

## TOWN OF ECKVILLE – COUNCIL MINUTES

Monday, February 11, 2008

### Council Chambers

1. **Call to Order**
  - 1.0 Mayor Helen Posti called the meeting to order at 6:00 p.m.  
Present: Mayor Helen Posti, Councillors John Walker, Gord Ebdon, Sandra Hallgren, Scott Kinley, Mitch Krecsy, Rick McKinnon arrived at 6:05 p.m.  
Staff: Administrator Therese Kleeberger, Susan Norberg  
Press: Carson from the Eckville Echo
2. **Delegations**
  - None
3. **Agenda**
  - 3.1 No Additional Agenda Items
  - 3.2 Moved by Councillor Walker the agenda be adopted as presented. Carried.  
  
Councillor McKinnon arrived at 6:05 p.m.
4. **Minutes**
  - 4.1 Moved by Councillor Krecsy that the minutes of the regular Council meeting held January 28, 2008 be adopted as circulated. Carried.
5. **ACTION ITEMS**
  - 5.1 Unsightly Back-alleys  
  
Res.065/08  
  
A letter was received from a concerned citizen regarding the unsightly back-alleys within the Town of Eckville. The back-alleys in question contain mostly old appliances and some vehicles. Discussion was held regarding the Disposal of White Goods services the Town provides and that the Town can send letters to the applicable property owners asking them to improve the appearance of their property.  
  
Moved by Mayor Posti that Administration include a copy of the Disposal of White Goods services in the next Utility Bill mailout. Carried.
  - 5.2 Rezoning – 5023 – 54A Ave. and 5411 – 55 Ave.  
  
Res.066/08  
  
The properties in question are zoned Urban Reserve (UR) and the present uses of these properties do not fit within the Permitted or Discretionary Uses for UR under the Land Use Bylaw. Discussion was held by Council and it was determined there is possibly another area that should be rezoned, this being the properties on the east side of 48 Street. These properties are presently zoned General Residential (R2) and as some of the owners operate businesses from their property, Council suggested the zoning be changed in this area as well.  
  
Moved by Councillor Kinley that this item be deferred to the next Council meeting and that Administration contact Parkland Community Planning Services to determine what zoning options are available for the properties east of 48 Street. Carried.
  - 5.3 Intermunicipal Development Plan – Terms of Reference, Committee Appointments  
  
Res.067/08  
  
Res.068/08  
  
The Town of Eckville and Lacombe County have agreed to prepare an Intermunicipal Development Plan (IDP). The IDP is expected to provide both municipalities with a comprehensive action plan that reduces potential land use conflicts and addresses community concerns. Parkland Community Planning Services has completed a Terms of Reference for the project which sets out the process, project schedule, costs and the formation of the IDP Committee and project team. The IDP Committee will oversee the project and includes two elected officials from each municipality. Mayor Posti and Councillor Walker volunteered to be on the IDP Committee on behalf of the Town of Eckville.  
  
Moved by Councillor Hallgren that the Terms of Reference be adopted. Carried.  
  
Moved by Councillor Kinley that the appointments of Mayor Posti and Councillor Walker to the IDP Committee be accepted. Carried.
  - 5.4 Recycling Services Agreement – Lacombe County  
  
Res.069/08  
  
The Recycling Services Agreement with Lacombe County has expired and Lacombe County would like to renew the contract for 5 years.  
  
Moved by Councillor McKinnon that the Recycling Services Agreement with Lacombe County be renewed for 5 years as per the terms and conditions in the agreement. Carried.
  - 5.5 Land Lease Renewal – St. Paul's Presbyterian Church  
  
Res.070/08  
  
St. Paul's Presbyterian Church wish to renew the land lease rental agreement with the Town of Eckville for their Canadian Food Grains Bank project for 2008. The lease is for one year and the rate is \$45 per acre (18 acres). In previous years, the Town of Eckville has made a donation to St. Paul's Presbyterian Church towards the Canadian Food Grains Bank project that was equal to the land rental costs.  
  
Moved by Councillor Krecsy that the Town renews the land lease rental agreement with the St. Paul's Presbyterian Church and make a donation towards their Canadian Food Grains Bank project for 2008. Carried.

Water Meter Project Tender 5.6 At the January 28, 2008 Council meeting, the project tender for the Water Meter Project was reviewed. Council had asked at that time for Legal Counsel to be contacted to find out what actions should be put in place for uncooperative residents who won't allow the company to install a water meter. It was also suggested that the Towns of Rimbey and Bentley be contacted to find out how long it took to have water meters installed in their municipalities. Legal Counsel has advised that under the Municipal Government Act, that Legal Counsel can prepare a demand letter and send it to the non-cooperative customers. The projected timeframe for completion of the project should be approximately 8 weeks from the time the Town initiates the start date to completion.

Res.071/08

Moved by Councillor Kinley that the Water Meter Project Tender be given final approval to proceed. Carried.

Alberta Recycling Management Authority – Paint Recycling Program

5.7 Alberta Recycling manages Alberta's Paint Recycling Program, which will provide paint collection to municipalities registered under the program effective April 1, 2008. Registration with Alberta Recycling provides paint collection bins and eligibility for the paint collection incentive (\$50 for each full bin of eligible paint containers). There is no cost for registration, bins, transportation or recycling.

Res.072/08

Moved by Councillor Hallgren that Administration proceed with registering the Town of Eckville with Alberta Recycling for the Alberta Paint Recycling Program. Carried.

Oil Recycling Association – 5.8 Financial Support/Grant Contribution for Sign Installation at the Recycling Depot

At the January 14, 2008 Council Meeting, Council had requested that the AB Used Oil Recycling Association be contacted to find out whether there is a program available to assist with the cost of installing signage at the Recycling Depot, directing residents to the various recycling drop off points. The association advised there is funding available to the oil recycling depot operators of up to \$600 per year for advertising. As the Eckville Bottle Depot is the operator they would have to apply for the funding. The Eckville Bottle Depot has been contacted and we are waiting to hear back from them in this regard.

Res.073/08

Moved by Councillor Ebdon that this be received for information and to proceed with the signage once the Eckville Bottle Depot has responded. Carried.

Recreation Funding Program 2008

5.9 Each year Council allocates \$10,000.00 in the budget towards local recreational and cultural projects and/or programs within the Town. Local groups and organizations are invited to submit a grant application outlining the details of their project and how it will benefit the community, and the amount of funding being requested. A project budget, including revenue and expenses, and the latest financial statement/report must accompany the application. This year 14 groups have submitted applications with a total overall funding request of \$22,542., however many of the applications did not have the required budgets and financial statements/reports.

Res.074/08

Moved by Councillor Hallgren that Administration contact the applicable groups advising that their application will not be considered without the required information being received by February 19, 2008. Carried.

Res.075/08

Moved by Councillor Walker that this item be deferred to the February 25, 2008 Council meeting. Carried.

**6. BYLAWS, PROJECTS**

Bylaw 677/08 – Council Procedures Bylaw

6.1 Bylaw 677/08 being a bylaw to amend the present Council Procedure Bylaw 640/02. First and second readings were given on January 28, 2008/

Res.076/08

Moved by Councillor Walker that third and final reading be given to Bylaw 677/08. Six in favour, one against. Carried.

**7. REPORTS**

**Street Maintenance**

Roads

**7.1 Foreman's Report**

Snow removal and/or grading has taken place on Railway avenue from 48 St – 53 St, 51 Ave. from 48 St – 51 St, 54 Ave. from 48 St – 53 St, and 50 street from Railway Ave. to 55 Ave.

**Lift Stations**

West Lift Station

The motor has been changed on Pump #2 to a rebuilt motor. Old motor taken for rebuilding.

East Lift Station

The valve on the Pump #1 is being changed along with the motor on Pump # 2. Will report on findings after work is complete.

**Pumphouse**

Heater

The heater in the pumphouse was not working because the fan had seized. A new fan was installed and the heater is back in service.

Chemical Tanks

New chemical tanks were installed at the pumphouse.

**Garbage**

Garbage truck

The garbage truck has been re-certified for the year of 2008.

**Vehicles**

Grader

The grader was picked-up and we began clearing off some of the main arterial roadways.

One ton truck

A new headlamp was installed into the one ton.

**Other**

Cold weather	We have had many hoses break due to the cold on the loader, grader and tractor. They have all been replaced and vehicles are back in service.
Cell phones	New cell phones have been picked up for Public Works staff. Two new radios are also ready for pickup.
Dry Rubble	One (1) dry rubble run was completed since the last Foreman's report.
Brush	One (1) brush run was completed since the last Foremans report. This included all the x-mas trees that were out for pickup.
Water results	The annual report for Alberta Environment has been completed. It will be sent out this week.
New garbage lids	Twenty new lids have been purchased. Installation will begin once they arrive.

**Issue from previous Foreman's reports**

**Status Work that has been completed**

Valve at East Lift Station	Feb. 12	New valve will be installed at the East Lift Station. A Vacuum truck has been booked for wastewater removal to the lagoon during the repair. The rebuilt motor will be installed in the East Lift Station.
Grader	C	Repairs have been done and the grader is back in service. There are more cracks that have been noted on the underside of the grader.
Air Leak	C	The air leak that was found in the wastewater valve at the filters in the pumphouse has been repaired. A new diaphragm and new connections were installed.
Painting at pumphouse	O	The painting of pipes at the pumphouse continues as time permits.
Outdoor rink	O	We have been removing snow from the outdoor rinks as much as possible.

\* C = complete, O = ongoing, Date = date of expected completion

Councillor Ebden commented that the new format for the Forman's Report looks good. Councillor Kinley suggested the grader be taken in for a complete checkup to determine any imminent repairs or problems.

**7.2 Administrator's Report**

2007 Audit	Collins Barrow were on-site for 3 days and completed their visit on January 31, 2008. The balance of the audit will be done at their office. Final draft of the financial statement will be done in the next couple of weeks. Presentation to Council has been scheduled for March 10, 2008.
Emergency Management Training Grants	Alberta Municipal Affairs & Housing announce emergency management training funding as a special initiative under the Municipal Sponsorship Program. The purpose of the grant is to deliver emergency management workshops, regional municipal exercises, incident command system courses and exercise design courses.
STEP Program	The provincial government announces that the Summer Temporary Employment Program (STEP) will be available to municipalities. A funding allocation of \$3,400.00 is available to the Town for the creation of temporary summer employment. Alta Employment, Immigration & Industry has been advised that the Town wishes to participate again in this program.
MGB Decision: Calgary Equalized Assessment Appeal	The Municipal Government Board confirms the withdrawal and file closure of the 2006, 2007 and 2008 equalized assessment appeals and 2005 equalized cost application by the City of Calgary.
Business Licenses	Letters have been sent to businesses reminding them that it is time to renew their annual business license. Licenses are good for one year, January to December.
Animal Licenses	Alberta Animal Services will be sending letters to animal owners who have not yet purchased the 2008 licenses advising that the animal licenses expired on December 31.
Pavement Management Study	I am still waiting for a response from Stantec Consulting (Edmonton office) about the pavement management study and expanding the project to set up a long term road maintenance schedule with cost estimates.
Infrastructure Data Collection	Stantec (Red Deer Office) may be able to assist the Town with setting up a planning and budget program for other infrastructure. They would be interested in discussing this further if Council would like to go the next step.
Diamond Software Problems	Office staff have experience difficulties with printing invoices and business licenses on the Diamond software. These matters have been corrected and the system is running good again.
SDAB Training Workshop	Staff members attended a Subdivision & Development Appeal Board training session with a lot of good information coming out of the session. The first part of the workshop provided a brief overview of the whole planning and development process as per Part 17 of the MGA. The afternoon focused on the appeal process, responsibilities and conduct of SDAB's.

Discussion was held regarding Requests for Proposals (RFP's) and it was suggested that all RFP's should be out-sourced due to the potential liability for the Town.

**7.3 Financial Report**

The financial report for January 2008 was presented.

Res.077/08	Councillor Walker moved that the Foreman's, Administrator's and Financial Reports be received for information. Carried.
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8. **In Camera** 8.1 "In Camera" moved to the end of the meeting.
9. **Committee, Board Reports** 9.1 **Committee, Board Reports**
- Councillor Hallgren  
Councillor Ebden  
Councillor McKinnon  
Res.078/08
- Attended the Brownlee LLP Seminar on Municipal Trends. The information was very good, relevant and timely.
- Attended an Emergency Management Services meeting in Bentley. One of the main topics was reception centres and the operation of them. It was suggested that a kit be prepared for this purpose. In the event of an emergency the onus is on the citizens to be prepared. Information will be available to the public regarding what steps they should take to be prepared. The Regional Emergency Plan is progressing.
- Attended the Plasco Open Houses on January 25, 26, 27 and 28. The Open Houses were very good and there were lots of questions from the public.  
Attended a CRSWC meeting on February 1<sup>st</sup>. A commitment from the Provincial Government is needed in order for the Plasco project to proceed.
- Councillor McKinnon moved that letters be sent to all the Ministers urging them to provide a guarantee of performance for the Plasco project. Carried.
- Will be attending a meeting on February 22<sup>nd</sup> regarding the Plasco membership agreements. A trip to the Plasco Plant in Ottawa is being planned in March for any municipalities that are interested in touring the plant.
- Attended an Arena meeting on February 5<sup>th</sup>. The renovations are almost completed and MLA Ty Lund has requested a ribbon-cutting be done once everything is complete. Some changes to the arena policies are in the works.
- Attended the Winter Carnival on February 9<sup>th</sup> with the Arena Board hosting the Pancake Breakfast on Saturday. There was a good crowd in attendance.
- Councillor Krecsy  
Councillor Kinley  
Councillor Walker
- Attended a Library meeting on February 5<sup>th</sup>. Discussed the annual Plan of Service. Drafted some policies to deal with late fees and the Librarian and Assistant Librarian positions. The COW bus was at the Library and attendance was good.
- Attended the Chamber of Commerce meeting on February 7<sup>th</sup>.  
Another Dare to Care program (Take the Time) will be offered for Grades 5-8. They are looking for volunteers to be group leaders for a full day.
- Attended the Chamber of Commerce meeting on February 7<sup>th</sup>. The Eckville Community Development Group will be doing the Community Needs Assessment Open House at the Community Centre on April 5<sup>th</sup>. This will coincide with the Municipal Breakfast.  
A website is being development for the Chamber of Commerce.  
The Chamber of Commerce Christmas party will be going ahead with entertainment and a DJ being booked.  
Attended a MPC meeting today.
- Mayor Posti  
Res. 079/08
- Nothing to report.
- Moved by Councillor Krecsy that the Committee and Board reports be received for information as presented. Carried.
10. **Correspondence, Information Items**
- 10.1 AB Tourism, Parks, Recreation and Culture – 2011 Alberta 55 Plus Winter Games. Invitation received to submit bid to host the games.
- 10.2 Red Deer River Watershed Alliance – Received letter of thanks for support.
- 10.3 ConocoPhillips – Received Notice of Abandonment and Reclamation of 100/14-21-39-3-W5M Wellsite and Access Road
- 10.4 ConocoPhillips – Received Notice of Abandonment and Reclamation of 100/16-16-39-3-W5M Wellsite
- 10.5 ConocoPhillips – Received Notice of Abandonment and Reclamation of 100/1-28-39-3-W5M Wellsite
- 10.6 Lacombe Regional Fire Service Association – Received Minutes from November 14, 2007 Annual General Meeting and November 14, 2007 Regular Board Meeting
- 10.7 Red Deer County – Received copy of Media Release dated February 1, 2008. The Central Waste Management Commission (CWMC) passed a resolution to lobby the provincial government to introduce new legislation that would allow the province to provide a guarantee of performance for projects such as Plasco.
- 10.8 AB Tourism, Parks, Recreation and Culture – Received information regarding Municipal Historic Resources. The Municipal Heritage Partnership Program (MHPP) has resources to assist with designating Municipal Historic Resources.
- 10.9 AB Municipal Affairs & Housing – Received an Assessment Bulletin regarding the Assessment Complaints and Appeals System
- 10.10 Eckville Ambulance – Received the Statement of Operations for the year ending December 31, 2007. There was a deficit of \$1,328.00. The number of calls for 2007, 2006, 2005 and 2004 were 203, 235, 230 and 233 respectively.

- Res.080/08 Moved by Councillor Krecsy that the correspondence and information items be received for information. Carried.
- 11. Seminars, Meetings, Special Events**
- 11.1 Alberta Capital Finance Authority (ACFA) – Agenda (March 6, 2008 AGM) and Minutes (March 15, 2007 AGM)
- 11.2 Community Partnership Enhancement Forum (CPEF) – School Age Child Care Forum February 27-28, 2008
- 11.3 Mayors’ Symposium 2008 – March 11-12, 2008
- 11.4 CAEP and Community Futures – Community & Business Funding Forum/Tourism Programs and Best Practices Event – March 18, 2008
- 11.5 Eckville Credit Union – Invitation to AGM February 13, 2008
- Mayor Posti and Deputy Mayor Walker will attend the Mayors’ Symposium on March 11<sup>th</sup> and 12<sup>th</sup>.  
Councillor Walker will attend the Eckville Credit Union AGM.
- Res.081/08 Councillor Hallgren moved the Seminars, Meetings and Special Events items be received for information and that Council members be approved to attend as indicated. Carried.
- The Press left the meeting at 7:35 p.m.
- 8. In Camera**  
Res.082/08
- 8.1 Moved by Councillor McKinnon that the meeting move in camera excluding all persons except Council members and staff members, Therese Kleeberger and Susan Norberg, to discuss land issues. Time: 7:36 p.m. Carried.
- Out of Camera**  
Res. 083/08
- Moved by Councillor McKinnon that the meeting come out of camera and reverts back to the regular meeting. Time: 7:45 p.m. Carried.
- Councillor Hallgren declared a conflict of interest and left the meeting at 7:46 p.m.
- In Camera**  
Res.084/08
- Moved by Councillor McKinnon that the meeting move in camera excluding all persons except Council members and staff members, Therese Kleeberger and Susan Norberg, to discuss land issues. Time: 7:47 p.m. Carried.
- Out of Camera**  
Res. 085/08
- Moved by Councillor Krecsy that the meeting come out of camera and reverts back to the regular meeting. Time: 8:02 p.m. Carried.
- Budget Meeting**
- Discussion was held to determine the date of the next Budget meeting. It was decided to hold the meeting in the Council Chambers on March 4<sup>th</sup> from 8:30 a.m. until noon.
- 12. Committee of the Whole** 12.1 No items of discussion.
- 13. Adjournment**  
Res. 086/08
- 13.1 Moved by Councillor McKinnon that the meeting be adjourned. Time: 8:13 p.m. Carried.

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Mayor

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Administrator