause of attrition.

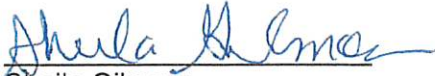
**3. Now is not the time to distance ourselves from the rest of Canada.**

We strongly believed, and continue to believe, that now is not the time to further distance ourselves from the nation. Now is the time to work towards building better relationships for the betterment of the province. As stated in the previous letter, alienation is a great way to further reduce Alberta's voice on the larger national and international stage.

LA

We sincerely hope that the province stops to listen to their constituents, and reconsiders continuing with their proposed Alberta Provincial Police Force. We also hope that the province sees that, instead of replacing them, there is an opportunity to bolster and support the betterment of the existing RCMP.

Sincerely,



Sheila Gilmour  
Mayor  
[sheila@foxcreek.ca](mailto:sheila@foxcreek.ca)

cc: The Honourable Jason Kenney, Premier  
Arnold Viersen, MP, Peace River – Westlock  
Todd Loewen, MLA, Central Peace – Notley  
Alberta Municipalities Members



# 2022 Summer MLC Agendas

## Dates & Locations

Join us for one of four Alberta Municipalities' summer Municipal Leaders' Caucuses being held across the province between June 15 and June 22, 2022. Each session will run from approximately 9:00 am to 3:00 pm.

### Dates

June 15 - High Prairie (Days Inn, 4125 52 Ave, High Prairie)

June 16 - Strathcona County\*\* (Agora Room at County Hall, 401 Festival Lane, Sherwood Park)

June 21 - Medicine Hat (Esplanade Arts & Heritage Centre, 401 1<sup>st</sup> St, Medicine Hat)

June 22 - Didsbury (Multi-Purpose Room, Memorial Complex, 1702 21 Ave, Didsbury)

\*\*Will also be available virtually. Breakfast in Strathcona County will start at 8:00 am and program will start at 9:00 am.

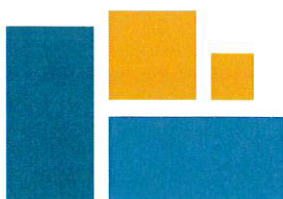
The summer Caucuses will focus on smaller, more engaging conversations based on top-of-mind issues facing our communities.

In-person registration will also include a light continental breakfast and lunch.



## Wednesday, June 15 HIGH PRAIRIE – Days Inn

- 9:00 a.m. Registration and light breakfast
- 10:00 a.m. Opening Remarks
- 10:05 a.m. Welcome from the Mayor of the Host Municipality
- 10:10 a.m. Welcome from MLA of the Host Constituency
- 10:15 a.m. Icebreaker Activity
- 10:30 a.m. Session I – Sustainability Services Updates
- 10:45 a.m. President's Report
- 11:00 a.m. Session II – Local Government Fiscal Framework (LGFF)
- 12:00 p.m. Lunch**
- 1:00 p.m. Session III – Respect in Municipal Government
- 1:30 p.m. Session IV – Alberta Municipalities Bylaws
- 2:15 p.m. Session V (locally led)
- 2:55 p.m. Closing Remarks



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# 2022 Summer MLC Agendas

## Thursday, June 16

STRATHCONA COUNTY – Agora Room at County Hall  
(Virtual option)

- 8:00 a.m. Registration and light breakfast
- 9:00 a.m. Opening Remarks
- 9:05 a.m. Welcome from the Mayor of the Host Municipality
- 9:10 a.m. Welcome from MLA of the Host Constituency
- 9:15 a.m. Icebreaker Activity
- 9:30 a.m. Session I – Sustainability Services Updates
- 9:45 a.m. President’s Report
- 10:00 a.m. Session II – Local Government Fiscal Framework (LGFF)
- 11:00 a.m. Break
- 11:15 a.m. Session III – Respect in Municipal Government
- 11:45 a.m. Lunch**
- 12:30 p.m. Session IV – Alberta Municipalities Bylaws
- 1:15 p.m. Session V (locally led)

## Tuesday, June 21

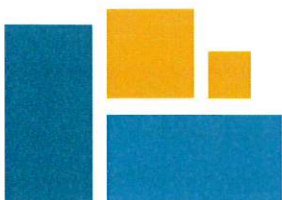
MEDICINE HAT – Esplanade Arts & Heritage Ctr

- 9:00 a.m. Registration and light breakfast
- 10:00 a.m. Opening Remarks
- 10:05 a.m. Welcome from the Mayor of the Host Municipality
- 10:10 a.m. Welcome from MLA of the Host Constituency
- 10:15 a.m. Icebreaker Activity
- 10:30 a.m. Session I – Sustainability Services Updates
- 10:45 a.m. President’s Report
- 11:00 a.m. Session II – Local Government Fiscal Framework (LGFF)
- 12:00 p.m. Lunch**
- 1:00 p.m. Session III – Respect in Municipal Government
- 1:30 p.m. Session IV – Alberta Municipalities Bylaws
- 2:15 p.m. Session V (locally led)
- 2:55 p.m. Closing Remarks

## Wednesday, June 22

DIDSBURY – Memorial Complex

- 9:00 a.m. Registration and light breakfast
- 10:00 a.m. Opening Remarks
- 10:05 a.m. Welcome from the Mayor of the Host Municipality
- 10:10 a.m. Welcome from MLA of the Host Constituency
- 10:15 a.m. Icebreaker Activity
- 10:30 a.m. Session I – Sustainability Services Updates
- 10:45 a.m. President’s Report
- 11:00 a.m. Session II – Local Government Fiscal Framework (LGFF)
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- 1:00 p.m. Session III – Respect in Municipal Government
- 1:30 p.m. Session IV – Alberta Municipalities Bylaws
- 2:15 p.m. Session V (locally led)
- 2:55 p.m. Closing Remarks



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## Town of Bentley

Box 179, 4918 - 50 Avenue  
Bentley, AB T0C 0J0  
403-748-4044 Fax: 403-748-3213  
[www.townofbentley.ca](http://www.townofbentley.ca)

June 3, 2022

Mayor Colleen Ebdon  
Town of Eckville  
Box 578  
Eckville AB T0M 0X0



### Your Invited!

Please Join us for our Annual Fair and Rodeo  
August 4<sup>th</sup> to 7<sup>th</sup>, 2022

### Parade Theme:

“Salute to the Town & Country Critters”

Dear Ms. Ebdon

The Town of Bentley would be honored to have you and your councillors come and experience our annual Fair Days, which run August 4<sup>th</sup> to 7<sup>th</sup>. The festivities start with a community pancake breakfast on the morning of Thursday, August 4<sup>th</sup>, and our annual parade in the afternoon.

Please join us for a luncheon at the Bentley Municipal Office at 11:30am with the parade to follow at 1:00pm. If you plan on attending, please RSVP for the luncheon on or before Wednesday July 27, 2022, to the Town Office at 403-748-4044 or by email at [info@townofbentley.ca](mailto:info@townofbentley.ca)

If your municipality/organization has a float, we would love for your participation as well. If you do not have a float, but still wish to participate in the parade, we can arrange for a vehicle to be available. Remember to bring an identification sign that can be placed on the exterior of the vehicle. Judging commences at 11:30 am at the curling Rink Parking Lot with the parade beginning at 1:00pm. For safety purposes, we ask that no candy be thrown from a moving vehicle.

For further information regarding the day and the events planned for this fantastic event, please check out the Town of Bentley Facebook page or our website at [www.townofbentley.ca](http://www.townofbentley.ca).

Yours Truly

Mayor Greg Rathjen



**TOWN OF ECKVILLE****Sidewalk, Curb and Gutter Maintenance****Policy 3302****Date: September 27, 2010****Approved by: Council, Res.343/10****Policy Statement**

To establish priorities and a system of inspection for maintenance of sidewalks, curb, and gutters within the Town of Eckville. This policy will ensure the Town of Eckville sidewalk, curb, and gutter infrastructure is managed in an effective, efficient manner which mitigates potential liability claims against the Town.

**Guidelines/Procedures****A. Categories**

All sidewalks within the Town will be classified into two major categories based on type and volume of pedestrian traffic:

**Category One:** Eckford (50<sup>th</sup>) Street and all sidewalks one block either side of Eckford (50<sup>th</sup>) Street and Mellisa Hollingsworth (54) Avenue.

**Category Two:** Residential, light commercial, and industrial sections – includes the remainder of sidewalks in town.

**B. Inspections//Rating**

Sidewalks in both categories shall be inspected annually by Public Works. All inspections will assess the condition of the sidewalks and curbs as outlined under parameters. The results of the inspection shall be recorded on the Sidewalks/Curb and Gutter Inspection Sheet attached as "Schedule A".

All defects and hazards will be classified on a four-point rating system:

- a) Major – requiring immediate seasonal repair
- b) Moderate – serviceable – requiring attention within the next one to five years
- c) Minor – serviceable, but low priority
- d) Satisfactory - no effect on service (no action required)

The Town does rely on the general public to assist in identifying hazards and defects.

**C. Parameters**

The Town of Eckville will consider carrying out maintenance on sidewalks, curbs, and gutters subject to the following parameters: vertical separations, crack width, spalled concrete, raised and sunken or low sidewalks.

The criteria used for assessing and establishing these parameters will be based on safety, usage, drainage, and budget.

When assessing the parameters for maintenance of sidewalks, curbs, and gutters, the following guidelines will be used:

- a) Vertical Separations: exceeding 18 mm (3/4 inch) are considered for repair or replacement.
- b) Crack Width: 18 mm (3/4 inch) or under are not considered for any maintenance. All cracks exceeding 18 mm (3/4 inch) are considered for repair or replacement.
- c) Spalled Concrete: concrete not normally replaced. Severe cases where spalling exceeds 50% of sidewalk surface, concrete will be considered for repair or replacement.
- d) Raised, Sunken or Low Sidewalk: sidewalks raised or sunken 5 cm (2 inches) within a 2.5 m (8 foot) span will be considered for repair or replacement.
- e) Sidewalks under water during spring runoff or after rainstorms will be considered for repair or replacement and will be installed to proper elevations.

#### **D. Repairs, Maintenance, Construction, Modifications**

The Town will consider all viable options available for repair of sidewalks, curbs, and gutters including, but not limited to, crack sealing, grinding, surface treatments, asphalt overlays, replacement, removal, or other viable technological methods.

To undertake the repairs, maintenance, construction or modifications of sidewalks, curbs and gutters, the Town may either engage external contractors to undertake all or part of the work or direct the Public Works Department to complete part or all of the work.


Where a property owner wishes to modify or change a sidewalk or curb in front of his property, the Town shall determine whether or not the modification is acceptable. The property owner will assume all costs for the modification. The Town can undertake the work itself at the cost of the owner or authorize the owner to arrange at his cost a reputable contractor or person to complete the work in accordance with the standards and specifications of the Town.

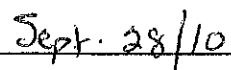
#### **E. Capital Replacement Plan**

The Public Works Department is to prepare a 3-Year Replacement Plan to be reviewed annually.

All repairs and maintenance of sidewalks, curbs, and gutters will be based on the available financial resources of the Town.

**End of Policy**

  
\_\_\_\_\_  
Chief Administrative Officer

  
\_\_\_\_\_  
Date

Sidewalk, Curb and Gutter Inspection Sheet

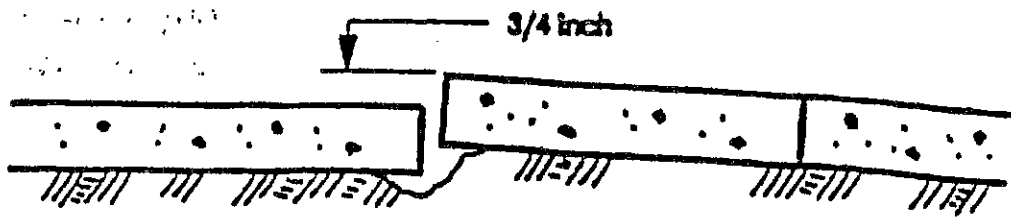
Date:		Inspected by:						Supervisor:	
Location	No Defect	Vertical Separations	Crack Width	Spalling	Raised	Sunken	Other	Rating	Address/Comments
49 Avenue									
50 Avenue									
50 Avenue Crescent									
51 Avenue									
52 Avenue									
53 Avenue									
Mellisa (54) Avenue									
54A Avenue School									
55 Avenue									
55 Avenue Crescent									
56 Avenue									
57 Avenue									
59 Avenue									
48 Street									
48A Street									



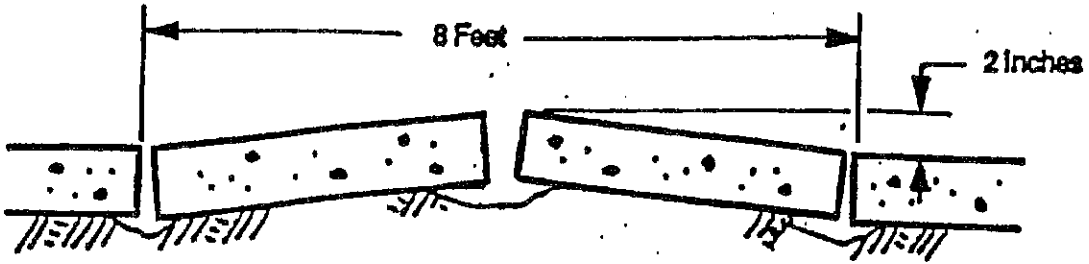
Sidewalk, Curb and Gutter Inspection Sheet

Date:		Inspected by:					Supervisor:		
Location	No Defect	Vertical Separations	Crack Width	Spalling	Raised	Sunken	Other	Rating	Address/Comments
49 Street									
Eckford (50) Street									
51 Street									
51A Street									
52 Street									
52A Street									
53 Street									
54 Street									

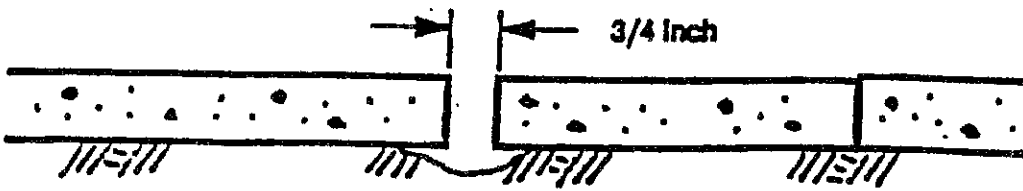
TL



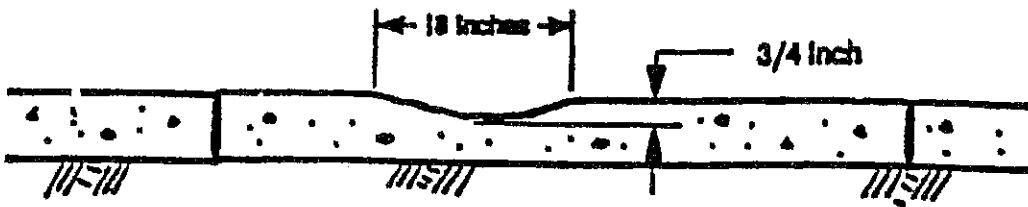
STEP SEPARATIONS



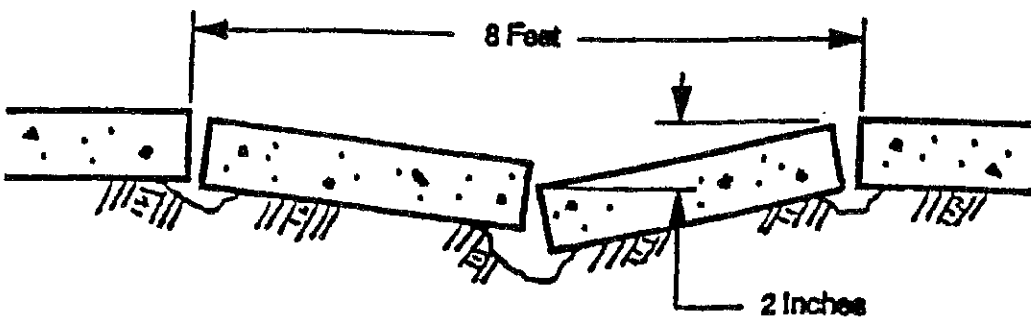
RAISED SIDEWALK



OPENING IN SIDEWALK



SPALLING OF SIDEWALK



SUNKEN SIDEWALK

## Town of Eckville

### Policy: 1201

## Comparative Communities Policy

Approved by: Council

Date of Council Approval: November 14, 2005

#### Policy Statement:

The Town of Eckville administrative staff will prepare guidelines to provide consistent comparisons, when necessary, of itself, its services and its fees against communities of similar economic size and circumstance.

#### 1. Definitions:

- 1.1 Comparative means a degree of similarity or difference.
- 1.2 Council means the Council of the Town of Eckville, in the Province of Alberta.
- 1.3 Economic means pertaining to matters of material wealth or finance.

#### 2. Responsibility:

##### 2.1 Chief Administrative Officer

- 2.1.1 To recommend any changes in the Town of Eckville service fee structure, or in other areas, so as to be at a chosen position with other comparable communities.

##### 2.2 Directors

- 2.2.1 To use the Comparative lists when preparing reports.
- 2.2.2 To ensure that all current data collected is filed in the Central File for access by other staff.
- 2.2.3 To ensure that all data presented is accurate and up to date.

#### 3. Data Collection:

- 3.1. The Town of Eckville will collect current information from comparative communities relevant to services provided, fees charged, financial circumstances or other areas as necessary.



**4. Comparison Reports:**

4.1 Any reports compiled by the Town which compare situations, and situations in other communities, shall gather data from the following towns:

<u>Town</u>	<u>Population (2004)</u>
Town of Rimbey	2,160
Village of Delburne	719
Village of Alix	825
Town of Bentley	1,094
Village of Caroline	556
Town of Bashaw	825

**5. End of Policy**

/eckville 051114

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