

## TOWN OF ECKVILLE-COUNCIL AGENDA

Monday February 6, 2023

Town Office Council Chambers Eckville, AB 6:00 pm

(Councillors may attend via electronic means)

1. CALL TO ORDER 1.1
2. DELEGATIONS/PUBLIC HEARING 2.1
3. AGENDA 3.1 Additional Agenda Items  
3.2 Adoption of Agenda
4. MINUTES 4.1 Regular Council Meeting Minutes – January 23, 2023 pg. 1-3
5. ACTION ITEMS 5.1 Resignation- Councillor Phillips  
5.2 By-election Date-see Memo pg. 4  
5.3 Eckville Rec Board Multi-Purpose Facilities-Discussion  
5.4 Replacement of Town Owned Playgrounds-Discussion  
5.5 Co-Op Community Spaces Grant-Discussion pg. 5-6  
5.6 Eckville Municipal Library-Budget Discussion  
5.7 Canada Day Celebration-Discussion
6. BYLAWS, POLICIES 6.1
7. REPORTS 7.1 Management Report February 6, 2023 pg. 7  
7.2 Financial Report-AP Report January 23 & 25, 2023 pg. 8-10  
7.3 Eckville Curling Club 21/22 Financial Statement pg. 11  
7.4 Eckville Arena 21/22 Financial Statement pg. 12  
7.5 RCMP Quarterly Community Policing Report January 30, 2023 pg. 13-24
8. COMMITTEE, BOARD REPORTS 8.1
9. CORRESPONDENCE, INFORMATION 9.1 Lacombe County Highlights of Council Meeting Jan 26, 2023 pg. 25-26  
9.2 Lacombe County Library Support pg. 27-29  
9.3 Legion "Military Service Recognition Book" pg.30-31
10. SEMINARS, MEETINGS, SPECIAL EVENTS 10.1
11. CLOSED SESSION 11.1
12. COMMITTEE OF THE WHOLE 12.1 Smoke Free Environment Policy pg. 32  
12.2 Personal Use of Municipal Office Systems, Equipment & Accounts pg. 33
13. ADJOURNMENT 13.1

Mtg. Date Feb 6, 2023

Agenda Item 4.1

**TOWN OF ECKVILLE – COUNCIL MINUTES**

Monday January 23, 2023

Eckville Town Office, 5023 – 51 Avenue, Eckville, Alberta

**1. Call to Order**

1.1 Mayor Ebden called the meeting to order at 6:00 p.m.

Present: Mayor Ebden  
Deputy Mayor Engen  
Councillor Meyers  
Councillor See  
Councillor Thoreson

Absent: Councillor Palm-Fraser  
Councillor Phillips

Staff: CAO, Jack Ramsden  
Deputy CAO, Darcy Webb  
Recording Secretary Heather Allen

Press: None

Gallery: None

**2. Delegations/Public Hearings**

2.1 None

**3. Agenda**

3.1 Additional Agenda Items

Add: 5.4 PCN/NP

Add: 11.1 Section 17: Disclosure Harmful to personal privacy.

3.2 Adoption of Agenda

**Res. 016.2023**

Moved by Councillor Meyers that the agenda be adopted with the additions. **Carried Unanimously.**

**4. Minutes**

4.1 Regular Council Meeting Minutes – January 09, 2023

**Res. 017.2023**

Moved by Deputy Mayor Engen that the minutes of the Regular Meeting of Council held Monday January 09, 2023 be adopted as presented. **Carried Unanimously.**

**5. Action Items**

5.1 RFD- Request to Reschedule Feb 13, 2023 Council Meeting.

**Res. 018.2023**

Moved by Councillor Thoreson that the first meeting in February be rescheduled from February 13<sup>th</sup> to February 6<sup>th</sup> as per

recommendation of Administration. **Carried Unanimously.**

5.2 RFD- Next Generation 9-1-1 Local Government Service Agreement.

**Res. 019.2023**

Moved by Councillor See that the Town of Eckville authorize the Mayor and CAO to sign the Next Generation 9-1-1 Local Government Service Agreement for the continued provision of 9-1-1- services to the Town of Eckville. **Carried Unanimously.**

5.3 RFD- Solar Street Light Warranty & Service Renewal

**Res. 020.2023**

Moved Deputy Mayor Engen that the Town of Eckville approve the signing of a seven-year extension to the current three-year Service and Maintenance Warranty Plan with CLEARBLUE Technologies Ltd. Of Toronto, Ontario as recommended by Administration. **Carried Unanimously.**

5.4 PCN- Nurse Practitioner Discussion

**Res. 021.2023**

Moved by Councillor Meyers that the discussion was accepted as information. **Carried Unanimously**

**6. Bylaws/Policies**

6.1 None

**7. Reports**

7.1 Management Report – January 23, 2023

7.2 Financial Report – AP Report January 12th.

7.3 Animal Control Services Report – December 2022

**Res. 022.2023**

Moved by Councillor See that the reports be accepted for information. **Carried Unanimously.**

**8. Committee & Board Reports**

8.1 Councillor See reported on the Eckville Arena.

8.2 Deputy Mayor reported on Medicine River Watershed Society, the Curling Club and the CJC (Community Justice Centre) session.

8.3 Mayor Ebden reported on the Eckville Community Centre.

**Res. 023.2023**

Moved by Councillor See that the Committee and Board Reports be accepted. **Carried Unanimously**

**9. Correspondence, Information Items**

9.1 NPF Recommendation for a Safer Alberta Budget.

**Res. 024.2023**

Moved by Councillor Meyers that the Correspondence and Information Items be accepted as information. **Carried Unanimously.**

**10. Seminars, Meetings, Special Events**

10.1 None

Mayor Ebden called for a five-minute recess. Time 6:55 p.m.  
The meeting reconvened at 7:00 p.m.

**11. Closed Session**

11.1 Section 17: Disclosure harmful to personal privacy.

**Res. 025.2023**

Moved by Councillor See that the meeting move into closed session, excluding all persons except Council Members, CAO, and Deputy CAO in order to discuss an item with Section 17 of the FOIPP Act: Disclosure Harmful to personal privacy. Time 7:01 p.m. **Carried Unanimously**

**Res. 026.2023**

Moved by Deputy Mayor Engen that meeting revert back to open session. Time 7:09 p.m. **Carried Unanimously.**

**12. Committee of the Whole**

12.1 None

**13. Adjournment**

**Res. 027.2023**

Mayor Ebden adjourned the meeting. Time 7:10 p.m.  
**Carried Unanimously.**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO

# MEMO

**TO: ECKVILLE TOWN COUNCIL**

**From: JACK RAMSDEN, CAO**

**Date: FEBRUARY 2, 2023**

**Re: RESIGNATION FROM COUNCIL AND BY-ELECTION DETAILS**

**Resignation:**

Please be advised that a letter of resignation, dated January 25, 2023 was received from Councillor Laurie Phillips at the Town Office on the morning of January 26, 2023.

According to section 162 (3) of the Municipal Government Act (MGA) "the resignation is effective on the date it is received by the Chief Administrative Officer even if a later date is set out in the resignation" Therefore we will be considering the Laurie Phillips resignation to effective as of January 26, 2023.

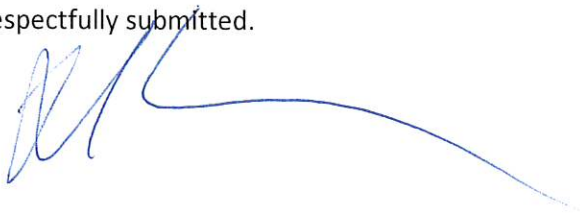
Section 161 (4) of the MGA also requires that "the Chief Administrative Officer must report the resignation at the first council meeting after receiving the resignation".

**By-Election:**

Section 165 of the MGA states that "unless a council sets an earlier date, election day for a by-election under section 163 or 163 is 120 days after the vacancy occurs". According to my calculations 120 days later falls on Friday May 26<sup>th</sup>. Unless something changes, the Provincial Elections should be held on Monday May 29<sup>th</sup>. It might be a better idea to set a date later in April or earlier in May.

I would suggest Monday May 8<sup>th</sup> or Monday May 15<sup>th</sup>. Or of course another date that Council might prefer.

Respectfully submitted.





Mtg. Date Feb 6, 2023 

Agenda Item 5.5



## Community Spaces

### Places For Everyone

As Western Canadians, let's enjoy the spaces that bring us together.

Co-op Community Spaces has been developed to help protect, beautify and improve spaces across Western Canada. In keeping with our ongoing commitment to invest in the communities we serve, Co-op will contribute \$1 million to help support projects that improve the places Canadians meet, play, learn and share. Since 2015, [160 local projects](#) have been supported with \$11.5 million dollars in capital funding.

### 2023 Applications

The 2023 application period will be open from February 1 – March 1, 2023. Visit the [application page](#) to learn more about funding, project eligibility, and how to apply.

UP TO  
**\$150K**  
/PROJECT

**\$1M**  
IN CAPITAL  
FUNDING

[Apply Now](#)

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Published Jan 29, 2021

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Apply for up to \$150,000 in capital funding for projects in three categories.



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**MANAGEMENT REPORT  
TO ECKVILLE TOWN COUNCIL  
February 6, 2023**

Mtg. Date Feb 6, 2023

Agenda Item 7.1

**Current Activities:**

- **Water Pump House Upgrade Project:** Our Public Works Team continues to work on installing the lab counters & sink in the main area of the pump house.
- **Snow & Ice Removal:** The Public Works Team continue to work on various streets with the rental ice breaker and the loader as time permits.
- **Purchase of Ice Breaker:** As previously noted, the new ice breaker has been ordered and it has an estimated delivery time of 16 weeks. The rental on the 48" icebreaker is up on February 28<sup>th</sup> and at this time we are planning to return it on time.
- **Wastewater Treatment Upgrade Options Study:** We continue to provide the MNP Project Team with information as requested. A meeting with MNP to discuss the information provided was held on January 23<sup>rd</sup>. We have asked the Sylvan Lake Regional Water/Wastewater Commission and Alberta Transportation to provide additional information to MNP.
- **Resignation From Council:** Please see the Memo to Council concerning a recent councillor resignation and a recommendation for the setting of a date for a By-Election which is attached to the February 6<sup>th</sup> council agenda.
- **Main Street Solar Lights:** We are still looking for an electrician to solve our power inverter problem on the streetlight in front of Stacey's Happy Place.

**Future / Planned Activities:**

- **Highway 11 Twinning, Functional Planning Study – Highway to Township Road 390 (east of Benalto):** Nothing to report currently. Assuming we will have a virtual meeting soon.
- **By- Election for Town Councillor:** See memo to Council attached to February 6<sup>th</sup> council agenda.
- **Replotting of Westview Lots:** Our "subdivision application" for the lot replotting has been completed and received. The Municipal Planning Commission (MPC) received a preview of the application at their January 25<sup>th</sup> meeting and the "subdivision application" will be presented to the MPC at a later date.

**Information Items:**

- **Year End Audit:** As previously noted, field work has been tentatively scheduled for the week of February 27<sup>th</sup>. We will schedule an audit committee meeting prior to that date.

  
\_\_\_\_\_  
Jack Ramsden, CAO

\_\_\_\_\_  
Darcy Webb, Deputy CAO



System: 2023-01-23 11:07:26 AM  
User Date: 2023-01-23

Town Of Eckville  
COMPUTER CHEQUE REGISTER  
Payables Management

Mtg. Date Feb 2023 Page: 1  
Agenda Item 7.2 User ID: kristina

Batch ID: CHEQUES  
Batch Comment: 2022 Cheques

Audit Trail Code: PMCHQ00000801  
Posting Date: 2023-01-23

Chequebook ID: ATB - GEN

\* Voided Cheques

# 2022

Cheque Number	Date	Payment Number	Vendor ID	Cheque Name	Amount
026767	2023-01-23	00000000000022554	AAM001	Canoe	\$3,838.90
026768	2023-01-23	00000000000022555	AMS001	AMSC	\$24,993.34
026769	2023-01-23	00000000000022556	ANI001	327241 Alberta Ltd.	\$1,121.40
026770	2023-01-23	00000000000022557	AUM003	AUMA	\$265.70
026771	2023-01-23	00000000000022558	BLA003	Black Press Group Ltd.	\$651.52
026772	2023-01-23	00000000000022559	CEN014	Central Alberta Co-op Ltd.	\$306.06
026773	2023-01-23	00000000000022560	EMP001	Empringham Disposal Corp.	\$791.65
026774	2023-01-23	00000000000022561	FLO01	Flowpoint Environmental System	\$103.95
026775	2023-01-23	00000000000022563	GTI001	GTI Petroleum Ltd	\$860.88
026776	2023-01-23	00000000000022564	LAC001	Lacombe County	\$2,193.37
026777	2023-01-23	00000000000022565	LIT002	Little Jon's Portable Toilet S	\$262.50
026778	2023-01-23	00000000000022566	SPA001	Sparrows Auto Service Ltd	\$20.69
026779	2023-01-23	00000000000022567	STE008	Sterling Power Systems Inc.	\$1,862.98
026780	2023-01-23	00000000000022568	TRU004	True North Instrument & Electr	\$592.18
026781	2023-01-23	00000000000022569	UFA001	UFA	\$960.95
026782	2023-01-23	00000000000022570	QUA002	Quadient	\$522.29

Total Cheques: 16

Cheques Total: \$39,348.36

Batch ID: CHEQUES  
 Batch Comment: Cheques AP Jan 2023

Audit Trail Code: PMCHQ00000802  
 Posting Date: 2023-01-25

Chequebook ID: ATB - GEN

**2023**

\* Voided Cheques

Cheque Number	Date	Payment Number	Vendor ID	Cheque Name	Amount
026783	2023-01-25	00000000000022571	AGR002	Agriterra Equipment	\$577.27
026784	2023-01-25	00000000000022572	ARC003	Archon IT Services Ltd.	\$1,262.48
026785	2023-01-25	00000000000022573	AUM003	AUMA	\$2,348.16
026786	2023-01-25	00000000000022574	BAY001	Bay 4 Promtional Printing	\$201.60
026787	2023-01-25	00000000000022575	CEN04	Central Labs	\$487.47
026788	2023-01-25	00000000000022576	NEX002	NextGen Automation	\$354.15
026789	2023-01-25	00000000000022577	PRA002	Prarie Office Plus	\$146.99
026790	2023-01-25	00000000000022578	TEL002	TELUS MOBILITY	\$133.40
026791	2023-01-25	00000000000022579	THE001	The City of Red Deer	\$2,028.00
026792	2023-01-25	00000000000022580	ULI001	Uline Canada Corporation	\$2,092.86
026793	2023-01-25	00000000000022581	QUA002	Quadient	\$4,256.47

Total Cheques: 11

Cheques Total: \$13,888.85

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Audit Trail Code: PMCHQ00000803  
\* Voided transactions

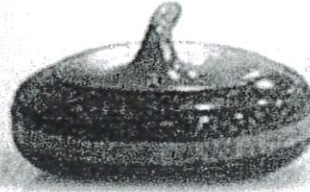
**EFT**

Chequebook ID	Type	Number	Date	Amount
Paid To/Rcvd From		Description		
ATB - GEN Darcy Webb	Cheque	EFT000000000023	2023-01-27	\$70.00
ATB - GEN Diana Hendrie	Cheque	EFT000000000024	2023-01-27	\$240.00
ATB - GEN HHID Consulting Ltd.	Cheque	EFT000000000025	2023-01-27	\$787.50
ATB - GEN Penny Seiling	Cheque	EFT000000000026	2023-01-27	\$500.00
Total Transactions:	4			

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# ECKVILLE CURLING CLUB



Mtg. Date Feb 6, 2023

Agenda Item 7.3

## 2021-2022 AGM Financials

Bar Revenue	\$20,321.26
League Fee Revenue	\$8,550.00
Annual Grant Revenue	\$16,500.00
Event Revenue	\$3,976.16
Rink Advertising Revenue	\$7,950.00
Misc Revenue	\$250.70
Capital Project Funding	
<hr/> Annual Revenue	<hr/> \$57,548.12
Bar Expenses	\$8,684.16
Fees, Cleaning Supplies, Insurance	\$4,990.06
Contractor Expenses	\$19,336.00
Utility Expenses	\$28,561.06
Event Expenses	\$1,150.00
Equipment Upgrade Expenses	
Building Expenses	\$3,220.01
<hr/>	<hr/> \$65,941.29
Profit / Loss	-\$8,393.17

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January 30, 2023

S/Sgt Jay Peden  
Detachment Commander  
Sylvan Lake, Alberta

Mtg. Date Feb 6, 2023

Agenda Item 7.5

Dear Mr Ramsden,

Please find attached the quarterly Community Policing Report that serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Sylvan Lake Detachment spanning the October 1<sup>st</sup> to December 31<sup>st</sup>, 2022 reporting period. This report is a key tool to address any questions or concerns you may have, as part of our continued commitment to engage with your leadership team and the constituents you represent.

As we embark on 2023, the top priority for the Alberta RCMP remains the safety and security of all Albertans. Thus, this letter and attached appendixes will provide for you an update on our Next Generation 9-1-1 (NG911) upgrades in our Operational Communications Centers (OCC). The Alberta RCMP OCC Program provides response to police emergencies and routine calls for service to approximately 1.3 million citizens of Alberta, including 22 First Nations communities. The OCC provides police dispatch and call-taking services supporting 117 RCMP detachments and several contracted and/or integrated units. Our call-taking services also serve as a Secondary Public Safety Answering Point (PSAP) for Alberta's 9-1-1 system.

The Canadian Radio-television and Telecommunications Commission (CRTC) has mandated the replacement of the current Enhanced 9-1-1 service in Canada with NG911. This change will enhance public safety communications in an increasingly wireless society and will fundamentally change 9-1-1 and emergency services operations as it exists today. The evolution of NG911 future improvements are anticipated to include:

- 9-1-1 Real-time Text (RTT) by Spring 2024.
- Further location improvements including the potential addition of azimuth to enhance coordinates, vehicle telematics, and building schematics.
- The potential to communicate with 911 operators via video call.

As early adopters of this transition to NG911, the Alberta RCMP's lead in modernizing public safety communications demonstrates our commitment to the safety and security of all Albertans.



As a further update, we are also getting the process underway for multi-year financial plans for MPSA and PPSA contracts. If you are policed under a MPSA, I will be working directly with you to craft the multi-year financial plan for your community. If you are policed under the Provincial Police Service (communities under 5,000), the Alberta RCMP will be working directly with the Province of Alberta to develop the multi-year financial plan.

The attached reporting along with your valued feedback will help ensure we are meeting your community needs on an ongoing basis. As the Chief of Police for your community, please do not hesitate to contact me if you have any questions or concerns.

S/Sgt Jay Peden  
Detachment Commander  
Sylvan Lake Detachment



### **A. Who we are....**

The Alberta RCMP has two 9-1-1 call taking centres located in Edmonton and Red Deer. Each centre employs 75 highly trained 9-1-1 call taker / dispatchers, responding to police emergency and routine calls. Employees working in RCMP Emergency Communications has successfully completed a mandatory national certification program consisting of 320 hours of facilitator led classroom and another 700 hours of on-the-job training with a Field Coach.

### **B. What we do....**

The RCMP Provincial Operational Communications Centres (OCC) are the secondary answering point for approximately 1.3 million Albertans, and dispatching 117 RCMP detachments/units.

In 2021, we received and processed 236,669 9-1-1 and 361,271 complaint (routine/non-emergency) calls, which equates to about 1,600 calls per day. Approximately 60% of these calls will result in the creation of a police file which will be dispatched to a front-line police officer.

Call takers are tasked with asking numerous questions to ensure an appropriate response. These questions will focus on your/the incident location (exact address expedites the process), what is occurring and who is involved. You can expect questions regarding weapons, alcohol and drugs, to ensure everyone's safety. And don't worry, often while we are continuing to ask questions, we have already dispatched a police officer who is enroute.

### **C. How it happens....**

When you call 9-1-1, you can expect the first response to be "9-1-1 what is your emergency?", followed by "what is your exact location?". At this point dependant upon your response, you may be transferred to the correct emergency service provider (i.e. Police, Fire or Ambulance). You will then be asked a 2<sup>nd</sup> time for your exact location. The more specific you are, will expedite our ability to generate a file for dispatch.

The call taker is generating an electronic file .....

### **D. How you can help....**

1. Know your location. A specific address is always best.
2. Be patient and respond to the questions asked. There is no delay in emergency service response but we must ensure the most appropriate personnel, equipment are enroute to you and make sure everyone is safe.

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**E. What's next....**

The Canadian Radio-television and Telecommunication Commission (CRTC) is the Government of Canada body that regulates telephone and cellular service companies. These companies create networks that make it possible to connect 9-1-1 calls to call centres. These centres then dispatch emergency responders, such as police, firefighters and paramedics.

On March 7, 2019, the CRTC directed that all telecommunication service providers and incumbent local exchange carriers (phone, cable & wireless services) must evolve their current networks to provide Internet Protocol-based capabilities by 2025. The new and improved platform is known as Next Generation 9-1-1 or NG9-1-1.

NG9-1-1 networks and services will allow Canadians access to new, improved and innovative emergency services. The design and related interconnection arrangement of NG9-1-1 networks are secure, reliable, resilient and cost-effective for stakeholders.

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**F. How will NG9-1-1 changes impact me....**

The Next Generation 9-1-1 network and related communications technology will provide emergency service providers with new opportunities to keep the public and field responders safer, while also giving 9-1-1 Emergency Dispatch Centres tools to make them more effective and efficient within their communities.

Some of the improvements that will assist in providing improved and safer service delivery will include, better location accuracy (three-dimensional mapping showing which floor of a high rise etc.); improved crash data (vehicle telematics etc.); real-time video and picture sharing; text with 9-1-1 for the deaf and hard of hearing community; new services such as language assistance/translation services; downlinks to smartphone applications (i.e. medical records etc.); and improved coordinated responses and information sharing amongst emergency service providers.

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**G. To find out more....**

To find out more about Next Generation 9-1-1, you can visit the [CRTC website](#).

To find out more about RCMP 9-1-1 Call Taking/Dispatch jobs, please visit our [website](#).

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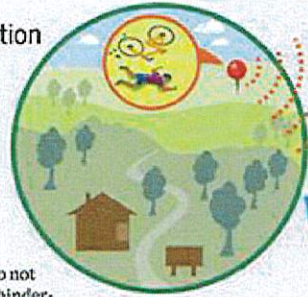
# NG911 FOR EMS

## How EMS Benefits from Next Generation 911

Next Generation 911-related technologies will provide new opportunities to keep EMS providers and communities safer. The following scenarios provide a non-technical depiction of how new technologies will provide information leaders need to ensure safe, efficient and effective responses to a variety of incidents.

### Improved Location Accuracy

With improved location accuracy, responders will reach victims sooner and triage the scene more efficiently. This is especially important in challenging environments like rural areas or parks, densely populated urban areas or on freeways. Mobile callers may also not be aware of their exact location, hindering first responders' ability to reach them quickly. Because minutes count with critical patients, faster treatment improves outcomes and survival rates.



### Continuity of Patient Data

In the NG911 environment, EMS would have access to more detailed medical history for a patient. In the future, the ability to merge medical data with 911 call data will give providers better on-scene information to improve patient care. Including outcome data within the patient record will provide a more complete picture to support performance improvement. Better data would translate to better overall patient care as well as the advancement of entire EMS systems.



### Public Safety Communications Center

Information to 911  
Information from 911

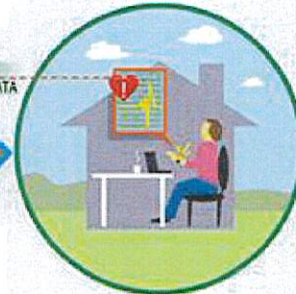


### Multi-Agency Interoperability

During a natural disaster or other large-scale emergency, the NG911 system protects against call overload by re-routing calls, texts and data to alternative call centers. The system also allows for better communication with first responders, allowing for better coordination between other emergency services and agencies.

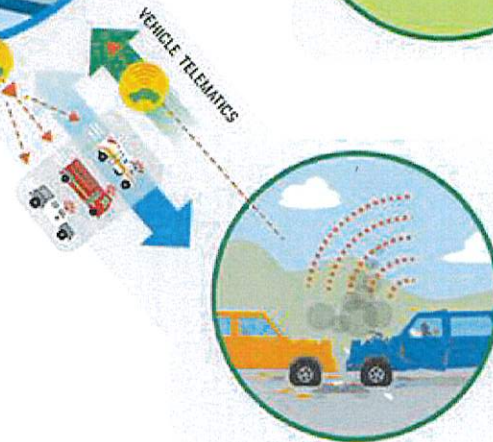
### Accurate Pre-Arrival Data

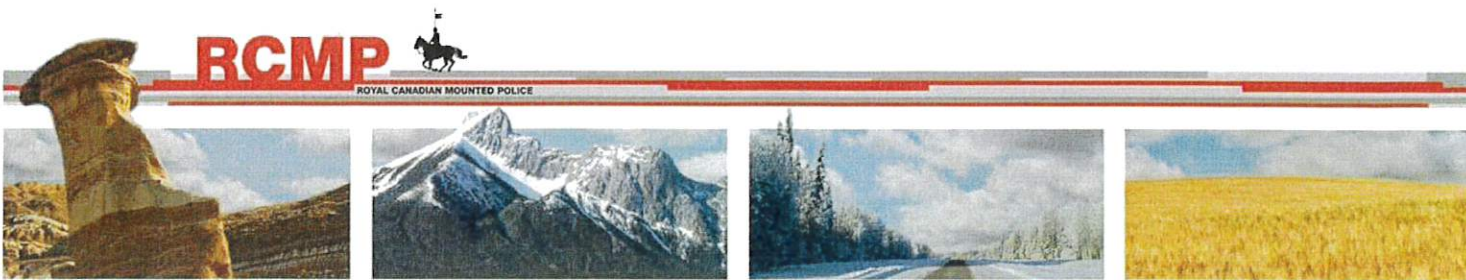
Monitoring technology worn by patients may automatically alert 911 within seconds of a life-threatening medical event. Responders can access time-sensitive patient health data and incident information before they arrive at the scene, improving patient outcomes and survival rates.



### Better Crash Data

Telematics, now integrated into many vehicles, notify 911 with precise location information, data on airbag deployment and more. This data, available at dispatch, helps EMS and fire services prepare appropriate equipment and provides medics with key information for faster transport to the appropriate hospital or trauma center.





## RCMP Provincial Policing Report

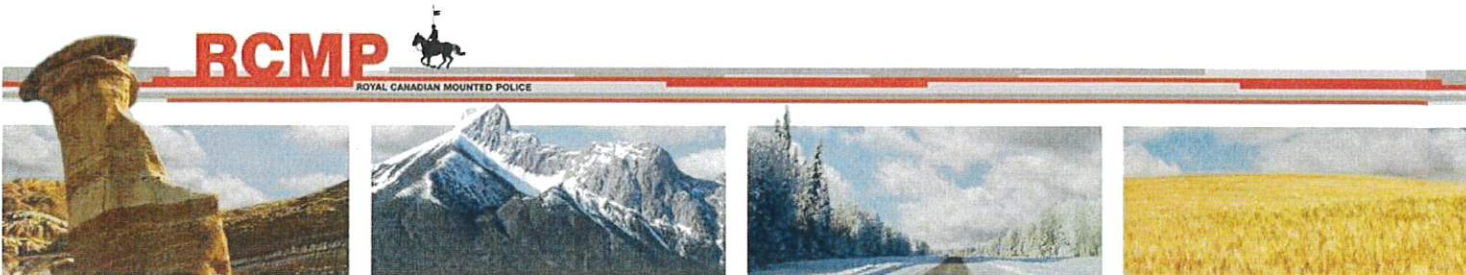
<b>Detachment</b>	Sylvan Lake Provincial
<b>Detachment Commander</b>	
<b>Quarter</b>	Q3 2022
<b>Date of Report</b>	

### Community Consultations

<b>Date</b>	2022-10-26
<b>Meeting Type</b>	Community Connection
<b>Topics Discussed</b>	Regular reporting
<b>Notes/Comments</b>	Attended to the Sylvan Lake Rotary Club lunch meeting. Discussed topics of Crime Reduction, Crime Stats, CSI scores, HR levels. Answered questions and discussed receiving input from the communities to help form the detachment priorities.

<b>Date</b>	2022-12-13
<b>Meeting Type</b>	Meeting with Elected Officials
<b>Topics Discussed</b>	Crime reduction
<b>Notes/Comments</b>	Q2 reports/stats presented to the Town of Eckville Mayor and Council.

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## Community Priorities

<b>Priority 1</b>	Community Engagement
<b>Current Status &amp; Results</b>	<p>During the reporting period of Q3 the detachment members have participated in 15 community engagement activities. The activities have included a Town Hall meeting, Council presentations for both Sylvan Lake and Eckville, as well as Remembrance Day ceremonies in Eckville, Bentley and Sylvan lake.</p> <p>The members had also attended to several schools in Sylvan Lake and Bentley for Remembrance day ceremonies which in a few cases had been while off-duty.</p> <p>The continued support in the community and from the Municipal Governments has been fantastic.</p>

<b>Priority 2</b>	Crime Reduction
<b>Current Status &amp; Results</b>	<p>During Q3 there have been an additional 6 Criminal Code Search Warrants completed with in the detachment area. Although not search warrants, the members of the detachment have drafted numerous production Orders relating to Fraud investigations during this reporting period.</p> <p>Crime reduction remains a priority for the detachment. During this reporting period there have been 157 documented compliance checks completed on individuals who had been released from custody with curfew and other conditions. As a result of all the checks there had been two charges laid for failing to comply with the conditions.</p> <p>The use of a BAIT package has been conducted in the detachment area and in the future will be considered again.</p> <p>Overall during the past quarter there has been a decrease in Property crime over all however there had been an increase in theft of Motor Vehicles which was noted in the rural areas. This occurred during the extreme cold weather, where there had been an increase in the number of vehicles left idling while warming up.</p>

<b>Priority 3</b>	Motor Vehicle Traffic
<b>Current Status &amp; Results</b>	<p>During Q3 there were 7 VT's issued for Distracted driving. In total for Q3 there had been 138 traffic Violation Tickets issued. In addition to the Violation Notices, there were an additional 115 Traffic Warnings issued this quarter with the opportunity for educating the public.</p> <p>The members of the detachment have been actively detecting and enforcing impaired driving. The detachment has now charged 94 impaired drivers through Q1 to Q3. This is an ongoing enforcement priority for the Sylvan Lake detachment.</p>

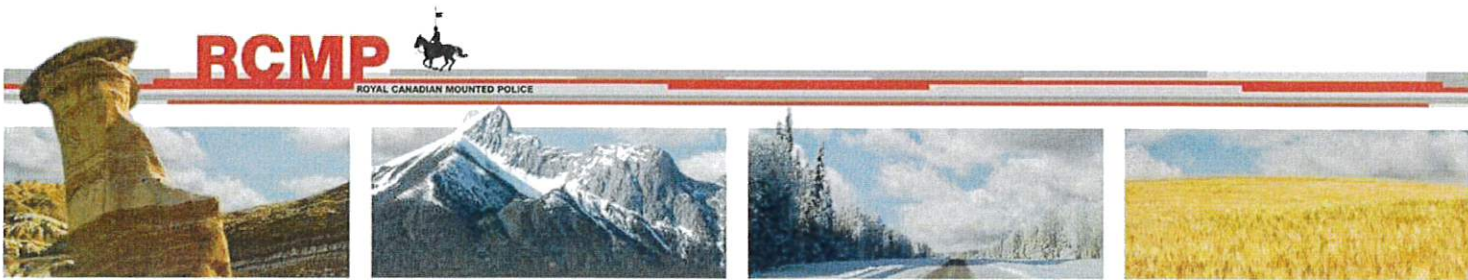
19



In Q3, there has been Joint Force Operations (JFO) with the TOSL Municipal Enforcement as well as the Provincial Traffic Services. This has varied from speed enforcement in school zones to Impaired Driving check stops in the rural area surrounding Sylvan Lake.

As the season has changed and there is an increased level of traffic now on the frozen lake. This includes ice fishing, skating, snowmobiling, UTV and ATV users and pedestrians in and around the skating rinks.

The detachment remains on course for meeting the goals set.



### Crime Statistics<sup>1</sup>

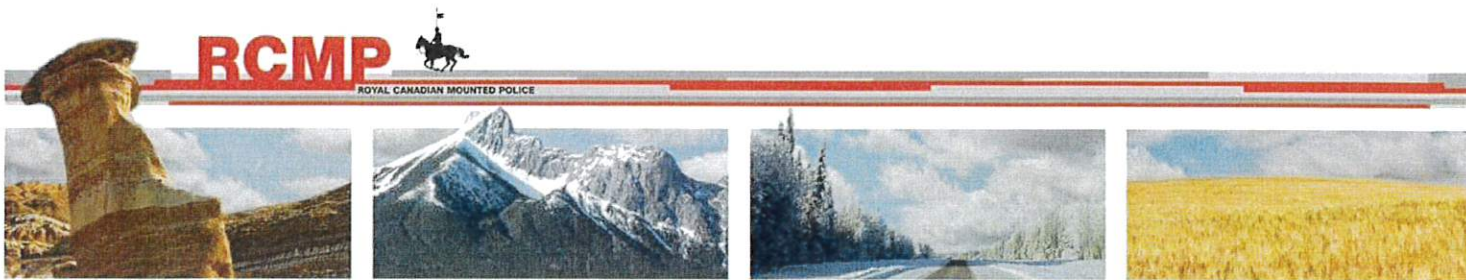
The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	October - December			January - December		
	2021	2022	% Change Year-over-Year	2021	2022	% Change Year-over-Year
<b>Total Criminal Code</b>	84	98	17%	389	457	17%
<i>Persons Crime</i>	9	18	100%	66	71	8%
<i>Property Crime</i>	58	69	19%	278	323	16%
<i>Other Criminal Code</i>	17	11	-35%	45	63	40%
<b>Traffic Offences</b>						
<i>Criminal Code Traffic</i>	7	7	0%	31	52	68%
<i>Provincial Code Traffic</i>	113	162	43%	1,056	658	-38%
<i>Other Traffic</i>	1	2	100%	5	4	-20%
<b>CDSA Offences</b>	0	1	N/A	1	9	800%
<b>Other Federal Acts</b>	0	2	N/A	1	11	1,000%
<b>Other Provincial Acts</b>	31	31	0%	194	147	-24%
<b>Municipal By-Laws</b>	7	3	-57%	37	31	-16%
<b>Motor Vehicle Collisions</b>	119	95	-20%	286	299	5%

<sup>1</sup> Data extracted from a live database (PROS) and is subject to change over time.

### Trends/Points of Interest

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**Provincial Police Service Composition<sup>2</sup>**

Staffing Category	Established Positions	Working	Soft Vacancies <sup>3</sup>	Hard Vacancies <sup>4</sup>
Police Officers	7	6	0	1
Detachment Support	3	3	1	0

<sup>2</sup>Data extracted on December 31, 2022 and is subject to change over time.

<sup>3</sup>Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

<sup>4</sup>Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

**Comments**

Police Officers: Of the seven established positions there are six officers working. There is one hard vacancy.

Detachment Support: Of the three established positions there are three resources working. One resource is on special leave (one leave without pay). This position is backfilled to ensure coverage.

**Quarterly Financial Drivers**

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## Sylvan Lake Provincial Detachment Crime Statistics (Actual) Q3 (Oct - Dec): 2018 - 2022

All categories contain "Attempted" and/or "Completed"

January 5, 2023

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	1	2	0	0	N/A	N/A	-0.1
Sexual Assaults		3	0	0	0	0	-100%	N/A	-0.6
Other Sexual Offences		0	0	0	0	0	N/A	N/A	0.0
Assault		2	8	9	6	13	550%	117%	2.0
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		0	1	4	3	3	N/A	0%	0.8
Uttering Threats		2	1	3	0	2	0%	N/A	-0.1
<b>TOTAL PERSONS</b>		<b>7</b>	<b>11</b>	<b>18</b>	<b>9</b>	<b>18</b>	<b>157%</b>	<b>100%</b>	<b>2.0</b>
Break & Enter		25	44	13	8	10	-60%	25%	-6.6
Theft of Motor Vehicle		18	16	7	8	8	-56%	0%	-2.8
Theft Over \$5,000		2	3	0	1	3	50%	200%	0.0
Theft Under \$5,000		38	45	18	13	12	-68%	-8%	-8.4
Possn Stn Goods		13	17	9	9	3	-77%	-67%	-2.8
Fraud		11	5	6	7	10	-9%	43%	0.0
Arson		0	1	1	1	1	N/A	0%	0.2
Mischief - Damage To Property		0	19	10	8	19	N/A	138%	2.7
Mischief - Other		33	7	4	3	3	-91%	0%	-6.4
<b>TOTAL PROPERTY</b>		<b>140</b>	<b>157</b>	<b>68</b>	<b>58</b>	<b>69</b>	<b>-51%</b>	<b>19%</b>	<b>-24.1</b>
Offensive Weapons		1	0	3	5	0	-100%	-100%	0.3
Disturbing the peace		2	0	0	0	1	-50%	N/A	-0.2
Fail to Comply & Breaches		8	11	1	10	5	-38%	-50%	-0.7
<b>OTHER CRIMINAL CODE</b>		<b>4</b>	<b>4</b>	<b>0</b>	<b>2</b>	<b>5</b>	<b>25%</b>	<b>150%</b>	<b>0.0</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>15</b>	<b>15</b>	<b>4</b>	<b>17</b>	<b>11</b>	<b>-27%</b>	<b>-35%</b>	<b>-0.6</b>
<b>TOTAL CRIMINAL CODE</b>		<b>162</b>	<b>183</b>	<b>90</b>	<b>84</b>	<b>98</b>	<b>-40%</b>	<b>17%</b>	<b>-22.7</b>

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# RCMP-GRC



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Sylvan Lake Provincial Detachment

## Crime Statistics (Actual)

Q3 (Oct - Dec): 2018 - 2022

All categories contain "Attempted" and/or "Completed"

January 5, 2023

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		1	1	0	0	1	0%	N/A	-0.1
Drug Enforcement - Trafficking		0	1	1	0	0	N/A	N/A	-0.1
Drug Enforcement - Other		0	0	1	0	0	N/A	N/A	0.0
<b>Total Drugs</b>		<b>1</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>1</b>	<b>0%</b>	<b>N/A</b>	<b>-0.2</b>
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		2	2	0	0	1	-50%	N/A	-0.4
<b>TOTAL FEDERAL</b>		<b>3</b>	<b>4</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>-33%</b>	<b>N/A</b>	<b>-0.6</b>
Liquor Act		2	2	1	4	1	-50%	-75%	0.0
Cannabis Act		4	1	1	0	1	-75%	N/A	-0.7
Mental Health Act		9	8	12	5	8	-11%	60%	-0.5
Other Provincial Stats		7	10	21	22	21	200%	-5%	4.0
<b>Total Provincial Stats</b>		<b>22</b>	<b>21</b>	<b>35</b>	<b>31</b>	<b>31</b>	<b>41%</b>	<b>0%</b>	<b>2.8</b>
Municipal By-laws Traffic		0	2	5	0	1	N/A	N/A	0.0
Municipal By-laws		8	2	5	7	2	-75%	-71%	-0.7
<b>Total Municipal</b>		<b>8</b>	<b>4</b>	<b>10</b>	<b>7</b>	<b>3</b>	<b>-63%</b>	<b>-57%</b>	<b>-0.7</b>
Fatals		1	0	1	0	0	-100%	N/A	-0.2
Injury MVC		4	3	4	8	5	25%	-38%	0.7
Property Damage MVC (Reportable)		119	116	71	105	80	-33%	-24%	-8.9
Property Damage MVC (Non Reportable)		8	17	15	6	10	25%	67%	-0.7
<b>TOTAL MVC</b>		<b>132</b>	<b>136</b>	<b>91</b>	<b>119</b>	<b>95</b>	<b>-28%</b>	<b>-20%</b>	<b>-9.1</b>
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	5	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
<b>Total Provincial Traffic</b>		<b>599</b>	<b>709</b>	<b>476</b>	<b>113</b>	<b>162</b>	<b>-73%</b>	<b>43%</b>	<b>-147.0</b>
Other Traffic		3	2	1	1	2	-33%	100%	-0.3
Criminal Code Traffic		14	10	10	7	7	-50%	0%	-1.7
<b>Common Police Activities</b>									
False Alarms		25	10	11	13	8	-68%	-38%	-3.1
False/Abandoned 911 Call and 911 Act		9	26	23	9	8	-11%	-11%	-1.9
Suspicious Person/Vehicle/Property		84	104	80	32	17	-80%	-47%	-20.6
Persons Reported Missing		2	6	3	1	0	-100%	-100%	-0.9
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		18	16	15	7	12	-33%	71%	-2.1
Form 10 (MHA) (Reported)		0	0	1	0	0	N/A	N/A	0.0

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WHERE PEOPLE ARE THE KEY

Mtg. Date Feb 6, 2023  
Agenda Item 9.1

## HIGHLIGHTS OF THE REGULAR COUNCIL MEETING January 26, 2023

### **HAMLET OF MIRROR TRAIL**

The County Manager was authorized to proceed with the community trail development in the Hamlet of Mirror as proposed by the Mirror Community Network following consultation with adjacent landowners.

### **PURCHASE OF PUBLIC LANDS ADJACENT TO LACOMBE LAKE**

The County Manager was authorized to proceed with the purchase of the Pt. SE-10-40-27-W4 for the upset limit of \$10,000.00 per acre and to enter into an agreement with Public Lands according to Section 21(1) of the Public Lands Act.

### **2022 ENVIRONMENTAL ACTION PLAN UPDATE**

An update on the 2022 Lacombe County Environmental Action Plan was received for information.

### **2023 ENVIRONMENTAL ACTION PLAN**

The five Environmental Management Plan Priority Areas for the Lacombe County Environmental Action Plan (EAP) are Energy Efficiency, Waste Creation and Disposal, Land Use in the Built and Natural Environment, Water Quality and Security, and Climate Change Adaptation and Mitigation. A detailed overview of the projects proposed for the 2023 EAP was approved as presented.

### **AGRICULTURE SERVICE BOARD MEETING – RECOMMENDATIONS**

Council approved the following recommendations from the January 10, 2023 Lacombe County Agriculture Service Board:

- *That the Agricultural Service Board meetings be scheduled for March 15 and October 18, 2023.*
- *That the Confined Feeding Operation Stocking Threshold Report be received for information*
- *That the 2023 Provincial Agricultural Service Board Resolutions be received for information*
- *That the proposed amendments to the Provincial and Regional ASB Conference Rules of Procedure be received for information*
- *That the information items, Weed Control on Abandoned Well Sites, ASB Town Hall Meeting, and 2023 Extension Dates, be received for information*

### **BYLAW NO. 1385/23 RATES AND FEES 2023**

Bylaw No. 1385/23, a bylaw of Lacombe County to authorize the establishment of fees for various services, supplies, information, applications and appeals provided to the public was read a first, second and third time and so passed by Council.

### **GULL LAKE WATERSHED SOCIETY**

A presentation by the Gull Lake Watershed Society was received for information. The County Manager was directed to prepare a report and recommendation for Council's deliberation at a future Council meeting regarding the Society's request for County support in requesting Alberta Forestry, Parks and Tourism's timely consideration of the Society's filtration system proposal for Gull Lake.

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WHERE PEOPLE ARE THE KEY

**LACOMBE HISTORICAL SOCIETY**

A presentation by the Lacombe and District Historical Society was received for information. Council directed the County Manager to collaborate with the LDHS regarding entering into a partnership for hosting an Agricultural Tour in 2024.

**ANNUAL AUDIT PLANNING**

Council received for information BDO Canada LLP's plan for the audit of the consolidated financial statements of Lacombe County for the period ended December 31, 2022.

**AGRICULTURAL TOUR PARTNERSHIP PROPOSAL**

A proposal from the Lacombe and District Historical Society (LDHS) that Lacombe County partner in an Ag Tour in 2023 was received for information. The County Manager was directed to collaborate with the LDHS regarding entering into a partnership for hosting an Agricultural Tour in 2024.

**ASPELUND INDUSTRIAL PARK SERVING**

The County Manager was authorized to enter into discussions with the Town of Blackfalds regarding additional wastewater capacity for the Aspelund Industrial Park.

The County Manager was further authorized to enter into discussions with Stantec Engineering regarding the preparation of a technical memo for additional servicing for the Aspelund Industrial Park.

**Next Regular Council Meeting is**  
**Thursday, February 9, 2023 - 9:00 a.m.**

**Next Committee of the Whole Meeting is**  
**February 7, 2023 – 9:00 a.m.**

**Lacombe County Administration Building**

**\*\*For more details from Lacombe County Council meetings, please refer to the meeting minutes. All meeting minutes are posted on the website ([www.lacombecounty.com](http://www.lacombecounty.com)) after approval.**



Mtg. Date Feb 6, 2023

Agenda Item 9.2

January 25, 2023

Dana Kreil  
Eckville Municipal Library  
Box 492  
Eckville AB T0M 0X0

Dear Ms. Kreil:

**Re: Lacombe County Policy RC(6) Library Support**

Please be advised that Lacombe County Council has recently completed a review of County Policy RC(6) Library Support. As a result of this review, an updated funding model has been developed that will provide predictable and stable funding for all libraries currently being funded directly. This funding will remain constant year over year subject to annual inflation indexing. The new revised funding model will be effective for the 2023 funding year.

For the 2023 funding year, the Eckville library will receive \$19,477. Please find the cheque enclosed.

Please feel free to contact me should you have any questions or concerns.

Sincerely,

MICHAEL MINCHIN, CPA, CMA, CLGM  
Director of Corporate Services  
Lacombe County

/ab

cc: Jack Ramsden, CAO Town of Eckville [jackramsden@eckville.com](mailto:jackramsden@eckville.com)

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# POLICY

Department <b>Recreation and Culture</b>	Policy No. <b>RC(6)</b>	Page 1 of 2
Policy Title <b>Library Support</b>	Date <b>September 22, 2022</b>	Resolution No. <b>C/374/22</b>

## Policy Statement:

Lacombe County recognizes the importance of libraries in meeting the leisure, cultural and intellectual needs of communities and their citizens, and acknowledges the need to collaborate with and support the Parkland Regional Library, the public libraries located within the County and the Mirror Book Exchange to ensure that County residents have equal and continued access to the services and resource materials that these institutions provide.

## Guidelines/Procedures:

1. Parkland Regional Library Support
  - (a) Lacombe County will maintain its membership in Parkland Regional Library by paying an annual per capita membership fee and by appointing a member of Council to the Parkland Regional Library Board of Directors.
  - (b) Prior to January 15<sup>th</sup> of each year Parkland Regional Library shall provide the County with 1) a list of Lacombe County residents and their corresponding legal land locations that purchased memberships in each public library located within the County in the previous year, and 2) a brief report highlighting the general activities of each library in the previous year.
  - (c) Subject to the reporting requirements set out in Section 1 (b) being met, by January 31<sup>st</sup> of each year Lacombe County shall instruct Parkland Regional Library to distribute the County's allotment of the Rural Library Services Grant, Library Materials Purchase Allotment and the Membership Dividend, if declared, to the public libraries in accordance with the following formula:
    - o 25% - based on the previous years' official population of the urban municipality in which the public library is located in relative to the total population of all of the urban municipalities that operate public libraries within the County, and
    - o 75% - based on the number of memberships purchased by Lacombe County residents at each library in the previous year relative to the total number of memberships purchased at all of the public libraries within the County in the previous year.
  
2. Lacombe County Operational Support
  - (a) Lacombe County shall provide operational support to the public libraries located within the County and the Mirror Book Exchange based on the total library funding approved in the County's annual budget and allocate it in accordance with the following formula:

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# POLICY

Policy Title	Policy No.	Page
<b>Library Support</b>	<b>RC(6)</b>	<b>Page 2 of 2</b>

- Beginning in 2023, base funding for libraries shall be based on the highest individual annual contribution provided by the County to the respective library board for the previous six years (2018-2022). The 2023 base funding shall be augmented by the annual inflation adjustment established for 2023 as outlined in Section 1(d).
- 2023 Base funding (before inflation adjustment) for each urban library will be:
  - Alix \$ 9,428
  - Bentley \$19,088
  - Blackfalds \$24,112
  - Clive \$20,280
  - Eckville \$18,728
  - Lacombe Library funding will continue to be funded in accordance with the terms of the Lacombe-Lacombe County ICF agreement.
- Beginning in 2023, the Mirror Book Exchange will receive base funding of \$6,709 plus the 2023 inflation rate set out Section 1(d)
- (b) The County's operational support shall be provided by June 30<sup>th</sup> of each year provided the reporting requirements set out in Section 1 (b) have been met. Payment shall be either to the urban municipality or directly to the local library board.
- (c) Lacombe County operational support for libraries shall be in accordance with an agreement with the Mirror Book Exchange and respective urban municipalities.
- (d) Lacombe County operational support shall be indexed annually for inflation in an amount as determined by Council.

### 3. General

- (a) In recognition of the support provided to public libraries pursuant to this policy, Lacombe County residents shall be entitled to 1) purchase annual memberships in the public libraries at the same cost as urban residents, and 2) equal access to library services and resource materials as provided to urban residents.
- (b) Excepting the Mirror Book Exchange, only those libraries in the County which are deemed to be "public libraries", as defined by the provincial Libraries Act, are eligible for support through this policy.

Approved: February 10, 2005  
Revised: April 23, 2009  
Revised: September 22, 2022

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Mtg. Date Feb 6, 2023  
Agenda Item 9.3



**Alberta-Northwest Territories Command  
The Royal Canadian Legion**  
*“Military Service Recognition Book”*

Dear Sir/Madam:

Thank you for your interest in the **Alberta-Northwest Territories Command of The Royal Canadian Legion**, representing **Veterans** in Alberta and the NWT. Please accept this written request for your support, as per our recent telephone conversation.

The **Alberta-NWT Command** is very proud to be printing another **5,000 copies** of our 16<sup>th</sup> Annual **“Military Service Recognition Book”** that helps recognize and honour many of our brave Veterans who served our Country so well during times of great conflict. This annual publication goes a long way to help the Legion in our job as the **“Keepers of Remembrance”**, so that none of us forget the selfless contributions made by our **Veterans**.

We would like to have your organization’s support for this Remembrance project by sponsoring an advertisement space in our **“Military Service Recognition Book.”** Proceeds raised from this important project will allow us to fund the printing of this unique publication and also help our Command to improve our services to **Veterans** and the more than 170 communities that we serve throughout Alberta and the NWT. The Legion is recognized as one of Canada’s largest **“Community Service”** organizations and we are an integral part of all the communities we serve. This project ensures the Legion’s continued success in providing very worthwhile services.

Enclosed, please find a rate sheet for your review. Whatever you are able to contribute to this worthwhile endeavor would be greatly appreciated. For further information please contact the **Alberta-NWT Command Campaign Office** toll free at **1-888-404-1877**.

Thank you for your consideration and or support.

Sincerely,



Rosalind LaRose  
President

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**Alberta-Northwest Territory Command  
The Royal Canadian Legion**

*“Military Service Recognition Book”*

**Advertising Prices**

<u>Ad Size</u>	<u>Cost</u>		<u>GST</u>		<u>Total</u>
Full Colour Outside Back Cover	\$2,523.81	+	\$126.19	=	\$2,650.00
Inside Front/Back Cover (Full Colour)	\$2,195.24	+	\$109.76	=	\$2,305.00
Full Colour 2 Page Spread	\$3,509.52	+	\$175.48	=	\$3,685.00
Full Page (Full Colour)	\$1,752.38	+	\$87.62	=	\$1,840.00
Full Page	\$1,314.29	+	\$65.71	=	\$1,380.00
½ Page (Full Colour)	\$985.71	+	\$49.29	=	\$1,035.00
½ Page	\$766.67	+	\$38.33	=	\$805.00
¼ Page (Full Colour)	\$595.24	+	\$29.76	=	\$625.00
¼ Page	\$485.71	+	\$24.29	=	\$510.00
1/10 Page (Full Colour)	\$357.14	+	\$17.86	=	\$375.00
1/10 Page (Business Card)	\$300.00	+	\$15.00	=	\$315.00

**G.S.T. Registration # R12 397 0410**

All typesetting and layout charges are included in the above prices.

A complimentary copy of this year’s publication will be received by all advertisers purchasing space of 1/10 page and up, along with a Certificate of Appreciation from the Alberta-NWT Command.



PLEASE MAKE CHEQUE PAYABLE TO:  
**Alberta-NWT Command**  
**The Royal Canadian Legion**  
**(AB-NWT RCL)**  
**(Campaign Office)**  
 P O Box 2275, Stn. M  
 Calgary, AB T2P 2M6





**TOWN OF ECKVILLE****Policy Manual****TITLE: Smoke Free Environment - Town Office Facility**

Policy No.	Approved On:	Resolution No.
6-P3-01-002	May 13, 2002	216/02

**Policy Statement:**

It has been determined that smoking and second-hand tobacco smoke is a health hazard and a public nuisance. It is desirable in the interest of promoting the health and welfare of people to make the Town Office facility smoke free.

**Guidelines/Procedure:**

1. Smoking is prohibited in the Town Office facility. This includes the inhaling, exhaling, burning or carrying of a lighted cigarette, cigar, pipe or other lighted smoking equipment burning tobacco or any other weed or substance.

Town of Eckville

Policy: 1927

Approved by: Council

Personal Use of Municipal  
Office Systems, Equipment  
and Accounts

Date of Council Approval: Nov. 27, 2006

**Policy Statement:**

The care and protection of office systems, equipment and accounts rests with the Town of Eckville Administration.

**1 Guidelines:**

- 1.1 Municipal accounts shall not be used by employees for personal business.
- 1.2 Municipal office equipment and systems shall be used for municipal purposes only.

**2 End of Policy**