



Building Permit Application

<i>Office Use</i>
Develop. Permit # _____
Bldg. Permit # _____

PERMIT APPLICANT: Contractor Homeowner Other * _____

*A letter of permission is required from the Registered Landowner at the time of application.

Application Date: _____

Applicant _____ Daytime Phone _____

Mailing Address _____ City/Town _____ Postal Code _____

Fax _____ Email _____

PLEASE READ AND SIGN ON REVERSE

Applicant Declaration: The permit applicant certifies that this installation will be completed in accordance with the Alberta Safety Codes Act and Regulations and all applicable Municipal Bylaws. The personal information provided on this form is protected by the Freedom of Information and Protection of Privacy Act.

Owner _____ Daytime Phone _____

Mailing Address _____ City/Town _____ Postal Code _____

Fax _____ Email _____

Contractor _____ Daytime Phone _____

Mailing Address _____ City/Town _____ Postal Code _____

Fax _____ Email _____

Project Location:

Street Address: _____ Roll No. _____

Lot: _____ Block: _____ Plan: _____ Subdivision: _____

Occupancy Type: Residential Commercial Industrial Institutional Other: _____

Type of Work: New Construction Addition Renovation Demolition Foundation Garage/Carport

Installation of a Pre-fabricated Building Other: _____

Building Area : Main Area Ft² _____ 2nd Floor Ft² _____ Basement Development _____ Ft²

Description of Work: _____

Value of Material & Labour: \$ _____ Number of Storeys: _____

Permit Validation Section:

Special Conditions: As specified in the Approved Development Permit and Building Plans Review Report

General Conditions: This Permit expires in one (1) year from the date of issuance unless an extension is requested and granted. This Permit also expires if the undertaking to which it applies:

-is not commenced within 90 days from the date of issue of the permit, or

-is suspended or abandoned for a period of 120 days.

Issuing S.C.O. Name _____ S.C.O. Designation # _____ S.C.O. Signature _____ Date of Issue _____

PERMIT FEE		
SCC LEVY*		
TOTAL FEE		

*Safety Codes Council Levy is 4% of the permit fee or \$4.50 whichever is greater.

BUILDING PERMITS

GENERAL CONDITIONS

1. Neither the issuance of a permit, nor the examination of plans and specifications shall be constructed to be a permit for, or an approval of, any contravention of the Safety Codes Act, regulations made pursuant thereto, the building permit bylaw, or orders of a Safety Codes Officer.
2. The issuance of a permit based upon plans and specifications shall not prevent a Safety Codes Officer from issuing orders under the Safety Codes Act, Chapter S-0.5 and amendments thereto.
3. The issuance of a permit shall not prevent a Safety Codes Officer from stopping building construction operations which are in contravention of the Safety Codes Act, regulations made pursuant thereto, the building bylaw or orders of a Safety Codes Officer.
4. By notice in writing, a Safety Codes Officer may suspend or revoke a permit issued in error or issued on the basis of incorrect information supplied or when in contravention of the Safety Codes Act, regulations made pursuant thereto or the building permit bylaw.
5. Every permit shall automatically lapse either if active work is not commenced within 90 days from date of issue, or if the building authorized by the permit is suspended or abandoned for a period of 120 days at any time after the work is commenced, before work can be started again a new permit shall be obtained. Exceptions may be made, at the discretion of the Safety Codes Officer in cases of summer or recreation homes.
6. A set of examined drawings and specifications shall be kept on the building site at all times during which the work authorized by this permit in progress, and shall be available for inspection by a Safety Codes Officer.
7. Before any excavation or construction is started the following should be checked.
 - a) Utilities – Location, height or depth, and protection from damage of all utilities, i.e. sewers, water, power, gas, telephone, etc.
 - b) Levels – Respecting proposed elevations of finished lanes, streets or avenues, sanitary or storm sewer connections.
8. This permit is not a permit for zoning/development, gas, plumbing or electrical work. Permits for this work must be obtained from the appropriate authority.
9. Neither the issuance of a permit nor the examination of plans and specifications nor any inspections carried out shall in any way relieve the owner of the building from full responsibility for carrying out the work or having the work carried out in accordance with the Safety Codes Act, regulations made pursuant thereto, the building permit bylaw, or orders of a Safety Codes Officer.
10. No building shall be used or occupied, and no change in the existing occupancy classification of a building or any part thereof shall be made until an occupant permit has been issued, or permission in writing, to use or occupy the building, has been received from the Safety Codes Officer.

The Town of Eckville Safety Codes Officer will complete four inspections:

1. Foundations before backfill.
2. Framing, insulation and vapour barrier.
3. H.V.A.C.(Heating, Ventilation, Air Conditioning)
4. Building completed before occupancy.

Additional re-inspections will be charged to owner or contractor.

APPLICANT SIGNATURE: _____

DEVELOPMENT OFFICER: _____

DATE: _____