



## COUNCIL HIGHLIGHTS – FEBRUARY 11, 2019

### Delegation of CAO Authority Policy

*The policy outlines the process whereby the Chief Administrative Officer (CAO) is authorized to delegate his/her authority to another Town Employee in his/her absence and that remuneration be paid to the delegated Town Employee hereinafter called the Delegated CAO while assuming the CAO duties. This policy was passed Town Council.*

### STEP Program and Canada Summer Employment Program

*Town Council discussed applying for approval to these programs through the Alberta Student Employment Program and the Government of Canada.*

### Amendment to Change Sick Leave Policy

*Town Council discussed and approved changes to the Employee sick leave policy.*



