

TOWN OF ECKVILLE – COUNCIL MINUTES

Monday, March 10, 2008

Council Chambers

1. **Call to Order**
 - 1.0 Mayor Helen Posti called the meeting to order at 6:03 p.m.
Present: Mayor Helen Posti, Councillors John Walker, Gord Ebden, Mitch Krecsy, Scott Kinley, Rick McKinnon
Absent: Councillor Sandra Hallgren
Staff: Administrator Therese Kleeberger, Susan Norberg
Press: Carson from the Eckville Echo
2. **Delegations**

Marsha Smalley, Collins Barrow – 2007 Financial Statement Report
Dawna Allard, CAEP Manager – CAEP (Central Alberta Economic Partnership) Presentation
3. **Agenda**
 - 3.1 Amendment – Mayor Dale Barr, CAEP Chair will be doing the CAEP presentation.
Additions – 4.2 – Budget Meeting Minutes
- 10.9 – CAEP Branding Launch
 - 3.2 Moved by Councillor McKinnon the agenda be adopted with the amendment and additions. Carried.
4. **Minutes**
 - 4.1 Moved by Councillor Walker that the minutes of the regular Council meeting held February 25, 2008 be adopted as circulated. Carried.
 - 4.2 Moved by Councillor McKinnon that the minutes of the Budget meeting held March 4, 2008 be adopted as circulated. Carried.

Mayor Posti acknowledged Administrator Kleeberger who will be starting her 30th year with the Town of Eckville on March 17th.
5. **ACTION ITEMS**

Alberta Urban Municipalities Association (AUMA)

 - 5.1 Correspondence was received from AUMA regarding a new pilot project in Alberta – First Impressions Community Exchange (FICE). FICE involves two municipalities of similar size who send small teams of volunteers to each other’s communities to assess aspects such as friendliness, aesthetic appeal, housing, infrastructure, recreational opportunities, and other elements of the community. Reports and feedback are exchanged highlighting the strengths of the communities and suggestions of how weaknesses could be addressed. The cost for a program would be limited to travel, meals, photocopying and photo processing costs.
 - 5.2 The Chamber of Commerce and Eckville Community & Youth Society are in the process of developing websites and are seeking permission to host their webpage under the town’s webpage domain. Discussion was held and it was determined that a policy needed to be put in place in order that the Town of Eckville would maintain 50% of the storage space on the webpage, and that only non-profit organizations be allowed to host their webpage on the Town of Eckville’s webpage.
6. **BYLAWS, PROJECTS**

Bylaw 678/08

 - 6.1 Bylaw 678/08 being a bylaw to rezone the following properties:
SE 21-39-3-5 be rezoned from Urban Reserve (UR) to Central Commercial (C1)
Lot 6, Block 20, Plan 7720079 be rezoned from Urban Reserve to Heavy Industrial (I2)
Lot 11, Block 20, Plan 8920768 be rezoned from Urban Reserve (UR) to Heavy Industrial (I2)
Moved by Councillor Walker that first reading be given to Bylaw 678/08. Carried.
 - 6.2 Bylaw 679/08 being a bylaw to amend the Land Use Bylaw No.610/98 by adding a new District, the new District being Residential – Light Industrial District (RL).
Moved by Councillor Ebden that the Public Hearing be held on April 14, 2008 at 7 p.m. Carried.

- Bylaw 680/08 6.3 Bylaw 680/08 being a bylaw to rezone the lots on the east side of 48 St. from Residential (R2) to Residential – Light Industrial District (RL).
- Res.122/08 Moved by Councillor Walker that first reading be given to Bylaw 680/08. Carried.
- Res.123/08 Moved by Councillor McKinnon that the Public Hearing be held on April 14, 2008 at 7 p.m. Carried.

7. REPORTS

Lift Stations

East Lift Station

Installed new pump assembly into pump #1 however the seal broke. We now need to have another pump installed in order to start up pump #1. This is scheduled to be done on March 11, 2008.

West Lift Station

The seal on pump #1 at the west lift station is going down as the cavity contains water instead of oil. A rebuilt pump will be installed on March 11, 2008. A new battery was required for the generator at the West Lift Station and has been installed.

Study

We are in the process of having Stantec do a study on the lift stations. This is to get cost estimates for a new station or just exchange valves etc. Information will be provided when it is available.

East and West Lift Stations

We need to purchase new sump pumps for both lift stations. The ones that are currently installed are the wrong type or have seized up. Will look into getting proper sumps purchased and installed as quickly as possible. Will also pickup a new pump.

Garbage

Dry Rubble in Bins

It was reported to Public Works that large amounts of drywall was being put into the blue garbage bins at the Community Centre. A further search was done and seven (7) bins contained large amounts of drywall. They were emptied and taken to the dry rubble bin at the transfer site.

Garbage at Recycle

Have there been any suggestions on a garbage bin at the recycle area? We may have to put a blue bin down in order to assist with the garbage being thrown into the recycle bins even if they are used for recyclables.

Guide

The bin guide on the top of the garbage truck had broken away from the frame and had twisted, making it impossible to empty the blue bins. We have taken it off the truck and there have been no problems since.

Pumphouse

Painting

Painting continues at the pumphouse.

Vehicles

Grader

Since the last repairs to the grader, we have noticed a large part being broken away with some cracks in it underneath the seating area on the frame. A picture will be included for the next report.

98 Pickup

A new headlamp was installed in the pickup. New all season tires have also been ordered as the tread on the tires is very low.

One Ton

A new doorhandle was ordered for the truck and installed.

Other

Unightly yards/Tree branches report

A report of both tree branches that need cutting and unsightly yards is being composed. Will forward when completed.

Tree Cutting

I have been contacted by Tree Amigos regarding the tree cutting this year. They were inquiring as they would like to schedule times to do a large job such as the Town as they become very busy in the spring and summer and may not be able to block off an extended amount of time.

E-Waste

Lacombe County has cleaned out the e-waste shed. There were three loads.

Sweeper

Parts are on order for the sweeper. Will be installed before the sweeping season begins.

Councillor Walker suggested a blue bin be put at the Recycle Depot, which will hopefully alleviate the problem of garbage being put into the recycle bins.

Administrator Kleeberger confirmed that the tree-cutting project would be put out for bid.

Issue from previous

Foreman's reports

Pumphouse painting

Status **Work that has been completed**

*

O

Painting of lines continues as this is a big job that needs completing and only gets worked on as time permits

Sweeper

O

We have ordered the required parts and have yet to receive them.

Curbstops

O

We have compiled a list of replacements. This work will begin in the summertime.

Lift Stations

O

See above report

*

C = complete, O = ongoing, Date = date of expected completion

7.2 Administrator's Report

TCA Project – Grant Funding

Alta Municipal Affairs & Housing is providing a one-time grant of \$9,847 under the MSI to assist with the Tangible Capital Assets (TCA) project. This grant is in addition to the 2007/08 MSI allocation.

2008 MSI Grant Funding

Ray Danyluk, Minister of Municipal Affairs & Housing announce that the long-term

		Municipal Sustainability Initiative (MSI) funding program guidelines have been finalized and being sent out. The 2008 MSI allocations will be sent following approval of the 2008/09 provincial budget.
McDonald Heights		A couple more lots have been sold bringing the total to 14. This leaves 28 lots left in Phase One. As well, there have been a couple more housing starts.
EEMA Meeting		Eckville Emergency Management Agency held a meeting to introduce new members and for a brief overview of the role of the Agency. Future meetings have been scheduled to continue with ensuring familiarity with the emergency plan, etc.
Staff Training		Office staff have attended short courses on various programs that the Town provides and software applications used in the office. They report that they have been very beneficial to carry out their job duties.
	7.3	<u>Financial Report</u> The financial report for January 2008 was presented.
Res.124/08		Councillor McKinnon moved that the Foreman's, Administrator's and Financial Reports be received for information. Carried.
8. Committee, Board Reports	8.1	<u>Committee, Board Reports</u>
Councillor Ebden		Attended an Eckville Emergency Management Agency (EEMA) organizational meeting. The meeting was held to introduce the Board members and plan the meeting dates for the year. Attended the Home Show on March 7 th . Felt it was a good event and money well spent. Received some information from a fencing company to consider for the McDonald Heights subdivision.
Councillor McKinnon		Attended the Home Show on March 8 th . The Town of Eckville should definitely participate again next year.
Councillor Krecsy		Attended the Home Show on March 9 th .
Councillor Kinley		Attended the Home Show on March 9 th . Received some information on some rubber sidewalk products for the Town to consider. Also suggested the Town have a powerpoint presentation for the Home Show next year. Chaired the Election Forum, which was well attended.
Councillor Walker		Attended the Chamber of Commerce meeting on March 6 th . Reviewed the upcoming community events including the joint Municipal Breakfast/Community Needs Assessment Open House. Due to the rodeo being earlier this year John suggested it be included in the upcoming Town newsletters and that invitations for the parade be sent out asap. Chamber of Commerce website is being developed and fridge magnets will be ordered. The entertainment for the Chamber of Commerce Christmas party is being looked into. Attended the Home Show on March 7 th .
Mayor Posti		Attended the Home Show – there was alot of interest in McDonald Heights. Attended the Parkland Community Planning Services Executive meeting. The Central Alberta Mayors & Reeves meeting was held on March 5 th . There was a good turnout and RDRWA did a presentation.
Res. 125/08		Moved by Councillor Kinley that the Committee and Board reports be received for information as presented. Carried.
9. Correspondence, Information Items		
Lacombe Regional Solid Waste Authority (LRSWA)	9.1	Reviewed the LRSWA February 20 meeting minutes.
Society to Prevent Dutch Elm Disease (STOPDED)	9.2	Received notification of the STOPDED meeting, which will be held on March 19 th . Also reviewed the November 15, 2007 minutes.
Eckville Ambulance	9.3	Reviewed the Eckville Ambulance Statement of Operations for January 2008.
Res.126/08		Moved by Councillor Walker that the correspondence and information items be received for information. Carried.
2007 Financial Statement		Delegation Marsha Smalley, Collins Barrow arrived at 6:50 p.m. to present the 2007 Financial Statement to Council. In 2007 there was a surplus of \$184,282.00. Council inquired about the various options for these surplus funds.
11. In Camera	11.11	Moved by Councillor McKinnon that the meeting move in camera excluding all persons except Council members and staff members, Therese Kleeberger and Susan Norberg, and Marsha Smalley to discuss the audit committee report. Time: 7:10 p.m. Carried.
Res.127/08		

Out of Camera Moved by Councillor McKinnon that the meeting come out of camera and reverts back to the regular meeting. Time: 7:25 p.m. Carried.

Res.128/08

Marsha Smalley withdrew from the meeting at 7:25 p.m. and Council took a short recess.

CAEP Presentation

Delegation - Mayor Dale Barr, CAEP Chair entered the meeting at 7:30 p.m. to do a CAEP presentation for Council. The presentation included the Vision and Mission of CAEP, as well as a listing of the member municipalities and associate members. The roles of CAEP are advocacy, facilitation and promotion for the members. CAEP has a number of initiatives for 2007-08 including assistance for community economic planning and development, opportunity identification and promoting awareness for the region.

Council thanked Mayor Barr for his presentation and he withdrew from the meeting at 8:10 p.m.

10. Seminars, Meetings, Special Events

- 10.1 2008 AUMA Regional Session – April 25, 2008
- 10.2 CAEP Forum – March 18, 2008
- 10.3 AB Employment, Immigration & Industry – Understanding Privacy Legislation – April 16, 2008
- 10.4 Alberta First Responder Radio Communication System (AFRRCS) Meeting – April 2, 2008
- 10.5 Economic Developers Alberta (EDA) – 2008 AGM – April 9-11
- 10.6 CAEP – Community Showcase 2008
- 10.7 AUMA – Municipal Sustainability Planning Conference – April 21, 2008
- 10.8 DTHR Health Symposium – April 10, 2008

Mayor Posti, Councillor Walker, Administrator Kleeberger and possibly Councillor Kinley will attend the AUMA Regional Session on April 25th. If Councillor Hallgren is unable to attend the CAEP Forum on March 18th, Mayor Posti will attend. Councillor Ebden will attend the AFRRCS meeting on April 2nd and Mayor Posti and Councillor Walker will attend the DTHR Health Symposium on April 10th.

Res.129/08

Councillor Krecsy moved the Seminars, Meetings and Special Events items be received for information and that Council members and staff be approved to attend as indicated. Carried.

11. In Camera

- 11.1 Moved by Councillor McKinnon that the meeting move in camera excluding all persons except Council members and staff members, Therese Kleeberger and Susan Norberg, to discuss land issues. Time: 8:22 p.m. Carried.

Res.130/08

Out of Camera
Res. 131/08

Moved by Councillor Krecsy that the meeting come out of camera and reverts back to the regular meeting. Time: 8:54 p.m. Carried.

Budget 2008

After the presentation of the 2007 Financial Statements, Council proposed the following changes to the 2008 Budget:
- that the 2007 operating surplus of \$184,282.00 be applied as follows:
- a portion of the surplus be transferred in the 2008 Budget to bring the 2008 operating expenditures to a 3% increase over the 2007 operating expenditures
- the remaining balance of the 2007 surplus be added to operating reserves

12. Committee of the Whole

- 12.1 No items of discussion.

13. Adjournment
Res. 132/08

- 13.1 Moved by Councillor McKinnon that the meeting be adjourned. Time: 9:13 p.m. Carried.

Mayor

Administrator