

## TOWN OF ECKVILLE-COUNCIL AGENDA

Monday November 28, 2022

Town Office Council Chambers Eckville, AB 6:00 pm

(Councillors may attend via electronic means)

1. CALL TO ORDER 1.1
2. DELEGATIONS/PUBLIC HEARING 2.1
3. AGENDA 3.1 Additional Agenda Items  
3.2 Adoption of Agenda
4. MINUTES 4.1 Regular Council Meeting Minutes – November 14, 2022 pg. 1-4
5. ACTION ITEMS 5.1 RFD- Sylvan Lake RCMP for Delegation pg. 5-6  
5.2 RFD-Renewal of Membership in Red Deer Watershed Alliance pg. 7-9
6. BYLAWS, POLICIES 6.1
7. REPORTS 7.1 Management Report November 28, 2022 pg. 10  
7.2 Financial Report-AP Report Nov. 17, 2022 pg. 11
8. COMMITTEE, BOARD REPORTS 8.1
9. CORRESPONDENCE, INFORMATION 9.1 Lacombe County Highlights of Council Meeting Nov 14, 2022 pg. 12  
9.2 Red Deer Regional Hospital Centre Expansion letter pg. 13-14  
9.3 Parkland Regional Library Membership Agreement pg. 15-18  
9.4 Approval of PRLS System Budget pg. 19  
9.5 DATALENS Census Update 2022 pg. 20-25
10. SEMINARS, MEETINGS, SPECIAL EVENTS 10.1
11. CLOSED SESSION 11.1
12. COMMITTEE OF THE WHOLE 12.1 Multi-Year Capital Plan - Discussion
13. ADJOURNMENT 13.1

**TOWN OF ECKVILLE – COUNCIL MINUTES**  
Monday November 14, 2022  
Eckville Town Office, 5023 – 51 Avenue, Eckville, Alberta

Mtg. Date Nov 28, 2022

Agenda Item 4.1

- 1. Call to Order**
- 1.1 Deputy Mayor Engen called the meeting to order at 6:00 p.m.
- Present: Deputy Mayor Engen  
Councillor Palm-Fraser  
Councillor Meyers  
Councillor See  
Councillor Thoreson
- Absent: Councillor Phillips
- Staff: CAO, Jack Ramsden  
Deputy CAO, Darcy Webb  
Recording Secretary Heather Allen
- Press: None
- Gallery: None
- 2. Delegations/Public Hearings**
- 2.1 None
- 3. Agenda**
- 3.1 Additional Agenda Items  
5.8 Wastewater Cost Analysis
- 3.2 Adoption of Agenda
- Res. 254.2022**
- Moved by Councillor See that the agenda be adopted with the addition. **Carried Unanimously.**
- 4. Minutes**
- 4.1 Regular Council Meeting Minutes – October 24, 2022
- Res. 255.2022**
- Moved by Councillor Palm-Fraser that the minutes of the Regular Meeting of Council held Monday October 11, 2022, be adopted as amended. **Carried Unanimously.**
- 5. Action Items**
- 5.1 RFD – Eckville Municipal Library Board Member Appointments.
- Res. 256.2022**
- Moved By Councillor Palm-Fraser that Emy McDonell be appointed to the Eckville Municipal Library Board for a three-year term commencing on November 15<sup>th</sup>, 2022 and expiring on November 15<sup>th</sup>

2025. **Carried Unanimously.**

**Res. 257.2022**

Moved by Deputy Mayor Engen that Deb Gyori be appointed to the Eckville Municipal Library Board for a three-year term commencing on November 15<sup>th</sup> expiring on November 15<sup>th</sup>, 2025. **Carried Unanimously.**

5.2 RFD- 2023-2025 FCSS Funding Agreement

**Res. 258.2022**

Moved by Deputy Mayor Engen that the Town of Eckville approves the Family and Community Support Services Funding Agreement for the period of January 1, 2023 – December 31, 2025. **Carried Unanimously.**

5.3 RFD – 2023 Eckville Municipal Library Budget.

**Res. 259.2022**

Moved by Councillor Thoreson that The Town approve the 2023 Eckville Municipal Library Budget with 'Line 7 – Local Appropriation ' adjusted to \$43,272. **Carried Unanimously.**

5.4 RFD - Approval of Parkland Regional Library 2023 Budget.

**Res. 260.2022**

Moved by Councillor See that the Town of Eckville approve the Parkland Regional Library's 2023 Budget as presented. **Carried Unanimously.**

5.5 Consumer Price Index - Discussion

5.6 RFD – ATB Loan payments

**Res. 261.2022**

Moved by Councillor See that for the 2022 budget year, the Town of Eckville apply the proceeds of Westview lot sale Lot 1, Block 6, Plan 1621575 to pay out the principal balance of \$21,603.53 that remains on the Wastewater Lagoon Sludge Removal loan # 30697117200 held with ATB and that this loan be closed out. **Carried Unanimously.**

**Res. 262.2022**

Moved by Councillor Meyers that for the 2022 budget year, the Town of Eckville apply the remaining proceeds in the amount of \$33,396.47 from the sale of Westview Lot 1, Block 6, Plan 1621575 towards the principal balance on the Westview Residential Subdivision loan # 29879480400 held with ATB. **Carried Unanimously.**

**Res. 263.2022**

Moved by Deputy Mayor Engen that for the 2022 budget year, the Town of Eckville apply the sum of \$142,673 to the municipal revolving loan # 40568206100 held with ATB and further that this revolving loan be closed out. **Carried Unanimously.**

**Res. 264.2022**

Moved by Councillor Thoreson that for the 2022 budget year, the Town of Eckville prepare a bylaw to rescind Interim Financing Bylaw 776-21. **Carried Unanimously.**

- 5.7  
**Res. 265.2022** Proposal to Revise Personnel Policy.  
 Moved by Deputy Mayor Engen that approve the proposed revision to Personnel Policy 1906, relating to stand-by and call outs. **Carried Unanimously.**
- 5.8  
**Res. 266.2022** Wastewater Cost Analysis.  
 Moved by Councillor Meyers that the Town of Eckville engage Meyers Norris Penny to conduct a wastewater cost analysis for the Town of Eckville. **Carried Unanimously.**
- 6. Bylaws/Policies** 6.1  
 None
- 7. Reports** 7.1  
 Management Report – October 24, 2022
- Res. 267.2022**  
 Moved by Mayor Ebden that administration book a Shredding Event for April 15<sup>th</sup>, 2023. **Carried Unanimously’.**
- 7.2  
 7.3 Financial Report – AP Report Nov 3<sup>rd</sup> and 8<sup>th</sup>, 2022  
 7.4 Animal Control Services October 2022  
 7.5 Lacombe County Highlights of Reg. Council Meeting Oct. 27, 2022  
 7.6 RCMP Policing Report  
 7.7 The Bethany Group Annual Report 2021  
 LRWSC Proposed Operating Budget.
- Res. 268.2022**  
 Moved by Deputy Mayor Engen Meyers that the reports be accepted for information. **Carried Unanimously.**
- 8. Committee & Board Reports** 8.1  
 8.2 Councillor Meyers reported on Medicine River Crime Watch  
 8.3 Deputy Mayor Engen reported on the Library board.  
 Deputy Mayor Engen reported on the Recreation Board.
- Res. 269.2022**  
 Moved by Deputy Mayor Engen that the Town provide a \$500.00 Corporate Sponsorship to the Recreation Boards Fundraising Event. **Carried Unanimously.**
- 8.4  
 Mayor Engen reported on the EMS exercise held Oct 26<sup>th</sup>, the Mayors Prayer Breakfast and the Remembrance Day service.
- Res. 270.2022**  
 Moved by Councillor See that the Committee and Board Reports be accepted. **Carried Unanimously.**
- 9. Correspondence, Information Items** 9.1  
 9.2 Town of Bentley – “Come to Be”  
 9.3 LRWSC Minutes Aug 24 & Oct 12, 2022  
 9.4 Lacombe County Media Release  
 9.5 Alberta Municipal Affairs Letter  
 9.6 Alberta Justice and Solicitor General Letter  
 9.7 Town of Fox Creek RE: Victim Services Redesign

- 9.8 Eckville Water Tower – Structural Condition Assessment.
- 9.9 Fortis Virtual Session
- 9.10 CIMA Highway 11 Twinning  
Town of Eckville Enforcement Activity

**Res. 271.2022**

Moved by Councillor Meyers that the Correspondence and Information Items be accepted as information. **Carried Unanimously.**

**10. Seminars, Meetings, Special Events**      10.1

None

**11. Closed Session**      11.1

None

**12. Committee of the Whole**      12.1

None

**13. Adjournment**

**Res. 272.2022**

Deputy Mayor Engen adjourned the meeting at 8:00 p.m.  
**Carried Unanimously.**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO

Mtg. Date Nov 28, 2022

Agenda Item 5.1

**TOWN OF ECKVILLE**  
**Request to Council for Decision**

|                       |  |
|-----------------------|--|
| <b>Meeting:</b>       | <b>Town Council</b>                              |
| <b>Meeting Date:</b>  | <b>November 28, 2022</b>                         |
| <b>Originated By:</b> | <b>Jack Ramsden, CAO</b>                         |
| <b>Title:</b>         | <b>Request for Delegation – Sylvan Lake RCMP</b> |

**BACKGROUND:** Please find attached an email from Sgt. Stephanie Lesyk, of the Sylvan Lake RCMP Detachment requesting a meeting with Council at the December 12<sup>th</sup> council meeting.

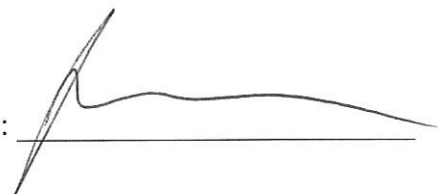
**DISCUSSION/ALTERNATIVES:** At this point we are assuming that S/Sgt Peden and Sgt Lesyk are planning to attend to update Council on local policing.

**IMPACT ON BUDGET:** N/A

**RECOMMENDED ACTION:** That the following motion be presented for consideration:

**“That S/Sgt Peten and Sgt Lesyk of the Sylvan Lake RCMP be invited be invited as a delegation to meet with Town Council on December 12, 2022, to discuss policing.”**

Prepared By: \_\_\_\_\_ Approved By: \_\_\_\_\_



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## Laurie Marthaller

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**From:** Jack Ramsden  
**Sent:** November 23, 2022 2:27 PM  
**To:** Lesyk, Stephanie  
**Cc:** Colleen Ebden; Laurie Marthaller; Darcy Webb  
**Subject:** RE: Nov 28th

Hi Stephanie

Sounds good.

We will put you on the Dec 12<sup>th</sup> agenda as a delegation at 6:00pm.

Thanks

Jack

Jack Ramsden  
CAO  
Town of Eckville  
Phone -403-746-2171  
Fax – 403-746-2900  
Cell – 587-877-0790  
email: [jackramsden@eckville.com](mailto:jackramsden@eckville.com)

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**From:** Lesyk, Stephanie <[Stephanie.Lesyk@rcmp-grc.gc.ca](mailto:Stephanie.Lesyk@rcmp-grc.gc.ca)>  
**Sent:** November 23, 2022 12:49 PM  
**To:** Jack Ramsden <[jackramsden@eckville.com](mailto:jackramsden@eckville.com)>  
**Subject:** RE: Nov 28th

On the Dec 12<sup>th</sup> date if possible. S/Sgt Peden is not available for the Nov 28<sup>th</sup> date.

Stephanie

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**From:** Jack Ramsden <[jackramsden@eckville.com](mailto:jackramsden@eckville.com)>  
**Sent:** November 23, 2022 11:08 AM  
**To:** Lesyk, Stephanie <[Stephanie.Lesyk@rcmp-grc.gc.ca](mailto:Stephanie.Lesyk@rcmp-grc.gc.ca)>  
**Cc:** Colleen Ebden <[colleen@eckville.com](mailto:colleen@eckville.com)>  
**Subject:** RE: Nov 28th

Hi Stephanie

So, to clarify, we are talking 6:00pm on November 28<sup>th</sup>?

Who will be in attendance.

Thanks

Jack Ramsden

Mtg. Date Nov 28, 2022

Agenda Item 5.2

**TOWN OF ECKVILLE**  
**Request to Council for Decision**

|                       |   |
|-----------------------|---|
| <b>Meeting:</b>       | <b>Town Council</b>   |
| <b>Meeting Date:</b>  | <b>November 24, 2022</b>                                    |
| <b>Originated By:</b> | <b>Jack Ramsden, CAO</b>                                    |
| <b>Title:</b>         | <b>Renewal of Membership in Red Deer Watershed Alliance</b> |

**BACKGROUND:** Please find attached correspondence from the Red Deer Water Watershed Alliance requesting that the Town renew our membership for the 2023 – 24 fiscal year.

**DISCUSSION/ALTERNATIVES:** The cost of membership is \$0.50 per capita. Since we participated last year, the Administration would recommend that we renew our membership for the 2023 – 2024 fiscal year.

**IMPACT ON BUDGET:** may be a slight decrease based on our most up to date population figure.

**RECOMMENDED ACTION:** That the following motion be presented for consideration:

**“That the Town of Eckville renew its membership in the Red Deer Watershed Alliance for the 2023 – 2024 fiscal year at a cost of \$0.50 per capita.”**

Prepared By: \_\_\_\_\_ Approved By:  \_\_\_\_\_

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November 16, 2022

Address: Box 578 Eckville, Alberta T0M 0X0

**Re: Town of Eckville's Municipal Support for the Red Deer River Watershed Alliance**

Dear Town Council,

Hi, I am Francine Forrest, and I am the new Executive Director of the Red Deer River Watershed Alliance (RDRWA). Thank-you for your ongoing support of the RDRWA, the designated Watershed Planning and Advisory Council for the Red Deer River watershed. This letter provides an update on the RDRWA's recent activities and our municipal funding process for our 2023-2024 fiscal year.

**Who We Are**

The Red Deer River Watershed Alliance was established in 2005 and is one of 11 Watershed Planning and Advisory Councils (WPACs) which partner in the delivery of Alberta's *Water for Life Strategy*. We are a multi-sector, not-for-profit organization that facilitates watershed management. Our vision is that the watershed will be healthy, dynamic, and sustainable through the efforts of the entire community. Our renewed WPAC mandate and roles agreement (Environment and Protected Areas and RDRWA 2022) specifies RDRWA will lead and ongoing collaborative process to:

- report on the state of the watershed,
- further develop and implement the Integrated Watershed Management Plan (IWMP)
- inform, educate and engage on water literacy and watershed stewardship, and
- serve as a convenor and collaborator on watershed issues.

**An Ongoing Relationship**

The Town of Eckville plays a key role in the RDRWA both as a partner and funder. **We rely on funding from municipalities (50 cent per capita funding)**, and together, municipalities contribute approximately 20% of the RDRWA's annual funding.

Our records show that the Town of Eckville supported the RDRWA in the 2021-22 fiscal year and we hope to see that relationship continue in 2023-2024. Consistent core funding from our partners is integral to the operations of WPACs and helps to directly support our ability to lead projects with adequate staff and resources.

**Benefits to Your Municipality**

The RDRWA recognizes the role of municipalities as major water and land-use decision-makers and community leaders. Over the past 17 years, our organization has developed many resources to maintain and protect watershed health. The RDRWA's work benefits the Summer Village of



Norglenwold by providing watershed assessment, programming and regional planning materials and input to assist with local decisions and planning with community health and prosperity benefits including source protection, flood and drought resiliency, recreational and ecosystem health benefits.

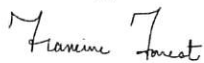
## Update on Activities

Highlights from our [2021-2022 Annual Report](#) and upcoming activities include:

- ***In person Fall Forum:*** Members and the public enjoyed reconnecting on presentations on municipal topics including: flood mapping, satellite cyanobacteria monitoring, CABIN cumulative effects biomonitoring, and riparian restoration and mapping.
- ***Mapping of hydrologically significant areas Tool to inform decision making:*** The RDRWA developed an [online map portal](#) that maps “hydrologically significant areas” across the watershed, in partnership with the Nature Conservancy of Canada. This information can be used to inform decisions and help prioritize areas for monitoring and restoration efforts.
- ***Mapping and Assessing Riparian Areas in 10 of 15 Subwatersheds for source water protection and flood and drought resilience benefits:***
- The RDRWA partnered with Fiera Biological Consulting to map riparian condition along 1,782 km of shoreline in the Medicine-Blindman Rivers watershed, and 5,285 km in the Buffalo, Kneehills, Threehills, and Little Red Deer River sub-watersheds throughout 2022. The [technical reports](#) provide information to support targeted restoration and conservation programs.
- The RDRWA will be initiating a new riparian mapping project in the Rosebud, Raven and Michichi sub-watersheds throughout 2023-2025. The RDRWA will work with key partners to develop materials and workshops in support of this project.
- ***Upcoming Watershed Assessment and Planning:*** With support, the RDRWA plans to evaluate the current [IWMP](#) and provide an update on the current state of the watershed ([last report completed in 2009](#)) and work towards further developing the IWMP.

Thank-you again for being a key partner in watershed management. If you would like the RDRWA to send you an invoice, please contact Kelly Dodds at [info@rdrwa.ca](mailto:info@rdrwa.ca) or by phone at 403-340-7379. Please keep us informed of a primary contact to ensure your municipality receives regular updates. Your support matters, and we hope the Town of Eckville will continue to help fund the RDRWA and work together on watershed initiatives to help address our current and future water challenges.

Sincerely,



Francine Forrest  
Executive Director, RDRWA

### Stay Connected and Regionally Informed

- Sign up for our [monthly e-newsletter](#)
- Submit any water-related events to our [community calendar](#)
- Participate in our regular forums and workshops
- Request a presentation to Council and/or staff
- Engage with our outreach and technical committees



**MANAGEMENT REPORT  
TO ECKVILLE TOWN COUNCIL  
November 28, 2022**

Mtg. Date Nov 28, 2022

Agenda Item 7.1

**Current Activities:**

- **Water Pump House Upgrade Project:** Nothing further to report at this time.
- **Snow Removal:** Our Public Works Team continues to work on snow removal, snow hauling, and street & intersection sanding as required.
- **RV Sewer Dump Station:** Oops!! When our Electrical Contractor installed the power lines to the new RV Dumping Station, they nicked the conduit and wiring that connects our south water well to the pump house. After a week or so, the break was located and the wiring has been repaired.
- **Monument Christmas Lighting:** As previously noted, the new Christmas lights have been installed and should have been lit for the tree lighting event!
- **Tree Lighting, 101 Birthday Event: Fireworks and Hot Dogs:** We trust that the Christmas Tree Lighting Event and Fireworks went smoothly on November 24<sup>th</sup>. Our Public Works Team have installed lights on the three trees at the Monument, the Tree at the Community Centre and our Christmas lights were installed on our Main Street Streetlights!

**Future / Planned Activities:**

- **Wastewater Treatment Upgrade Options:** We will keep you informed on the progress of our comparative review being completed by MNP.
- **Wastewater Testing:** If you recall, the City of Red Deer provided us with notice that they will no longer be able to do our weekly wastewater testing. Our Public Works team did some inquiring, and we will start using Central Labs in Burnt Lake starting December 2<sup>nd</sup>. The nice thing with this lab is that if we get in a pinch, they will pick up our samples here in Eckville.
- **Highway 11 Twinning, Functional Planning Study – Highway to Township Road 390 (east of Benalto):** Nothing to report currently. Assuming we will have a virtual meeting soon.
- **Eckville Medical Committee / Nurse Practitioner Project:** Nothing to report currently. Still waiting to hear back from the Wolf Creek Primary Care Network on office space and hiring.

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Jack Ramsden, CAO



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Darcy Webb, Deputy CAO

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System: 2022-11-17 10:52:08 AM  
User Date: 2022-11-17

Town Of Eckville  
COMPUTER CHEQUE REGISTER  
Payables Management

Mtg. Date Nov 28 2022

Page: 1  
Agenda Item 7.2 User ID: kristina

Batch ID: CHEQUES  
Batch Comment: Cheques

Audit Trail Code: PMCHQ00000791  
Posting Date: 2022-11-17

Chequebook ID: ATB - GEN

\* Voided Cheques

| Cheque Number     | Date       | Payment Number   | Vendor ID | Cheque Name                    | Amount                     |
|-------------------|------------|------------------|-----------|--------------------------------|----------------------------|
| 026638            | 2022-11-17 | 0000000000022412 | AMS001    | AMSC                           | \$19,154.27                |
| 026639            | 2022-11-17 | 0000000000022413 | ANI001    | 327241 Alberta Ltd.            | \$2,732.10                 |
| 026640            | 2022-11-17 | 0000000000022414 | ARC003    | Archon IT Services Ltd.        | \$2,597.17                 |
| 026641            | 2022-11-17 | 0000000000022415 | AUM003    | AUMA                           | \$440.60                   |
| 026642            | 2022-11-17 | 0000000000022416 | BIL002    | Bill Bardenhagen Trucking Ltd. | \$462.00                   |
| 026643            | 2022-11-17 | 0000000000022417 | BOB001    | Bobcat                         | \$239.41                   |
| 026644            | 2022-11-17 | 0000000000022418 | CEN014    | Central Alberta Co-op Ltd.     | \$715.57                   |
| 026645            | 2022-11-17 | 0000000000022419 | EVE003    | Everything H2O                 | \$32.50                    |
| 026646            | 2022-11-17 | 0000000000022420 | HIW001    | Hi-Way 9 Express Ltd.          | \$503.76                   |
| 026647            | 2022-11-17 | 0000000000022421 | LAC010    | Lacombe Regional Waste Service | \$390.00                   |
| 026648            | 2022-11-17 | 0000000000022422 | LEO002    | Leonard's Plumbing & Heating ( | \$141.75                   |
| 026649            | 2022-11-17 | 0000000000022423 | MAD01     | Mad Catering                   | \$354.00                   |
| 026650            | 2022-11-17 | 0000000000022424 | NEX002    | NextGen Automation             | \$510.34                   |
| 026651            | 2022-11-17 | 0000000000022425 | PAP001    | Best Shredding                 | \$47.32                    |
| 026652            | 2022-11-17 | 0000000000022426 | PER001    | Performance Tire & Auto Ltd.   | \$152.73                   |
| 026653            | 2022-11-17 | 0000000000022427 | PRO005    | PROTEC                         | \$133.52                   |
| 026654            | 2022-11-17 | 0000000000022428 | RAV002    | Raven Ridge Tree Farm          | \$2,499.00                 |
| 026655            | 2022-11-17 | 0000000000022429 | RMR001    | Reynolds Mirth Richards & Farm | \$1,417.50                 |
| 026656            | 2022-11-17 | 0000000000022430 | SFE001    | SFE Global                     | \$1,058.40                 |
| 026657            | 2022-11-17 | 0000000000022431 | SHE007    | Sherry Richardson              | \$103.88                   |
| 026658            | 2022-11-17 | 0000000000022432 | SPA001    | Sparrows Auto Service Ltd      | \$35.90                    |
| 026659            | 2022-11-17 | 0000000000022433 | STA004    | Stantec Consulting Ltd.        | \$9,975.00                 |
| 026660            | 2022-11-17 | 0000000000022434 | TEL001    | Telus                          | \$315.17                   |
| 026661            | 2022-11-17 | 0000000000022435 | THE001    | The City of Red Deer           | \$820.05                   |
| 026662            | 2022-11-17 | 0000000000022436 | THE018    | The Trenchless Guy's           | \$6,261.15                 |
| 026663            | 2022-11-17 | 0000000000022437 | TRI004    | Triple A Electric Ltd.         | \$1,764.00                 |
| 026664            | 2022-11-17 | 0000000000022438 | TWO001    | Two H Group                    | \$390.00                   |
| 026665            | 2022-11-17 | 0000000000022439 | UFA001    | UFA                            | \$1,686.17                 |
| 026666            | 2022-11-17 | 0000000000022440 | WBC001    | WCB                            | \$2,001.67                 |
| Total Cheques: 29 |            |                  |           |                                | Cheques Total: \$56,934.93 |

11



WHERE PEOPLE ARE THE KEY

Mtg. Date Nov 28, 2022

Agenda Item 9.1

**HIGHLIGHTS OF THE REGULAR COUNCIL MEETING  
NOVEMBER 14, 2022**

**EAGLE BUILDERS – DEVELOPMENT OF PARKING LOT**

A request from Eagle Builders LP to construct a 19-stall public-use parking lot at the North Aspelund Industrial Park Trailhead located on Lacombe County property described as Lot 4MR, Block 6, Plan 1420565 was approved by Council. Eagle Builders will be responsible for all of the costs of this project. The County Manager was authorized to enter into an agreement with Eagle Builders LP regarding the construction, use and maintenance of this public-use parking lot.

**HIGHWAY 12/21 REGIONAL WATER SERVICES COMMISSION – 2023 OPERATING BUDGET**

Council received the Highway 12/21 Regional Water Services Commission 2022 Operating budget for information. A letter will be forwarded to the Commission stating that Lacombe County has no comments or questions regarding the proposed budget.

**BYLAW NO. 1376/22 – PROCEDURES BYLAW**

Bylaw No. 1376/22, a bylaw of Lacombe County to provide for the orderly proceedings of Council meetings and the transacting of business by Lacombe County Council, was read a first, second and third time and passed by Council.

**BYLAW NO. 1377/22 – ASSESSMENT REVIEW BOARD BYLAW**

Bylaw No. 1377/22, a bylaw of Lacombe County to establish Assessment Review Boards and to enter into agreements to provide Assessment Review Board services to other municipalities, was read a first, second and third time and passed by Council.

**BYLAW NO. 1378/22 – SUBDIVISION & DEVELOPMENT APPEAL BOARD**

Bylaw No. 1378/22, a bylaw of Lacombe County to establish the Subdivision and Development Appeal Board Bylaw of Lacombe County was read a first, second and third time and so passed by Council.

**ENVIRONMENTAL STEWARDSHIP AWARD**

Joan Olafson was presented with the Lacombe County 2022 Environmental Stewardship Award. This award highlights a Lacombe County resident who practices environmental conservation and sustainability on their property.

Individuals must be nominated, and the successful recipient is selected by a committee, which is comprised of the Environmental Coordinator, one Councillor, and the previous year's winner.

**Next Regular Council Meeting is  
Thursday, November 24, 2022 - 9:00 a.m.**

**Next Committee of the Whole Meeting is  
November 29, 2022 – 9:00 a.m.**

**Lacombe County Administration Building**

**\*\*For more details from Lacombe County Council meetings, please refer to the meeting minutes. All meeting minutes are posted on the website ([www.lacombecounty.com](http://www.lacombecounty.com)) after approval.**

12





OFFICE OF THE MAYOR & COUNCIL

November 16, 2022

Honourable Nathan Neudorf  
Deputy Premier and  
Minister of Infrastructure  
503D Legislature Building  
10800 - 97 Avenue  
Edmonton, AB, T5K 2B6

**Re: November 2, 2022 Meeting Recap – Red Deer Regional Hospital Centre (RDRHC) Expansion**

Dear Minister:

On behalf of Red Deer City Council, I would like to thank you again for taking the time to meet on November 2, 2022, so shortly after you were sworn in as Deputy Premier and Minister of Infrastructure.

Our Council is looking forward to continuing to support the Government of Alberta regarding the important RDRHC capital expansion project. As you are aware, our current RDRHC is under incredible strain and this expansion will assist to mitigate many of the challenges it currently faces.

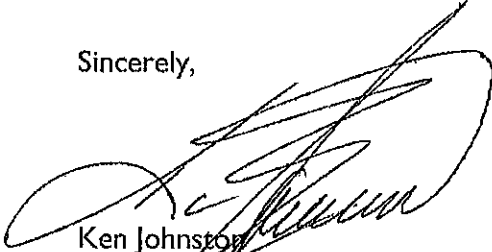
During our meeting, I appreciated your openness and honesty regarding the Government of Alberta's past attempts to properly communicate this \$1.8 billion expansion project. We agree that a much better communication strategy needs to be put in place so that our stakeholders have a reasonable understanding of the scope and timeline for this massive construction project.

Therefore, I endorse your idea of a townhall event here in Red Deer, where the public could attend and hear first-hand the plan for this vital 10-year project. Then going forward, we would like to invite the Government of Alberta provide regular periodic updates to our residents so that they can be kept up to date on the latest project developments.

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Again, thank you for the opportunity to meet with you regarding this critical hospital expansion project. If you would like to discuss in further detail, please feel free to contact my office. In the meantime, Council and I eagerly look forward to seeing soon a comprehensive project communications strategy from the Government of Alberta.

Sincerely,



Ken Johnston  
Mayor of Red Deer

cc:

Hon. Adriana LaGrange, MLA Red Deer North  
Jason Stephan, MLA Red Deer South  
Red Deer City Council  
Regional Mayors Caucus  
Tara Lodewyk, City Manager  
Sean McIntyre, Chief of Staff



Mtg. Date Nov 28 2022

Agenda Item 9.3

4565 – 46 Street  
Lacombe, AB T4L 0K2  
Ph. 403-782-3850

October 27, 2022

(via email)

Re: Request to amend PRLS Membership Agreement

Recently, your municipality would have received a letter from Judy Dahl, the mayor of the Town of Olds, requesting that your council join with them in amending the Parkland Regional Library Membership agreement. According to Dahl:

*"The amendment we are requesting would specify a requirement to use those population estimates Municipal Affairs relies on to calculate capital and operating grant funding for municipalities, which at the time of this writing, are the 2016 Federal Census figures. In other words, the numbers used to determine municipal revenues ought to be used to determine municipal expenditures."*

While it is perfectly acceptable to ask the board to make this change, Mayor Dahl declared the reason for this amendment being because:

*"Olds and several other members believe that PRL's reliance on Treasury Board population statistics is not in line with section 8.3 of the Agreement, which reads: "The population of a municipality that is Party to this Agreement shall be deemed to be the most recent population figure for the municipality as published by Alberta Municipal Affairs."*

It is this point I wish to clarify. The Parkland board consulted a legal opinion on this matter which determined conclusively that using the population figures supplied by Alberta Treasury Board and Finance to invoice municipalities is entirely in accord with our membership agreement. As the Government of Alberta has stated, the "The Municipal Affairs Population List has been discontinued and will be replaced by population estimates from Treasury Board and Finance in the future." see: <https://www.alberta.ca/municipal-population-lists.aspx>

The switch to using the Treasury Board population estimates for invoicing municipalities was first communicated to Parkland's member municipalities in 2021. The matter has been discussed nine times at Parkland Executive Committee and Board meetings. This culminated in May with the board passing a motion directing staff to build Parkland's 2023 budget using the population figures supplied by Treasury Board.

*Strong Libraries, Strong Communities*

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4565 – 46 Street  
Lacombe, AB T4L 0K2  
Ph. 403-782-3850

Should Parkland's member municipalities wish to change the membership agreement, they may certainly put their request before the board. However, it must be restated, that based on the legal opinion included with this letter, Parkland's use of the population estimates from Treasury Board and Finance for invoicing municipalities is fully in-line with Parkland's membership agreement.

The memo from Parkland's lawyer has been included for your convenience.

Sincerely,

Debra Smith, Board Chair  
Parkland Regional Library System

**PRIVILEGED & CONFIDENTIAL**

**MEMORANDUM**

**To: R. Sheppard**

**Date: May 12, 2022**

**Fr: S. Alexander-Smith, QC**

**File:**

**RE: Use of Population data for funding per Master Agreement**

**BACKGROUND:**

A portion of your funding is levied against your members in accordance with the PRL Membership Agreement ("the Agreement"), as follows:

*8.2 The budget and estimate of money required referred to in clause 8.1 above, shall be effective upon receipt by the PRL Board of written notification of approval from two thirds of the Parties to this Agreement which must represent at least two-thirds of the member population; and thereupon, each Party to this Agreement shall pay to the PRL Board an amount which is the product of the per capita requisition set out in Schedule "B" and the population of the Parties to the agreement. Payments shall be made on or before the dates set out therein.*

Per the Agreement, the populations of each member is determined as follows:

*8.3 The population of a municipality that is a Party to this Agreement shall be deemed to be the most recent population figure for the municipality as published by Alberta Municipal Affairs."*

Historically, Alberta Municipal Affairs published population lists. Circa 2019, it has published that is now adopting the data prepared by the Office of Statistics and Information at Alberta Treasury Board and Finance in lieu of the population lists.

To set rates in 2021 & 2022, you relied on the population figures from the Treasury Board and Finance Resources, which was not objected to by your membership.

You are now preparing your Budget for 2023, and the question has been raised by a member, whether you should instead be:

- (a) using the last published population list by Municipals Affairs (2019), or
- (b) the Federal Census.

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**ISSUE:**

Based on the terms of your membership agreement, what is the appropriate population figures to use to determine rates per clause 8.2 of your Agreement?

**DISCUSSION:**

Presently the Agreement that is executed by your membership directs your rules of play.

To interpret the terms of a binding agreement, the court reads the contract as a whole, giving the words their ordinary and grammatical meaning consistent with the surrounding circumstances known to the parties at the time of contract formation.

If the operative consideration for funding under the Agreement is to adjust yearly based on the 'recent' population figures, then the indication by Municipal Affairs that they have discontinued their list in favour of adopting the Office of Statistics and Information at Alberta Treasury Board, supports that the Treasury Board figures are "the most recent population figure for the municipality as published by Alberta Municipal Affairs."

While Alberta Municipal Affairs has informed on its website that it will continue to fund per capita grants based on the 2019 Municipal Affairs Population List until 2021 federal census results are available, that is not funding model set out in your Agreement. You are required to use the most recently published figures.

See: <https://www.alberta.ca/municipal-census-and-population-estimates.aspx>

As such, to the extent your Agreement calls for 'recent', and the funding from members is reviewed annually, the 'plain and ordinary meaning of 'recent' (and context - were further exploration of the circumstance be required) would support that appropriate interpretation of your Agreement is that the annual data for population estimates are derived from Office of Statistics and Information at Alberta Treasury Board.

In light of the above, if the membership wishes to amend the formula for calculating the membership levies, that would need to be done using the amending process set out in the agreement, being, clause 17, as modified by clause 8.6 (if applicable). This would include a transition to using Federal Census data rather than the Treasury Branch information. Having said that, if of its own volition, Municipal Affairs revised its publishing of population figures to be reliant on the Federal Census vs. the Treasury Board data, then arguably that would be the 'the most recent population figure for the municipality as published by Alberta Municipal Affairs.'" But a review of the website lands with the Treasury Board, at this point in time.

I trust this answers your question, Please advise if you'd like further information or clarification.

S. Alexander-Smith, QC.

## Darcy Webb

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**From:** Parkland Administration <administration@prl.ab.ca>  
**Sent:** Thursday, November 17, 2022 2:29 PM  
**To:** PRL Board; Municipal Administrators  
**Subject:** Parkland Regional Library System Budget 2023 Approved

Mtg. Date Nov 28, 2022  
Agenda Item 9.4

Good afternoon,

As part of the annual approval process, Parkland Regional Library System's budget must be approved by 2/3 of the member municipalities representing 2/3 of the member population. This process is rooted in Parkland's membership agreement.

We are writing to inform you that as of November 17<sup>th</sup>, Parkland's budget has been approved by 77% of the municipalities representing 71% of the population.

If you would like more information, please let me know.

The Parkland Board thanks all municipalities for their continued support.

**Kara Hamilton, APC**  
**Office Administrator**

Parkland Regional Library System | 4565 46 Street Lacombe AB T4L 0K2  
403.782.3850 ext 232 | 1.800.567.9024 ext 232 | [prl.ab.ca](mailto:prl.ab.ca)

*Strong Libraries, Strong Communities*

**Laurie Marthaller**

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**From:** Jack Ramsden  
**Sent:** November 17, 2022 3:33 PM  
**To:** Laurie Marthaller  
**Cc:** Darcy Webb  
**Subject:** FW: DATA LENS AB – Your Census News Update, November 2022  
**Attachments:** R6 Factsheet - Alberta (1).pdf

Mtg. Date Nov 28, 2022  
Agenda Item 9.5

Hi Laurie

Could you please print this attachment and attach it to a print of this email and put it in the agenda as information.

Thanks

Jack

Jack Ramsden  
CAO  
Town of Eckville  
Phone -403-746-2171  
Fax – 403-746-2900  
Cell – 587-877-0790  
email: [jackramsden@eckville.com](mailto:jackramsden@eckville.com)

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**From:** Western Region-Engagement / Région de l'Ouest-Engagement (STATCAN) <statcan.west-engagement-ouest-engagement.statcan@statcan.gc.ca>  
**Sent:** November 16, 2022 4:46 PM  
**To:** Western Region-Engagement / Région de l'Ouest-Engagement (STATCAN) <statcan.west-engagement-ouest-engagement.statcan@statcan.gc.ca>  
**Subject:** DATA LENS AB – Your Census News Update, November 2022

**Alberta | November 2022**

YOUR CENSUS NEWS UPDATES FROM STATISTICS CANADA

**DATALENS**

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## IMMIGRANTS MAKE UP THE LARGEST SHARE OF THE POPULATION IN OVER 150 YEARS AND CONTINUE TO SHAPE WHO WE ARE AS CANADIANS

The rising proportion of immigrants is mainly driven by the record number of new immigrants who came to Canada from 2016 to 2021, despite fewer immigrants being admitted in 2020 because of the border and travel restrictions implemented in response to the pandemic. From 2016 to 2021, Canada's population living in private households grew by 5.4%, and new, or recent, immigrants accounted for 71.1% of that growth.

Over 1.3 million recent immigrants were permanently admitted from January 1, 2016 to May 11, 2021, accounting for 15.9% of all immigrants living in Canada in 2021.

When combined with those already established here, more than 8.3 million people, or 23.0% of the population, were or had ever been a landed immigrant or permanent resident of Canada in 2021.... [Read more](#)

Click [here](#) for more [analytical products](#), 2021 Census

## THE CANADIAN CENSUS: A RICH PORTRAIT OF THE COUNTRY'S RELIGIOUS AND ETHNOCULTURAL DIVERSITY

More than 450 ethnic or cultural origins were reported in the 2021 Census. The top origins reported by Canada's population, alone or with other origins, were "Canadian" (5.7 million people), "English" (5.3 million), "Irish" (4.4 million), "Scottish" (4.4 million) and "French" (4.0 million).

In 2021, over 19.3 million people reported a Christian religion, representing just over half of the Canadian population (53.3%). However, this proportion is down from 67.3% in 2011 and 77.1% in 2001.

Approximately 12.6 million people, or more than one-third of Canada's population, reported having no religious affiliation. The proportion of this population has more than doubled in 20 years, going from 16.5% in 2001 to 34.6% in 2021....[Read more](#)

Click [here](#) for more [data products](#), 2021 Census

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## IMMIGRANT POPULATION BY SELECTED PLACES OF BIRTH, ADMISSION CATEGORY AND PERIOD OF IMMIGRATION

These interactive charts show the distribution of the immigrant population by selected places of birth and by various geographic regions in Canada. Two charts are presented: one is for places of birth and the second, geographic areas. ..

[Immigrant population by selected places of birth, admission category and period of immigration, 2021 Census](#)

Click [here](#) for more [data visualization](#)

## REFERENCE MATERIALS

Reference materials are designed to help users make the most of census data. They cover various aspects of the census and are intended to support the use of data. Every effort has been made to simplify the text or add simple explanations to the technical text in order to make the information accessible to as many people as possible.

- [Place of Birth, Generation Status, Citizenship and Immigration Reference Guide, Census of Population, 2021](#)
- [Visible Minority and Population Group Reference Guide, Census of Population, 2021](#)
- [Mobility and Migration Reference Guide, Census of Population, 2021](#)
- [Ethnic or Cultural Origin Reference Guide, Census of Population, 2021](#)
- [Religion Reference Guide, Census of Population, 2021](#)

Click [here](#) for more [reference materials](#), 2021 Census

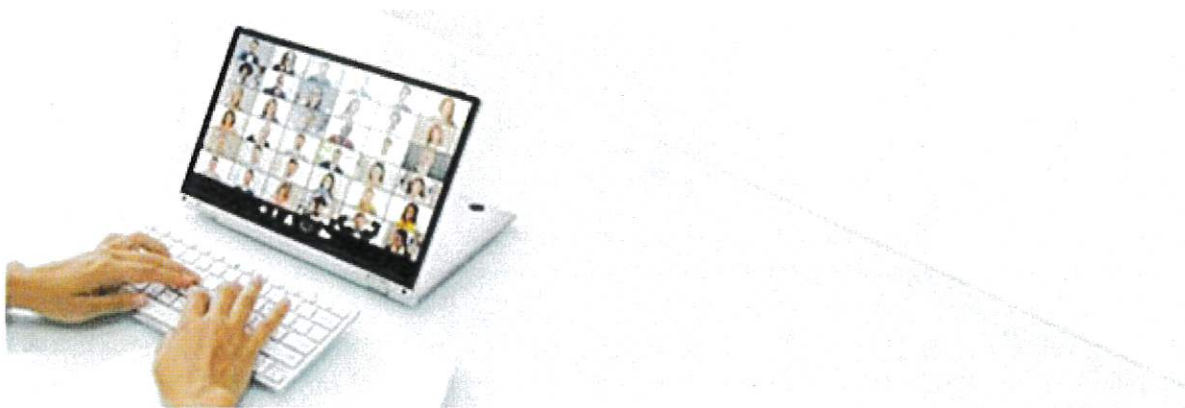
## NEXT CENSUS RELEASE



## Next Census release on November 30, 2022

- Education
- Labour
- Language of work
- Commuting
- Instruction in the minority official language

For more information about other releases, please click the following link: [2021 Census Release Dates](#)



## UPCOMING WEBINAR

Statistics Canada is delighted to invite you to our **free** upcoming webinar.

- **2021 Census Webinar Series: Education, Labour, Language of work, Commuting, and Instruction in the minority official language**

### What is the 2021 Census of Population Webinar Series?

We will be presenting a 2021 Census of Population Webinar Series, which is based on our most recent census, held on May 11, 2021. The webinars will be presented after the [major data releases](#) scheduled between February 9 and November 30, 2022 and will share information on census concepts, data products, and resources available from the 2021 Census.

**Please note:** Advanced registration is required.

### [2021 Census Webinar Series: Education, Labour, Language of work, Commuting, and Instruction in the minority official language](#)

#### **Description:**

On November 30, Statistics Canada will be releasing the seventh and last set of results from the 2021 Census of Population.

This release will focus on:

- Education in Canada



- The changing dynamics of the Canadian labour force and how people get to work
- Instruction in the minority official language

The census webinar will provide you with key information including:

- Concepts and definitions;
- High-level national, provincial, and territorial findings; and
- Instructions on how to access data products and resources online

Following the presentation, Statistics Canada officials will be available to answer questions. This is an **introductory** webinar; it may be too basic for advanced data users.

### **Language, Dates, Times, and Registration Links**

- English: December 7, 2022, from 1:00 p.m. to 2:30 p.m., Eastern Time

Self-Register: [English Webinar on December 7, 2022](#)

### **HELP US SPREAD THE WORD**

If you know of a business or an organization that may benefit from what this e-mail has to offer, please pass it on or put them in contact with us.

If you do not wish to receive this e-mail, please reply to this e-mail with “unsubscribe me” in the subject line.

*Disponible en français sur demande*

# ALBERTA

2021 Census Profile

IMMIGRATION, PLACE OF BIRTH & CITIZENSHIP  
ETHNOCULTURAL & RELIGIOUS DIVERSITY  
MOBILITY & MIGRATION

## Immigration, place of birth & citizenship

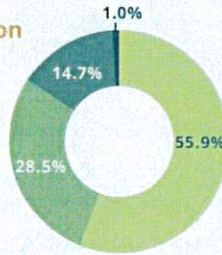


Total immigrants in Alta.  
**970,975**  
23.2% of the total population

**9.2%** of the population in Alberta were not Canadian citizens

### Immigrant admission categories

- Economic Immigrants
- Immigrants sponsored by family
- Refugees
- Other immigrants



### Period of immigration

|              |                |
|--------------|----------------|
| 2016 to 2021 | <b>193,170</b> |
| 2011 to 2015 | <b>193,335</b> |
| 2001 to 2010 | <b>239,260</b> |
| 1991 to 2000 | <b>126,610</b> |
| 1980 to 1990 | <b>91,320</b>  |
| Before 1980  | <b>127,275</b> |

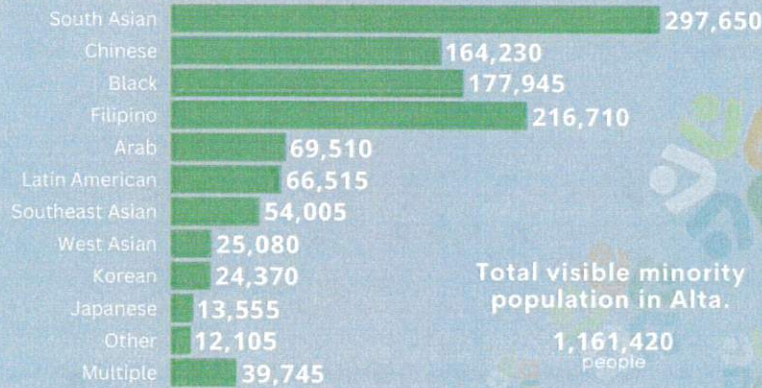
### Top 5 countries of birth of recent immigrants\*

- 1 Philippines **24.6%**
- 2 India **16.5%**
- 3 Nigeria **5.1%**
- 4 China **4.9%**
- 5 Syria **3.8%**

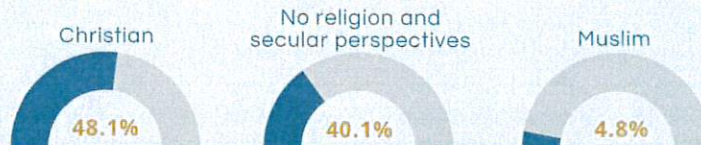
\*Between 2016 to 2021

## Ethnocultural & religious diversity

### Breakdown by visible minority group in Alberta



### Top 3 Religious affiliations in Alberta



## Mobility & migration

### Migration in and out

|             | Interprovincial migrants | External migrants |
|-------------|--------------------------|-------------------|
| 1 year ago  | 45,475                   | 28,555            |
| 5 years ago | 165,195                  | 164,010           |

### Provinces of residence 5 years ago for interprovincial migrants

| Province | Count         |
|----------|---------------|
| B.C.     | <b>52,810</b> |
| Ont.     | <b>43,055</b> |
| Sask.    | <b>27,230</b> |
| Man.     | <b>13,045</b> |

Source: Statistics Canada, 2021 Census of Population

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